

Holly Township  
Board of Trustees Regular Meeting  
Minutes of November 20, 2024

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**CALL TO ORDER:** Supervisor Kullis called the Regular Meeting of the Holly Township Board of Trustees to order at 6:30 pm located at the Holly Township Offices (Upstairs), 102 Civic Drive, Holly, Michigan 48442.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Members Present:**

George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Jennifer Ryan, Treasurer  
Derek Burton, Trustee  
Michael McCanney, Trustee  
Ryan Matson, Trustee  
Richard Kinnamon, Trustee

**Others Present**

Commissioner Bob Hoffman  
Tyler Baker, Maner Costerisan - Auditor

**Members Absent:** None

**Oath of Office** - Commissioner Bob Hoffman administered the oath of office for the new board.

**AGENDA APPROVAL**

- **Motion by Clerk Winchester to approve the agenda as amended. Supported by Trustee Kinnamon. A voice vote was taken. All present voted yes. The motion carried 7/0.**

**CONSENT AGENDA:**

1. Approval of Meeting Minutes – October 16, 2024
2. Approval of Financial Statement – October 2024
3. Approval of Bills for Payment – November 2024
4. Receipt of Routine Reports:
  - A. N.O.C.F.A. Minutes – October 22, 2024
  - B. Planning Commission Minutes – None
  - C. Building Permits – October 2024
  - D. Treasurer’s Annual and Quarterly Report – None
5. Communications: None

- **Motion by Trustee Burton to approve the Consent Agenda as presented. Supported by Commissioner Matson. A roll call vote was taken. All present voted yes. The motion carried 7/0.**

**PUBLIC HEARINGS** - FY2025 Community Development Block Grant Application.

- **Motion by Trustee Burton to open the public hearing at 6:43 pm. Supported by Trustee Matson. A voice vote was taken. All present voted yes. The motion carried 7/0.**

No public comments were received.

- **Motion by Clerk Winchester to close the public hearing at 6:44 pm. Supported by Trustee Kinnamon. A voice vote was taken. All present voted yes. The motion carried 7/0.**

**PRESENTATION:** Tyler Baker, Maner Costerisan, Holly Township Auditor

Tyler Baker presented and overview of the Audit and the attached letters and commended the Township for having an OPEB plan funded in full.

**REPORTS:**

**Trustee Kinnamon** – No report.

**Trustee Matson**

- Planning Commission has not met.
- Thank everyone for opportunity to serve.

**Trustee McCanney** – No report.

**Trustee Burton**

- The HAYA toy project – 76 kids approved as of today; higher than typical.
- Fueling for Kids – provides children food over the weekend; 325 students are eligible.
- HAYA Texas Roadhouse fundraiser for gift cards successful .

**Clerk Winchester**

- Election went well; results are now certified.

**Treasurer Ryan**

- Winter tax bills go out December 1<sup>st</sup>.

**Supervisor Kullis**

- Transportation tax was voted in. We joined WOTA to immediately begin receiving services. Supervisor Kullis was asked to serve on the board. This evening's report: 19 more trucks on road; total of 45 trucks on the road; transported 8,200 riders in October. Fighting with SMART for funding they owe us: as of January 2024, we are still waiting for \$292,509.90. Just received a check for \$619k which was owed from 2023. Working with state reps from Waterford and from our region to see why money can't be moved sooner. WOTA is hiring more drivers and expanding their services to Saturday and Sunday. They will drive to Fenton, Flint, and Grand Blanc.

**PUBLIC COMMENT** (on Agenda items only)

No public comment received.

**OLD BUSINESS:** None.**NEW BUSINESS:**

1. Approval of Holly Township Audited Financial Statement Report June 30, 2024.
  - **Motion by Clerk Winchester to approve the Holly Township audited financial statement report of June 30, 2024. Supported by Trustee Kinnamon. A roll call vote was taken. All present voted yes. The motion carried 7/0.**
2. Establishing Fees for Wireless Facilities, Wireless Support Structures, and utility poles in Public Right-of-Way – Proposed Resolution 2024-25.

Last month the board approved the small cell ordinance. This is the fee schedule for the ordinance

which aligns with the State.

- **Motion by Clerk Winchester approve establishing fees for wireless facilities, wireless support structures, and utility poles in public Right-of-Way, Proposed Resolution 2024-25. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion carried 7/0.**
3. HAYA Member Appointment – Proposed Resolution 2024-26.
- **Motion by Trustee Burton to appoint Sydney Sinclair as a HAYA member, Proposed Resolution 2024-26. Supported by Trustee Kinnamon. A roll call vote was taken. All present voted yes. The motion carried 7/0.**
4. FY 2025 CDBG Grant Application – Proposed Resolution 2024-27.
- **Motion by Clerk Winchester to approve FY 2025 CDBG Grant Application, Proposed Resolution 2024-27. Supported by Treasurer Ryan. A roll call vote was taken. All present voted yes. The motion carried 7/0.**
5. NOCFA appointments.
- **Motion by Trustee Burton to appoint Supervisor Kullis and Clerk Winchester to the NOCFA board. Supported by Trustee Kinnamon. A voice vote was taken. All present voted yes. The motion carried 7/0.**

**PUBLIC COMMENT** – None.

**ADJOURNMENT**- Supervisor Kullis adjourned the meeting at 7:38 p.m.

Submitted by: Diane M. Hill, Recording Secretary

Karin S. Winchester, Clerk