

Holly Township
Board of Trustees Regular Meeting
Minutes of April 16, 2025

CALL TO ORDER: Supervisor Kullis called the Regular Meeting of the Holly Township Board of Trustees to order at 6:30 pm located at the Holly Township Offices (Upstairs), 102 Civic Drive, Holly, Michigan 48442.

ROLL CALL:

Members Present:

George A. Kullis, Supervisor
Karin S. Winchester, Clerk
Jennifer Ryan, Treasurer
Derek Burton, Trustee
Michael McCanney, Trustee
Richard Kinnamon, Trustee

Members Absent

Ryan Matson

- **Motion by Treasurer Ryan to excuse Trustee Matson. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion carried 6/0.**

AGENDA APPROVAL

- **Motion by Trustee Kinnamon to approve the agenda as presented. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion carried 6/0.**

CONSENT AGENDA:

1. Approval of Regular Meeting Minutes – March 19, 2025.
2. Approval of Financial Statement – March 2025.
3. Approval of Bills for Payment –April 2025
4. Receipt of Routine Reports:
 1. N.O.C.F.A. Minutes – March 25, 2025.
 2. Planning Commission Minutes – March 12, 2025.
 3. Building Permits – March 2025.
 4. Treasurer's Annual and Quarterly Report – March 31, 2025.
5. Communications: None.

- **Motion by Clerk Winchester to approve the Consent Agenda as presented. Supported by Trustee Kinnamon. A roll call vote was taken. All present voted yes. The motion carried 6/0.**

PUBLIC HEARINGS: None.

PRESENTATIONS: Bond Attorney Joseph Colaianne from Clark Hill.

Joseph Colaianne presented an overview of the process of publishing a Notice of Intent to issue bonds for the new Township Hall. After the notice is published, the public has 45 days to seek a referendum. The amount of bond issue will be stated as “up to \$5M”.

The board agreed that they are just beginning to discuss plans, and: 1) it is too early in the process to determine whether they want to issue bonds, 2) they have no intention of seeking \$5M in bonds, and 3) they have a significant portion of the funding at this time. The attorney advised that it is good practice to have this option available to the board as a contingency at the start of the process so that nothing is delayed when they are ready to start the project.

The attorney assured the board that the notice is good indefinitely and the board has no obligation to act on it at any time. It is merely an option that can be used if the board deems it necessary.

REPORTS

Trustee Kinnamon – wished everyone a Happy Easter.

Trustee McCanney

- Toured vacant property owned by the Village of Holly in North Pointe along the railroad and river. The Village may make it a park, launch site, and parking.

Trustee Burton

- Was unable to attend the last HAYA meeting.
- Little League starts next week and is expected to participate in the Memorial Day Parade.

Clerk Winchester – no report.

Treasurer Ryan

- They are in tax settlement.
- Working on the budget.
- The Treasurer's office will be closed April 28 – May 1 for training.

Supervisor Kullis

- Last month's meeting recording disappeared; fixed now.
- Attended conferences in Grand Rapids, Philadelphia, and Lansing; brought back useful information.

PUBLIC COMMENT – None.

OLD BUSINESS

1. Michael Issac Application for Conditional Rezoning from AGRE (Agricultural Residential min 5 acres) to SR (Suburban Residential min 1.5 acres) for Parcel ID # 01-22-476-007 on Fagan Rd., just North of Grange Hall Rd., Holly MI 48442.

There were questions on a potential historic family cemetery on the property and a road easement concern. The Board took No Action.

NEW BUSINESS

1. Request for Employee Participation in Holly Days.

Amber Kier, 710 E. Maple, requested that Township employee, Amy Hillman, be permitted to assist the Holly Days committee with parade planning and logistics; however, Township Law prohibits using township resources for private purposes. Ms. Hillman will carry out her committee work on her personal time. The Board took No Action.

2. Purchase, Acquire and Construct Capital Improvements Within the Township and to Publish Notice of Intent to Issue Municipal Securities - Proposed Resolution 2025-05 and All Associated Business.

The board stated that the Township Hall project will be paid for from the general fund and tax revenue – there will be no new tax levy for the project. They also noted that they will consider other ways to fund the project – not just bonds. Approval of this agenda item in no way obligates the Township to issue bonds for the project, and at any point the Township can delay or pull back from a bond issue.

- **Motion by Trustee Burton to publish a Notice of Intent to Issue Municipal Securities, Proposed Resolution 2025-05, and all associated business and to amend Item 2 to replace the Oakland Press with Tri-County Times. Supported by Trustee Kinnamon Matson. A roll call vote was taken. Winchester; no, Ryan; yes, Burton; yes, Kinnamon; yes, McCanney; yes, Kinnamon; yes, Kullis; yes. The motion carried 5/4 6/1.**
- 3. West Nile Grant Reimbursement Request – Proposed Resolution 2025-06.
 - **Motion by Trustee Kinnamon to approve Proposed Resolution 2025-06 to participate in the West Nile Grant Reimbursement Program. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion carried 6/0.**
- 4. Mental Health Awareness Month – Proposed Resolution 2025-07.
 - **Motion by Supervisor Kullis to approve Proposed Resolution 2025-07 and declare May as Mental Health Awareness Month. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion carried 6/0.**
- 5. KEPS (ACD.Net) Metro Act Permit Extension Request – Proposed Resolution – 2025-08.
 - **Motion by Trustee Kinnamon to approve Proposed Resolution 2025-08, the KEPS (ACD.Net) Metro act Permit Extension Request. Supported by Clerk Winchester. A roll call vote was taken. All present voted yes. The motion carried 6/0.**

PUBLIC COMMENT – None.

ADJOURNMENT – Supervisor Kullis adjourned the meeting at 7:26 pm.

Submitted by: Diane M. Hill, Recording Secretary

Karin S. Winchester, Clerk