

HOLLY TOWNSHIP  
PROPOSED AGENDA  
Board of Trustees Regular Meeting  
April 16, 2025 6:30 PM  
Holly Township Hall (Upstairs)  
102 Civic Dr. Holly, Michigan 48442

CALL TO ORDER – PLEDGE OF ALLEGIANCE

ROLL CALL: George Kullis      Karin Winchester      Jennifer Ryan      Derek Burton  
                  Ryan Matson            Michael McCanney      Richard Kinnamon

AGENDA APPROVAL

CONSENT AGENDA:

1. Approval of Regular Meeting Minutes – March 19, 2025.
2. Approval of Financial Statement – March 2025.
3. Approval of Bills for Payment – April 2025
4. Receipt of Routine Reports:
  1. N.O.C.F.A. Minutes – March 25, 2025.
  2. Planning Commission Minutes – March 12, 2025.
  3. Building Permits – March 2025.
  4. Treasurer’s Annual and Quarterly Report – March 31, 2025.
5. Communications: None.

All items listed under “Consent Agenda” are considered to be routine, and non-controversial, do not require discussion by the Township Board and will be approved by one motion. There will be no separate discussion. If discussion is desired on an item, that item will be removed from the consent agenda and will automatically be moved to the last item under New Business.

PUBLIC HEARINGS: None.

PRESENTATIONS: Bond Attorney Joseph Colaianne from Clark Hill.

REPORTS:      TRUSTEES      CLERK      TREASURER      SUPERVISOR

PUBLIC COMMENT on Agenda Items Only. Members of the public can address the Board, on agenda items only, once recognized by the Supervisor. Comments are limited to a maximum of 3 minutes. The board may extend this time by a majority vote. Prior to addressing the board, members of the public shall state their name and address for the record. A second public comment is available after New Business for all other comments. Thank you for your cooperation.

OLD BUSINESS

1. Michael Issac Application for Conditional Rezoning from AGRE (Agricultural Residential min 5 acres) to SR (Suburban Residential min 1.5 acres) for Parcel ID # 01-22-476-007 on Fagan Rd., just North of Grange Hall Rd., Holly MI 48442.

NEW BUSINESS

1. Request for Employee Participation in HollyDays.
2. Purchase, Acquire and Construct Capital Improvements Within the Township and to Publish Notice of Intent to Issue Municipal Securities - Proposed Resolution 2025-05 and All Associated Business.
3. West Nile Grant Reimbursement Request – Proposed Resolution 2025-06.
4. Mental Health Awareness Month – Proposed Resolution 2025-07.
5. KEPS (ACD.Net) Metro Act Permit Extension Request – Proposed Resolution – 2025-08.

PUBLIC COMMENT

ADJOURNMENT

Holly Township  
Board of Trustees Regular Meeting  
Minutes of March 19, 2025

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**CALL TO ORDER:** Supervisor Kullis called the Regular Meeting of the Holly Township Board of Trustees to order at 7:05 (Due to technical problems with audio system) pm located at the Holly Township Offices (Upstairs), 102 Civic Drive, Holly, Michigan 48442.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Members Present:**

George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Jennifer Ryan, Treasurer  
Derek Burton, Trustee  
Ryan Matson, Trustee  
Michael McCanney, Trustee  
Richard Kinnamon, Trustee

**Others Present**

Lisa Hamameh, Township Attorney

**Members Absent:** None.

**AGENDA APPROVAL**

- **Motion by Clerk Winchester to approve the agenda as presented. Supported by Treasurer Ryan. A voice vote was taken. All present voted yes. The motion carried 7/0.**

**CONSENT AGENDA:**

1. Approval of Special Meeting Minutes – February 13, 2025.
2. Approval of Meeting Minutes – February 19, 2025.
3. Approval of Financial Statement – February 2025.
4. Approval of Financial Statement – February 2025.
5. Approval of Bills for Payment – March 2025.
6. Receipt of Routine Reports:
  - A. N.O.C.F.A. Minutes – February 25, 2025.
  - B. Planning Commission Minutes – February 12, 2025.
  - C. Building Permits – February 2025.
  - D. Treasurer’s Annual and Quarterly Report – None.
7. Communications: None.

- **Motion by Clerk Winchester to approve the Consent Agenda as amended. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion carried 7/0.**

**PUBLIC HEARINGS:** None.

**PRESENTATIONS:** Steven Burke, Municipal Finance Consultant on Municipal Bonding and Treasurer Ryan on Holly Township Budget Overview.

**PUBLIC COMMENT** (on Agenda items only).

Martin Andreski, 2105 Middle Ridge, addressed the Board.

Erick Fair, 2109 Middle Ridge, addressed the Board.

Joe Evangelista, 2116 Rolling Hills, addressed the Board.

**OLD BUSINESS:**

1. Appointments: One Zoning Board of Appeals Alternate – Term Ending 12-31-27.

Nobody has expressed interest. The Board took No Action.

**NEW BUSINESS:**

1. Municipal Bond Counsel Services.
  - **Motion by Treasurer Ryan to approve proposal from Clark Hill. Supported by Clerk Winchester. A roll call vote was taken. All present voted yes. The motion carried 7/0.**
2. Michael Issac Application for Conditional Rezoning from AGRE (Agricultural Residential min 5 acres) to SR (Suburban Residential min 1.5 acres) for Parcel ID # 01-22-476-007 on Fagan Rd., just North of Grange Hall Rd., Holly MI 48442.
  - **Motion by Trustee Kinnamon to postpone. Supported by Clerk Winchester. A voice vote was taken. All present voted yes. The motion carried 7/0.**
3. Planning Commission Annual Report.
  - **Motion by Trustee Kinnamon to approve the 2024 Planning Commission Annual Report. Supported by Trustee Matson. A voice vote was taken. All present voted yes. The motion carried 7/0.**
4. Tree Services Proposals.
  - **Motion by Supervisor Kullis to approve the Tree Service Proposal from Precision Tree and Shrub for the Cemetery. Supported by Trustee Matson. A voice vote was taken. All present voted yes. The motion carried 7/0.**
5. Rose Hill 5K Fundraiser – Proposed Resolution 2025-03.
  - **Motion by Trustee Matson to approve the Rose Hill 5K Fundraiser – Proposed Resolution 2025-03. Supported by Treasurer Ryan. A roll call vote was taken. All present voted yes. The motion carried 7/0.**
6. 2024-2025 Budget Amendments – Proposed Resolution 2025-04.
  - **Motion by Treasurer Ryan to approve the Rose Hill 5K Fundraiser – Proposed Resolution 2025-04. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion carried 7/0.**

7. 2025 Dust Control.

- **Motion by Clerk Winchester the 2025 Dust Control Program with 5 Applications. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion carried 7/0.**

8. 2025 Gravel Program.

- **Motion by Supervisor Kullis the 2025 Gravel Program for Tucker rd. Which we share and will split with Rose Township, Weber Rd. from Tucker to E. Holly rd. and Quick Rd. East of N. Holly Rd. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion carried 7/0.**

9. Set Date for Budget Workshop.

Consensus of the Board was to set the for April 17, 2025 and 6:30 pm.

**PUBLIC COMMENT** – None.

**ADJOURNMENT**

Supervisor Kullis adjourned the meeting at 7:28 p.m.

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Karin S. Winchester, Clerk



GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BGD
		AMENDED BUDGET	NORMAL	03/31/2025	03/31/2025	MONTH	INCREASE (DECREASE)		
<b>Fund 101 - GENERAL FUND</b>									
<b>Revenues</b>									
Dept 000 - GENERAL									
101-000-402-000	CURRENT TAX COLLECTION	488,000.00		443,540.60		9,912.27		44,459.40	90.89
101-000-434-000	MOBILE HOME FEES	1,550.00		0.00		0.00		1,550.00	0.00
101-000-445-000	PENALTIES & INTEREST	1,200.00		1,555.31		1,421.17		(355.31)	129.61
101-000-447-000	ADMINISTRATIVE FEE	155,000.00		159,957.91		1,038.10		(4,957.91)	103.20
101-000-448-000	SCHOOL COLLECTION	64,000.00		64,081.70		0.00		(81.70)	100.13
101-000-477-000	FRANCHISES FEES	63,000.00		28,107.21		0.00		34,892.79	44.61
101-000-522-000	COMMUNITY DEVELOPMENT - CDBG	5,792.00		0.00		0.00		5,792.00	0.00
101-000-528-000	FEDERAL GRANT - COVID	0.00		0.00		0.00		0.00	0.00
101-000-573-000	LOCAL COMMUNITY STABILIZATION	2,150.00		0.00		0.00		2,150.00	0.00
101-000-574-000	STATE SHARED REVENUES	641,838.00		330,259.00		0.00		311,579.00	51.46
101-000-628-000	ZONING FEES	750.00		1,500.00		0.00		(750.00)	200.00
101-000-629-000	MINING FEES	5,741.00		5,750.30		0.00		(9.30)	100.16
101-000-630-000	PLANNING FEES	2,500.00		3,340.00		0.00		(840.00)	133.60
101-000-631-000	COPIES & PRINTED MATERIALS	215.00		332.00		2.00		(117.00)	154.42
101-000-665-000	INTEREST	16,600.00		19,350.40		3,049.42		(2,750.40)	116.57
101-000-670-000	BUILDING DEPT COST REIMBURSEMENT	66,100.00		49,576.00		49,576.00		16,524.00	75.00
101-000-671-000	BUILDING DEPARTMENT LEASE	18,000.00		13,500.00		1,500.00		4,500.00	75.00
101-000-677-000	NOCPA ADVANCE PAYMENT	122,762.00		0.00		0.00		122,762.00	0.00
101-000-678-000	MISCELLANEOUS	13,750.00		13,732.03		0.00		17.97	99.87
101-000-679-000	COMMISSIONS	300.00		0.00		0.00		300.00	0.00
101-000-693-000	SALE OF ASSETS	0.00		3,012.00		3,012.00		(3,012.00)	100.00
101-000-696-000	PROCEEDS FROM SALE OF BONDS	0.00		0.00		0.00		0.00	0.00
101-000-699-390	TRANSFER FROM FUND BALANCE	448,333.00		0.00		0.00		448,333.00	0.00
<b>Total Dept 000 - GENERAL</b>		<b>2,117,581.00</b>		<b>1,137,594.46</b>		<b>69,510.96</b>		<b>979,986.54</b>	<b>53.72</b>
<b>TOTAL REVENUES</b>		<b>2,117,581.00</b>		<b>1,137,594.46</b>		<b>69,510.96</b>		<b>979,986.54</b>	<b>53.72</b>
<b>Expenditures</b>									
Dept 101 - TOWNSHIP TRUSTEES									
101-101-702-000	SALARIES	13,400.00		3,475.00		0.00		9,925.00	25.93
101-101-715-000	SOCIAL SECURITY	1,025.00		481.15		0.00		543.85	46.94
101-101-830-000	DUES, SUBS & TUITION	4,000.00		0.00		0.00		4,000.00	0.00
101-101-860-000	MILEAGE REIMBURSEMENT	500.00		0.00		0.00		500.00	0.00
<b>Total Dept 101 - TOWNSHIP TRUSTEES</b>		<b>18,925.00</b>		<b>3,956.15</b>		<b>0.00</b>		<b>14,968.85</b>	<b>20.90</b>
Dept 171 - SUPERVISOR									
101-171-702-000	SALARIES	80,032.00		60,024.06		6,669.34		20,007.94	75.00
101-171-713-000	HEALTH OPT OUT PAYMENT	4,800.00		3,600.00		400.00		1,200.00	75.00
101-171-715-000	SOCIAL SECURITY	6,490.00		4,867.24		540.81		1,622.76	75.00
101-171-830-000	DUES, SUBS & TUITION	2,500.00		1,031.90		0.00		1,468.10	41.28
101-171-860-000	MILEAGE REIMBURSEMENT	1,000.00		0.00		0.00		1,000.00	0.00
101-171-861-000	LODGING & EXPENSES	1,000.00		1,347.32		0.00		(347.32)	134.73
<b>Total Dept 171 - SUPERVISOR</b>		<b>95,822.00</b>		<b>70,870.52</b>		<b>7,610.15</b>		<b>24,951.48</b>	<b>73.96</b>
Dept 215 - CLERK									
101-215-702-000	SALARIES	80,032.00		60,024.06		6,669.34		20,007.94	75.00
101-215-715-000	SOCIAL SECURITY	6,123.00		4,591.84		510.21		1,531.16	74.99
101-215-830-000	DUES, SUBS & TUITION	2,500.00		485.00		0.00		2,015.00	19.40

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 03/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
		AMENDED BUDGET	NORMAL				
<b>Fund 101 - GENERAL FUND</b>							
<b>Expenditures</b>							
101-215-860-000	MILEAGE REIMBURSEMENT	1,000.00		0.00	0.00	1,000.00	0.00
101-215-861-000	LODGING & EXPENSES	1,000.00		0.00	0.00	1,000.00	0.00
<b>Total Dept 215 - CLERK</b>		<b>90,655.00</b>		<b>65,100.90</b>	<b>7,179.55</b>	<b>25,554.10</b>	<b>71.81</b>
<b>Dept 216 - CLERK ADMINISTRATION</b>							
101-216-702-000	SALARIES	59,343.00		44,507.34	4,945.26	14,835.66	75.00
101-216-703-000	DEPUTY SALARY	1,200.00		900.00	100.00	300.00	75.00
101-216-715-000	SOCIAL SECURITY	4,632.00		3,473.66	385.97	1,158.34	74.99
101-216-830-000	DUES, SUBS & TUITION	2,500.00		40.00	0.00	2,460.00	1.60
101-216-860-000	MILEAGE REIMBURSEMENT	1,000.00		0.00	0.00	1,000.00	0.00
101-216-861-000	LODGING & EXPENSES	1,000.00		0.00	0.00	1,000.00	0.00
<b>Total Dept 216 - CLERK ADMINISTRATION</b>		<b>69,675.00</b>		<b>48,921.00</b>	<b>5,431.23</b>	<b>20,754.00</b>	<b>70.21</b>
<b>Dept 247 - BOARD OF REVIEW</b>							
101-247-702-000	SALARIES	1,500.00		843.00	786.00	657.00	56.20
101-247-715-000	SOCIAL SECURITY	115.00		64.49	60.13	50.51	56.08
101-247-830-000	DUES, SUBS & TUITION	1,000.00		0.00	0.00	1,000.00	0.00
101-247-860-000	MILEAGE REIMBURSEMENT	300.00		0.00	0.00	300.00	0.00
101-247-861-000	LODGING & EXPENSES	0.00		0.00	0.00	0.00	0.00
<b>Total Dept 247 - BOARD OF REVIEW</b>		<b>2,915.00</b>		<b>907.49</b>	<b>846.13</b>	<b>2,007.51</b>	<b>31.13</b>
<b>Dept 253 - TREASURER</b>							
101-253-702-000	SALARIES	80,032.00		60,024.06	6,669.34	20,007.94	75.00
101-253-715-000	SOCIAL SECURITY	6,123.00		4,591.84	510.21	1,531.16	74.99
101-253-830-000	DUES, SUBS & TUITION	2,500.00		933.00	10.00	1,567.00	37.32
101-253-860-000	MILEAGE REIMBURSEMENT	1,000.00		0.00	0.00	1,000.00	0.00
101-253-861-000	LODGING & EXPENSES	1,000.00		0.00	0.00	1,000.00	0.00
<b>Total Dept 253 - TREASURER</b>		<b>90,655.00</b>		<b>65,548.90</b>	<b>7,189.55</b>	<b>25,106.10</b>	<b>72.31</b>
<b>Dept 255 - TREASURER ADMINISTRATION</b>							
101-255-702-000	SALARIES	50,165.00		37,623.78	4,180.42	12,541.22	75.00
101-255-703-000	DEPUTY SALARY	1,200.00		900.00	100.00	300.00	75.00
101-255-715-000	SOCIAL SECURITY	3,930.00		2,947.07	327.46	982.93	74.99
101-255-830-000	DUES, SUBS & TUITION	2,500.00		1,681.80	125.00	818.20	67.27
101-255-860-000	MILEAGE REIMBURSEMENT	1,000.00		400.66	0.00	599.34	40.07
101-255-861-000	LODGING & EXPENSES	1,000.00		0.00	0.00	1,000.00	0.00
<b>Total Dept 255 - TREASURER ADMINISTRATION</b>		<b>59,795.00</b>		<b>43,553.31</b>	<b>4,732.88</b>	<b>16,241.69</b>	<b>72.84</b>
<b>Dept 257 - ASSESSING</b>							
101-257-802-000	CONTRACTED SERVICES	106,000.00		0.00	0.00	106,000.00	0.00
<b>Total Dept 257 - ASSESSING</b>		<b>106,000.00</b>		<b>0.00</b>	<b>0.00</b>	<b>106,000.00</b>	<b>0.00</b>
<b>Dept 261 - CODE ENFORCEMENT/ASSIST SUPERVISOR</b>							
101-261-702-000	SALARIES	53,138.00		39,853.44	4,428.16	13,284.56	75.00



GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	03/31/2025	(ABNORMAL)	MONTH 03/31/2025	INCREASE (DECREASE)	NORMAL	ABNORMAL	% BDTG USED
<b>Fund 101 - GENERAL FUND</b>										
<b>Expenditures</b>										
101-261-715-000	SOCIAL SECURITY	4,065.00	3,048.78	338.75	1,016.22	75.00				
101-261-830-000	DUES, SUBS & TUITION	2,500.00	25.00	0.00	2,475.00	1.00				
101-261-860-000	MILEAGE REIMBURSEMENT	1,000.00	0.00	0.00	1,000.00	0.00				
101-261-861-000	LODGING & EXPENSES	1,000.00	1,347.32	0.00	(347.32)	134.73				
<b>Total Dept 261 - CODE ENFORCEMENT/ASSIST SUPERVISOR</b>		<b>61,703.00</b>	<b>44,274.54</b>	<b>4,766.91</b>	<b>17,428.46</b>	<b>71.75</b>				
<b>Dept 262 - ELECTIONS</b>										
101-262-708-000	ELECTION SALARIES	35,000.00	14,867.25	0.00	20,132.75	42.48				
101-262-740-000	OPERATING EXPENSES	20,000.00	16,689.93	934.13	3,310.07	83.45				
<b>Total Dept 262 - ELECTIONS</b>		<b>55,000.00</b>	<b>31,557.18</b>	<b>934.13</b>	<b>23,442.82</b>	<b>57.38</b>				
<b>Dept 265 - TOWNSHIP PROPERTIES</b>										
101-265-850-000	TELEPHONE	6,700.00	4,008.39	501.26	2,691.61	59.83				
101-265-920-000	UTILITIES	10,000.00	7,868.91	1,507.88	2,131.09	78.69				
101-265-930-000	MAINTENANCE & REPAIRS	50,000.00	23,276.83	1,423.23	26,723.17	46.55				
<b>Total Dept 265 - TOWNSHIP PROPERTIES</b>		<b>66,700.00</b>	<b>35,154.13</b>	<b>3,432.37</b>	<b>31,545.87</b>	<b>52.70</b>				
<b>Dept 267 - ARPA OPERATING EXPENSES</b>										
101-267-740-000	OPERATING EXPENSES	0.00	0.00	0.00	0.00	0.00				
<b>Total Dept 267 - ARPA OPERATING EXPENSES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>				
<b>Dept 272 - GENERAL SERVICES</b>										
101-272-710-000	PENSION	40,995.00	30,985.74	3,442.86	10,009.26	75.58				
101-272-720-000	HEALTH/LIFE INSURANCE	82,775.00	57,929.20	6,038.13	24,845.80	69.98				
101-272-737-000	RETIREMENT HEALTH CARE FUNDING	0.00	0.00	0.00	0.00	0.00				
101-272-740-000	OPERATING EXPENSES	50,000.00	23,697.43	2,105.53	26,302.57	47.39				
101-272-801-000	ACCOUNTANT/AUDITOR	19,300.00	18,300.00	0.00	1,000.00	94.82				
101-272-802-000	CONTRACTED SERVICES	2,000.00	881.25	300.00	1,118.75	44.06				
101-272-804-000	ATTORNEY	50,000.00	22,514.19	4,594.85	27,485.81	45.03				
101-272-816-000	COMPUTER MAINTENANCE	35,000.00	30,976.22	2,106.46	4,023.78	88.50				
101-272-820-000	ORDINANCE CODIFICATION	7,000.00	1,187.50	0.00	5,812.50	16.96				
101-272-830-000	DUES, SUBS & TUITION	9,000.00	7,952.54	0.00	1,047.46	88.36				
101-272-900-000	LEGAL NOTICES	7,000.00	2,613.00	0.00	4,387.00	37.33				
101-272-955-000	MISCELLANEOUS	7,832.00	242.44	0.00	7,589.56	3.10				
101-272-956-000	INSURANCE	14,500.00	13,221.00	0.00	1,279.00	91.18				
101-272-971-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00				
101-272-991-000	DEBT SERVICE - TOWNSHIP HALL	0.00	0.00	0.00	0.00	0.00				
101-272-995-206	TRANSFER TO FIRE SAD - ADVANCE	122,762.00	0.00	0.00	122,762.00	0.00				
101-272-995-390	TRANSFER TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00				
101-272-995-401	TO CAPITAL PROJECT FUND	550,000.00	550,000.00	0.00	0.00	100.00				
101-272-995-404	TRANSFERS TO ROAD IMPROVEMENT FUND	100,000.00	100,000.00	0.00	0.00	100.00				
<b>Total Dept 272 - GENERAL SERVICES</b>		<b>1,098,164.00</b>	<b>860,500.51</b>	<b>18,587.83</b>	<b>237,663.49</b>	<b>78.36</b>				
<b>Dept 336 - PUBLIC SAFETY</b>										
101-336-959-000	NOCFA CONTRIBUTION	0.00	0.00	0.00	0.00	0.00				

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 03/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USED
		AMENDED BUDGET	YTD BALANCE 03/31/2025 NORMAL (ABNORMAL)			
<b>Fund 101 - GENERAL FUND</b>						
<b>Expenditures</b>						
Total Dept 336 - PUBLIC SAFETY		0.00	0.00	0.00	0.00	0.00
<b>Dept 441 - PUBLIC WORKS</b>						
101-441-821-000	CEMETERY	15,000.00	1,955.00	265.00	13,045.00	13.03
101-441-822-000	CLEANUP DAYS	13,000.00	3,705.00	0.00	9,295.00	28.50
101-441-824-000	PHRAGMITE CONTROL	0.00	0.00	0.00	0.00	0.00
101-441-825-000	ROAD GRAVEL	25,000.00	(2,006.78)	0.00	27,006.78	(8.03)
101-441-826-000	ROAD MAINT. -CHLORIDE	86,796.00	52,077.60	0.00	34,718.40	60.00
101-441-990-000	N. HOLLY RD. PROJECT	37,500.00	37,500.00	0.00	0.00	100.00
Total Dept 441 - PUBLIC WORKS		177,296.00	93,230.82	265.00	84,065.18	52.58
<b>Dept 660 - COMMUNITY SERVICES</b>						
101-660-844-000	YOUTH ASSISTANCE	3,500.00	3,500.00	0.00	0.00	100.00
Total Dept 660 - COMMUNITY SERVICES		3,500.00	3,500.00	0.00	0.00	100.00
<b>Dept 701 - PLANNING</b>						
101-701-702-000	SALARIES	9,035.00	1,295.00	0.00	7,740.00	14.33
101-701-715-000	SOCIAL SECURITY	692.00	99.06	0.00	592.94	14.32
101-701-802-000	CONTRACTED SERVICES	2,000.00	318.75	150.00	1,681.25	15.94
101-701-811-000	PLANNER SERVICES	60,000.00	7,694.50	3,995.00	52,305.50	12.82
101-701-812-000	ENGINEER SERVICES	25,000.00	(235.20)	0.00	25,235.20	(0.94)
101-701-830-000	DUES, SUBS & TUITION	4,000.00	893.00	135.00	3,107.00	22.33
101-701-860-000	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
Total Dept 701 - PLANNING		101,227.00	10,065.11	4,280.00	91,161.89	9.94
<b>Dept 702 - ZONING ADMINISTRATOR</b>						
101-702-702-000	SALARIES	8,000.00	6,000.03	666.67	1,999.97	75.00
101-702-715-000	SOCIAL SECURITY	612.00	459.00	51.00	153.00	75.00
101-702-830-000	DUES, SUBS & TUITION	1,000.00	0.00	0.00	1,000.00	0.00
101-702-860-000	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00
101-702-861-000	LODGING & EXPENSES	800.00	0.00	0.00	800.00	0.00
Total Dept 702 - ZONING ADMINISTRATOR		10,912.00	6,459.03	717.67	4,452.97	59.19
<b>Dept 703 - COMMUNITY DEVELOPMENT</b>						
101-703-956-000	COMMUNITY DEVELOPMENT - CDBG	5,792.00	5,760.00	0.00	32.00	99.45
Total Dept 703 - COMMUNITY DEVELOPMENT		5,792.00	5,760.00	0.00	32.00	99.45
<b>Dept 704 - ZONING BOARD OF APPEALS</b>						
101-704-702-000	SALARIES	505.00	0.00	0.00	505.00	0.00
101-704-715-000	SOCIAL SECURITY	40.00	0.00	0.00	40.00	0.00
101-704-802-000	CONTRACTED SERVICES	300.00	0.00	0.00	300.00	0.00
101-704-830-000	DUES, SUBS & TUITION	1,500.00	302.00	0.00	1,198.00	20.13
101-704-860-000	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/2025	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 704 - ZONING BOARD OF APPEALS		2,845.00		302.00	0.00	2,543.00	10.62
TOTAL EXPENDITURES		2,117,581.00		1,389,661.59	65,973.40	727,919.41	65.62
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		2,117,581.00		1,137,594.46	69,510.96	979,986.54	53.72
TOTAL EXPENDITURES		2,117,581.00		1,389,661.59	65,973.40	727,919.41	65.62
NET OF REVENUES & EXPENDITURES		0.00		(252,067.13)	3,537.56	252,067.13	100.00
BEG. FUND BALANCE		1,494,588.65		1,494,588.65			
END FUND BALANCE		1,494,588.65		1,242,521.52			

PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	03/31/2025	03/31/2025	MONTH	INCREASE (DECREASE)	03/31/2025	BALANCE	
Fund 206 - FIRE AND EMERGENCY SPECIAL ASSESSMENT										
Revenues										
Dept 000 - GENERAL										
206-000-451-000	SPECIAL ASSESSMENT COLLECTION	1,129,000.00		1,069,360.20		24,148.22		59,639.80		94.72
206-000-665-000	INTEREST	1,000.00		1,697.99		1,451.59		(697.99)		169.80
206-000-678-000	MISCELLANEOUS	0.00		0.00		0.00		0.00		0.00
206-000-699-101	TRANSFER FROM GENERAL FUND	0.00		0.00		0.00		0.00		0.00
206-000-699-390	TRANSFER FROM FUND BALANCE	0.00		0.00		0.00		0.00		0.00
Total Dept 000 - GENERAL		1,130,000.00		1,071,058.19		25,599.81		58,941.81		94.78
Dept 338 - FIRE AND EMERGENCY										
206-338-699-000	TRANSFERS FROM OTHER FUNDS	122,762.00		0.00		0.00		122,762.00		0.00
Total Dept 338 - FIRE AND EMERGENCY		122,762.00		0.00		0.00		122,762.00		0.00
TOTAL REVENUES		1,252,762.00		1,071,058.19		25,599.81		181,703.81		85.50
Expenditures										
Dept 338 - FIRE AND EMERGENCY										
206-338-740-000	OPERATING EXPENSES	1,000.00		666.46		61.37		333.54		66.65
206-338-802-000	CONTRACTED SERVICES	1,103,000.00		1,103,000.00		0.00		0.00		100.00
206-338-971-000	CAPITAL OUTLAY	0.00		0.00		0.00		0.00		0.00
206-338-995-101	TRANSFER TO GENERAL FUND	122,762.00		0.00		0.00		122,762.00		0.00
206-338-995-390	TRANSFER TO FUND BALANCE	26,000.00		0.00		0.00		26,000.00		0.00
Total Dept 338 - FIRE AND EMERGENCY		1,252,762.00		1,103,666.46		61.37		149,095.54		88.10
TOTAL EXPENDITURES		1,252,762.00		1,103,666.46		61.37		149,095.54		88.10
Fund 206 - FIRE AND EMERGENCY SPECIAL ASSESSMENT:										
TOTAL REVENUES		1,252,762.00		1,071,058.19		25,599.81		181,703.81		85.50
TOTAL EXPENDITURES		1,252,762.00		1,103,666.46		61.37		149,095.54		88.10
NET OF REVENUES & EXPENDITURES		0.00		(32,608.27)		25,538.44		32,608.27		100.00
BEG. FUND BALANCE		432,912.49		432,912.49						
END FUND BALANCE		432,912.49		400,304.22						

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BGT
		AMENDED BUDGET	NORMAL (ABNORMAL)	03/31/2025	03/31/2025	MONTH	INCREASE (DECREASE)		
Fund 213 - PEG FUNDS									
Revenues									
Dept 000 - GENERAL									
213-000-478-000	PEG FUNDS	6,400.00		2,863.67		0.00		3,536.33	44.74
213-000-665-000	INTEREST	1,000.00		3,130.91		363.70		(2,130.91)	313.09
213-000-699-390	TRANSFER FROM FUND BALANCE	80,600.00		0.00		0.00		80,600.00	0.00
Total Dept 000 - GENERAL		88,000.00		5,994.58		363.70		82,005.42	6.81
TOTAL REVENUES									
		88,000.00		5,994.58		363.70		82,005.42	6.81
Expenditures									
Dept 213 - PEG									
213-213-740-000	OPERATING EXPENSES	88,000.00		0.00		0.00		88,000.00	0.00
213-213-995-390	TRANSFER TO FUND BALANCE	0.00		0.00		0.00		0.00	0.00
Total Dept 213 - PEG		88,000.00		0.00		0.00		88,000.00	0.00
TOTAL EXPENDITURES									
		88,000.00		0.00		0.00		88,000.00	0.00
Fund 213 - PEG FUNDS:									
TOTAL REVENUES									
TOTAL EXPENDITURES									
NET OF REVENUES & EXPENDITURES									
BEG. FUND BALANCE									
END FUND BALANCE									
		88,000.00		5,994.58		363.70		82,005.42	6.81
		88,000.00		0.00		0.00		88,000.00	0.00
		0.00		5,994.58		363.70		(5,994.58)	100.00
		98,559.06		98,559.06					
		98,559.06		104,553.64					

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	03/31/2025	03/31/2025	MONTH 03/31/2025	INCREASE (DECREASE)	BALANCE	% BDTG
								NORMAL (ABNORMAL)	USED
<b>Fund 214 - METRO ACT FUNDS</b>									
Revenues									
Dept 000 - GENERAL									
214-000-572-000	METRO ACT PAYMENTS	8,000.00		0.00		0.00		8,000.00	0.00
214-000-665-000	INTEREST	1,000.00		3,072.46		344.89		(2,072.46)	307.25
214-000-699-390	TRANSFER FROM FUND BALANCE	91,000.00		0.00		0.00		91,000.00	0.00
<b>Total Dept 000 - GENERAL</b>		<b>100,000.00</b>		<b>3,072.46</b>		<b>344.89</b>		<b>96,927.54</b>	<b>3.07</b>
<b>TOTAL REVENUES</b>									
		<b>100,000.00</b>		<b>3,072.46</b>		<b>344.89</b>		<b>96,927.54</b>	<b>3.07</b>
Expenditures									
Dept 214 - METRO ACT									
214-214-740-000	OPERATING EXPENSES	100,000.00		0.00		0.00		100,000.00	0.00
214-214-995-390	TRANSFER TO FUND BALANCE	0.00		0.00		0.00		0.00	0.00
<b>Total Dept 214 - METRO ACT</b>		<b>100,000.00</b>		<b>0.00</b>		<b>0.00</b>		<b>100,000.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>									
		<b>100,000.00</b>		<b>0.00</b>		<b>0.00</b>		<b>100,000.00</b>	<b>0.00</b>
<b>Fund 214 - METRO ACT FUNDS:</b>									
<b>TOTAL REVENUES</b>									
		100,000.00		3,072.46		344.89		96,927.54	3.07
<b>TOTAL EXPENDITURES</b>									
		100,000.00		0.00		0.00		100,000.00	0.00
<b>NET OF REVENUES &amp; EXPENDITURES</b>									
		0.00		3,072.46		344.89		(3,072.46)	100.00
<b>BEG. FUND BALANCE</b>									
		97,843.52		97,843.52					
<b>END FUND BALANCE</b>									
		97,843.52		100,915.98					

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/2025		AVAILABLE BALANCE	% BGD USED
		AMENDED BUDGET	NORMAL (ABNORMAL)		INCREASE (DECREASE)	NORMAL (ABNORMAL)		
<b>Fund 249 - BUILDING</b>								
Revenues								
Dept 000 - GENERAL								
249-000-476-000	LICENSES & PERMITS	125,000.00		121,490.07	13,500.10		3,509.93	97.19
249-000-665-000	INTEREST	3,300.00		3,825.16	287.39		(525.16)	115.91
249-000-699-390	TRANSFER FROM FUND BALANCE	40,900.00		0.00	0.00		40,900.00	0.00
Total Dept 000 - GENERAL		169,200.00		125,315.23	13,787.49		43,884.77	74.06
TOTAL REVENUES		169,200.00		125,315.23	13,787.49		43,884.77	74.06
<b>Expenditures</b>								
Dept 371 - BUILDING INSPECTION								
249-371-702-000	SALARIES	0.00		0.00	0.00		0.00	0.00
249-371-710-000	PENSION	0.00		0.00	0.00		0.00	0.00
249-371-715-000	SOCIAL SECURITY	0.00		0.00	0.00		0.00	0.00
249-371-720-000	HEALTH/LIFE INSURANCE	0.00		0.00	0.00		0.00	0.00
249-371-740-000	OPERATING EXPENSES	3,000.00		3,124.20	961.20		(124.20)	104.14
249-371-805-000	BUILDING INSPECTOR	53,000.00		48,851.14	3,670.55		4,148.86	92.17
249-371-806-000	ELECTRICAL INSPECTOR	10,000.00		8,295.00	121.20		1,705.00	82.95
249-371-807-000	MECHANICAL INSPECTOR	12,000.00		9,298.80	1,110.00		2,701.20	77.49
249-371-808-000	PLUMBING INSPECTOR	6,000.00		5,319.00	1,083.00		681.00	88.65
249-371-830-000	DUES, SUBS & TUITION	500.00		0.00	0.00		500.00	0.00
249-371-860-000	MILEAGE REIMBURSEMENT	100.00		0.00	0.00		100.00	0.00
249-371-941-000	LEASE PAYMENT	18,000.00		13,500.00	1,500.00		4,500.00	75.00
249-371-942-000	LABOR DUE TO GENERAL FUND	66,100.00		49,576.00	49,576.00		16,524.00	75.00
249-371-955-000	MISCELLANEOUS	500.00		0.00	0.00		500.00	0.00
249-371-995-390	TRANSFER TO FUND BALANCE	0.00		0.00	0.00		0.00	0.00
Total Dept 371 - BUILDING INSPECTION		169,200.00		137,964.14	58,021.95		31,235.86	81.54
TOTAL EXPENDITURES		169,200.00		137,964.14	58,021.95		31,235.86	81.54
<b>Fund 249 - BUILDING:</b>								
TOTAL REVENUES		169,200.00		125,315.23	13,787.49		43,884.77	74.06
TOTAL EXPENDITURES		169,200.00		137,964.14	58,021.95		31,235.86	81.54
NET OF REVENUES & EXPENDITURES		0.00		(12,648.91)	(44,234.46)		12,648.91	100.00
BEG. FUND BALANCE		137,558.17		137,558.17				
END FUND BALANCE		137,558.17		124,909.26				

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/2025	AVAILABLE BALANCE	% BDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
<b>Fund 401 - CAPITAL IMPROVEMENT FUND</b>							
Revenues							
Dept 000 - GENERAL							
401-000-665-000	INTEREST	11,400.00		39,013.02	4,219.15	(27,613.02)	342.22
401-000-699-000	TRANSFERS FROM OTHER FUNDS	550,000.00		550,000.00	0.00	0.00	100.00
401-000-699-390	TRANSFER FROM FUND BALANCE	478,600.00		0.00	0.00	478,600.00	0.00
<b>Total Dept 000 - GENERAL</b>		<b>1,040,000.00</b>		<b>589,013.02</b>	<b>4,219.15</b>	<b>450,986.98</b>	<b>56.64</b>
<b>TOTAL REVENUES</b>							
1,040,000.00		1,040,000.00		589,013.02	4,219.15	450,986.98	56.64
Expenditures							
Dept 000 - GENERAL							
401-000-971-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 000 - GENERAL</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Dept 901 - CAPITAL IMPROVEMENT</b>							
401-901-955-000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00
401-901-971-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
401-901-973-000	TOWNSHIP HALL SERVICES & EXPENSES	1,000,000.00		52,363.48	6,698.27	947,636.52	5.24
401-901-974-000	FARMSTEAD PROJECT	40,000.00		0.00	0.00	40,000.00	0.00
401-901-995-390	TRANSFER TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 901 - CAPITAL IMPROVEMENT</b>		<b>1,040,000.00</b>		<b>52,363.48</b>	<b>6,698.27</b>	<b>987,636.52</b>	<b>5.03</b>
<b>TOTAL EXPENDITURES</b>							
1,040,000.00		1,040,000.00		52,363.48	6,698.27	987,636.52	5.03
<b>Fund 401 - CAPITAL IMPROVEMENT FUND:</b>							
<b>TOTAL REVENUES</b>							
1,040,000.00		1,040,000.00		589,013.02	4,219.15	450,986.98	56.64
<b>TOTAL EXPENDITURES</b>							
1,040,000.00		1,040,000.00		52,363.48	6,698.27	987,636.52	5.03
<b>NET OF REVENUES &amp; EXPENDITURES</b>							
0.00		0.00		536,649.54	(2,479.12)	(536,649.54)	100.00
749,931.17	BEG. FUND BALANCE	749,931.17		749,931.17			
749,931.17	END FUND BALANCE	1,286,580.71		1,286,580.71			



PERIOD ENDING 03/31/2025

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 03/31/2025	ACTIVITY FOR MONTH 03/31/2025	AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)			BALANCE	% BDTG USED
<b>Fund 403 - CAPITAL GRANT FUND</b>							
Revenues							
Dept 000 - GENERAL							
403-000-665-000	INTEREST	13,600.00		8,781.42	458.86	4,818.58	64.57
403-000-674-000	CHARLES MOTT GRANT FUNDS	0.00		182,975.04	0.00	(182,975.04)	100.00
403-000-675-000	THE GLENMEDE TRUST GRANT FUNDS	0.00		0.00	0.00	0.00	0.00
403-000-679-000	COMMUNITY FOUNDATION	0.00		23,000.00	0.00	(23,000.00)	100.00
403-000-699-390	TRANSFER FROM FUND BALANCE	417,920.00		0.00	0.00	417,920.00	0.00
Total Dept 000 - GENERAL		431,520.00		214,756.46	458.86	216,763.54	49.77
<b>TOTAL REVENUES</b>							
		431,520.00		214,756.46	458.86	216,763.54	49.77
Expenditures							
Dept 903 - CAPITAL OUTLAY							
403-903-976-000	CAPITAL OUTLAY - CHARLES MOTT GRANT	182,975.00		139,173.09	4,872.66	43,801.91	76.06
403-903-977-000	CAPITAL OUTLAY - GLEN MEADE TRUST FUND	225,545.00		0.00	0.00	225,545.00	0.00
403-903-978-000	COMMUNITY FOUNDATION	23,000.00		1,979.06	1,979.06	21,020.94	8.60
Total Dept 903 - CAPITAL OUTLAY		431,520.00		141,152.15	6,851.72	290,367.85	32.71
<b>TOTAL EXPENDITURES</b>							
		431,520.00		141,152.15	6,851.72	290,367.85	32.71
<b>Fund 403 - CAPITAL GRANT FUND:</b>							
TOTAL REVENUES		431,520.00		214,756.46	458.86	216,763.54	49.77
TOTAL EXPENDITURES		431,520.00		141,152.15	6,851.72	290,367.85	32.71
NET OF REVENUES & EXPENDITURES		0.00		73,604.31	(6,392.86)	(73,604.31)	100.00
BEG. FUND BALANCE		243,461.67		243,461.67			
END FUND BALANCE		243,461.67		317,065.98			

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	NORMAL (ABNORMAL)	03/31/2025	03/31/2025			
<b>Fund 404 - ROAD IMPROVEMENTS</b>								
Revenues								
Dept 000 - GENERAL								
404-000-665-000	INTEREST	100.00		5,217.69		614.33	(5,117.69)	5,217.69
404-000-699-101	TRANSFER FROM GENERAL FUND	100,000.00		100,000.00		0.00	0.00	100.00
404-000-699-390	TRANSFER FROM FUND BALANCE	0.00		0.00		0.00	0.00	0.00
<b>Total Dept 000 - GENERAL</b>		<b>100,100.00</b>		<b>105,217.69</b>		<b>614.33</b>	<b>(5,117.69)</b>	<b>105.11</b>
<b>TOTAL REVENUES</b>		<b>100,100.00</b>		<b>105,217.69</b>		<b>614.33</b>	<b>(5,117.69)</b>	<b>105.11</b>
Expenditures								
Dept 404 - ROAD IMPROVEMENT FUND								
404-404-995-390	TRANSFER TO FUND BALANCE	100,100.00		0.00		0.00	100,100.00	0.00
404-404-995-401	TRANSFER TO CAPITAL PROJECT FUND	0.00		0.00		0.00	0.00	0.00
<b>Total Dept 404 - ROAD IMPROVEMENT FUND</b>		<b>100,100.00</b>		<b>0.00</b>		<b>0.00</b>	<b>100,100.00</b>	<b>0.00</b>
<b>TOTAL EXPENDITURES</b>		<b>100,100.00</b>		<b>0.00</b>		<b>0.00</b>	<b>100,100.00</b>	<b>0.00</b>
<b>Fund 404 - ROAD IMPROVEMENTS:</b>								
<b>TOTAL REVENUES</b>		<b>100,100.00</b>		<b>105,217.69</b>		<b>614.33</b>	<b>(5,117.69)</b>	<b>105.11</b>
<b>TOTAL EXPENDITURES</b>		<b>100,100.00</b>		<b>0.00</b>		<b>0.00</b>	<b>100,100.00</b>	<b>0.00</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>0.00</b>		<b>105,217.69</b>		<b>614.33</b>	<b>(105,217.69)</b>	<b>100.00</b>
<b>BEG. FUND BALANCE</b>		<b>61,884.82</b>		<b>61,884.82</b>				
<b>END FUND BALANCE</b>		<b>61,884.82</b>		<b>167,102.51</b>				
<b>TOTAL REVENUES - ALL FUNDS</b>								
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		<b>5,299,163.00</b>		<b>3,252,022.09</b>		<b>114,899.19</b>	<b>2,047,140.91</b>	<b>61.37</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>5,299,163.00</b>		<b>2,824,807.82</b>		<b>137,606.71</b>	<b>2,474,355.18</b>	<b>53.31</b>
<b>BEG. FUND BALANCE - ALL FUNDS</b>		<b>0.00</b>		<b>427,214.27</b>		<b>(22,707.52)</b>	<b>(427,214.27)</b>	<b>100.00</b>
<b>END FUND BALANCE - ALL FUNDS</b>		<b>3,316,739.55</b>		<b>3,316,739.55</b>				
		<b>3,316,739.55</b>		<b>3,743,953.82</b>				

04/10/2025

INVOICE GL DISTRIBUTION REPORT FOR HOLLY TOWNSHIP  
POST DATES 03/20/2025 - 04/16/2025  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Invoice Description	Amount
Fund 101 GENERAL FUND			
Dept 262 ELECTIONS			
101-262-740-000	OPERATING EXPENSES	ELECTION CODING FOR NOVEMBER 2024	546.00
			----- 546.00
Dept 265 TOWNSHIP PROPERTIES			
101-265-850-000	TELEPHONE	MAR-25	501.23
101-265-920-000	UTILITIES	MAR-25 4092 GRANGE HALL RD	440.25
101-265-920-000	UTILITIES	MAR-25 102 CIVIC DR	566.08
101-265-920-000	UTILITIES	MAR-25 13409 N. HOLLY RD	10.46
101-265-920-000	UTILITIES	MAR-25 13465 N. HOLLY RD	9.61
101-265-920-000	UTILITIES	MAR-25 102 CIVIC DR	96.77
101-265-930-000	MAINTENANCE & REPAIRS	FEB-25 OFFICE CLEANING	700.00
101-265-930-000	MAINTENANCE & REPAIRS	MAR-25 OFFICE CLEANING	750.00
101-265-930-000	RUGS	MAR-25	314.78
			----- 3,389.18
Dept 272 GENERAL SERVICES			
101-272-740-000	OPERATING EXPENSES	FEB-25 WATER COOLER	35.95
101-272-740-000	OPERATING EXPENSES	MAR-25 ALARM	346.69
101-272-740-000	OPERATING EXPENSES	MAR-25 COPIER	446.12
101-272-740-000	OPERATING EXPENSES	APR-25 TITLE SEARCH	300.00
101-272-740-000	OPERATING EXPENSES	MAR-25 VARIOUS EXPENSES	1,796.78
101-272-740-000	OPERATING EXPENSES	MAR-25 WATER COOLER	60.20
101-272-740-000	OPERATING EXPENSES	MAR-25 POSTAGE REFILL	507.00
101-272-740-000	OPERATING EXPENSES	APR-25 POSTAGE METER LEASE	66.45
101-272-816-000	COMPUTER MAINTENANCE	FEB-25	1,899.99
101-272-816-000	COMPUTER MAINTENANCE	MAR-25	7.20
101-272-816-000	COMPUTER MAINTENANCE	MAR-25 FIREWALL LABOR	1,050.00
101-272-816-000	COMPUTER MAINTENANCE	MAR-25	37.00
101-272-830-000	DUES, SUBS & TUITION	MAR-25	155.00
101-272-900-000	LEGAL NOTICES	MAR-25	897.00
101-272-956-000	INSURANCE	MAR-25	19.00
			----- 7,624.38
			=====
			11,559.56

Fund 206 FIRE AND EMERGENCY SPECIAL ASSESSMENT

Dept 338 FIRE AND EMERGENCY

206-338-740-000	OPERATING EXPENSES	FEB-25 2413 BELFORD RD	28.28
206-338-740-000	OPERATING EXPENSES	MAR-25 2413 BELFORD RD	28.69
206-338-740-000	OPERATING EXPENSES	MAR-25 4485 NELSON SCOTT DR	33.92
			<u>90.89</u>
			<u>90.89</u>

Fund 249 BUILDING

Dept 371 BUILDING INSPECTION

249-371-740-000	OPERATING EXPENSES	3/03/; MAR-25 BUILDING DEPT FILE MAINTENANCE	961.20
249-371-740-000	OPERATING EXPENSES	MAR-25 CODE BOOKS	322.30
249-371-805-000	BUILDING INSPECTOR	MAR-25 03/01/25 - 03/15/25	3,035.89
249-371-805-000	BUILDING INSPECTOR	MAR-25 03/16/25 - 03/31/25	1,930.83
249-371-806-000	ELECTRICAL INSPECTOR	MAR-25 03/01/25 - 03/15/25	121.20
249-371-806-000	ELECTRICAL INSPECTOR	MAR-25 03/16/25 - 03/31/25	1,284.00
249-371-807-000	MECHANICAL INSPECTOR	MAR-25 03/01/25 - 03/15/25	291.00
249-371-807-000	MECHANICAL INSPECTOR	MAR-25 03/16/25 - 03/31/25	975.00
249-371-808-000	PLUMBING INSPECTOR	MAR-25 03/01/25 - 03/15/25	339.60
249-371-808-000	PLUMBING INSPECTOR	MAR-25 03/16/25 - 03/31/25	504.60
249-371-941-000	LEASE PAYMENT	APR-25 BLDG DEPT RENT	1,500.00
			<u>11,265.62</u>
			<u>11,265.62</u>

Fund 101 GENERAL FUND	11,559.56
Fund 206 FIRE AND EMERGENCY SPECIAL ASS	90.89
Fund 249 BUILDING	11,265.62

Total For All Funds:	<u>22,916.07</u>
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**NORTH OAKLAND COUNTY FIRE AUTHORITY**  
 Board of Directors Proposed Agenda for  
 Tuesday March 25, 2025, 6:30 PM  
 Location: NOCFA Station 1 at 5051 Grange Hall Road, Holly, MI 48442

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER/ROLL CALL:** Chair Kullis called the meeting to order at 6:33 pm. at Station #1, 5051 Grange Hall Road, Holly, MI 48442.

**MEMBERS PRESENT:** Kullis, Stilwell, Miller, Winchester, Johnson

Chairperson Kullis welcomed the new board member, Dan Johnson, Citizen at Large.

**AGENDA APPROVAL**

**Motion by Winchester to approve the agenda as presented. Supported by Stilwell. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

**CONSENT AGENDA**

Approval of meeting minutes from February 25, 2025  
 Financial Reports: General Fund Revenue & Expense Year to Date

Checking Account as of 02/28/2025	\$14,958.11
Statement Savings Account as of: 02/28/2025	\$470,228.71
Equipment Replacement Money Market Account as of 02/28/2025	\$487,204.45
Accounts Receivable: FIRE as of 02/28/2025	\$921.00
Accounts Receivable: MEDICAL as of 02/28/2025	\$140,317.82
Accounts Receivable: Training as of 02/28/2025	\$1,989.00
Accounts Receivable: General as of 02/28/25	\$701.89
Aging Accounts Turned Over to Collections Allowance as of 02/28/2025	\$109,113.62
Bills For Payment Total: 01/29/25 through 03/25/25	\$27,531.27
Cost of Payroll: 02/15/2025 through 03/18/25	\$117,522.15

It was noted that the payroll amount was incorrect as stated in the agenda. The correct amount of payroll for 2/15/2025-03/18/2025 is \$126,585.35.

**Motion by Winchester to approve the Consent Agenda as amended. Supported by Miller. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

**PUBLIC COMMENT – ON AGENDA ITEMS ONLY – None**

**PRESENTATIONS:**

Chief Weil presented EMT Tecla Denton with the department badge, a long-standing tradition that represents a Fire Fighter's commitment to their responsibilities. EMT Denton started in 2017 as on-call. In November 2024 she began FT and began paramedic training.

Chief Weil conducted the swearing in ceremony, and EMT Denton affirmed her commitment. Clerk Miller witnessed the oath and signatures.



## UNFINISHED BUSINESS

### 1. Earned Sick Time Act Policy

This item was postponed last month. The attorney has reviewed the policy. This policy applies only to Part-Time, non-union employees. The union agreement covers Full-Time employees.

**Motion by Winchester to approve the Earned Sick Time Act Policy. Supported by Miller. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

## NEW BUSINESS

### 1. Election of Officers – Chair, Vice Chair, and Secretary

**Motion by Stilwell to nominate Kullis as Chair. Supported by Winchester. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

**Motion by Stilwell to nominate Winchester as Vice-Chair. Supported by Miller. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

**Motion by Winchester to nominate Miller as secretary. Supported by Miller. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

### 2. 2025-2026 Proposed NOCFA Budget

Chief Weil prepared documents for the board that compared last year's budget with the proposed budget. The proposed budget will be modified before final approval due to the following: current union negotiations, consideration to change the fiscal year from July 1 – June 30 to coincide with the calendar year. Jan 1-Dec 31.

Notable change – No longer an ARPA allocation.

No action taken.

### 3. Fiscal Year Date Change from July 1 – June 30 to January 1 through December 31

Chief Weil requested to change the fiscal year and discussed the main reasons for this request: the department does not have sound budgeting numbers at the time of union negotiations because the Townships have not finalized tax receipts; BOR meets in April, current fiscal year does not align with vacations, insurance, and much more.

The auditor recommends a short 6-month "year" to make the transition.

The next step is to develop and approve the required amendments to Bylaws which will be approved by this board and then forwarded to the Townships for approval.

**Motion by Kullis to move forward to change the fiscal year from July 1- June 30 to Jan 1 – Dec 31. Supported by Stilwell. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

### 4. Establish a Capital Equipment Fund

In reviewing equipment status, it is apparent that the department needs a dedicated capital equipment replacement fund. The amount in the current line item is not sufficient to meet the future needs of the





department. The auditor recommends establishing the fund, and the board agreed that it's necessary to create the fund and develop ways to continually grow the fund. No target value was discussed, but Chief Weil is updating the current equipment replacement schedule. "Equipment" not only includes vehicles, but also air packs, turn out gear, etc. If approved, this action will require amendments to the Bylaws and a discussion of potential funding sources.

No action taken.

## REPORTS

- Chief's Report
  - February was busy with 122 calls; more calls in Holly Township than Rose Township (related to I-75 incidents)
  - 20 mutual aid calls out of district; these seem to be increasing; Chief Weil is tracking.
  - Repairs on back-up ambulance have been completed.
  - 3% uncovered shifts
  - 11 weather-related calls
  - Purchasing short-term disability for FT employees
  - Responded to 70-year-old with heart incident who is now recovering
- Firefighters Assoc.
  - Working on a tax-deductible donation mechanism for Fire Fighter with cancer
- Holly Twp.
  - Kullis expressed his appreciation for the fire department and their consideration in notifying the Townships about on-going situations; this prepares officials to respond to residents questions and concerns
  - Farmstead – weather continues to plague progress (rain, frost laws, etc)
- Rose Twp.
  - Supervisor Stilwell stated that NOCFA union negotiations are ongoing
- Citizen at Large – no report

**PUBLIC COMMENT** – None

**ADJOURNMENT** – Chair Kullis adjourned the meeting at 7:39 pm.

Submitted by: Diane Hill, Recording Secretary



Holly Township  
Planning Commission – Regular Meeting  
Minutes of February 12, 2025

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**ALL TO ORDER:** Commissioner Mitchell called the regular meeting of the Holly Township Planning Commission to order at 6:30 p.m. Located at the Holly Township Offices (Upstairs), 102 Civic Drive, Holly, Michigan 48442.

**PLEDGE OF ALLEGIANCE**

**Members Present**

Glen Mithcell  
Ray Kerton  
Ben Armstead  
Chuck Stoner  
Leslie Jorgensen  
Derek Sommer

**Members Absent**

Michael McCanney

**Others Present**

Karin Winchester, Township Clerk  
Alexis Farrell, McKenna & Associates

- **Motion by Commissioner Mitchell to excuse Commissioner McCanney. Supported by Commissioner Kerton. A voice vote was taken. All present voted yes. The motion carried 6/0.**

**AGENDA APPROVAL**

- **Motion by Commissioner Kerton to approve the agenda as presented. Supported by Commissioner Stoner. A voice vote was taken. All present voted yes. The motion carried 6/0.**

**PUBLIC COMMENT:** For items on the agenda only.

None.

**PUBLIC HEARINGS:** Michael Isaac Application for Conditional Rezoning from AGRE (Agricultural Residential min 5 acres) to SR (Suburban Residential min 1.5 acres) for Parcel ID# 01-22-476-007 on Fagan Road, just north of Grange HI Rd., Holly, MI 48442

- **Motion by Commissioner Jorgensen to open the public hearing at 6:32 pm. Supported by Commissioner Armstead. A voice vote was taken. All present voted yes. The motion carried 6/0.**

Jonathan Allen, 4468 Quick Road, stated that he wants a gas line to his house. Everyone is required to have 300 ft of road frontage.

Todd Cassani, 4549 Rood Road, stated that he wants a gas line to his house.

- **Motion by Commissioner Stoner to close the public hearing at 6:33 pm. Supported by Commissioner Sommer. A voice vote was taken. All present voted yes. The motion carried 6/0.**

**APPROVAL OF MINUTES – February 12, 2025.**

- **Motion by Commissioner Mitchell to approve the minutes as amended. Supported by Commissioner Kerton. A voice vote was taken. All present voted yes. The motion carried 6/0.**

**COMMUNICATIONS:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS**

1. Michael Isaac Application for Conditional Rezoning from AGRE (Agricultural Residential min 5 acres) to SR (Suburban Residential min 1.5 acres) for Parcel ID# 01-22-476-007 on Fagan Road, just north of Grange Hall Rd., Holly, MI 48442.

Presentation by: Alexis Farrell, McKenna & Associates (Holly Township Planner).

Ms. Farrell referenced their memo of March 4, 2025. This is one singular parcel that extends across Fagan Road. The parcel to the west of the road is about 1.98 acres and is currently zoned SR (single residential). Most of the surrounding area is zoned SR. The remainder of the parcel to the east is zoned AGRE. The request is to rezone the east parcel to SR. This request will not result in splitting the parcels just yet. The applicant has offered several conditions and included a concept plan for the layout once the property is split. There are six parcels, all about two acres. If the property is approved to be conditionally rezoned to SR, the owner will have to go through the site plan approval process.

For clarification: the Commission cannot ask for conditions, the property owner can propose conditions which the board can then accept. Further, the Commission cannot make a gas line conditional; a petition must be submitted to Consumers.

Here are the conditions: future lots will be developed at a minimum of 1.5 acres, lots will be developed with single family detached with a minimum size of 1200 sq. feet, existing vegetation along property lines will be preserved, 4 acres will be preserved.

The owner, Michael Isaac, 14507 Dayton Road, addressed the board.

- **Motion by Commissioner Mitchell to approve recommendation for approval by the township board of the application by Michael Isaacson for conditional rezoning from AGRE to SR, minimum 1.5 acres, Parcel 01-22-476-007 on Fagan Road just north of Grange Hall Road, Holly, MI 48442, and it's conditional on rezoning based on the facts of the Township planner report dated March 4, 2025 and conditional on the Township board's approval. Supported by Commissioner Armstead. A voice vote was taken. All present voted yes. The motion carried 6/0.**

**REPORTS**

Commissioner Jorgensen – introduced herself as a third-generation Holly resident and realtor; two adult children

**PUBLIC COMMENT** – None.

**ADJOURNMENT** – Commissioner Mitchell adjourned the meeting at 7:03 pm.

Submitted by Diane Hill, Recording Secretary

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Karin S. Winchester, Clerk



# Revenue Totals Report

04/09/2025

Record Type	Exact Type	Category	Description	Entries	Amount
Permit	Building	Residential	PLAN REVIEW	11	715.00
Permit	Building	Residential	Res, Addition	1	150.00
Permit	Building	Residential	Res, Demolition	1	75.00
Permit	Building	Residential	Res, Garage	4	345.60
Permit	Building	Residential	Res, New Mobile Home in Park	10	750.00
Permit	Building	Residential	RES, POLE BARN	1	201.60
Permit	Building	Residential	RES, POLE BARN	1	352.00
Permit	Building	Residential	Res, Porch/Deck/Balcony	3	135.00
Permit	Building	Residential	Res, Remodel	7	3,624.40
Permit	Building	Residential	Res, ROOF	3	693.90
Permit	Building	Standard Item	Base fee	31	2,325.00
Permit	Electrical	Inspection	Inspection, Additional	1	130.00
Permit	Electrical	Inspection	INSPECTION, SERVICE	4	300.00
Permit	Electrical	Inspection	New Mobile Home in Park	8	520.00
Permit	Electrical	Inspection	NEW SF DWELLING UP TO 200 AMPS	1	275.00
Permit	Electrical	License Fee	Registration - Electrical	2	30.00
Permit	Electrical	Service	Service, 15 thru 200 amps	2	70.00
Permit	Electrical	Standard Item	Circuit	3	21.00
Permit	Electrical	Standard Item	Fixture/Device	2	20.00
Permit	Electrical	Standard Item	Furnace	2	20.00
Permit	Electrical	Standard Item	NEW SF DWELLING UP TO 150 AMPS	5	1,000.00
Permit	Electrical	Standard Item	PERMIT BASE FEE	13	975.00
Permit	Mechanical	Air Handler	VENT/EX FAN	1	40.00
Permit	Mechanical	Commercial Equip Over 20	Commercial Equip over 200,000 BT	1	110.00
Permit	Mechanical	Cooling	CENTRAL A/C UP TO 8 HP	3	135.00
Permit	Mechanical	Cooling	Heat Pump, S/C	1	25.00
Permit	Mechanical	Duct	DUCT SYSTEM OR HYDRONIC HEAT	2	50.00
Permit	Mechanical	Heating	COMM EQUIP UP TO 2,000 BTU	1	180.00
Permit	Mechanical	Heating	GAS OR SOLID FUEL MANUFACT FIREP	1	25.00
Permit	Mechanical	Inspection	Inspection, Additional	2	260.00
Permit	Mechanical	Inspection	New Mobile Home in Park	5	325.00
Permit	Mechanical	License Fee	Registration - Mechanical	4	60.00
Permit	Mechanical	Piping	Piping, Gas, per Outlet	3	64.00
Permit	Mechanical	Plan Review	Mechanical, Plan Review	1	65.00
Permit	Mechanical	Standard Item	FUEL BURNING EQUIPMENT	6	270.00
Permit	Mechanical	Standard Item	Humidifier	3	45.00
Permit	Mechanical	Standard Item	Permit Base Fee	16	1,200.00
Permit	Mechanical	Standard Item	Res, New SF Dwelling	5	1,250.00
Permit	Mechanical	Suppression	FIRE SUPPRESSION	1	75.00
Permit	Plumbing	Distribution	WATER DISTRIBUTION PIPING, RES	1	10.00

Population: All Records

Transaction.DateToPostOn Between 2/1/2025  
12:00:00 AM AND 3/31/2025 11:59:59 PM

Permit	Plumbing	Inspection	Inspection, Additional	2	130.00
Permit	Plumbing	License Fee	Registration - Plumbing Company	1	15.00
Permit	Plumbing	Sewer/Drain	Sump Pump	1	10.00
Permit	Plumbing	Sewer/Drain	Sump Pump, sewage ejectors, EACH	1	10.00
Permit	Plumbing	Standard Item	Fixture	2	112.00
Permit	Plumbing	Standard Item	Gas Piping	1	40.00
Permit	Plumbing	Standard Item	Meter, Water	2	20.00
Permit	Plumbing	Standard Item	Meter, Water	1	10.00
Permit	Plumbing	Standard Item	New Mobile Home in Park	5	325.00
Permit	Plumbing	Standard Item	Permit Base Fee	10	750.00
Permit	Plumbing	Standard Item	Res, New SF Dwelling	5	1,375.00
Permit	Plumbing	Standard Item	Sill Cock	1	10.00
Permit	Plumbing	Standard Item	Stack	1	48.00
Permit	Plumbing	Standard Item	Stacks, vents and conductors, EA	1	32.00
Permit	Plumbing	Standard Item	Water-Connected Appliance	1	24.00
<b>Totals</b>				<b>208</b>	<b>19,828.50</b>

Population: All Records

Transaction.DateToPostOn Between 2/1/2025  
12:00:00 AM AND 3/31/2025 11:59:59 PM



# HOLLY TOWNSHIP



“UP NORTH IN OAKLAND COUNTY”

102 CIVIC DRIVE  
HOLLY, MI 48442  
P: 248.634.9331  
F: 248.634.5482  
WWW.HOLLYTOWNSHIP.ORG

TO: Holly Township Board Members

FROM: Jenn Ryan  
Holly Township Treasurer  
248-634-9331  
treasurer@hollytownship.org

SUBJECT: Treasurer’s Quarterly Investment Report  
FY2025 Q3 Investments as of 03/31/2025

DATE: April 16, 2025

Please find included in this quarterly investment report the current cash and investment information for FY2025 as of March 31, 2025, as well as some economic information and updates on the Township’s investment strategy.

## Investment Strategy

With the current inverted yield curve and the anticipated expenditures for the new townhall project, the investment strategy is focused on short-term items.

Per the investment policy, the Township’s goals include limiting deposits to insurance coverage, diversifying with no more than 50% of the portfolio in one type of investment, and maintaining liquidity with maturity dates of two years or less.

Current authorized institutions include The State Bank, Multi-Bank Securities, and MI CLASS. The plans for future investments include CDARS through The State Bank, federal government obligations (such as US Treasury Bills) purchased through Multi-Bank Securities, and participation in MI CLASS local government investment pool.

SUBJECT: Treasurer's Quarterly Investment Report  
 FY2025 Q3 Investments as of 03/31/2025

Investment Portfolio

Below is a summary of the cash and investments for Holly Township. Differences between principal and market value do not represent real gains or losses unless the investment is sold before maturity. The "interest" on the checking accounts represents the earnings credits, which are net bank fees.

Fund	Institution	Type	Purchase	Maturity	Yield	Principal	Portion	Market Value	FYTD Interest
<u>Current</u>									
Combined	ChoiceOne Bank	Checking	N/A	N/A	N/A	75,512.68	7%	75,512.68	213.82
Fire SAD	ChoiceOne Bank	Checking	N/A	N/A	N/A	3,606.95		3,606.95	29.18
T&A	ChoiceOne Bank	Checking	N/A	N/A	N/A	33,339.04		33,339.04	46.01
Tax	ChoiceOne Bank	Checking	N/A	N/A	N/A	192,565.13		192,565.13	604.59
Combined	ChoiceOne Bank	ICS Account	N/A	N/A	2.50%	658,503.67	16%	658,503.67	18,460.87
Fire SAD	ChoiceOne Bank	ICS Account	N/A	N/A	2.50%	156.39		156.39	127.93
T&A	ChoiceOne Bank	ICS Account	N/A	N/A	2.50%	11,334.05		11,334.05	928.23
General	MI CLASS	Investment Pool	N/A	N/A	4.4034%	421,641.27	64%	421,641.27	1,641.27
PEG	MI CLASS	Investment Pool	N/A	N/A	4.4034%	97,179.59		97,179.59	2,179.59
Metro Act	MI CLASS	Investment Pool	N/A	N/A	4.4034%	92,155.88		92,155.88	2,155.88
Building	MI CLASS	Investment Pool	N/A	N/A	4.4034%	76,796.53		76,796.53	1,796.53
Capital	MI CLASS	Investment Pool	N/A	N/A	4.4034%	1,127,433.65		1,127,433.65	27,433.65
Grants	MI CLASS	Investment Pool	N/A	N/A	4.4034%	122,618.63		122,618.63	2,618.63
Roads	MI CLASS	Investment Pool	N/A	N/A	4.4034%	164,158.36		164,158.36	4,158.36
Fire SAD	MI CLASS	Investment Pool	N/A	N/A	4.4034%	396,540.88		396,540.88	1,540.88
T&A	MI CLASS	Investment Pool	N/A	N/A	4.6870%	164,065.60		164,065.60	4,065.60
General	Multi-Bank Securities	Money Market	N/A	N/A		0.00		-	1,913.76
General	Multi-Bank Securities	US Gov't Bonds	10/24/2024	04/30/2025	3.875%	500,000.00	12%	499,785.00	-

\$ 4,137,608.30 100% \$ 4,137,393.30

SUBJECT: Treasurer's Quarterly Investment Report  
 FY2025 Q3 Investments as of 03/31/2025

The below table lists the investments that have matured during this fiscal year, and includes the total interest earned for the fiscal year to date on all investments in the portfolio.

Fund	Institution	Type	Purchase	Maturity	Yield	Principal	FYTD Interest
<u>Matured</u>							
PEG	The State Bank	CDARS	05/09/2024	08/08/2024	5.10%	90,000.00	482.66
Metro Act	The State Bank	CDARS	05/09/2024	08/08/2024	5.10%	80,000.00	429.04
Building	The State Bank	CDARS	05/09/2024	08/08/2024	5.10%	100,000.00	536.29
Capital	The State Bank	CDARS	05/09/2024	08/08/2024	5.10%	590,000.00	3,164.10
Grants	The State Bank	CDARS	05/09/2024	08/08/2024	5.10%	300,000.00	1,608.87
Roads	The State Bank	CDARS	05/09/2024	08/08/2024	5.10%	25,000.00	134.07
T&A	The State Bank	CDARS	05/09/2024	08/08/2024	5.10%	110,000.00	589.92
General	Multi-Bank Securities	US Gov't Bonds	08/23/2021	08/23/2024	0.43%	145,000.00	311.75
General	Multi-Bank Securities	US Gov't Bonds	04/19/2022	10/18/2024	2.50%	250,000.00	0.00
General	Multi-Bank Securities	US Gov't Bonds	04/25/2022	10/25/2024	2.80%	250,000.00	16,303.94
							<u>\$ 93,475.42</u>

Additionally, the General Fund loans money to the Fire SAD Fund each year for the July 1 NOCFA payment. This loan is needed due to the timing of the property tax collections, as the Fire special assessment is on the winter tax bill as payable on December 1. Once winter taxes are collected, the Fire SAD fund pays the January 1 NOCFA payment and pays the balance of the loan back to the General Fund. The balance of the loan from the General Fund to the Fire SAD Fund of \$120,000 was paid back on January 29, 2025.

SUBJECT: Treasurer's Quarterly Investment Report  
 FY2025 Q3 Investments as of 03/31/2025

Economic Indicators

**Inflation**

The below inflation data from the US Bureau of Labor Statistics is the Consumer Price Index (CPI). The CPI is a measure of the average change over time in the prices paid by urban consumers for a market basket of consumer goods. The CPI market basket is developed from detailed information provided by families and individuals on what they actually bought.

CPI for the month of Feb 2025 was 0.4%, and the CPI since Feb 2024 was +2.8%.  
 CPI information for Mar 2025 was not yet available.

Trend	Mar 23	Jun 23	Sep 23	Dec 23	Mar 24	Jun 24	Sep 24	Dec 24	Feb 25
CPI	5.0%	3.0%	3.7%	3.4%	3.5%	3.0%	2.4%	2.9%	2.8%

*CPI-U, US City Average, All Items, 12-month percentage change*

**Unemployment**

The below unemployment data from the US Bureau of Labor Statistics is part of the Current Population Survey (CPS). The CPS is a monthly survey of households that provides comprehensive data on the labor force, employment, unemployment, persons not in the labor force, hours of work, earnings, and other demographic and labor force characteristics.

The average unemployment for 2024 was 4.0%, with unemployment in Mar 2025 at 4.2%.

Trend	Mar 23	Jun 23	Sep 23	Dec 23	Mar 24	Jun 24	Sep 24	Dec 24	Mar 25
CPS	3.5%	3.6%	3.8%	3.7%	3.8%	4.1%	4.1%	4.1%	4.2%

*CPS, Unemployment, Seasonally Adjusted*

SUBJECT:       Treasurer’s Quarterly Investment Report  
 FY2025 Q3 Investments as of 03/31/2025

**US Treasury Bill Rates**

The below rate data from the US Department of the Treasury represents the bank discount treasury bill rates on the last day of each of the below months. These rates can be used as a benchmark for the interest rates earned by the Township’s investment portfolio.

The treasury bill rates for Mar 31, 2025 were 3.87% to 4.24%.

Trend	Mar 23	Jun 23	Sep 23	Dec 23	Mar 24	Jun 24	Sep 24	Dec 24	Mar 25
4 weeks	4.60%	5.08%	5.29%	5.33%	5.29%	5.27%	4.74%	4.22%	4.24%
13 weeks	4.68%	5.17%	5.32%	5.20%	5.23%	5.22%	4.52%	4.23%	4.21%
26 weeks	4.72%	5.24%	5.32%	5.05%	5.13%	5.11%	4.23%	4.13%	4.08%
52 weeks	4.43%	5.13%	5.19%	4.55%	4.79%	4.86%	3.85%	3.98%	3.87%

*Daily Treasury Bill Rates, Bank Discount*

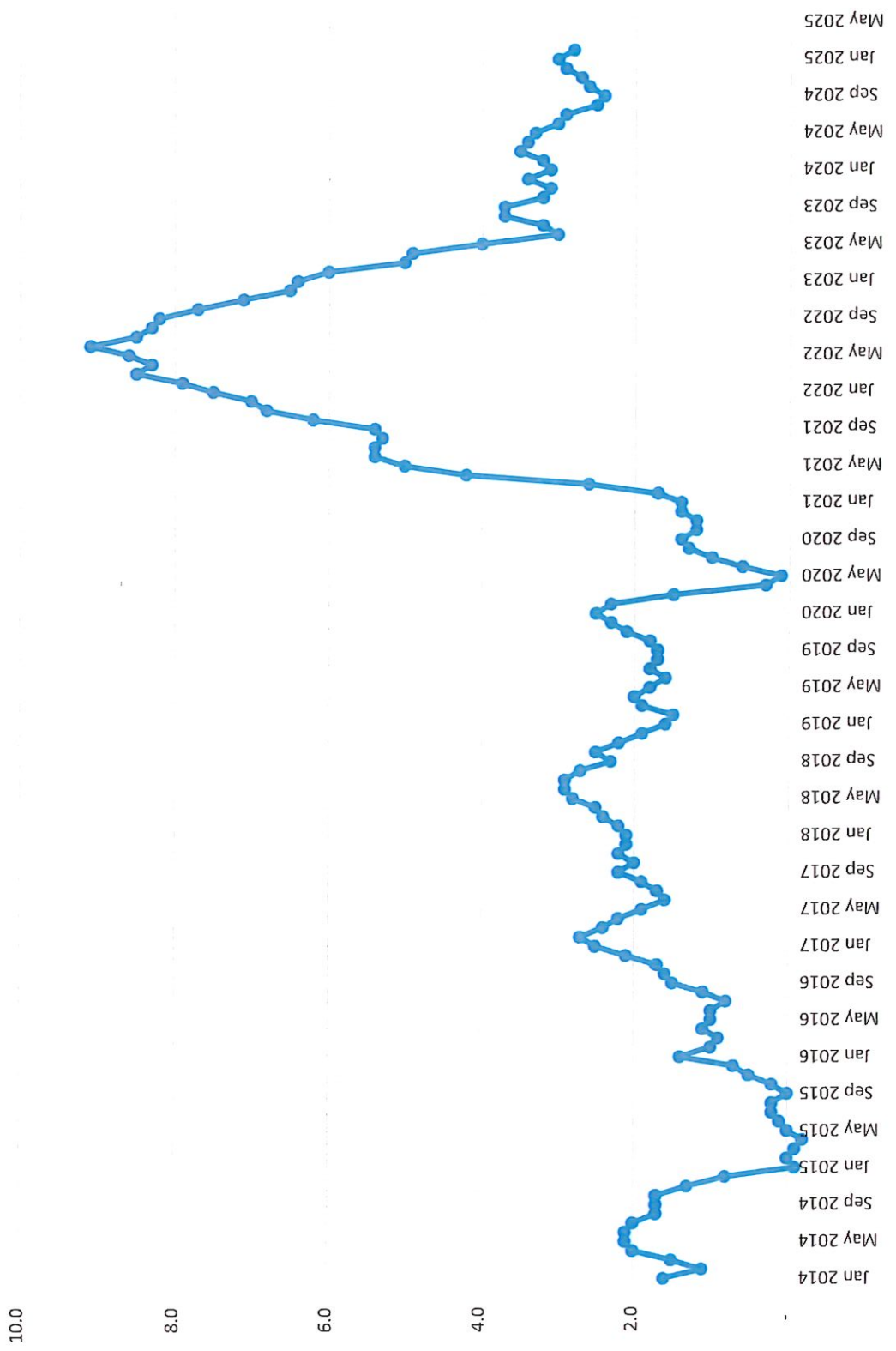
**Federal Funds Rate**

The below rate data from the Federal Reserve Bank of New York represent the effective federal funds rate (EFFR) on the last day of each of the below months. The federal funds market consists of domestic unsecured borrowings in U.S. dollars by depository institutions from other depository institutions and certain other entities, primarily government-sponsored enterprises. The Federal Open Market Committee (FOMC) establishes the target rate, or range, for trading in the federal funds market.

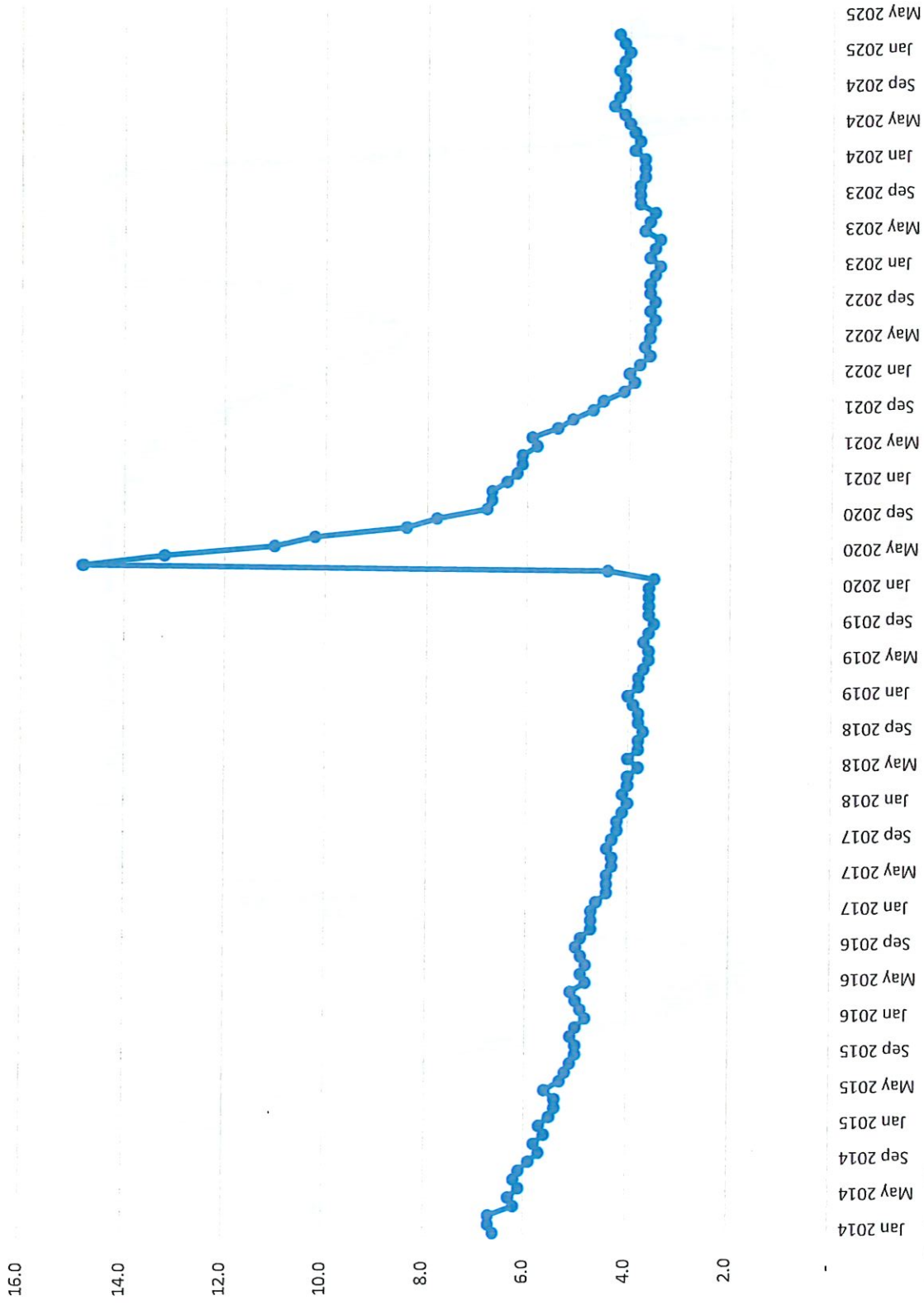
The effective federal funds rate for Mar 31, 2025 was 4.33%.

Trend	Mar 23	Jun 23	Sep 23	Dec 23	Mar 24	Jun 24	Sep 24	Dec 24	Mar 25
EFFR	4.83%	5.08%	5.33%	5.33%	5.33%	5.33%	4.83%	4.33%	4.33%

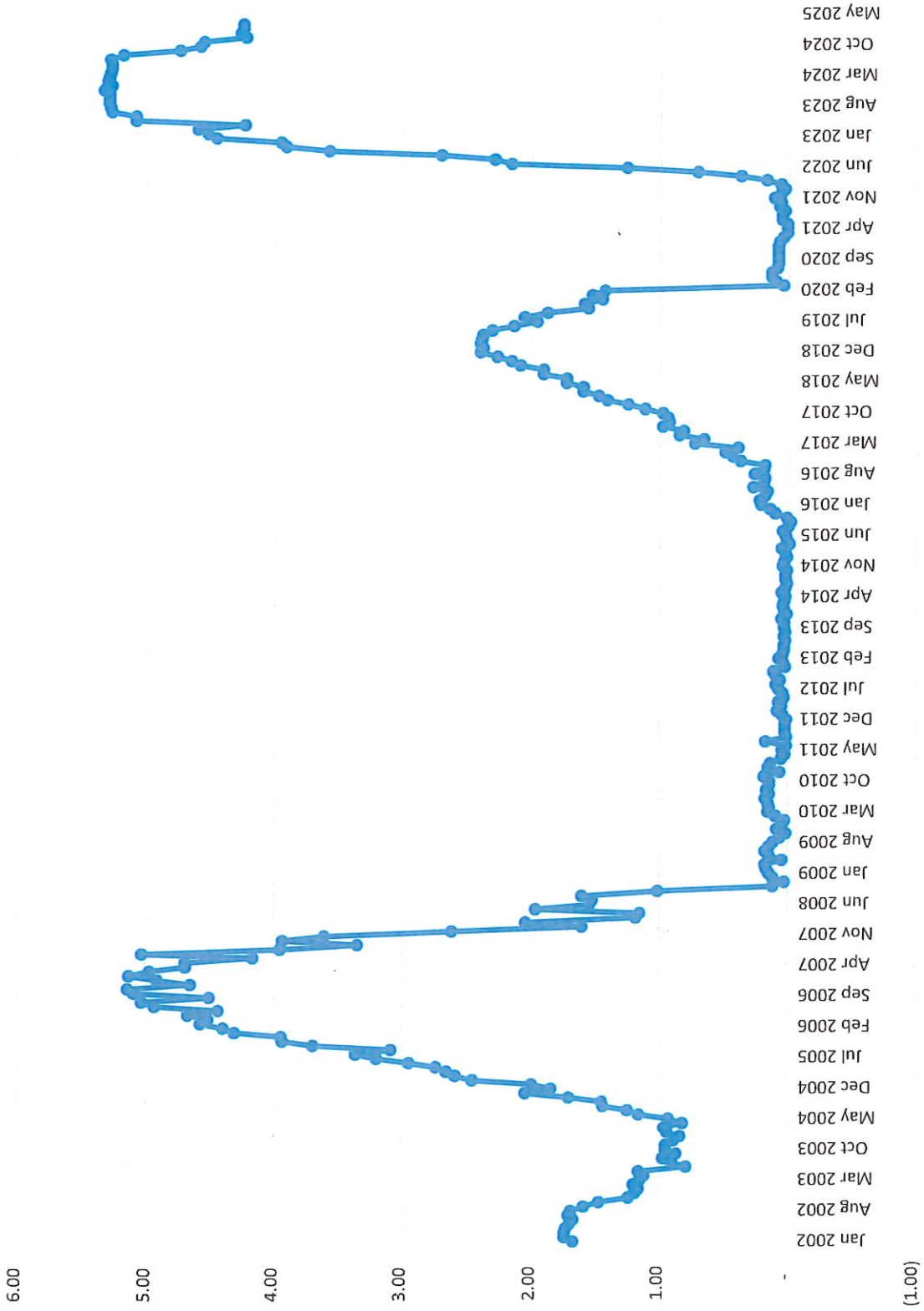
Inflation CPI-U



# Unemployment Rate

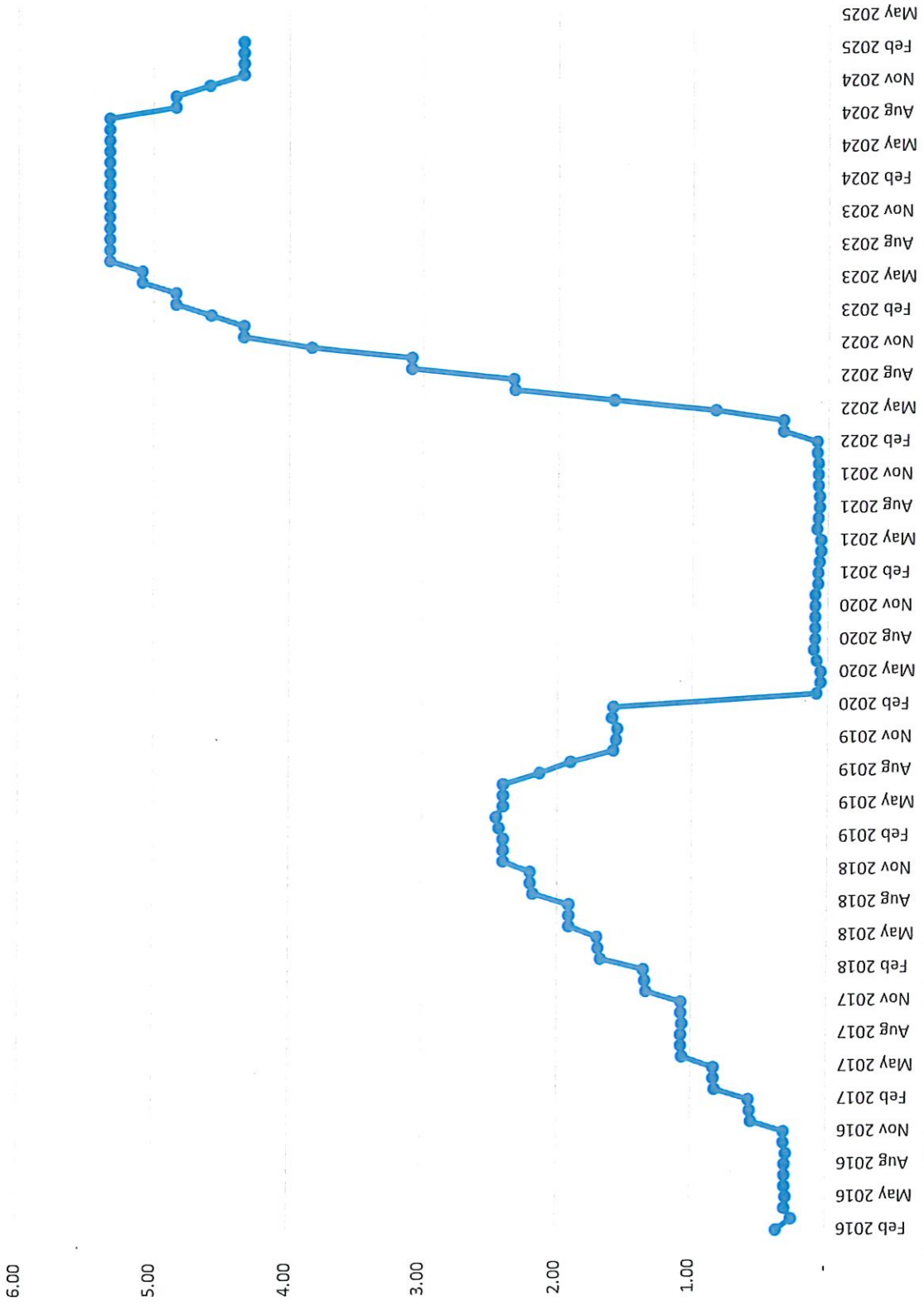


US Treasury Bill Bank Discount Rates, 4-Weeks





# Effective Federal Funds Rate





# HOLLY TOWNSHIP

102 Civic Drive • Holly, Michigan 48442 • Phone (248) 634-9331 • Fax (248) 634-5482

## REQUEST TO PLACE ITEM ON THE BOARD OF TRUSTEES AGENDA

### Instructions to Applicant:

Answer each question completely. This will better enable your approval

### For Township Use Only:

Date Received:

### 1) Applicant:

Name: Sarah McCanney  
Organization: Holly Days Committee Volunteers  
Address: \_\_\_\_\_  
City: Holly State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: (Home) \_\_\_\_\_ (Office) \_\_\_\_\_ (Fax) \_\_\_\_\_  
email: McCanney.Village.Parks@gmail.com  
TPrice@HollyVillage.org

### 2) Name of Item to be Placed on the Agenda:

Holly Township Participation in Hollydays

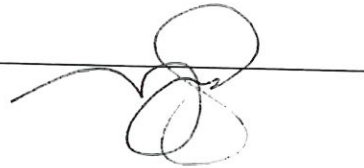
### 3) Explain in Detail the Request and/or Attach Item Materials Proposed by Requestor:

HollyDays committee would like to see all Holly Municipalities, Groups, Non profits, Businesses participating in the annual celebration of Holly, "HollyDays"  
Twp Supervisor Assistant, Amy Hillman has expressed interest in organizing the Hollydays parade on behalf of Holly township offices.  
This would be a fantastic contribution to the event and is very much needed.  
We would like the Board's Approval for the Holly Twp Offices to participate in HollyDays.  
*(You may use additional sheets of paper if necessary)*

Agenda requests must be submitted 10 business days prior to the meeting.  
Meetings are the 3<sup>rd</sup> Wednesday of the month at 6:30

Agenda Items include Community Presentations, Legislative Proposals or Items of Business requiring action by the Board of Trustees. All other business such as code enforcement, planning, zoning, taxes, administrative questions, complaints, etc. are handled by Holly Township Office Administration during Public Office Hours or by Appointment.

4) Signature:



Signature of Requestor

Date

April 4, 2015

Office of the Clerk  
248-634-9331 ext. 301  
Fax: 248-634-5482



George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Jennifer Ryan, Treasurer  
Derek Burton, Trustee  
Ryan Matson, Trustee  
Michael McCanney  
Richard Kinnamon

**RESOLUTION 2025-05:**  
**RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT**  
**CAPITAL IMPROVEMENTS WITHIN THE TOWNSHIP AND TO**  
**PUBLISH NOTICE OF INTENT TO ISSUE MUNICIPAL SECURITIES**

WHEREAS, the Township Board deems it to be in the best interest of the Township of Holly (the "Township") to purchase, acquire and construct certain capital improvements and assets in the Township, including, but not limited to, a building for use for Township administration; improvements to the property and building, including without limitation, site work, demolition, renovations, remodeling, additions, parking, site amenities, fixtures, equipment, furnishings; as well as all work and equipment necessary or incidental to these improvements and such other capital improvements; as well as all work and items necessary and incidental to these improvements and assets, engineering costs, and to pay the costs of issuing the municipal securities (the "Improvements") for the benefit of the Township and to finance the Improvements by the issuance of municipal securities which pledge the Township's limited tax general obligation pursuant to Section 517 of Act 34 of the Public Acts of Michigan of 2001 ("Act 34"); and

WHEREAS, the Township may proceed with the Improvements prior to the issuance of the municipal securities; and

WHEREAS, the Township may incur substantial capital expenditures for the Improvements prior to the issuance of the municipal securities, and desires to be reimbursed for such expenditures from the proceeds of the municipal securities; and

WHEREAS, pursuant to Section 517 of Act 34, it is necessary to publish a Notice of Intent to Issue Municipal Securities for the Improvements.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board hereby determines to purchase, acquire and construct the Improvements and to pay for the cost through the issuance of one or more series of municipal securities, which pledge the Township's limited tax full faith and credit, pursuant to Section 517 of Act 34, in an amount of not to exceed \$5,000,000 (the "Municipal Securities").
2. A Notice of Intent to Issue Municipal Securities be published in accordance with Section 517 of Act 34, and the Township Clerk is authorized and directed to publish the Notice of Intent to Issue Municipal Securities in the Oakland Press, a newspaper of general circulation in the Township, determined to be the newspaper reaching the largest number of persons to whom such Notice is directed, which Notice shall be substantially in the form as set forth on Exhibit A attached hereto, and shall be at least one-quarter (1/4) page size in the newspaper.
3. The Township may proceed to acquire and construct the Improvements using available funds of the Township.

Office of the Clerk  
248-634-9331 ext. 301  
Fax: 248-634-5482



George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Jennifer Ryan, Treasurer  
Derek Burton, Trustee  
Ryan Matson, Trustee  
Michael McCanney  
Richard Kinnamon

4. At such time as the Township issues the Municipal Securities for the long-term financing of the Improvements, the Township shall be reimbursed for its expenditures for the Improvements out of the proceeds of the Municipal Securities.

5. This resolution and the expression of intent to seek reimbursement from future proceeds of the Municipal Securities is intended to satisfy the requirements of Section 150 of the Internal Revenue Code of 1986, as amended.

6. The firm of Clark Hill, PLC is hereby employed as bond counsel to the Township to prepare the documents for the issuance of the Municipal Securities for financing acquisition of the Improvements.

7. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

ADOPTED by the Holly Township Board of Trustees this 16<sup>th</sup> day of April, 2025.

Motion by:  
Supported by:  
Ayes:  
Nays:  
Absent:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN )  
 ) ss  
COUNTY OF OAKLAND )

Clerk's Certificate

*The undersigned, being the duly qualified and acting Clerk of the Township of Holly, Oakland County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting held on the 16<sup>th</sup> day of April, 2025, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.*

\_\_\_\_\_  
Karin S. Winchester, MMC  
Holly Township Clerk  
Oakland County, Michigan

Office of the Clerk  
248-634-9331 ext. 301  
Fax: 248-634-5482



George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Jennifer Ryan, Treasurer  
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Michael McCanney  
Richard Kinnamon

**RESOLUTION 2025-06:  
WEST NILE VIRUS FUND REIMBURSEMENT REQUEST**

**WHEREAS**, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

**WHEREAS**, Oakland County’s West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focused adult mosquito insecticide spraying in designated community green areas; and

**WHEREAS**, the Township of Holly, Oakland County, Michigan has incurred expenses in connection with mosquito control activities believed to be eligible for reimbursement under Oakland County’s West Nile Virus Fund Program.

**NOW THEREFORE BE IT RESOLVED** that this Board of Trustees authorizes and directs its Supervisor, as agent for the Township of Holly, in the manner and to the extent provided under Oakland County Board of Commissioners Miscellaneous Resolution, to request reimbursement of eligible mosquito control activity under Oakland County’s West Nile Virus Fund Program.

ADOPTED by the Holly Township Board of Trustees this 16<sup>th</sup> day of April, 2025.

Motion by:  
Supported by:  
Ayes:  
Nays:  
Absent:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN                    )  
  ) ss  
COUNTY OF OAKLAND                )

Office of the Clerk  
248-634-9331 ext. 301  
Fax: 248-634-5482



George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
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---

Karin S. Winchester, MMC  
Holly Township Clerk  
Oakland County, Michigan



Office of the Clerk  
248-634-9331 ext. 301  
Fax: 248-634-5482



George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
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Richard Kinnamon

**0RESOLUTION 2025-07:  
MENTAL HEALTH AWARENESS MONTH – MAY 2025**

WHEREAS, mental health includes our emotional, psychological, and social wellbeing; it affects how we think, feel, and act; it also affects how we handle stress, relate to others, and make choices; and

WHEREAS, mental health is important for our individual well-being and vitality, as well as that of our families, communities, and businesses; and

WHEREAS, nearly 1 in 5 American adults will have a diagnosable mental health condition in any given year and more than 42.5 million U.S. adults live with anxiety disorder, the most common mental health condition in America; and

WHEREAS, May 1 through May 31, 2025, is recognized as Mental Health Awareness month. Mental Health America (MHA)'s 2025 theme is "Turn Awareness into Action", which celebrates the progress we've made in recognizing the importance of mental health and provides challenges to turn understanding into meaningful steps towards change; and

WHEREAS, Oakland Community Health Network (OCHN) joins our national partners in promoting this year's "Turn Awareness into Action" campaign; and

WHEREAS, mental health management ensures that individuals can focus on their abilities to live, work, learn and fully participate and contribute to our society, while promoting diversity, inclusion, and acceptance; and

WHEREAS, improved systems of care for vulnerable populations, access to nonemergent and crisis services, advanced integrated physical and behavioral health care along with provider relations help to fortify services coordinated by OCHN; and

WHEREAS, OCHN, and its service provider agencies, are committed to inspiring hope, empowering people, and strengthening communities.

NOW, THEREFORE, BE IT RESOLVED that the Holly Township Board of Trustees hereby recognizes May 2025 as Mental Health Awareness Month. Holly Township calls upon our citizens, government agencies, public and private institutions, businesses, faith-based organizations, and schools to recommit our state to increasing awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental illnesses to promote recovery and a higher quality of life.

Office of the Clerk  
 248-634-9331 ext. 301  
 Fax: 248-634-5482



George A. Kullis, Supervisor  
 Karin S. Winchester, Clerk  
 Jennifer Ryan, Treasurer  
 Derek Burton, Trustee  
 Ryan Matson, Trustee  
 Michael McCanney  
 Richard Kinnamon

ADOPTED by the Holly Township Board of Trustees this 16<sup>th</sup> day of April, 2025.

Motion by:  
 Supported by:  
 Ayes:  
 Nays:  
 Absent:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN            )  
   ) ss  
 COUNTY OF OAKLAND        )

Clerk's Certificate

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---

Karin S. Winchester, MMC  
 Holly Township Clerk  
 Oakland County, Michigan



March 27, 2025

Re: May is Mental Health Awareness Month Proclamation

CHIEF EXECUTIVE OFFICER (CEO)  
Dana Lasenby

BOARD OFFICERS  
Dennis Cowan, Chair  
Malkia Newman, Vice Chair  
John Young, Treasurer  
Adam Fuhrman, Secretary

BOARD MEMBER

Yolanda Giles, M.D.  
Sarah Guadalupe, Ph.D.  
Bijaya A. Hans, M.D.  
Pastor Douglas Jones  
Sarah May  
Malkia Newman  
Christina Root  
Yvette Woodruff

Dear Oakland County Leaders and Residents:

Oakland Community Health Network (OCHN) is recognizing May as Mental Health Awareness Month.

OCHN calls upon our citizens, government agencies, public and private institutions, businesses, faith-based community, and schools to recommit our state to increasing awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental health concerns to promote recovery.

Mental Health America's (MHA) 2025 campaign "Turn Awareness into Action" highlights the impact the community has made in recognizing that mental health is a critical part of overall health for every individual. The theme also emphasizes taking meaningful steps towards good mental health:

- Promoting self-care
- Seeking help when needed
- Supporting others and advocating for positive change

Please view the May is Mental Health Awareness Month Proclamation we have included in this mailing and help OCHN to recognize May as Mental Health Awareness Month. If you would like a representative from OCHN to attend an upcoming meeting to accept the proclamation, please contact Suzanne Weinert, Communications Director, at 248-758-1991 or [weinerts@oaklandchn.org](mailto:weinerts@oaklandchn.org)

Sincerely,

Suzanne Weinert, Director of Communications and Community Outreach  
Oakland Community Health Network



## Mental Health Awareness Month – May 2025

- WHEREAS, mental health includes our emotional, psychological, and social well-being; it affects how we think, feel, and act; it also affects how we handle stress, relate to others, and make choices; and
- WHEREAS, mental health is important for our individual well-being and vitality, as well as that of our families, communities, and businesses; and
- WHEREAS, nearly 1 in 5 American adults will have a diagnosable mental health condition in any given year and more than 42.5 million U.S. adults live with anxiety disorder, the most common mental health condition in America; and
- WHEREAS, May 1 through May 31, 2025, is recognized as Mental Health Awareness month. Mental Health America (MHA)'s 2025 theme is "Turn Awareness into Action", which celebrates the progress we've made in recognizing the importance of mental health and provides challenges to turn understanding into meaningful steps towards change; and
- WHEREAS, Oakland Community Health Network (OCHN) joins our national partners in promoting this year's "Turn Awareness into Action" campaign; and
- WHEREAS, mental health management ensures that individuals can focus on their abilities to live, work, learn and fully participate and contribute to our society, while promoting diversity, inclusion, and acceptance; and
- WHEREAS, improved systems of care for vulnerable populations, access to non-emergent and crisis services, advanced integrated physical and behavioral health care along with provider relations help to fortify services coordinated by OCHN; and
- WHEREAS, OCHN, and its service provider agencies, are committed to inspiring hope, empowering people, and strengthening communities.

NOW, THEREFORE, BE IT RESOLVED that, Oakland Community Health Network, hereby recognizes May 2025 as Mental Health Awareness Month. OCHN calls upon our citizens, government agencies, public and private institutions, businesses, faith-based organizations, and schools to recommit our state to increasing awareness and understanding of mental illness, and the need for appropriate and accessible services for all people with mental illnesses to promote recovery and a higher quality of life.

Office of the Clerk  
248-634-9331 ext. 301  
Fax: 248-634-5482



George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Jennifer Ryan, Treasurer  
Derek Burton, Trustee  
Ryan Matson, Trustee  
Michael McCanney  
Richard Kinnamon

**RESOLUTION 2025-08:  
RESOLUTION TO APPROVE KEPS TECHNOLOGIES, INC.  
METRO ACT PERMIT**

WHEREAS, KEPS Technologies, Inc. d/b/a ACD.net (hereinafter "KEPS") constructed or desires to construct a part of its telecommunications facilities within the Township's rights-of-way; and

WHEREAS, pursuant to the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act ("METRO Act"), a provider using or seeking to use public right-of-ways for its facilities must obtain a permit from the Township; and

WHEREAS, on June 18, 2015, the Township approved a unilateral METRO Act permit for KEPS for a right to install its facilities in the Township's right-of ways; and

WHEREAS, on February 21, 2024, the Township approved an extension of the unilateral METRO Act permit for KEPS for one year, until June 18, 2025, as requested by KEPS; and

WHEREAS, KEPS on February 18, 2025, KEPS requested an extension of the METRO Act permit, however, since the permit expired without KEPS action, KEPS has now requested a new Bilateral METRO Act permit for its facilities in the Township's right-of-ways.

NOW, THEREFORE, the Township Board of Holly Township, Oakland County resolves as follows:

1. The Township resolves to approve a new bilateral METRO Act permit with KEPS Technologies, Inc. d/b/a ACD.net until June 18, 2040, as proposed in the METRO Act Right of Way Permit Extension Application ("Permit Extension Application") attached as Exhibit A to this Resolution, and such approval is subject to all terms and conditions set forth in the Permit and this Resolution.
2. The approval is conditioned upon KEPS providing proof of insurance as required by Public Act 48 of 2002, as amended.
3. Once the updated insurance is submitted pursuant to Paragraph 2 above, the Township authorizes the Township Supervisor to sign the Permit Extension attached.

ADOPTED by the Holly Township Board of Trustees this 16<sup>th</sup> day of April, 2025.

Motion by:  
Supported by:  
Ayes:  
Nays:  
Absent:

Office of the Clerk  
248-634-9331 ext. 301  
Fax: 248-634-5482



George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Jennifer Ryan, Treasurer  
Derek Burton, Trustee  
Ryan Matson, Trustee  
Michael McCanney  
Richard Kinnamon

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN                )  
  ) ss  
COUNTY OF OAKLAND            )

Clerk's Certificate

*The undersigned, being the duly qualified and acting Clerk of the Township of Holly, Oakland County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting held on the 16<sup>th</sup> day of April, 2025, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.*

---

Karin S. Winchester, MMC  
Holly Township Clerk  
Oakland County, Michigan

METRO Act  
Bilateral Form  
Revised 12/06/02

RIGHT-OF-WAY  
TELECOMMUNICATIONS PERMIT

This permit issued this \_\_\_ day of \_\_\_\_\_, 2025 by Holly Township. The Company received an initial permit on June 18, 2015. The original permit, which this replaces, expired on June 18, 2020. This permit will be for a term through June 18, 2030.

1 Definitions

- 1.1 Date of Issuance shall mean the date set forth above.
- 1.2 Manager shall mean Municipality's Supervisor or his or her designee.
- 1.3 METRO Act shall mean the Metropolitan Extension Telecommunications Right-of-Way oversight Act, Act No. 48 of the Public Acts of 2002, as amended.
- 1.4 Municipality shall mean Holly Township Michigan, a municipal corporation.
- 1.5 Permit shall mean this document.
- 1.6 Company shall mean KEPS Technologies, Inc. d/b/a ACD.net organized under the laws of the State of Michigan whose address is 1800 N. Grand River Ave, Lansing, Michigan 48906.
- 1.7 Public Right-of-Way shall mean the area on, below, or above a public roadway, highway, street, alley, easement, or waterway, to the extent Municipality has the ability to grant the rights set forth herein. Public Right-of-Way does not include a federal, state, or private right-of-way.
- 1.8 Telecommunications Facilities or Facilities shall mean the Company's equipment or personal property, such as copper and fiber cables, lines, wires, switches, conduits, pipes, and sheaths, which are used to or can generate, receive, transmit, carry, amplify or provide telecommunication services or signals. Telecommunication Facilities or Facilities do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware used to provide federally licensed commercial mobile service as defined in Section 332(d) of Part I of Title III of the Communications Act of 1934, Chapter 652, 48 Stat. 1064, 47 U.S.C. 332 and further defined as commercial mobile radio service in 47 CFR 20.3, and service provided by any wireless, two-way communications device.
- 1.9 Term shall have the meaning set forth in Part 7.

2 Grant

2.1 Municipality hereby issues a permit under the METRO Act to Company for access to and ongoing use of the Public Right-of-Way identified on Exhibit A to construct, install and maintain Telecommunication Facilities on the terms set forth herein.

2.1.1 Exhibit A may be modified by Manager upon written request by Company.

2.1.2 Any decision of Manager on a request by Company for a modification may be appealed by Company to Municipality's legislative body.

2.2 Overlashing. Company shall not allow the wires or any other facilities of a third party to be overlashed to the Telecommunication Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the Michigan Public Service Commission under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.

2.3 Nonexclusive. The rights granted by this Permit are nonexclusive. Municipality reserves the right to approve, at any time, additional permits for access to and ongoing usage of the Public Right-of-Way by telecommunications providers and to enter into agreements for use of the Public Right-of-Way with and grant franchises for use of the Public Right-of-Way to telecommunications providers, cable companies, utilities and other providers.

3 Contacts, Maps and Plans

3.1 Company Contacts. The names, addresses and the like for engineering and construction related information for Company and its Telecommunication Facilities are as follows:

3.1.1 The address, e-mail address, phone number and contact person (title or name) at Company's local office (in or near Municipality) is .

3.1.2 If Company's engineering drawings, as-built plans and related records for the Telecommunication Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them is           .

3.1.3 The name, title, address, e-mail address and telephone numbers of



Company's engineering contact person(s) with responsibility for the design, plans and construction of the Telecommunication Facilities is [REDACTED].

3.1.4 The address, phone number and contact person (title or department) at Company's home office/regional office with responsibility for engineering and construction related aspects of the Telecommunication Facilities is [REDACTED].

3.1.5 Company shall at all times provide Manager with the phone number at which a live representative of Company (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.

3.1.6 Company shall immediately notify Municipality in writing as set forth in Part 12 of any inaccuracies or changes in the preceding information.

3.2 Route Maps. Within ninety (90) days after the substantial completion of new Facilities in a Municipality, a provider shall submit route maps showing the location of the Telecommunication Facilities to both the Michigan Public Service Commission and to the Municipality, as required under Section 6(7) of the METRO Act, MCLA 484.3106(7).

3.3 As-Built Records. Company, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Telecommunication Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Company shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Telecommunication Facilities.

#### 4 Use of Public Right-of-Way

4.1 No Burden on Public Right-of-Way. Company, its contractors, subcontractors, and the Telecommunication Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Company's aerial cables and wires shall be suspended so as to not endanger or injure persons or property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Telecommunication Facilities constitutes an undue burden or interference, due to changed circumstances, Company, at its sole expense, shall modify the Telecommunication Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Company shall do so within a reasonable time period. Municipality will attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 4.2 No Priority. This Permit does not establish any priority of use of the Public Right-of-Way by Company over any present or future Companies or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 4.3 Restoration of Property. Company, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Company's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Telecommunication Facilities to a reasonably equivalent (or, at Company's option, better) condition as that which existed prior to the disturbance. In the event that Company, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Company shall pay the costs Municipality incurred for such repair.
- 4.4 Marking. Company shall mark the Telecommunication Facilities as follows: Aerial portions of the Telecommunication Facilities shall be marked with a marker on Company's lines on alternate poles which shall state Company's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Telecommunication Facilities shall have (1) a conducting wire placed in the ground at least several inches above Company's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Company's name and a toll-free number indicating that there is buried telephone cable below. Bored underground portions of the Telecommunication Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Telecommunication Facilities located in conduit, including conduit of others used by Company, shall be marked at its entrance into and exit from each manhole and handhole with Company's name and a toll-free telephone number.
- 4.5 Tree Trimming. Company may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Telecommunication Facilities, consistent with any standards adopted by Municipality. Company shall dispose of all trimmed materials.

Company shall minimize the trimming of trees to that essential to maintain the integrity of the Telecommunication Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.

4.6 Installation and Maintenance. The construction and installation of the Telecommunication Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or his designee. Company shall install and maintain the Telecommunication Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Company's use, or the facilities of all users of the poles are required to go underground then Company shall, at its expense, place such portion of its Telecommunication Facilities underground, unless Municipality approves an alternate location. Company may perform maintenance on the Telecommunication Facilities without prior approval of Municipality, provided that Company shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.

4.7 Pavement Cut Coordination. Company shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").

4.7.1 The goals of such coordination shall be to encourage Company to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.

4.8 Compliance with Laws. Company shall comply with all laws, statutes, ordinances, rules and regulations regarding the construction, installation, and maintenance of its Telecommunication Facilities, whether federal, state or local, now in force or which hereafter may be promulgated. Before any installation is commenced, Company shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including, without limitation, all utility line permits and highway permits. Company shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Company shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended.

- 4.9 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Company's Facilities in the vacated Public Right-of-Way, Company shall, as a condition of this Permit, consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Company shall relocate its Facilities to such alternate route as Municipality, applying reasonable engineering standards, shall specify.
- 4.10 Relocation. If Municipality requests Company to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Company shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality, applying reasonable engineering standards, shall specify. The work shall be completed within a reasonable time period.
- 4.11 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Company if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality will attempt to provide notice to Company. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Company shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 4.12 Miss Dig. If eligible to join, Company shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 174 of the Public Acts of 2013, as amended, MCL § 460.721 et seq., and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 4.13 Underground Relocation. If Company has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Company shall relocate its Facilities underground in the same location at Company's sole cost and expense.
- 4.14 Identification. All personnel of Company and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Company's name, their name and photograph. Company shall account for all identification cards at all times. Every service vehicle of Company and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with

Company's name and telephone number.

5 Indemnification

- 5.1 Indemnity. Company shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "claim" for this Part 5) (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Company, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to the Company's use of or installation of facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Company, its officers, agents, employees, contractors, successors and assigns.
- 5.2 Notice, Cooperation. Municipality will notify Company promptly in writing of any such claim and the method and means proposed by Municipality for defending or satisfying such claim. Municipality will cooperate with Company in every reasonable way to facilitate the defense of any such claim. Municipality will consult with Company respecting the defense and satisfaction of such claim, including the selection and direction of legal counsel.
- 5.3 Settlement. Municipality will not settle any claim subject to indemnification under this Part 5 without the advance written consent of Company, which consent shall not be unreasonably withheld. Company shall have the right to defend or settle, at its own expense, any claim against Municipality for which Company is responsible hereunder.

6 Insurance

- 6.1 Coverage Required. Prior to beginning any construction in or installation of the Telecommunication Facilities in the Public Right-of-Way, Company shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the Term. In the alternative, Company may satisfy this requirement through a program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.
- 6.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities,

commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

- 6.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy.
  - 6.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).
  - 6.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.
  - 6.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the Term, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.
- 6.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Company shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.
- 6.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.
- 6.4 Deductibles. If the insurance policies required by this Part 6 are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Company shall indemnify and save harmless Municipality

from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.

6.5 Contractors. Company's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 6. In the alternative, Company, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Company's policies).

6.6 Insurance Primary. Company's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Company's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

## 7 Term

7.1 Term. The term ("Term") of this Permit shall be until the earlier of:

7.1.1 Fifteen years (15) from the Effective Date; provided, however, that following such initial term there shall be three subsequent renewal terms of five (5) years. Each renewal term shall be automatic unless Municipality notifies Company in writing, at least twelve (12) months prior to the end of any term then in effect, that due to changed circumstances a need exists to negotiate the subsequent renewal with Company. Municipality shall not unreasonably deny a renewal term; or

7.1.2 When the Telecommunication Facilities has not been used to provide telecommunications services for a period of one hundred and eighty (180) days by Company or a successor or an assignee of Company; or

7.1.3 When Company, at its election and with or without cause, delivers written notice of termination to Municipality at least one-hundred and eighty (180) days prior to the date of such termination; or

7.1.4 Upon either Company or Municipality giving written notice to the other of the occurrence or existence of a default by the other party under Sections 4.8, 6, 8 or 9 of this Permit and such defaulting party failing to cure, or commence good faith efforts to cure, such default within sixty (60) days

(or such shorter period of time provided elsewhere in this Permit) after delivery of such notice; or

7.1.5 Unless Manager grants a written extension, one year from the Date of Issuance if prior thereto Company has not started the construction and installation of the Telecommunication Facilities within the Public Right-of-Way and two years from the Date of Issuance if by such time construction and installation of the Telecommunication Facilities is not complete.

8 Performance Bond or Letter of Credit

8.1 Municipal Requirement. Municipality may require Company to post a bond (or letter of credit) as provided in Section 15(3) of the METRO Act, as amended [MCL § 484.3115(3)].

9 Fees

9.1 Establishment; Reservation. The METRO Act shall control the establishment of right-of-way fees. The parties reserve their respective rights regarding the nature and amount of any fees which may be charged by Municipality in connection with the Public Right-of-Way.

10 Removal

10.1 Removal; Underground. As soon as practicable after the Term, Company or its successors and assigns shall remove any underground cable or other portions of the Telecommunication Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Company shall not remove any underground cable or other portions of the Telecommunication Facilities which requires trenching or other opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Company's sole cost and expense.

10.1.1 For purposes of this Part 10, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

10.2 Removal; Above Ground. As soon as practicable after the Term, Company, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Telecommunication Facilities, including but not limited to poles, pedestal mounted terminal boxes, and lines attached to or suspended from poles.

10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than



twelve (12) months following the Term. Portions of the Telecommunication Facilities in the Public Right-of-Way which are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Company as set forth in Part 12, title to the portions described in such notice shall vest in Municipality.

11 Assignment. Company may assign or transfer its rights under this Permit, or the persons or entities controlling Company may change, in whole or in part, voluntarily, involuntarily, or by operation of law, including by merger or consolidation, change in the ownership or control of Company's business, or by other means, subject to the following:

11.1 No such transfer or assignment or change in the control of Company shall be effective under this Permit, without Municipality's prior approval (not to be unreasonably withheld), during the time period from the Date of Issuance until the completion of the construction of the Telecommunication Facilities in those portions of the Public Right-of-Way identified on Exhibit A.

11.2 After the completion of such construction, Company must provide notice to Municipality of such transfer, assignment or change in control no later than thirty (30) days after such occurrence; provided, however,

11.2.1 Any transferee or assignee of this Permit shall be qualified to perform under its terms and conditions and comply with applicable law; shall be subject to the obligations of this Permit, including responsibility for any defaults which occurred prior to the transfer or assignment; shall supply Municipality with the information required under Section 3.1; and shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary, and

11.2.2 In the event of a change in control, it shall not be to an entity lacking the qualifications to assure Company's ability to perform under the terms and conditions of this Permit and comply with applicable law; and Company shall comply with any updated insurance and performance bond requirements under Sections 6 and 8 respectively, which Municipality reasonably deems necessary.

11.3 Company may grant a security interest in this Permit, its rights thereunder or the Telecommunication Facilities at any time without notifying Municipality.

12 Notices

12.1 Notices. All notices under this Permit shall be given as follows:

12.1.1 If to Municipality, to Holly Township Clerk, 102 Civic Drive, Holly, Michigan 48442

If to KREPS Technologies, Inc. d/b/a ACD.net, 1800 Grand River Ave,  
Lansing, Michigan 48906

with a copy to [address].

12.2 Change of Address. Company and Municipality may change its address or personnel for the receipt of notices at any time by giving notice thereof to the other as set forth above.

13 Other items

13.1 No Cable, OVS. This Permit does not authorize Company to provide commercial cable type services to the public, such as “cable service” or the services of an “open video system operator” (as such terms are defined in the Federal Communications Act of 1934 and implementing regulations, currently 47 U.S.C. §§ 522 (6), 573 and 47 CFR § 76.1500).

13.2 Effectiveness. This Permit shall become effective when Company has provided any insurance certificates and bonds required in Parts 6 and 8, and signed the acknowledgement of receipt, below.

13.3 Authority. This Permit satisfies the requirement for a permit under Section 5 of the METRO Act [MCL 484.3105].

13.4 Interpretation and Severability. The provisions of this Permit shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this Permit be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this Permit. If any provision in this Permit is found to be partially overbroad, unenforceable, or invalid, Company and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

13.5 Governing Law. This Permit shall be governed by the laws of the State of Michigan.

HOLLY TOWNSHIP

By: \_\_\_\_\_  
George A. Kullis, Supervisor

Date: \_\_\_\_\_

Acknowledgement of Receipt: Company acknowledges receipt of this Permit granted by Municipality.

KREPS TECHNOLOGIES, INC. d/b/a ACD.net

By: \_\_\_\_\_  
It's \_\_\_\_\_  
Date: \_\_\_\_\_

**Exhibit A**  
**Public Right-of-Way to be Used by Telecommunication Facilities**

This Permit covers all existing Company Facilities, which as defined in Section 1.8 of this Permit, do not include antennas, supporting structures for antennas, equipment shelters or houses, and any ancillary equipment and miscellaneous hardware, in the public right-of-ways located in Holly Township as of the date this Amendment is issued by the Municipality.

The Public Right-of-Way that Company is granted access to and the use of for approximately \_\_\_\_ linear feet aerial cable installation and \_\_\_\_ underground fiber optic cable in conduit as shown in the Route Map below dated \_\_\_\_\_, subject to the approval of more specific drawings.

If Company seeks to install Telecommunication Facilities in the public rights-of-way located in the Township in addition to Company's Telecommunication Facilities in existence as of the date of this Permit, the construction and installation of such additional Facilities shall be conditioned on the following:

1. Company shall submit to the Township Clerk copies of any and all documents submitted to, and permits issued by the Road Commission for Oakland County and/or Michigan Department of Transportation within 10 days of issuance of such permits and at least 10 days prior to beginning installation of any Telecommunication Facilities.
2. Company shall submit a completed Telecommunications Right-Of-Way Permit application to the Township Clerk for each proposed installation project, prior to commencing installation.
3. Company shall not begin construction or installation of such additional Telecommunication Facilities in the rights-of-way located in the Township prior to the Township Clerk's issuance of construction approval, which shall serve as Municipality's approval of plans for the construction and installation of Telecommunication Facilities under Section 4.6 of this Permit.
4. Company shall submit to the Township Clerk a written request to modify this Permit, which such request shall include an Amended Exhibit 1 Route Map conforming to the distances and types of installations allowed by Road Commission for Oakland County and/or Michigan Department of Transportation permit(s).
5. Township Supervisor approval of Company's Amended Exhibit 1 Route Map as a modification under Section 2.1 of this Permit, with such Amended Exhibit 1 Route Map to be attached to and become a part of this Permit, superseding and replacing the original Exhibit 1 Planned Routes Map.

Insert Route map



## **Exhibit B**

### **Bond**

As authorized under Section 8 of the Permit that this Exhibit is attached to and part of a Bond conforming to these specifications and requirements is required in an amount that does not exceed the reasonable cost to ensure that the Public Right-of-Way is returned to its original condition during and after Company's access and use.

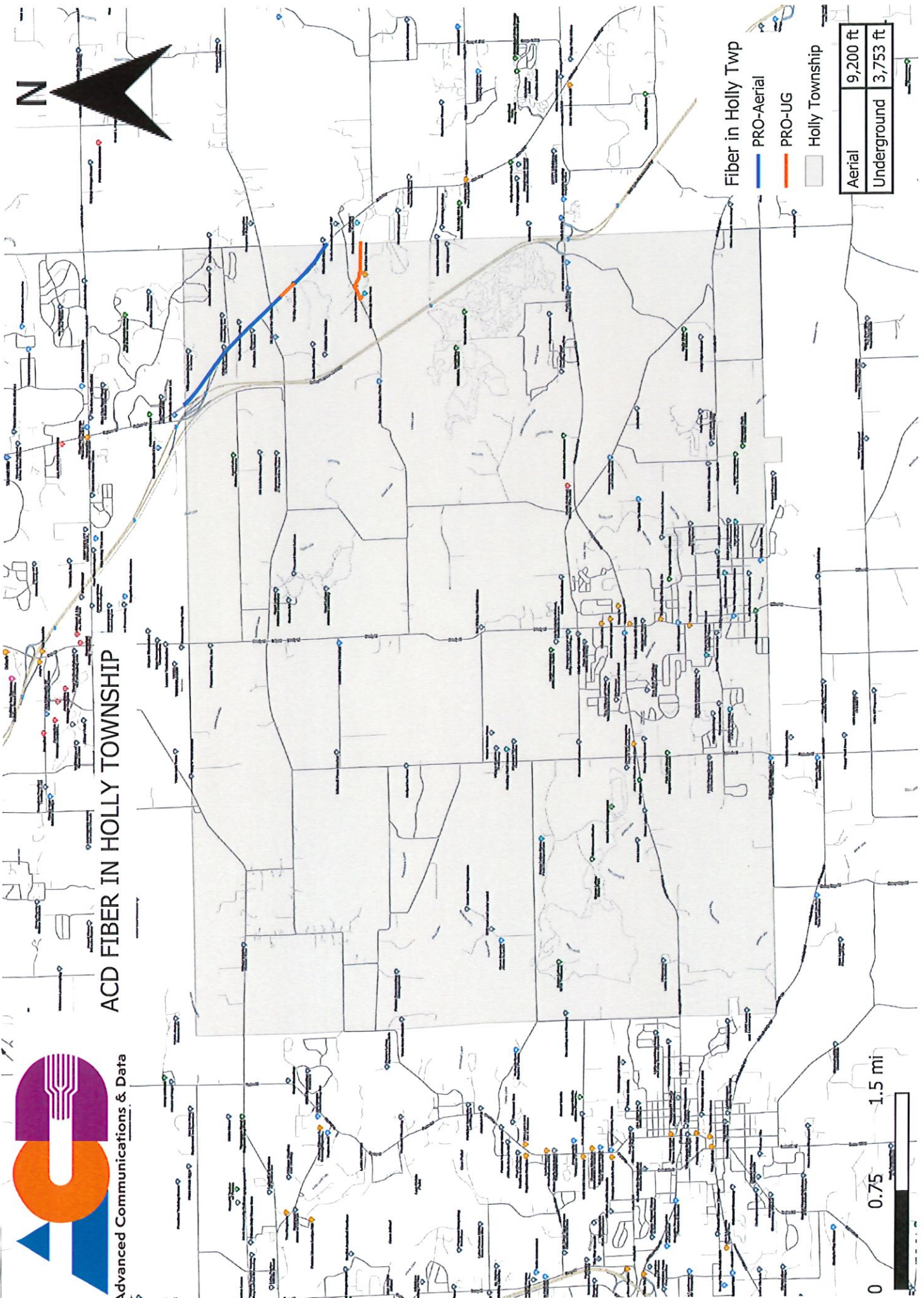
The Bond shall be in the form of cash, or an irrevocable bank letter of credit form or surety bond form approved by the Municipality and shall be posted with Municipality before any construction or engineering permit may be issued, and as a requirement for effectiveness of this Permit. Construction shall be done in accordance with Municipality Ordinances, Rules and Regulation.

The initial amount of the Bond required by this Permit shall be \$10,000.00, with the final amount determined and communicated to Company by Municipality based on the construction plans submitted to and approved by Municipality, with any construction or engineering permit bond for that amount, allowed to serve as the Bond required by this Permit.



Advanced Communications & Data

# ACD FIBER IN HOLLY TOWNSHIP



## Fiber in Holly Twp

- PRO-Aerial
- PRO-UG
- Holly Township

Aerial	9,200 ft
Underground	3,753 ft



