HOLLY TOWNSHIP PROPOSED AGENDA

Board of Trustees Regular Meeting September 17, 2025 6:30 PM Holly Township Hall (Upstairs) 102 Civic Dr. Holly, Michigan 48442

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL:

George Kullis

Karin Winchester

Jennifer Ryan

Derek Burton

Ryan Matson

Michael McCanney

Richard Kinnamon

AGENDA APPROVAL

CONSENT AGENDA:

- 1. Approval of Regular Meeting Minutes August 20, 2025.
- 2. Approval of Financial Statement August 2025.
- 3. Approval of Bills for Payment September 2025
- 4. Receipt of Routine Reports:
 - 1. N.O.C.F.A. Minutes August 26, 2025.
 - 2. Planning Commission Minutes August 13, 2025.
 - 3. Building Permits August 2025.
 - 4. Treasurer's Annual and Quarterly Report None.
- 5. Communications: None.

All items listed under "Consent Agenda" are considered to be routine, and non-controversial, do not require discussion by the Township Board and will be approved by one motion. There will be no separate discussion. If discussion is desired on an item, that item will be removed from the consent agenda and will automatically be moved to the last item under New Business.

PUBLIC HEARINGS: None.

PRESENTATIONS: BS&A on Software Upgrade to BS&A Cloud.

REPORTS:

TRUSTEES

CLERK

TREASURER

SUPERVISOR

PUBLIC COMMENT on <u>Agenda Items Only</u>. Members of the public can address the Board, on agenda items only, once recognized by the Supervisor. Comments are limited to a maximum of 3 minutes. The board may extend this time by a majority vote. Prior to addressing the board, members of the public shall state their name and address for the record. A second public comment is available after New Business for all other comments. Thank you for your cooperation.

OLD BUSINESS - None.

NEW BUSINESS

- 1. BS&A Cloud Proposal.
- 2. Municipal Credit and Community Interlocal Agreement with SMART.
- 3. Holly Area Youth Assistance Contract.

PUBLIC COMMENT

ADJOURNMENT

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Holly Township Board of Trustees Regular Meeting Minutes of August 20, 2025

CALL TO ORDER: Supervisor Kullis called the Regular Meeting of the Holly Township Board of Trustees to order at 6:30 pm located at the Holly Township Offices (Upstairs), 102 Civic Drive, Holly, Michigan 48442.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present

Members Absent

George Kullis

Karin Winchester

Jennifer Ryan

Derek Burton

Others Present

Michael McCanney

Richard Kinnamon (arrived at 6:37)

AGENDA APPROVAL

> Motion by Clerk Winchester to approve the agenda as amended. Supported by Trustee Matson. A voice vote was taken. All present voted yes. The motion carried 6/0.

CONSENT AGENDA:

- 1. Approval of Regular Meeting Minutes July 16, 2025.
- 2. Approval of Financial Statement July 2025.
- 3. Approval of Bills for Payment August 2025
- 4. Receipt of Routine Reports:
 - 1. N.O.C.F.A. Minutes None.
 - 2. Planning Commission Minutes July 9, 2025.
 - 3. Building Permits July 2025.
 - 4. Treasurer's Annual and Quarterly Report None.
- 5. Communications: None.
 - > Motion by Clerk Winchester to approve the Consent Agenda as amended. Supported by Trustee Matson. A roll call vote was taken. All present voted yes. The motion carried 6/0.

PUBLIC HEARINGS: None.

PRESENTATIONS: None.

REPORTS

TRUSTEES - Trustees Burton, McCanney, and Matson: No Report.

CLERK - No Report.

TREASURER – No Report.

SUPERVISOR

Supervisor Kullis reported on several matters:

- 1. The attorney is moving forward with the Riverside North issue. The representative they were dealing with was determined not to be an attorney, so they now have to hire an attorney to communicate with the township's attorney.
- 2. The farmstead barn restoration project has progressed with a new roof installed, one sidewall with windows completed, and interior work ongoing. Supervisor Kullis noted that while they used a combination of original and new wood, within about three years the weathering will make the different woods indistinguishable, similar to what happened with the chicken coop by the south house.
- 3. The township is continuing to collect tires through a grant program that runs until the end of the year. One trailer has been completely filled, and a replacement trailer is being arranged as the current one has rear door issues.

PUBLIC COMMENT - None.

OLD BUSINESS - None.

NEW BUSINESS

1. Village City Incorporation/Township Options.

Supervisor Kullis stated that the township is waiting to see the direction the Village of Holly will take regarding its potential city incorporation before determining the township's next steps.

Trustee Matson expressed concern about the village's public information campaign, noting that their materials include claims of potentially saving \$462,000 annually, which he characterized as "completely false." He emphasized the need for the township to provide factual information to counter the village's narrative.

Supervisor Kullis noted that the township has been accumulating information to address the issue and had extended an invitation to Tim Price to make a presentation to the board.

Trustee Matson stressed the importance of acting quickly, as local publications were already sharing the village's narrative without presenting alternative perspectives. He emphasized the need to ensure residents receive accurate information about all available options, regardless of where they stand on the cityhood issue.

The township Attorney is working on a report for the board.

The Board took No Action.

NEW BUSINESS

Appointment of Holly Area Youth Assistance Liason – Term Ending 11-20-28.

Supervisor Kullis explained that Trustee Burton could no longer serve as the liaison due to a meetings date change HAYA made. Treasurer Ryan had offered to take on the role, and Supervisor Kullis had already introduced her to Tina Alvarado from the organization.

Motion by Supervisor Kullis to appoint Treasurer Ryan as the HAYA Liason. Supported by Trustee Clerk Winchester. A voice vote was taken. All present voted yes. The motion carried 7/0.

1. Appointment of Board of Review Alternate - Term Ending 12-31-27.

Supervisor Kullis introduced Diane Ducat, who was present at the meeting and had previously served on the Board of Review.

- Motion by Supervisor Kullis to appoint Diane Ducat as the Board of Review Alternate (term ending 12-31-27). Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion carried 7/0.
- 2. Rose Hill Charitable Gaming License Proposed Resolution 2025-16.

 Clerk Winchester explained that Rose Hill needs a gaming license from the state for charitable fundraising activities. The township must verify their nonprofit status and approve the license application.
 - Motion by Trustee Kinnamon to approve Resolution 2025-16 Rose Hill Gaming License. Supported by Trustee McCanney. A roll call vote was taken. All present voted yes. The motion carried 7/0.
- 3. 2025-2028 Assessing Contract Proposals.

Supervisor Kullis explained that the township had issued an RFP for assessing services but did not receive any responses by the deadline. However, Assessment Administration Services (AAS) later submitted a proposal. The township attorney confirmed that accepting this late proposal was legal because there is no state law prohibiting it and other potential bidders had already indicated they would not be submitting proposals.

Mr. Griffin from AAS was present to answer questions. He explained their company structure and experience, noting that they had recently expanded by incorporating Independence Township's assessing department into their company. The board asked numerous questions about assessing processes, formulas, taxpayer services, and the transition from county services.

- Motion by Supervisor Kullis to accept the contract from Assessment Administration Services (AAS) contingent upon final approval from the township attorney. Supported by Trustee Matson. A roll call vote was taken. All present voted yes. The motion carried 7/0.
- 4. PC Workstations Replacement Proposal.

Clerk Winchester explained that the township's computers are seven years old and their expected replacement cycle is five to seven years, and are experiencing performance issues.

- > Motion by Clerk Winchester to approve the quote from VC3 for PC workstation replacement, including the optional expense for new monitors, for a total of approximately \$12,300. Supported by Trustee Matson. A roll call vote was taken. All present voted yes. The motion carried 7/0.
- 5. 2025-2026 Budget Amendments Proposed Resolution 2025-17.
 - ➤ Motion by Clerk Winchester to approve 2025-2026 Budget Amendments Proposed Resolution 2025-17. Supported by Trustee Matson. A roll call vote was taken. All present voted yes. The motion carried 7/0.

6. 2025-2026 S. Flint Gravel Permit.

Clerk Winchester explained that this was an annual permit renewal for South Flint Gravel. She noted that while two other mining companies in the township had compliance issues that were referred to the township attorney, South Flint Gravel had completed all requirements for their permit renewal.

Motion by Clerk Winchester to approve 2025-2026 South Flint Mining Permit. Supported by Treasurer Ryan. A roll call vote was taken. All present voted yes. The motion carried 7/0.

Before proceeding to public comment, Supervisor Kullis distributed budget books prepared by the Treasurer, noting that this was a new reference guide that had not been available in previous years. He expressed appreciation for the Treasurer's work on compiling the document.

PUBLIC COMMENT

No Public Comment.

ADJOURNMENT – Supervisor Kullis adjourned the meeting at	7:21	pm.

Karin	Winchester, Clerk	

REVENUE AND EXPENDITURE REPORT FOR HOLLY TOWNSHIP

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
- FIRE AND	EMERGENCY SPECIAL ASSESSMENT					
Dept 000 - GENERAL 206-000-451-000 206-000-665-000	SPECIAL ASSESSMENT COLLECTION INTEREST	1,239,746.00	0.00	0.00	1,239,746.00	5.02
206-000-699-390 206-000-699-390	MISCELLANEOUS TRANSFER FROM GENERAL FUND TRANSFER FROM FUND BALANCE	0000	000	00.0	000	000
Total Dept 000 - GENERAL		1,239,846.00	5.02	2.52	1,239,840.98	00.00
Dept 338 - FIRE AND EMERGENCY 206-338-699-000	SRGENCY TRANSFERS FROM OTHER FUNDS	00.00	00.0	00.0	00.0	00.00
Total Dept 338 - FIRE P	FIRE AND EMERGENCY	00.0	0.00	00.00	00.00	00.00
TOTAL REVENUES		1,239,846.00	5.02	2.52	1,239,840.98	0.00
Expenditures Dept 338 - FIRE AND EME	EMERGENCY					
206-338-740-000 206-338-802-000	OPERATING EXPENSES CONTRACTED SERVICES	1,130,575.00	108.13	108.13	991.87	9.83
206-338-971-000	CAPITAL OUTLAY TRANSFER TO CENFERT FIND	00.0	00.0		00.00	0.00
206-338-995-390	TRANSFER TO FUND BALANCE	108,171.00			108,171.00	000.
Total Dept 338 - FIRE	AND EMERGENCY	1,239,846.00	591,613.13	108.13	648,232.87	47.72
TOTAL EXPENDITURES		1,239,846.00	591,613.13	108.13	648,232.87	47.72
Fund 206 - FIRE AND EM TOTAL REVENUES TOTAL EXPENDITURES	AND EMERGENCY SPECIAL ASSESSMENT: ES	1,239,846.00	5.02	2.52	1,239,840.98 648,232.87	0.00
NET OF REVENUES & EXPE BEG. FUND BALANCE	EXPENDITURES	432,912.49	(591,608.11)	(105.61)	591,608.11	100.00
NET OF REVENUES/EXPENDITURES END FUND BALANCE	ITURES - 2024-25	432,912.49	13,298.66 (145,396.96)		13,298.66	

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REVENUE AND EXPENDITURE REPORT FOR HOLLY TOWNSHIP

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PERIOD ENDING 08/31/2025

DESCRIPTION	AME	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
PEG FUNDS INTEREST TRANSFER FROM FUND BALANCE	LANCE	6,400.00 6,000.00 108,232.00	1,420.72	1,399.64 365.05 0.00	4,979.28 5,253.54 108,232.00	22.20 12.44 0.00
		120,632.00	2,167.18	1,764.69	118,464.82	1.80
		120,632.00	2,167.18	1,764.69	118,464.82	1.80
OPERATING EXPENSES TRANSFER TO FUND BALANCE		120,632.00	0000	00000	120,632.00	00.00
		120,632.00	0.00	00.00	120,632.00	00.00
		120,632.00	0.00	00.00	120,632.00	00.0
		120,632.00	2,167.18	1,764.69	118,464.82	1.80
NET OF REVENUES & EXPENDITURES BEG. FUND BALANCE BAT OF REVENUES/EXPENDITURES - 2024-25 RND FUND RAIANGE		0.00	2,167.18 98,559.06 10,008.13	1,764.69	1	100.00
		98,559.06	110,734.37		10,008.13	

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REVENUE AND EXPENDITURE REPORT FOR HOLLY TOWNSHIP

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		YID BALANCE	08/31/2025	
	PERIOD ENDING 08/31/2025		2025-26	
OSEL: MAKIN	DB: Holly Township			

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 214 - METRO ACT FUNDS Revenues Dept 000 - GENERAL 214-000-572-000 214-000-665-000 214-000-699-390	NDS METRO ACT PAYMENTS INTEREST TRANSFER FROM FUND BALANCE	8,000.00 4,400.00 109,631.00	0.00 732.26 0.00	0.00 346.21 0.00	8,000.00 3,667.74 109,631.00	0.00
Total Dept 000 - GENERAL		122,031.00	732.26	346.21	121,298.74	09.0
TOTAL REVENUES		122,031.00	732.26	346.21	121,298.74	09.0
Expenditures Dept 214 - METRO ACT 214-214-740-000 214-214-995-390	OPERATING EXPENSES TRANSFER TO FUND BALANCE	122,031.00	00.0	00.0	122,031.00	00.00
Total Dept 214 - METRO ACT	ACT	122,031.00	00.0	00.0	122,031.00	00.0
TOTAL EXPENDITURES		122,031.00	00.0	00.0	122,031.00	0.00
Fund 214 - METRO ACT FUNDS: TOTAL REVENUES TOTAL EXPENDITURES NET OF REVENUES & EXPENDITURES BEG. FUND BALANCE NET OF REVENUES/EXPENDITURES - 2024-25 END FUND BALANCE	NDS: IDITURES TURES - 2024-25	122,031.00 122,031.00 0.00 97,843.52	732.26 0.00 732.26 97,843.52 17,404.79	346.21	121,298.74 122,031.00 (732.26) 17,404.79	0.60

REVENUE AND EXPENDITURE REPORT FOR HOLLY TOWNSHIP

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PERIOD ENDING 08/31/2025

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT
Fund 249 - BUILDING Revenues Dept 000 - GENERAL 249-000-476-000 249-000-665-000 249-000-699-390	LICENSES & PERMITS INTEREST TRANSFER FROM FUND BALANCE	100,000.00 1,649.00 34,617.00	27,740.18 643.39 0.00	13,946.40	, ,,,	27.74 39.02 0.00
Total Dept 000 - GENERAL		136,266.00	28,383.57	14,234.88	107,882.43	20.83
TOTAL REVENUES		136,266.00	28,383.57	14,234.88	107,882.43	20.83
Expenditures Dept 371 - BUILDING INSPECTION 249-371-702-000 SALAE	SPECTION	00.0	00.0			c c
249-371-715-000 249-371-715-000 249-371-720-000	PENSION SOCIAL SECURITY HEALTH/LIFE INSURANCE	0000	00.0	0000		000
249-371-740-000 249-371-805-000 249-371-806-000	OPERATING EXPENSES BUILDING INSECTOR ETTERMING INSECTOR	3,000.00	4,765.98	4,230.48 6,097.67	0.00 765.98) 651 00	0.00 158.87 37.40
249-371-807-000	MECHANICAL INSPECTOR DITMETAL TRANSPORTER	8,000.00 10,000.00	2,008.80 2,245.20	1,603.80	5,991.20	25.11
249-371-830-000	DUES, SUBS & TUITION	6,000.00	1,465.80	1,287.00	534.20	24.43
249-371-941-000	MILEAGE REIMBURSEMENT LEASE PAYMENT	000	00.0	0000	00.00	000
249-371-942-000 249-371-955-000	LABOR DUE TO GENERAL FUND MISCELLANEOUS	5,766.	5,480.50			8.33 8.33
249-371-995-390	TRANSFER TO FUND BALANCE		000.0	00.0		00.00
Total Dept 371 - BUILDING	NG INSPECTION	136,266.00	26,815.28	15,219.95	109,450.72	19.68
TOTAL EXPENDITURES		136,266.00	26,815.28	15,219.95	109,450.72	19.68
Fund 249 - BUILDING: TOTAL REVENUES TOTAL EXPENDITURES NET OF REVENUES & EXPENDITURE BEG. FUND BALANCE NET OF REVENUES/EXPENDITURES END FUND BALANCE	G: EXPENDITURES PENDITURES - 2024-25	136,266.00 136,266.00 137,558.17 137,558.17	28,383.57 26,815.28 1,568.29 137,558.17 (26,230.61) 112,895.85	14,234.88 15,219.95 (985.07)	107,882.43 109,450.72 (1,568.29)	20.83 19.68 100.00

REVENUE AND EXPENDITURE REPORT FOR HOLLY TOWNSHIP

AVAILABLE

ACTIVITY FOR

YTD BALANCE

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	08/31/2025 NORMAL (ABNORMAL)	MONTH 08/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 401 - CAPITAL IMPROVEMENT Revenues Dept 000 - GENERAL 401-000-665-000 401-000-699-000 TRANS 401-000-699-390 TRANS	COVEMENT FUND INTEREST TRANSFERS FROM OTHER FUNDS TRANSFER FROM FUND BALANCE	0.00 3,752,003.00 1,247,997.00	8,742.03 0.00 0.00	4,235.29	(8,742.03) 3,752,003.00 1,247,997.00	100.00
Total Dept 000 - GENERAL	, H	5,000,000.00	8,742.03	4,235.29	4,991,257.97	0.17
TOTAL REVENUES		5,000,000.00	8,742.03	4,235.29	4,991,257.97	0.17
Expenditures Dept 000 - GENERAL 401-000-971-000	CAPITAL OUTLAY	00.0	00.0	00.0	00.00	00.00
Total Dept 000 - GENERAL	ч.	00.0	00.0	0.00	00.0	0.00
Dept 901 - CAPITAL IMPROVEMENT 401-901-955-000 MISCE 401-901-971-000 CAPIT 401-901-973-000 TOWNS 401-901-974-000 FARMS	OVEMENT MISCELLANEOUS CAPITAL OUTLAY TOWNSHIP HALL SERVICES & EXPENSES FARMSTEAD PROJECT TRANSFER TO FUND BALANCE	00.0 00.00 00.00 00.00	00000	00000	0.00 0.00 0.00 0.00 0.00	00000
Total Dept 901 - CAPIT	CAPITAL IMPROVEMENT	5,000,000.00	00.0	00.00	5,000,000.00	0.00
TOTAL EXPENDITURES		5,000,000.00	00.0	00.00	5,000,000.00	00.00
Fund 401 - CAPITAL IMPROVEMENT TOTAL REVENUES TOTAL EXPENDITURES	SOVEMENT FUND:	5,000,000,00	8,742.03	4,235.29	4,991,257.97	0.17
NET OF REVENUES & EXPENDITURE BEG. FUND BALANCE NET OF REVENUES/EXPENDITURES END FUND BALANCE	EXPENDITURES PENDITURES - 2024-25	749,931.17	8,742.03 749,931.17 528,749.30 1,287,422.50	4,235.29	(8,742.03)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOLLY TOWNSHIP

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PERIOD ENDING 08/31/2025

% BDGT USED	100.00 0.00 0.00 0.00	0.49	0.49	0.00 17.14 79.24	21.73	21.73	0.49
AVAILABLE BALANCE NORMAL (ABNORMAL)	(1,202.73) 0.00 0.00 18,000.00 225,545.00	242,342.27	242,342.27	0.00 186,892.27 3,736.00	190,628.27	190,628.27	242,342.27 190,628.27 51,714.00 34,578.94
ACTIVITY FOR MONTH 08/31/2025 INCREASE (DECREASE)	460.63 0.00 0.00 0.00	460.63	460.63	0.00 5,652.73 14,264.00	19,916.73	19,916.73	460.63 19,916.73 (19,456.10)
YTD BALANCE 08/31/2025 NORMAL (ABNORMAL)	1,202.73	1,202.73	1,202.73	0.00 38,652.73 14,264.00	52,916.73	52,916.73	1,202.73 52,916.73 (51,714.00) 243,461.67 34,578.94 226,326.61
2025-26 AMENDED BUDGET	0.00 0.00 0.00 18,000.00 225,545.00	243,545.00	243,545.00	0.00 225,545.00 18,000.00	243,545.00	243,545.00	243,545.00 243,545.00 0.00 243,461.67 243,461.67
DESCRIPTION	T FUND INTEREST CHARLES MOTT GRANT FUNDS THE GLENMEDE TRUST GRANT FUNDS COMMUNITY FOUNDATION TRANSFER FROM FUND BALANCE		1	AY CAPITAL OUTLAY - CHARLES MOTT GRANT CAPITAL OUTLAY - GLEN MEADE TRUST FUND COMMUNITY FOUNDATION	outlay		: FUND: OITURES OURES - 2024-25
GL NUMBER	Fund 403 - CAPITAL GRANT FUND Revenues Dept 000 - GENERAL 403-000-655-000 CHAR 403-000-675-000 THE 403-000-699-390 TRAN TRAN	Total Dept 000 - GENERAL	TOTAL REVENUES	Expenditures Dept 903 - CAPITAL OUTLAX 403-903-976-000 403-903-977-000 403-903-978-000	Total Dept 903 - CAPITAL OUTLAY	TOTAL EXPENDITURES	Fund 403 - CAPITAL GRANT FUND: TOTAL REVENUES TOTAL EXPENDITURES NET OF REVENUES & EXPENDITURES BEG. FUND BALANCE NET OF REVENUES/EXPENDITURES - 2024-25 END FUND BALANCE

REVENUE AND EXPENDITURE REPORT FOR HOLLY TOWNSHIP

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PERIOD ENDING 08/31/2025

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GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 08/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 404 - ROAD IMPROVEMENTS Revenues	MENTS					
Dept 000 - GENERAL 404-000-665-000	INTEREST TREENED WOOD GENERAL	000	1,239.41	616.68	(1,239.41)	100.00
404-000-699-390	FROM	168,306.00	000	000	168,306.00	000
Total Dept 000 - GENERAL	7	168,306.00	1,239.41	616.68	167,066.59	0.74
TOTAL REVENUES		168,306.00	1,239.41	616.68	167,066.59	0.74
Expenditures Dept 404 - ROAD IMPROVE 404-404-995-390 404-404-995-401	IMPROVEMENT FUND TRANSFER TO FUND BALANCE TRANSER TO CAPITAL PROJECT FUND	0.00	000.00	00.0	0.00	00.0
Total Dept 404 - ROAD 1	ROAD IMPROVEMENT FUND	168,306.00	00.0	00.0	168,306.00	00.0
TOTAL EXPENDITURES		168,306.00	00.0	00.0	168,306.00	00.0
Fund 404 - ROAD IMPROVEMENTS: TOTAL REVENUES TOTAL EXPENDITURES	SMENTS:	168,306.00	1,239.41	616.68	167,066.59	0.74
NET OF REVENUES & EXPENDITURE BEG. FUND BALANCE NET OF PEVIFNITES (FVDENDITURES)	EXPENDITURES	0.00	1,239.41	616.68	(1,239.41)	100.00
END FUND BALANCE	ı	61,884.82	107,041.36		107,041.36	
TOTAL REVENUES - ALL FUNDS TOTAL EXPENDITURES - ALL F	FUNDS ALL FUNDS	7,030,626.00	42,472.20 671,345.14	21,660.90 35,244.81	6,988,153.80 6,359,280.86	0.60
NET OF REVENUES & EXPENDITURES BEG. FUND BALANCE - ALL FUNDS END FUND BALANCE - ALL FUNDS	EXPENDITURES - ALL FUNDS - ALL FUNDS	0.00 1,822,150.90 1,822,150.90	(628,872.94) 1,822,150.90 1,878,128.53	(13,583.91)	628,872.94	100.00

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09/10/2025

INVOICE GL DISTRIBUTION REPORT FOR HOLLY TOWNSHIP POST DATES 08/21/2025 - 09/17/2025 BOTH JOURNALIZED AND UNJOURNALIZED BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Invoice Description	Amount
Fund 101 GENERAL Dept 171 SUPERVIS			
101-171-830-000	DUES, SUBS & TUITION	MTA CONFERENCE	367.00 367.00
Dept 253 TREASUR	FR		
101-253-830-000	DUES, SUBS & TUITION	OCTA FALL 2025 QUARTERLY MEETING	12.00 12.00
Dept 255 TREASUR	ER ADMINISTRATION		
101-255-830-000	DUES, SUBS & TUITION	TREASURERS CONFERENCE	399.00
101-255-830-000	DUES, SUBS & TUITION	OCTA FALL 2025 QUARTERLY MEETING	12.00 411.00
Dept 261 CODE EN	FORCEMENT		
101-261-802-000	CONTRACTED SERVICES	AUG 25	1,080.00 1,080.00
Dept 265 TOWNSH	IP PROPERTIES		
101-265-850-000	TELEPHONE	SEP 25	606.29
101-265-920-000	UTILITIES	AUG 25-120 S. SAGINAW ST	1,916.42
101-265-920-000	UTILITIES	AUG 25-13409 N. HOLLY RD	10.71
101-265-920-000	UTILITIES	AUG 25-13465 N. HOLLY RD	8.87
101-265-920-000	UTILITIES	AUG 25-4092 GRANGE HALL RD	208.90
101-265-920-000	UTILITIES	AUG 25-4092 GRANGE HALL RD	37.05
101-265-920-000	UTILITIES	AUG 25-102 CIVIC DR	59.72
101-265-930-000	RUGS	AUG 25- MATS	191.12
101-265-930-000	MAINTENANCE & REPAIRS - F.	AUG 25-LAWN MAINTENANCE FARMSTEAD	900.00 3,939.08
Dent 267 ARPA OPE	ERATING EXPENSES		
101-267-740-000		SENIOR CHORE 8/12/25-8/16/25	8,350.00
101-267-740-000	ARPA OPERATING EXPENSES		11,782.00 20,132.00
Dept 272 GENERAL	SERVICES		
101-272-740-000	OPERATING EXPENSES	AUG 25- COPY MACHINE	142.18
101-272-740-000	OPERATING EXPENSES	AUG 25 SUPPLIES	445.34
101-272-740-000	OPERATING EXPENSES	SEP 25	84.81
101-272-740-000	OPERATING EXPENSES	AUG 25-WATER	30.45
101-272-740-000	OPERATING EXPENSES	AUG 25-WATER COOLER	14.00
101-272-740-000	OPERATING EXPENSES	DEPOSIT BOOKS-TAX ACCT	268.73
101-272-740-000	OPERATING EXPENSES	AUG 25-COMPOST BAGS	6.98
101-272-740-000	OFFICE EXPENSES	AUG 25-VOTER INFO CARDS	87.89
101-272-802-000	CONTRACTED SERVICES	DANGEROUS BUILIDNG HEARING-CZURYLO HOUSER F	
101-272-816-000	COMPUTER MAINTENANCE	SEP 25	58.15
101-272-900-000	LEGAL NOTICES	8/20/25 SYNOPSIS	175.50
			1,814.03

Dont 701 DI ANNIA	10		
Dept 701 PLANNIN 101-701-802-000	CONTRACTED SERVICES	ALICOS	
101-701-811-000	PLANNER SERVICES	AUG 25 AUG 25-	1,012.50
101-701-811-000	PLANNER SERVICES		2,535.00
101-701-811-000	PLANNER SERVICES	JUL 25-ZONING ORDINANCE & ZONING DISTRICTS	200.00
101-701-811-000	PLANNER SERVICES	AUG 25 - TOWNSHIP ZONING REVIEW	900.00
101-701-811-000	PLANNER SERVICES	AUG 25 LIGHT REFUERVO	2,640.00
	T BWWEN SERVICES	AUG 25-HOLLY REVIEWS	510.00
			7,797.50
Dept 702 ZONING	ADMINISTRATION		
101-702-802-000	CONTRACTED SERVICES	AUG 25-CONTINUING SERVICES-	0.040.00
	a a commo de de commo	AGG 23 GOM INGING SERVICES-	2,640.00
			2,640.00
			38,192.61
Fund 206 FIRE AND	EMERGENCY SPECIAL ASSES	TIMPS	
Dept 338 FIRE AND		SOLICIAL	
206-338-740-000	OPERATING EXPENSES	AUG 25-2413 BELFORD RD	00.00
206-338-740-000	OPERATING EXPENSES	AUG 25-4485 NELSON SCOTT DR	28.69
206-338-740-000	OPERATING EXPENSES	AUG 25-13323 FISH LAKE RD	48.95
	2711 2711 271020	700 20 10020 1011 LAKE ND	28.69
			106.33
			
			106.33
Fund 249 BUILDING	•		#
Dept 371 BUILDING			
249-371-740-000	OPERATING EXPENSES	AUGUST 2025	4.470.00
249-371-740-000	OPERATING EXPENSES	8/25/25 - 8/28/25 BUILDING FILE MAINTENANCE	1,179.98
249-371-740-000	OPERATING EXPENSES	09/02-09/04/2025 BUILDING FILE MAINTENANCE	450.00
249-371-805-000	BUILDING INSPECTOR	08/01/25 - 08/15/25	387.00
249-371-805-000	BUILDING INSPECTOR	8/16/25 - 8/31/25	2,433.88
249-371-806-000	ELECTRICAL INSPECTOR	08/01/25 - 08/15/25	1,780.12
249-371-806-000	ELECTRICAL INSPECTOR	8/16/25 - 8/31/25	1,064.40
249-371-807-000	MECHANICAL INSPECTOR	08/01/25 - 08/15/25	476.40
249-371-807-000	MECHANICAL INSPECTOR	8/16/25 - 8/31/25	1,177.80
249-371-808-000	PLUMBING INSPECTOR	08/01/25 - 08/15/25	631.20
249-371-808-000	PLUMBING INSPECTOR	8/16/25 - 8/31/25	929.40
		3,13,23	427.80
			10,937.98
		9	40.000.00
			10,937.98
		Fund 101 GENERAL FUND	20 100 01
		Fund 206 FIRE AND EMERGENCY SPECIAL ASSESSMEN	38,192.61
		Fund 249 BUILDING	106.33
			10,937.98
		Total For All Funds:	40.000.00
		Total of All unus.	49,236.92

NORTH OAKLAND COUNTY FIRE AUTHORITY

Board of Directors Meeting

August 26, 2025, 6:30 PM

Location: Rose Township Offices, 9080 Mason Street, Holly, MI 48442 MINUTES

CALL TO ORDER: Secretary Miller called the meeting to order at 6:30 pm

MEMBERS PRESENT: Stilwell, Miller, Johnson MEMBERS ABSENT: Kullis, Winchester

Motion by Johnson to excuse Winchester. Supported by Miller. A voice vote was taken. All present voted ves. The motion was carried 3/0.

AGENDA APPROVAL

Motion by Stilwell to approve the agenda as presented. Supported by Johnson. A voice vote was taken. All present voted yes. The motion was carried 3/0.

CONSENT AGENDA APPROVAL

Motion by Johnson to approve the consent agenda as presented. Supported by Stilwell. A roll call vote was taken. All present voted yes. The motion was carried 3/0.

PUBLIC COMMENT - ON AGENDA ITEMS ONLY - No public comment

PRESENTATIONS - None

UNFINISHED BUSINESS - None

NEW BUSINESS

1. Station 3 HVAC Proposal

Station 3 currently has a single roof-top HVAC unit. Since expansion of the building, this single unit is unable to meet the comfort needs of personnel and has necessitated the addition of space heaters and portable cooling units in the living quarters. Chief Weil presented a proposal from Professional Heating and Cooling to add a supplemental dedicated unit to handle the needs of the living quarters of the station.

Motion by Stilwell approving spending up to \$16k for furnace upgrades and the Chief to get two more bids to make sure we're getting the best possible deal for the residents of Rose and Holly Townships. Supported by Johnson. A roll call vote was taken. All present voted yes. The motion was carried 3/0.

2. Fire and Emergency Services Consolidation

Oakland County commissioned the *Northwest Oakland County Fire Consolidation Feasibility Study* in 2007. Chair Kullis, asked Chief Weil to get proposals to revisit the issue. The Chief reached out Plante & Moran (the authors of the original study) and also to CPSM (Center for Public Management, LLC) for estimates to do a new study. The board was asked to consider whether or not to commission a new study. All agreed that they would like to wait until the full board is present to consider the issue.

No action taken.

REPORTS

	Chief's R	eport
	•	June Incident Report – 119 calls: 55 Rose Twp, 55 Holly Twp, 3 on I-75
	•	July Incident Report – 134 calls: 40 Rose Twp, 75 Holly Twp, 11 on I-75
	•	Shift coverage = 3% open hours
		Mutual aid = 5% in June; 7% in July
	•	Staffed/Supported the following events:
		Fireworks at Lake Braemar
		o 4-H Fair
		Renaissance Festival (IFF for operational periods) Dream Cruise (security and safety oversight)
	•	and to country and safety oversigner
		There was a bank hacking incident in June that did not result in any loss of funds. Investigations were conducted and new security measures have been investigations.
	i	were conducted and new security measures have been implemented to prevent further incidents.
	•	After year-end accruals and adjustments, the department anticipates approximately \$20k in
	ı	unspent funds to be transferred into the Fund Balance
	• (Greg Allen has been promoted to Sgt. and is responsible for the Safety Program
	• /	Assistant Chief Seal is following up on items on the SAFER grant
NO. 10		
	Firefighte	rs Association – no report
	Holly Tow	mohin no revert
	Holly low	nship – no report
	Rose Town	nship – Clerk Miller
		Supervisor Stilwell has been working at Dearborn Park. New security cameras have been installed
	• (Continuing to follow the mining issue in Springfield Township and the dam drawdown in the /illage of Holly
		New landscaping has been installed at the Township office
	• T	here is no November election in Rose Township
	• T	here is a county clerks meeting on Thurs, Aug 27
	• C	lues were being left at the cemeteries as part of a game. The issues were investigated and
	n	alted.
	• C	lerk Miller and Citizen-at-Large Johnson will attend a fire conference in Frankenmuth in
	S	eptember
	Citizen at I	Large – Johnson
	Si	ontinues to receive questions regarding the mill pond draw down, the proposed mining site in pringfield Twp, and the property behind the Marathon station on Hickory Ridge
PUBLIC	COMMENT	- None
ADJOUR	NMENT - S	Secretary Miller adjourned the meeting at 7:42 pm.
		aujourned the meeting at 7.42 pm.
Submitte	ed by: Diane	e Hill, Recording Secretary
	, - 1411	,

Holly Township Planning Commission – Regular Meeting Minutes of August 13, 2025

CALL TO ORDER: Commissioner Mitchell called the regular meeting of the Holly Township Planning Commission to order at 6:30 p.m. located at the Holly Township Offices (Upstairs), 102 Civic Drive, Holly, Michigan 48442

PLEDGE OF ALLEGIANCE

Members Present

Members Absent

Glen Mitchell

None.

Ray Kerton

Others Present

Ben Armstead

Karin Winchester, Clerk/Zoning Administrator Alexis Farrell, Planner: McKenna & Assoc.

Chuck Stoner Alexis Farrell,

> Motion by Commissioner Mitchell to excuse Commissioner McCanney, Jorgensen and Sommer. Supported by Commissioner Armstead. A voice vote was taken. All present voted yes. The motion carried 4/0.

AGENDA APPROVAL

Motion by Commissioner Kerton to approve the agenda as presented. Supported by Commissioner Stoner. A voice vote was taken. All present voted yes. The motion carried 4/0.

PUBLIC COMMENT: No Public Comment.

PUBLIC HEARINGS: None.

APPROVAL OF MINUTES – July 9, 2025

Motion by Commissioner Kerton to approve the minutes as presented. Supported by Commissioner Stoner. A voice vote was taken. All present voted yes. The motion was carried 4/0.

COMMUNICATIONS: None.

OLD BUSINESS: None.

NEW BUSINESS

1. Planning Commission Bylaws.

Alexis Farrell presented proposed changes to the Planning Commission Bylaws.

The Commission took no action.

2. Planning Commission Training.

Alexis Farrell presented training for the planning commission. The Planning Commission discussed training requirements and opportunities.

The Commission took no action.

Motion by Commissioner Stoner to adjourn the meeting. Supported by Commissioner Armstead. A voice vote was taken. All present voted yes. The motion carried 4 /0.

REPORTS – Commissioner Mitchell reminded everyone about the upcoming 4-H fair starting on Friday, mentioning fireworks, a figure 8 race, and a band performance. He also noted that Farm Bureau members could enjoy free parking on Monday.

PUBLIC COMMENT - No Public Comment.

ADJOURNMENT - Commissioner Mitchell adjourned the meeting at 8:05 pm.

Karin S.	Winchester, Clerk	24 M2

Revenue Totals Report

Record Type	Exact Type	Category	Description	Entries	Amount
Permit	Building	Commercial	Com, Remodel	1	12.00
Permit	Building	Commercial	Commercial Base Permit Fee	5	500.00
Permit	Building	Commercial	Commercial Pole Structure Up to	1	240.00
Permit	Building	Commercial	Commercial TEMP STRUCTURE	1	65.00
Permit	Building	Commercial	Commercial TEMP STUCTURE	1	65.00
Permit	Building	Residential	Permit Base Fee - Residential	1	75.00
Permit	Building	Residential	PLAN REVIEW	11	715.00
Permit	Building	Residential	Res, Addition	1	72.00
Permit	Building	Residential	Res, Addition SOLAR PANELS	1	279.00
Permit	Building	Residential	Res, Demolition	1	75.00
Permit	Building	Residential	Res, Garage	3	335.65
Permit	Building	Residential	Res, Porch/Deck/Balcony	3	135.00
Permit	Building	Residential	Res, Remodel	2	397.50
Permit	Building	Residential	Residental New SF	4	2,570.25
Permit	Building	Standard Item	Base fee	10	750.00
Permit	Electrical	Inspection	INSPECTION, SERVICE	3	225.00
Permit	Electrical	License Fee	Registration - Electrical	1	15.00
Permit	Electrical	Service	Service, 15 thru 200 amps	3	105.00
Permit	Electrical	Service	Service, 201 t0 400 amps	1	50.00
Permit	Electrical	Standard Item	Circuit	2	112.00
Permit	Electrical	Standard Item	Circuit (2 POLE COUNTS AS 2 CIRC	1	175.00
Permit	Electrical	Standard Item	Fixture/Device	1	20.00
Permit	Electrical	Standard Item	NEW SF DWELLING UP TO 150 AMPS	4	1,000.00
Permit	Electrical	Standard Item	PERMIT BASE FEE	8	600.00
Permit	Electrical	Standard Item	Power Outlet	2	40.00
Permit	Electrical	Standard Item	Trench	4	60.00
Permit	Electrical	Standard Item	Unit Heater	3	40.00
Permit	Mechanical	Cooling	CENTRAL A/C OVER 8 HP	1	45.00
Permit	Mechanical	Cooling	CENTRAL A/C UP TO 8 HP	5	225.00
Permit	Mechanical	Duct	DUCT SYSTEM OR HYDRONIC HEAT	1	25.00
Permit	Mechanical	Heating	GAS OR SOLID FUEL MANUFACT FIREP	1	25.00
Permit	Mechanical	Inspection	Inspection, Additional	1	65.00
Permit	Mechanical	License Fee	Registration - Mechanical	3	45.00
Permit	Mechanical	Piping	Piping, Gas, per Outlet	6	168.00
Permit	Mechanical	Standard Item	Exhaust Fans	1	24.00
Permit	Mechanical	Standard Item	FUEL BURNING EQUIPMENT	3	135.00
Permit	Mechanical	Standard Item	Humidifier	2	30.00
Permit	Mechanical	Standard Item	LPG Tanks Permit Fee	1	50.00
Permit	Mechanical	Standard Item	Permit Base Fee	14	1,050.00
Permit	Mechanical	Standard Item	Res, New SF Dwelling	5	1,250.00

Population: All Records

Transaction.DateToPostOn Between 8/1/2025

12:00:00 AM AND 8/31/2025 11:59:59 PM

			Totals	177	14,340.40
Letwit	Plumbing	Standard Item	Water-Connected Appliance	1	32.00
Permit	Plumbing	Standard Item	Stack	5	152.00
Permit	Plumbing	Standard Item	Sill Cock	2	10.00
Permit	10000 00000	Standard Item	Res, New SF Dwelling	1	275.00
Permit	Plumbing		Permit Base Fee	8	600.00
Permit	Plumbing	Standard Item	Meter, Water	5	50.00
Permit	Plumbing	Standard Item	20 3000 Profession	2	20.00
Permit	Plumbing	Standard Item	Gas Piping	8	656.00
Permit	Plumbing	Standard Item	Fixture		
Permit	Plumbing	Sewer/Drain	Sump Pump	6	60.00
Permit	Plumbing	Registration Fee	MASTER PLUMBER REGISTRATION	1	15.00
Permit	Plumbing	License Fee	Registration - Plumbing Company	1	15.00
Permit	Plumbing	Inspection	Inspection, Additional	7	520.00
Permit	Plumbing	Distribution	WATER DISTRIBUTION PIPING, RES	7	70.00

Proposal for: Holly Township, Oakland County, MI June 10, 2025 Quoted by: Joel Champ

Software and Services for BS&A Cloud Upgrade



Thank you for the opportunity to quote our software and services.

At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.

We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.

Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count. Module fees are charged annually and include unlimited support.

Upgrade - Cloud Modules

\$5,835.00 \$4,085.00 \$9,920.00 \$970.00 \$970.00
\$4,085.00 \$9,920.00
\$4,085.00
\$4,085.00
\$5,835.0
\$6,345.0
\$6,345.0
\$5,260.0
\$5,260.0
\$ 10,000.t
\$3,545.0 \$10,600.0
\$3,175.
\$3,880.
£2.000



BS&A Online - Fees for BS&A Online subscription services will be charged at the next renewal period.

Public Records Search + Online Bill Pay With use of integrated Credit Card Processor

Upgrade Implementation

Services include:

- Management of your upgrade by our dedicated upgrade team for a smooth shift from .NET to cloud-based software, minimizing disruption
- Project schedule aligned with your processes and needs, ensuring a seamless transition timeline
- Expedited upgrade to cloud capturing existing process to minimize demands required of client teams
- Onboarding planned around critical process dates, ensuring your team is well-prepared for effective cloud software utilization
- Central contact for streamlined communication between project leaders, developers, IT staff, and conversion resources
- Testing and implementation of existing municipal customizations prior to go-live, preserving functionality and ensuring critical components are converted
- Preliminary data conversion with attachments, mirroring final conversion for a smooth transition
- Thorough data verification for all modules, ensuring accuracy and reliability of converted data, including automated balancing
- Key module validation managed by dedicated team (vs. customer in previous methodology), including testing of parallel processes
- Migration of key custom user-based designed reports handled out-the-box, enabling seamless access to critical insights.
- As needed, transition from .NET Online Payments to cloud architecture configuration for uninterrupted payment processing.
- Automated scaffolding of users and security roles based on your previous configurations
- Conversion of approval workflows based on role-based security, maintaining established processes
- As needed, configuration of existing hardware (barcode scanners, etc.) for seamless integration with cloud environment
- Documentation of our standard processes, facilitating easy access to essential information
- Upgrade training
- Prioritized response post go-live for 2 weeks from the upgrade team
- 3 post go-live survey touch points to check-in on post-go live experience
- Remote go-live assistance and remote office hours for a successful transition to the cloud-based software
- Travel not expected, but any necessary travel would be billed at a per trip and/or per day cost

\$40,100.00

Cost Totals

Upgrade Modules – Annual FeeSubtotal\$33,095.00Upgrade ImplementationSubtotal\$40,100.00

Total Proposed \$73,195.00

Payment Schedule

1st Payment: \$20,050 to be invoiced upon execution of this agreement.

2nd Payment: \$33,095 to be invoiced upon the subscription start date for upgrade modules.

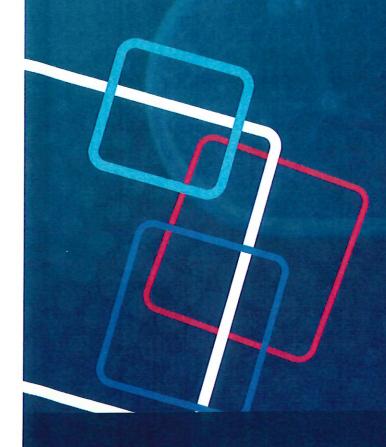
3rd Payment: \$20,050 to be invoiced upon completion of upgrade implementation.





BS&A Cloud: The Future of ERP

A Modern, Scalable, and Secure SaaS Platform for GovTech



Introduction

The role of technology in government operations has never been more critical. Municipalities require solutions that are not only secure and scalable, but also easy to manage, future-ready, and cost-effective. For IT Directors tasked with modernizing infrastructure, BS&A Cloud provides a comprehensive SaaS platform purpose-built to meet these demands.

Built on Microsoft Azure, BS&A Cloud offers the stability, security, and flexibility that governments need to serve their communities effectively. Azure's enterprise-grade infrastructure ensures high availability, disaster resilience, and compliance with stringent industry data protection and regulatory requirements, while BS&A's SaaS model reduces the administrative burden on IT resources. Together, they deliver:

- Scalability: Seamlessly adapt to growth, high-traffic periods, and evolving demands without the need for manual intervention or infrastructure upgrades.
- Security and Compliance: Protect sensitive data with Azure's world-class security capabilities, supplemented by BS&A's tailored enhancements.
- Operational Simplicity: Eliminate the complexity of managing and maintaining updates, hardware, and disaster recovery with a fully managed cloud environment.
- Cost Predictability: Transition from unpredictable hardware and maintenance costs to a predictable subscription-based SaaS model to simplify budget planning.

BS&A Cloud empowers IT Directors to shift their focus from managing infrastructure to driving strategic initiatives, knowing their ERP solution is built on one of the world's most trusted cloud platforms.

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- 07. Security and Compliance: Ensuring Peace of Mind Trust in Microsoft Azure's Security BS&A's Role in Keeping Data Secure
- 08. Cost Predictability: Simplifying Financial Planning Predictable Subscription Costs Operational Cost Reductions
- 09. Cost Predictability: Simplifying Financial Planning Improved Budget Planning Customer Success Highlight—Northville Township, MI Background Project Implementation
- 10. Customer Success Highlight—Northville Township, MI Productivity and Workload Impact Positioned for Growth

SCALABILITY:

Seamlessly Adapt to Evolving Demands

BS&A Cloud is designed with a modular architecture that allows its components to scale independently. This ensures consistent performance during high-traffic or seasonal periods, such as fiscal deadlines or unexpected surges, and supports the platform's long-term growth. By isolating system components, BS&A Cloud delivers seamless operations and adapts efficiently to evolving demands.

☐ Future-Proof Infrastructure

BS&A Cloud is built to accommodate future advancements, ensuring municipalities stay ahead of evolving technology trends:

- Support for Growth: As municipalities expand, BS&A Cloud can scale seamlessly to handle increasing workloads and user demands.
- Flexibility for Emerging Technologies: The platform's architecture supports integration with innovative tools and emerging technologies like Al-powered analytics and role-based automations, ensuring easy setup and implementation for new employees for long-term relevance.
- Minimal Downtime: Geo-redundant systems and modular components ensure consistent uptime, even during unexpected surges or maintenance periods.

Proactive Monitoring for Optimal Performance

BS&A uses real-time monitoring to maintain visibility into platform performance and resource utilization. This proactive approach ensures that scaling decisions are made efficiently to handle demand surges, ensuring consistent performance and reliability for municipalities.

Operational Simplicity: Streamlining IT Managements

BS&A Cloud eliminates the complexity of managing an on-premise environment, allowing IT resources to focus on higher-value initiatives while ensuring smooth day-to-day operations.

□ No More Manual Updates

As a SaaS product, BS&A Cloud follows an evergreen model, meaning updates are automatically applied by BS&A with no action required from IT staff. This ensures municipalities always have access to the latest features, security enhancements, and bug fixes without the burden of managing software updates themselves.

☐ Simplified Migration and Implementation

For existing BS&A .NET on-premise customers, the transition to BS&A Cloud is managed by a dedicated cloud migration team that ensures a smooth and seamless process. This team handles every aspect of the migration, including:

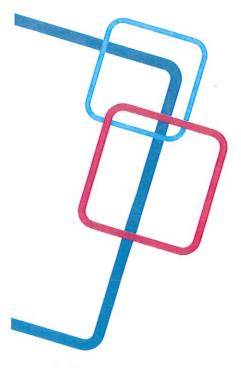
- Project Coordination & Collaboration: Our team will work with your team to ensure a successful, timely rollout. Your BS&A implementation team will coordinate and create the implementation schedule while communicating updates throughout the project. The BS&A team typically manages 90% of the workload while your team will test, validate, and train for a smooth and successful migration.
- Comprehensive Data Conversion: The BS&A team will help convert existing .NET data, security configurations, and reports to seamlessly convert and upload into BS&A Cloud, ensuring nothing is lost during the process.
- Planning for a Successful Launch: Our implementation team of experts works with your team to plan, implement, and launch with minimal downtime and maximum customer satisfaction. With user testing and training (both before and after go-live), our team is there to support you and ensure you're ready for rollout.

□ Ongoing Support from BS&A

At BS&A, service and support are core values that set us apart. Municipalities benefit from a trusted partner who is committed to ensuring success beyond deployment:

- Best-In-Class Support: BS&A's support teams are readily available to provide assistance, resolve issues, and address inquiries efficiently and professionally.
- **Proactive Monitoring:** BS&A continuously monitors the platform for performance and security, ensuring smooth operations and minimizing disruptions.
- Customer-Focused Service: With a deep understanding of the needs of municipalities, BS&A prioritizes responsive and personalized support to help IT Directors and their teams succeed.

This combination of automated updates, seamless migration, and best-in-class support ensures IT Directors can focus on delivering value to their municipalities without worrying about the day-to-day management of their ERP solution.



Security and Compliance: Ensuring Peace of Mind

BS&A Cloud leverages Azure's enterprise-grade infrastructure to provide a secure and compliant environment that meets the unique needs of municipal IT Directors. By hosting on Microsoft Azure, BS&A Cloud benefits from robust built-in protections, ensuring government data is safeguarded.

□ Trust in Microsoft Azure's Security

Microsoft Azure provides the foundation for secure operations, with features that include:

- Proactive Threat Detection: Continuous monitoring and alerts to identify suspicious activity and potential cyber attacks.
- Advanced Security Analytics: Tools powered by machine learning to detect anomalies and potential breaches.
- Industry-Leading Certifications: Compliance with PCI DSS, SOC 2, ISO 27001, and more.

□ BS&A's Role in Keeping Data Secure

BS&A augments Azure's protections with security best practices tailored to government operations:

- Comprehensive Encryption: Ensuring data in transit and at rest is encrypted to meet or exceed compliance requirements.
- Simplified Oversight: BS&A continuously monitors the platform, applying rapid patches and ensuring adherence to quickly identify and mitigate potential risks.
- End-to-End Management: IT Directors can rely on BS&A to manage security operations, eliminating the burden of infrastructure-level vulnerabilities or compliance audits.
- Multi-Factor Authentication (MFA) and SSO Integration: BS&A Cloud requires MFA for enhanced identity protection and integrates with SAMLbased Single Sign-On (SSO) solutions, allowing municipalities to enforce secure access policies and streamline authentication processes.

Cost Predictability: Simplifying Financial Planning

BS&A Cloud helps municipalities transition from the unpredictable and often escalating costs of on-premise systems to a straightforward, subscription-based SaaS model. This approach not only reduces capital expenses but also alleviates the operational burden on IT Directors and their teams.

□ Predictable Subscription Costs

- Eliminate Hardware Expenses: On-premise systems require costly servers, storage devices, and networking equipment, all of which depreciate and require periodic replacement. With BS&A Cloud, all hardware is managed by Azure, removing these capital expenditures.
- Streamlined Licensing: BS&A Cloud includes all necessary licensing for operating systems, databases, and platform updates, reducing administrative overhead and renewal costs.
- No Emergency Repairs: Avoid surprise costs tied to hardware failures or last-minute replacements.

Operational Cost Reductions

- Reduced IT Oversight: BS&A and Azure handle routine operational tasks like patching, monitoring, and compliance management, freeing up IT teams for more strategic projects.
- Lower Energy Costs: By eliminating on-premise infrastructure, municipalities reduce energy consumption tied to powering and cooling servers.
- Disaster Recovery Simplified: No need to invest in physical backup systems, generators, or redundant infrastructure—BS&A Cloud provides built-in geo-redundant disaster recovery.

☐ Improved Budget Planning

BS&A Cloud's subscription model provides municipalities with greater budget stability by replacing unpredictable capital expenditures with consistent monthly or annual costs. This makes it easier for IT Directors to forecast expenses, align with long-term financial goals, and demonstrate ROI to stakeholders.

Customer Success Highlight — Northville Township, MI

Cloud Migration Experience from Northville's IT Director.

□ Background:

Northville Township completed their migration from their .NET on-premise to the BS&A Cloud platform, a decision driven by the need for a more streamlined and secure approach to managing its software infrastructure, shifting the onus of maintaining and updating physical servers to a SaaS provider with the resources and redundancy to effectively manage data and ensure uptime.

□ Project Implementation:

You may have seen stats that nearly half of ERP implementations fail the first time around. This isn't true with BS&A. That's due to their experience, ownership - they take on 80-90% of the implementation responsibility teamwork and support.

From signed contract to go live was four months. The process began with project scope verification, followed by discovery, preliminary data conversion, BS&A data review, final data conversion, BS&A balancing and implementation & training.

Productivity and Workload Impact:

For the IT Staff, the transition to BS&A Cloud has significantly improved the workload for the IT department at Northville Township. Previously, maintaining the on-premise solution involved updating numerous .NET applications across multiple workstations, managing a locally hosted virtual server with a dedicated SQL database, ensuring nightly backups, and tracking Microsoft maintenance and licenses. With the cloud-based platform, server and database support, maintenance, and security are now handled by BS&A support staff. Northville Township originally had 12 physical servers in the server room. Now it is down to two, and the data housed on them was no longer mission critical. Additionally, user management has been streamlined through role-based privileges, reducing confusion and simplifying the onboarding process for new hires or promotions.

Positioned for Growth:

As Northville Township continues to refine its processes and adapt to the new system, the partnership with BS&A remains strong, with ongoing support and responsiveness being key factors in the successful adoption of BS&A Cloud. Overall, the move to BS&A Cloud has positioned Northville Township for continued growth and efficiency in its operations

Conclusion

BS&A's strategic move to host its SaaS ERP platform on Microsoft Azure offers unparalleled security, scalability, and reliability. This investment empowers government operations with cutting-edge technology, robust data protection, and seamless performance.



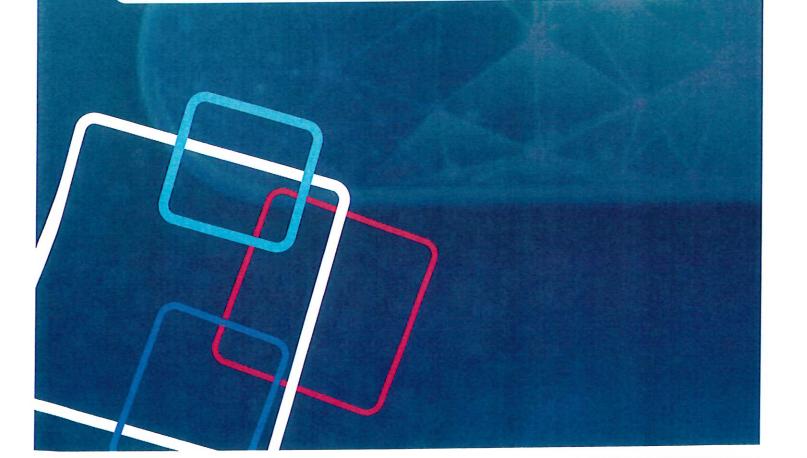
Get In Touch

Contact BS&A today for a technical deep dive or to schedule a cloud demo tailored to your organization's needs.

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er.

MUNICIPAL CREDIT AND COMMUNITY INTERLOCAL AGREEMENT BETWEEN

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION

And

HOLLY TOWNSHIP

This Agreement (hereinafter "Agreement") is made between the Suburban Mobility Authority for Regional Transportation (hereinafter "SMART"), an entity organized under the provisions of Act 204 of the Public Acts of 1967, as amended, and HOLLY TOWNSHIP (hereinafter "the Community") for the transfer of funding provided to SMART by Michigan Public Act 51 of 1951 and Community Credits, in consideration for the provision of transit services by the Community.

WHEREAS, SMART, pursuant to the provisions of Act 204, has been vested with the authority to acquire, plan, construct, operate and maintain transit systems and facilities within its jurisdiction; and

WHEREAS, the Community is desirous of contracting for the provision of such services within its jurisdiction; and

WHEREAS, the Community receives annual allocations of funding from SMART, including funding provided under Sec 10 of Act 51 of 1951 ("Municipal Credits"), where applicable, and SMART's community credit program ("Community Credits"), where applicable, which it desires to transfer to <u>WOTA</u> for the provision of services; and

WHEREAS, the purpose of this Agreement is to state the terms and conditions under which the transit funding will transfer;

NOW THEREFORE, in consideration of the mutual covenants and representations contained herein, the parties agree as follows:

1. THE PROJECT

The Community has partnered with <u>WOTA (Western Oakland Transportation Authority)</u> (hereinafter "<u>WOTA</u>") to provide local public transportation services within their service area.

2. FUNDING AND FUNDING APPLICATION

The Community agrees to provide annual flowthrough funding received from SMART to <u>WOTA</u> for the provision of public transportation service, under one of the following Options:

Option 1

- A. 100% of the Community Credits available to the Community pursuant to SMART'S Community Credit Program
- B. 100% of the Municipal Credits that are available to the Community pursuant to law.

OR

Option 2

- C. A certain percentage of or all but a certain amount of Community Credits available to the Community pursuant to SMARTS Community Credit Program.
- D. A certain percentage of or all but a certain amount of Municipal Credits available to the Community pursuant to law.

The Community must return a signed Exhibit A, which requires the Community to specify which Option it has selected, attached hereto, with the executed version of this Agreement. Should the Community's Option selection change, or should the amounts or percentages chosen by a Community under Option 2 change, the Community is required to submit an amended Exhibit A. Any amended Exhibit A must be submitted to SMART ninety (90) days prior to SMART's adoption of the Municipal and Community Credit budgets each fiscal year. Should a Community fail to submit an amended Exhibit A, where applicable, at least ninety (90) days prior to SMART's adoption of the Municipal and Community Credit budgets each fiscal year, the Community agrees to be bound by the last Exhibit A on file with SMART that was provided pursuant to, and in accordance with, the timely submission requirements of this section.

3. TERM OF THE AGREEMENT

The Community shall transfer funding noted above beginning July 1, 2025, and this Agreement shall remain effective as long as <u>WOTA</u> operates eligible transit services. The Community may terminate this agreement with ninety (90) days advanced notice prior to the adoption of the Municipal and Community Credit budgets each fiscal year.

This Agreement and transit services hereunder shall terminate immediately upon action by the Michigan Legislature, any court of competent jurisdiction, or action by the SMART Board of Directors, which inhibits SMART's ability to carry out the Agreement in such a way that SMART,

in its sole discretion, cannot reconcile its obligations under this Agreement with the legislative action, court order or Board resolution.

4. INDEMNIFICATION

To the extent allowable by law, and notwithstanding anything to the contrary contained herein, the Community shall indemnify, defend and save harmless SMART, its officers, agents, employees, and members of its Board of Directors from any and all claims, losses and damages, including costs and attorney fees occurring or resulting from any act or omission of the Community, or their officers, agents, employees, successors and/or assigns, arising out of or pursuant to this Agreement without regard to the negligence of the Community.

This Agreement is not intended to alter or increase SMART or Community's liability for tort claims, to other third-parties. Nor is this indemnity provision intended to be a third-party beneficiary contract, and therefore it confers no rights or third-party status on anyone other than the parties hereto.

5. SEVERABILITY AND INTENT

The invalidity or unenforceability of any provisions of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect.

6. WAIVER

Parties' failure to exercise or delay in exercising any right, power or privilege under this Agreement shall not operate as a waiver; nor shall any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof.

7. ASSIGNMENT

The Parties agree that the responsibilities and benefits under this Agreement shall not be assigned unless such assignment is approved by SMART in advance in writing. This agreement does not and is not intended to confer any rights or remedies upon any person other than the parties.

8. VENUE

Parties agree to follow all applicable State and Federal laws. This Agreement shall be governed by the laws of the State of Michigan.

9. ELECTRONIC SIGNATURE

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, "electronic signature" shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

THE PARTIES HEREBY ACKNOWLEDGE that they have read and understand this Agreement and that the signatories below have affixed their signatures and affirmed that they are authorized to execute this Agreement, for the purpose of binding their respective Parties.

SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION	HOLLY TOWNSHIP
Signature	Signature
Printed Name	Printed Name
Title	Title
Date	Date

EXHIBIT A

The Community shall designate with an "X" mark which Option for transfer of funding to <u>WOTA</u> it has selected (to the left of either Option 1 or Option 2). Should the Community selection 2, the Community will properly fill in the percentage or applicable do not exceed amount.
Option 1 A. 100% of the Community Credits available to the Community pursuant to SMART'S Community Credit Program B. 100% of the Municipal Credits that are available to the Community pursuant to law.
OR
C % of or all but of Community Credits available to the Community pursuant to SMARTS Community Credit Program. D % of or all but of Municipal Credits available to the Community pursuant to law.
Community:
Date:
Title:
Signature:

AGREEMENT BETWEEN HOLLY AREA YOUTH ASSISTANCE AND HOLLY TOWNSHIP

This Agreement made the 17th day of September, 2025 by and between HOLLY AREA YOUTH ASSISTANCE, 920 E. Baird, Holly, MI 48442 (hereinafter "YOUTH ASSISTANCE") and HOLLY TOWNSHIP, 102 Civic Drive, Holly, MI 48442 (hereinafter "TO\VNSHIP"); now therefore the parties covenant and agree as follows:

I. <u>EFFECTIVE DATES</u>

This Agreement shall be effective July 1, 2025 through June 30, 2026.

II. <u>PURPOSE</u>

The purpose of this Agreement is to provide funds from the TO\VNSHIP to Youth Assistance to assist in carrying out its primary mission to strengthen youth and families and to prevent and reduce the incidence of delinquency, abuse, and neglect through community involvement.

III.

COVENANTS YOUTH ASSISTANCE covenants as follows:

- A. To provide services and programs to facilitate its primary mission to the youth residents of the Township of Holly as outlined above.
- B. To keep the TOWNSHIP reasonably informed as to services and programs available from YOUTH ASSISTANCE.

IV. TOWNSHIP COVENANTS as follows:

- A. The TOWNSHIP, in consideration for services provided by YOUTH ASSISTANCE to the TOWNSHIP, promises to pay to YOUTH ASSISTANCE the sum of \$3,500.
- B. The TOWNSHIP shall pay said sum to YOUTH ASSISTANCE on or before October 31, 2025.

V. ENTIRE AGREEMENT

This Agreement represents the entire agreement of the parties hereto and may not be amended unless done so in writing and duly executed by authorized agents of YOUTH ASSISTANCE and the TOWNSHIP.

VI. RENEWAL OF AGREEMENT

YOUTH ASSISTANCE and the TOWNSHIP may consider this Agreement for renewal annually upon written request by Youth Assistance.

VIL TERMINATION

This Agreement may be terminated upon thirty days' written notice by the parties to this Agreement to each other.

V. <u>BINDING ON SUCCESSORS</u>

This Agreement shall be binding on the parties legal successors.

The undersigned indicate by their signatures that they are authorized to act on behalf of YOUTH ASSISTANCE and the TOWNSHIP, respectively,

HOLLY AREA YOUTH ASSISTANCE

BY:	
	President
DAT	ГЕ:
HOI	LLY TOWNSHIP
BY:	
	Clerk
DAT	rr.