

For Township Use Only:

File No.: _____
Date Submitted: _____
Application Fee Paid: _____
Escrow Fee Paid: _____



Holly Township

Application for Special Land Use Review

NOTICE TO APPLICANT: Applications for Special Use review by the Planning Commission must be submitted to the Township in substantially complete form at least 21 days prior to the Planning Commission's meeting at which the proposal will be considered.

All meetings are held at the Township of Holly Office, 102 Civic Drive, Holly, Michigan 48442. Phone number: 248-634-9331. Fax number: 248-437-2336.

Special Uses shall comply with the standards in Section 32-33 of the Zoning Ordinance. Accordingly, a public hearing shall be held by the Planning Commission before a decision is made on any Special Use request. Furthermore, a site plan shall be required, which shall be prepared in accordance with Section 32-234 of the Ordinance.

TO BE COMPLETED BY APPLICANT:

I (We), the undersigned, do hereby respectfully request Special Use Review and provide the following information to assist in the review:

Project Name: _____

Applicant Name: _____

Mailing Address: _____

Telephone: _____

Fax: _____

Email: _____

Property Owner(s) (if different from Applicant):

Name: _____

Mailing Address: _____

Telephone: _____

Fax: _____

Email: _____

Applicant's Legal Interest in Property: _____

(If the applicant/petitioner is not the owner of record, a notarized letter of authority or Power of Attorney must be included as part of this application)

LOCATION OF PROPERTY:

Street Address: _____

Nearest Cross Streets: _____

Sidwell Number: _____

PROPERTY DESCRIPTION:

If all or part is a recorded plat, provide lot numbers and subdivision name. If all or part is a condominium, provide unit numbers and condominium name. If all or part of the property is not part of a recorded plat (i.e., "acreage parcel"), provide metes and bounds description. Attach separate sheets, if necessary.

Property Size (Square Feet): _____ (Acres): _____**EXISTING ZONING** (please check):

<input type="checkbox"/> Agre Agricultural Residential (5.0 ac.)	<input type="checkbox"/> RM-2 Multi-Family Residential (RM-2)
<input type="checkbox"/> R-1 Single Family Residential (0.5 ac.)	<input type="checkbox"/> C-1 Local Commercial
<input type="checkbox"/> R-2 Single Family Residential (1.0 ac.)	<input type="checkbox"/> C-2 General Commercial
<input type="checkbox"/> SR Suburban Residential (1.5 ac.)	<input type="checkbox"/> OS Office Service
<input type="checkbox"/> RE Rural Estate (2.5 ac.)	<input type="checkbox"/> L-1 Limited Industrial
<input type="checkbox"/> MHP Mobile Home Park	<input type="checkbox"/> G-1 General Industrial
<input type="checkbox"/> RM-1 Multi-Family Residential (RM-1)	

Present Use of Property: _____

Proposed Use of Property / Special Land Use Requested: _____

PLEASE COMPLETE THE FOLLOWING CHART:

Type of Development	Number of Units	Gross Floor Area	Number of Employees on Largest Shift
Detached Single Family			
Attached Residential			
Office			
Commercial			
Industrial			
Other			

Site Plan Application Submitted:

Yes
 No

ATTACH THE FOLLOWING:

1. All applications must be accompanied by a site plan prepared in accordance with Chapter 32 Article 2 of the Holly Township Code of Ordinances.
2. For a special use application to be considered, fourteen (14) copies of the application, site plan, and legal description must be submitted 21 days prior to a regularly scheduled Planning Commission meeting.
3. Digital (PDF) copies of the site plan and/or survey.
4. Applications must be submitted with the applications fees as set by resolution "Res 2023-23".
5. The Township Planning Commission will review the proposed use in terms of the standards stated within Chapter 32 Article 2. The applicant may provide a narrative describing the conformance of the proposed special use to the Holly Township Code of Ordinances, particularly in response to the Basis of Determinations set forth in Section 32-33(c).

Discussions with the Township Planner as it concerns the proposed special land use and its conformity with the Township Master Land Use Plan, are suggested prior to submitting a formal petition to the Planning Commission. The Township Planner can be reached by contacting McKenna at 248-596-0920.

PLEASE NOTE: The applicant or a designated representative **MUST BE PRESENT** at all scheduled meetings, or the special use review may be tabled due to lack of representation.

APPLICANT'S ENDORSEMENT:

All information contained herein is true and accurate to the best of my knowledge. I acknowledge that the Planning Commission will not review my application unless all information in this application and the Zoning Ordinance has been submitted. I further acknowledge that the Township and its employees shall not be held liable for any claims that may arise as a result of acceptance, processing, or approval of this application.

Additionally, I hereby authorize the employees and representatives of Holly Township to enter upon and conduct an inspection and investigation of the above-referenced property.

Signature of Applicant: _____

Date: _____

Applicant Name (Print): _____

Signature of Applicant: _____

Date: _____

Applicant Name (Print): _____

Signature of Property Owner Authorizing this Application: _____

Date: _____

Property Owner Name (Print): _____