

Holly Township
Board of Trustees Regular Meeting
Minutes of August 20, 2025

CALL TO ORDER: Supervisor Kullis called the Regular Meeting of the Holly Township Board of Trustees to order at 6:30 pm located at the Holly Township Offices (Upstairs), 102 Civic Drive, Holly, Michigan 48442.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present

George Kullis
Karin Winchester
Jennifer Ryan
Derek Burton
Michael McCanney
Richard Kinnamon (arrived at 6:37)

Members Absent

Others Present

AGENDA APPROVAL

- **Motion by Clerk Winchester to approve the agenda as amended. Supported by Trustee Matson. A voice vote was taken. All present voted yes. The motion carried 6/0.**

CONSENT AGENDA:

1. Approval of Regular Meeting Minutes – July 16, 2025.
2. Approval of Financial Statement – July 2025.
3. Approval of Bills for Payment – August 2025
4. Receipt of Routine Reports:
 1. N.O.C.F.A. Minutes – None.
 2. Planning Commission Minutes – July 9, 2025.
 3. Building Permits – July 2025.
 4. Treasurer's Annual and Quarterly Report – None.
5. Communications: None.

- **Motion by Clerk Winchester to approve the Consent Agenda as amended. Supported by Trustee Matson. A roll call vote was taken. All present voted yes. The motion carried 6/0.**

PUBLIC HEARINGS: None.

PRESENTATIONS: None.

REPORTS

TRUSTEES - Trustees Burton, McCanney, and Matson: No Report.

CLERK - No Report.

TREASURER – No Report.

SUPERVISOR

Supervisor Kullis reported on several matters:

1. The attorney is moving forward with the Riverside North issue. The representative they were dealing with was determined not to be an attorney, so they now have to hire an attorney to communicate with the township's attorney.
2. The farmstead barn restoration project has progressed with a new roof installed, one sidewall with windows completed, and interior work ongoing. Supervisor Kullis noted that while they used a combination of original and new wood, within about three years the weathering will make the different woods indistinguishable, similar to what happened with the chicken coop by the south house.
3. The township is continuing to collect tires through a grant program that runs until the end of the year. One trailer has been completely filled, and a replacement trailer is being arranged as the current one has rear door issues.

PUBLIC COMMENT – None.

OLD BUSINESS – None.

NEW BUSINESS

1. Village City Incorporation/Township Options.

Supervisor Kullis stated that the township is waiting to see the direction the Village of Holly will take regarding its potential city incorporation before determining the township's next steps.

Trustee Matson expressed concern about the village's public information campaign, noting that their materials include claims of potentially saving \$462,000 annually, which he characterized as "completely false." He emphasized the need for the township to provide factual information to counter the village's narrative.

Supervisor Kullis noted that the township has been accumulating information to address the issue and had extended an invitation to Tim Price to make a presentation to the board.

Trustee Matson stressed the importance of acting quickly, as local publications were already sharing the village's narrative without presenting alternative perspectives. He emphasized the need to ensure residents receive accurate information about all available options, regardless of where they stand on the cityhood issue.

The township Attorney is working on a report for the board.

The Board took No Action.

NEW BUSINESS

1. Appointment of Holly Area Youth Assistance Liason – Term Ending 11-20-28.

Supervisor Kullis explained that Trustee Burton could no longer serve as the liaison due to a meetings date change HAYA made. Treasurer Ryan had offered to take on the role, and Supervisor Kullis had already introduced her to Tina Alvarado from the organization.

- **Motion by Supervisor Kullis to appoint Treasurer Ryan as the HAYA Liason. Supported by Trustee Clerk Winchester. A voice vote was taken. All present voted yes. The motion carried 7/0.**

1. Appointment of Board of Review Alternate - Term Ending 12-31-27.

Supervisor Kullis introduced Diane Ducat, who was present at the meeting and had previously served on the Board of Review.

- **Motion by Supervisor Kullis to appoint Diane Ducat as the Board of Review Alternate (term ending 12-31-27). Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion carried 7/0.**

2. Rose Hill Charitable Gaming License – Proposed Resolution 2025-16.

Clerk Winchester explained that Rose Hill needs a gaming license from the state for charitable fundraising activities. The township must verify their nonprofit status and approve the license application.

- **Motion by Trustee Kinnamon to approve Resolution 2025-16 Rose Hill Gaming License. Supported by Trustee McCanney. A roll call vote was taken. All present voted yes. The motion carried 7/0.**

3. 2025-2028 Assessing Contract Proposals.

Supervisor Kullis explained that the township had issued an RFP for assessing services but did not receive any responses by the deadline. However, Assessment Administration Services (AAS) later submitted a proposal. The township attorney confirmed that accepting this late proposal was legal because there is no state law prohibiting it and other potential bidders had already indicated they would not be submitting proposals.

Mr. Griffin from AAS was present to answer questions. He explained their company structure and experience, noting that they had recently expanded by incorporating Independence Township's assessing department into their company. The board asked numerous questions about assessing processes, formulas, taxpayer services, and the transition from county services.

- **Motion by Supervisor Kullis to accept the contract from Assessment Administration Services (AAS) contingent upon final approval from the township attorney. Supported by Trustee Matson. A roll call vote was taken. All present voted yes. The motion carried 7/0.**

4. PC Workstations Replacement Proposal.

Clerk Winchester explained that the township's computers are seven years old and their expected replacement cycle is five to seven years, and are experiencing performance issues.

- **Motion by Clerk Winchester to approve the quote from VC3 for PC workstation replacement, including the optional expense for new monitors, for a total of approximately \$12,300. Supported by Trustee Matson. A roll call vote was taken. All present voted yes. The motion carried 7/0.**

5. 2025-2026 Budget Amendments – Proposed Resolution 2025-17.

- **Motion by Clerk Winchester to approve 2025-2026 Budget Amendments – Proposed Resolution 2025-17. Supported by Trustee Matson. A roll call vote was taken. All present voted yes. The motion carried 7/0.**

6. 2025-2026 S. Flint Gravel Permit.

Clerk Winchester explained that this was an annual permit renewal for South Flint Gravel. She noted that while two other mining companies in the township had compliance issues that were referred to the township attorney, South Flint Gravel had completed all requirements for their permit renewal.

- **Motion by Clerk Winchester to approve 2025-2026 South Flint Mining Permit. Supported by Treasurer Ryan. A roll call vote was taken. All present voted yes. The motion carried 7/0.**

Before proceeding to public comment, Supervisor Kullis distributed budget books prepared by the Treasurer, noting that this was a new reference guide that had not been available in previous years. He expressed appreciation for the Treasurer's work on compiling the document.

PUBLIC COMMENT

No Public Comment.

ADJOURNMENT – Supervisor Kullis adjourned the meeting at 7:21 pm.

Karin Winchester, Clerk