

Holly Township
Board of Trustees Regular Meeting
Minutes of December 18, 2024

CALL TO ORDER: Supervisor Kullis called the Regular Meeting of the Holly Township Board of Trustees to order at 6:30 pm located at the Holly Township Hall 102 Civic Drive, Holly, Michigan 48442.

PLEDGE OF ALLEGIANCE.

ROLL CALL:

Members Present: Supervisor George Kullis, Clerk Karin Winchester, Trustee Derek Burton, Trustee Ryan Matson, Trustee Michael McCanney, Trustee Richard Kinnamon.

Members Absent: Treasurer Jennifer Ryan.

Others Present: Diane Hill, Recording Secretary and John Balint, Hubble, Roth & Clark.

- **Motion by Supervisor Kullis to excuse Treasurer Ryan. Supported by Clerk Winchester. A voice vote was taken. All present voted yes. The motion carried 6/0 with Treasurer Ryan absent.**

AGENDA APPROVAL

Supervisor Kullis asked to add Item 8.5 under New Business: an additional term ending 12/31/2025.

- **Motion by Supervisor Kullis to approve the agenda as amended. Supported by Clerk Winchester. A voice vote was taken. All present voted yes. The motion carried 6/0.**

CONSENT AGENDA:

1. Approval of Meeting Minutes – November 20, 2024.
2. Approval of Financial Statement – November 2024.
3. Approval of Bills for Payment – December 2024.
4. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – None.
 - B. Planning Commission Minutes – None.
 - C. Building Permits – November 2024.
 - D. Treasurer’s Annual and Quarterly Report – None.
5. Communications: None.

- **Motion by Clerk Winchester to approve the Consent Agenda as presented. Supported by Trustee Matson. A roll call vote was taken. All present voted yes. The motion carried 6/0.**

PUBLIC HEARINGS: None.

PRESENTATIONS: Township Engineer – Hubble, Roth and Clark on Farmstead and Township Hall Projects.

Mr. Balint presented an overview of the Farmstead progress-to-date and the status of the Township Hall project for new board members.

REPORTS:

Kinnamon – No Report.

Matson

- Planning Commission did not meet.
- Asked for an update on the Riverside project; Supervisor Kullis stated that he hopes that the Road Commission will upgrade the main road entrance to category 3 which will allow county plows to clear earlier.

McCanney

- Attended new board member training in Frankenmuth.
- We had a successful Dickens Festival; retail business was up.

Burton

- No HAYA meeting.
- There are a number of families at “homeless” status and in need of basic necessities such as socks and underwear.

Clerk Winchester – No Report.

Treasurer Ryan – bsent.

Supervisor Kullis

- Attended new board member training in Frankenmuth; learned new “red flags”.
- The newly-elected board members have created vacancies on the Planning Commission; with retirements/resignations, there are currently 5 vacancies on the Planning Commission – only two members are returning, Mitchell and Kerton.

PUBLIC COMMENT (on Agenda items only).

Mark Cornwell, 12415 N. Holly Road, addressed the board.

OLD BUSINESS: None.

NEW BUSINESS:

1. Employee Policies and Procedures Amendment to Section 6.07 Paid Sick Days – Proposed Resolution 2024-28

The attorney has drafted the amendments due to a new State Law. It was the consensus of the board that revisions need to be made to the number of sick days and accrual of those days.

➤ **Motion by Trustee Burton to postpone this item until the January meeting. Supported by Trustee Kinnamon. A voice vote was taken. All present voted yes. The motion carried 6/0.**

2. Support Local Control and Claim of Appeal Against Michigan Public Service Commission Order – Proposed Resolution 2024-29.

This item relates to Public Act 233 which allows the state to overrule when local government denies a project. Relating to PA 233, the Township is developing a local ordinance for battery and energy storage facilities.

- **Motion by Clerk Winchester to approve Resolution 2024-29 supporting local control and claim of appeal against Michigan Public Service Commission. Supported by Trustee Matson. A roll call vote was taken. All present voted yes. The motion carried 6/0.**

3. Recognition of Service – Proposed Resolution 2024-30.

Mail Carrier, John Hansen, is retiring after 28 years of service. Proposed Resolution 2024-30 recognizes his exemplary service and jovial disposition which were an important contribution to our neighborhoods, community, and way of life.

- **Motion by Supervisor Kullis to approve Proposed Resolution 2024-30, Recognition of Service. Supported by Trustee McCanney. A roll call vote was taken. All present voted yes. The motion carried 6/0.**

4. Contract for Meals on Wheels for Approved CDBG Funding.

- **Motion by Clerk Winchester to approve the contract for Meals on Wheels for approved CDBG funding. Supported by Trustee Kinnamon. A voice vote was taken. All present voted yes. The motion was carried 6/0 with Ryan absent.**

5. MSHDA Grant Contract Approval.

The Township will use the grant funding for zoning updates to support the Master Plan. This item requires board approval.

- **Motion by Trustee Matson to approve the MSHDA Grant. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion was carried 6/0.**

6. Code of Ordinance Amendment to Chapter 14 Land Divisions, Subdivisions and Development Design Standards, Article II Land Division, Section 14-32 Definitions – Land Division Committee.

- **Motion by Trustee Kinnamon to approve the Code of Ordinance Amendment to Chapter 14 Land Divisions, Subdivisions and Development Design Standards, Article II Land Division, Section 14-32 Definitions – Land Division Committee. Supported by Trustee Matson. A voice vote was taken. All present voted yes. The motion carried 6/0.**

7. Code of Ordinance Amendment to Chapter 22 Private Roads, Section 22-2 Definitions – Private Shared Driveway Committee.

- **Motion by Clerk Winchester to approve the Code of Ordinance Amendment to Chapter 22 Private Roads, Section 22-2 Definitions – Private Shared Driveway Committee. Supported by Trustee Matson. A voice vote was taken. All present voted yes. The motion carried 6/0.**

8. Appointment: One Member Ex-officio Township Board Member to the Planning Commission – Term Ending 11-20-2028.

- **Motion by Trustee Burton to appoint Trustee McCanney as an ex-officio board member to the Township Planning Commission for a term ending 11/20/2028. Supported by Trustee Matson. A voice vote was taken. All present voted yes. The motion carried 6/0.**

8.5 Appointment: One Member to the Planning Commission for a term ending 12/31/2025.

- **Motion by Clerk Winchester to appoint Ben Armstead to the Planning Commission for a term ending 12/31/2025. Supported by Trustee Kinnamon. A voice vote was taken. All present voted yes. The motion carried 6/0.**

9. Appointments: Two Planning Commission Members – Terms Ending 12-31-2027.

- **Motion by Clerk Winchester to appoint Chuck Stoner and Leslie Jorgensen to the Planning Commission for terms ending 12/31/2027. Supported by Trustee Matson. A voice vote was taken. All present voted yes. The motion carried 6/0.**

10. Appointment: One Planning Commission Member – Term Ending 12-31-2027.

The Board took No action.

11. Appointment: One Planning Commission Member – Term Ending 12-31-2028.

The term ending date for this position should be 2026. Supervisor Kullis has no one to fill this position.

The Board took No Action.

12. Appointment: One Member Ex-officio Township Board Member to the Zoning Board of Appeals – Term Ending 11-20-2028.

- **Motion by Clerk Winchester to appoint Trustee Matson as an ex-officio Township board member to the Zoning Board of Appeals for a term ending 11/20/2028. Supported by Trustee Kinnamon. A voice vote was taken. All present voted yes. The motion carried 6/0.**

13. Appointment: One Zoning Board of Appeals Member that also serves on the Planning Commission – Term Ending 12-31-2026.

- **Motion by Trustee Kinnamon to appoint Chuck Stoner to the Zoning Board of Appeals that also serves on the Planning Commission for a term ending on 12/31/2026. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion carried 6/0.**

14. Appointment: One Zoning Board of Appeals Member – Term Ending 12-31-2027.

The Board took No Action.

15. Appointment: One Zoning Board of Appeals Alternate – Term Ending 12-31-2026.

The Board took No Action.

16. Appointments: One Board of Review Member – Term Ending 12-31-2026.

- **Motion by Trustee Kinnamon to appoint Leslie Jorgensen to the Board of Review for a term ending 12/31/2026. Supported by Trustee Matson. A voice vote was taken. All present voted yes. The motion carried 6/0.**
17. Appointment: Two Land Division Committee Members – Township Supervisor and Treasurer by Ordinance – Terms Ending 11-20-2028.
- **Motion by Clerk Winchester to appoint Supervisor Kullis and Treasurer Ryan to the Land Division Committee for terms ending 11/20/2028. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion carried 6/0.**
18. Appointment: One Shared Driveway Committee Member that also serves on the Land Division Committee – Term Ending 11-20-2028.
- **Motion by Clerk Winchester to appoint Supervisor Kullis to the Shared Driveway Committee that also serves as the Land Division Committee for a term ending 11/20/2028. Supported by Trustee Kinnamon. A voice vote was taken. All present voted yes. The motion carried 6/0.**
19. Appointment: One Shared Driveway Committee Member Designee for Clerk Position on Committee Due to Clerk being the Zoning Administrator – Term Ending 11-20-2028.
- **Motion by Trustee Burton to appoint Treasurer Ryan to the Shared Driveway Committee for a term ending 11/20/2028. Supported by Clerk Winchester. A voice vote was taken. All present voted yes. The motion carried 6/0.**
20. Appointment: One Holly Area Youth Assistance Member – Term Ending 11-20-2028
- This item should be a “liaison” appointment, not a member appointment.
- **Motion by Clerk Winchester to appoint Trustee Burton as the liaison to Holly Area Youth Assistance for a term ending 11/20/2028. Supported by Trustee Matson. A voice vote was taken. All present voted yes. The motion carried 6/0.**
21. Appointment: One Bush Lake Improvement Board Member – Term Ending 11-20-2028.
- **Motion by Clerk Winchester to appoint Supervisor Kullis as a member to the Bush Lake Improvement Board for a term ending 11/20/2028. Supported by Trustee Kinnamon. A voice vote was taken. All present voted yes. The motion carried 6/0.**
22. Appointment: Western Oakland Transportation (WOTA) Member – Term Ending 11-20-2028.
- **Motion by Trustee Burton to appoint Supervisor Kullis as a member of the WOTA board for a term ending 11/20/2028. Supported by Trustee Kinnamon. A voice vote was taken. All present voted yes. The motion carried 6/0.**

PUBLIC COMMENT

Randy Finkbeiner, 15335 Catalina Way, addressed the board.

ADJOURNMENT

Supervisor Kullis adjourned the meeting at 8:52 p.m.

Submitted by: Diane M. Hill, Recording Secretary

Karin S. Winchester, Clerk