

Holly Township  
Planning Commission – Regular Meeting  
Minutes of August 13, 2025

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**CALL TO ORDER:** Commissioner Mitchell called the regular meeting of the Holly Township Planning Commission to order at 6:30 p.m. located at the Holly Township Offices (Upstairs), 102 Civic Drive, Holly, Michigan 48442

**PLEDGE OF ALLEGIANCE**

**Members Present**

Glen Mitchell  
Ray Kerton  
Ben Armstead  
Chuck Stoner

**Members Absent**

None.

**Others Present**

Karin Winchester, Clerk/Zoning Administrator  
Alexis Farrell, Planner: McKenna & Assoc.

- **Motion by Commissioner Mitchell to excuse Commissioner McCanney, Jorgensen and Sommer. Supported by Commissioner Armstead. A voice vote was taken. All present voted yes. The motion carried 4/0.**

**AGENDA APPROVAL**

- **Motion by Commissioner Kerton to approve the agenda as presented. Supported by Commissioner Stoner. A voice vote was taken. All present voted yes. The motion carried 4/0.**

**PUBLIC COMMENT:** No Public Comment.

**PUBLIC HEARINGS:** None.

**APPROVAL OF MINUTES – July 9, 2025**

- **Motion by Commissioner Kerton to approve the minutes as presented. Supported by Commissioner Stoner. A voice vote was taken. All present voted yes. The motion was carried 4/0.**

**COMMUNICATIONS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS**

1. Planning Commission Bylaws.

Alexis Farrell presented proposed changes to the Planning Commission Bylaws.

The Commission took no action.

2. Planning Commission Training.

Alexis Farrell presented training for the planning commission. The Planning Commission discussed training requirements and opportunities.

The Commission took no action.

- **Motion by Commissioner Stoner to adjourn the meeting. Supported by Commissioner Armstead. A voice vote was taken. All present voted yes. The motion carried 4 /0.**

**REPORTS** – Commissioner Mitchell reminded everyone about the upcoming 4-H fair starting on Friday, mentioning fireworks, a figure 8 race, and a band performance. He also noted that Farm Bureau members could enjoy free parking on Monday.

**PUBLIC COMMENT** - No Public Comment.

**ADJOURNMENT** – Commissioner Mitchell adjourned the meeting at 8:05 pm.

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Karin S. Winchester, Clerk