

HOLLY TOWNSHIP  
PROPOSED AGENDA  
Board of Trustees Regular Meeting  
November 20, 2024 6:30 PM  
Holly Township Hall (Upstairs)  
102 Civic Dr. Holly, Michigan 48442

CALL TO ORDER – PLEDGE OF ALLEGIANCE

ROLL CALL: George Kullis Karin Winchester Jennifer Ryan Derek Burton  
Ryan Matson Michael McCanney Richard Kinnamon

AGENDA APPROVAL

CONSENT AGENDA:

1. Approval of Meeting Minutes – October 16, 2024.
2. Approval of Financial Statement – October 2024.
3. Approval of Bills for Payment – November 2024.
4. Receipt of Routine Reports:
  1. N.O.C.F.A. Minutes – October 22, 2024.
  2. Planning Commission Minutes – None.
  3. Building Permits – October 2024.
  4. Treasurer's Annual and Quarterly Report – None.
5. Communications: None.

All items listed under "Consent Agenda" are considered to be routine, and non-controversial, do not require discussion by the Township Board and will be approved by one motion. There will be no separate discussion. If discussion is desired on an item, that item will be removed from the consent agenda and will automatically be moved to the last item under New Business.

PUBLIC HEARINGS: FY 2025 Community Development Block Grant Application.

PRESENTATIONS: Maner Costerisan, Holly Township Auditor.

REPORTS: TRUSTEES CLERK TREASURER SUPERVISOR

PUBLIC COMMENT on Agenda Items Only. Members of the public can address the Board, on agenda items only, once recognized by the Supervisor. Comments are limited to a maximum of 3 minutes. The board may extend this time by a majority vote. Prior to addressing the board, members of the public shall state their name and address for the record. A second public comment is available after New Business for all other comments. Thank you for your cooperation.

OLD BUSINESS – None.

NEW BUSINESS

1. Approval of Holly Township Audited Financial Statement Report June 30, 2024.
2. Establishing Fees for Wireless Facilities, Wireless Support Structures, And Utility Poles in Public Right-Of-Way – Proposed Resolution 2024-25.
3. HAYA Member Appointment – Proposed Resolution 2024-26.
4. FY 2025 CDBG Application – Proposed Resolution 2024-27.

PUBLIC COMMENT  
ADJOURNMENT



Holly Township  
Board of Trustees Regular Meeting  
Minutes of October 16, 2024

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**CALL TO ORDER:** Supervisor Kullis called the Regular Meeting of the Holly Township Board of Trustees to order at 6:30 pm located at the Holly Township Offices (Upstairs), 102 Civic Drive, Holly, Michigan 48442.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Members Present:**

George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Jennifer Ryan, Treasurer  
Derek Burton, Trustee  
Steve Ruth, Trustee

**Members Absent:** None

**AGENDA APPROVAL**

- **Motion by Clerk Winchester to approve the agenda as presented. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion carried 5/0.**

**CONSENT AGENDA:**

1. Approval of Meeting Minutes – September 18, 2024
2. Approval of Financial Statement – September 2024
3. Approval of Bills for Payment – October 2024
4. Receipt of Routine Reports:
  - A. N.O.C.F.A. Minutes – September 24, 2024
  - B. Planning Commission Minutes – None
  - C. Building Permits – September 2024
  - D. Treasurer’s Annual and Quarterly Report – September 30, 2024
5. Communications: None

Supervisor Kullis requested amending the September 18, 2024 minutes by moving New Business, Item 2 under Item 1 since both were addressed at the same time.

- **Motion by Clerk Winchester to approve the Consent Agenda as amended. Supported by Trustee Ruth. A roll call vote was taken. All present voted yes. The motion carried 5/0.**

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**PUBLIC HEARINGS:** None

Supervisor Kullis stated that Commissioner Bob Hoffman will be arriving late and will address the board under the second Public Comments section of the agenda.

**PRESENTATIONS:** None.

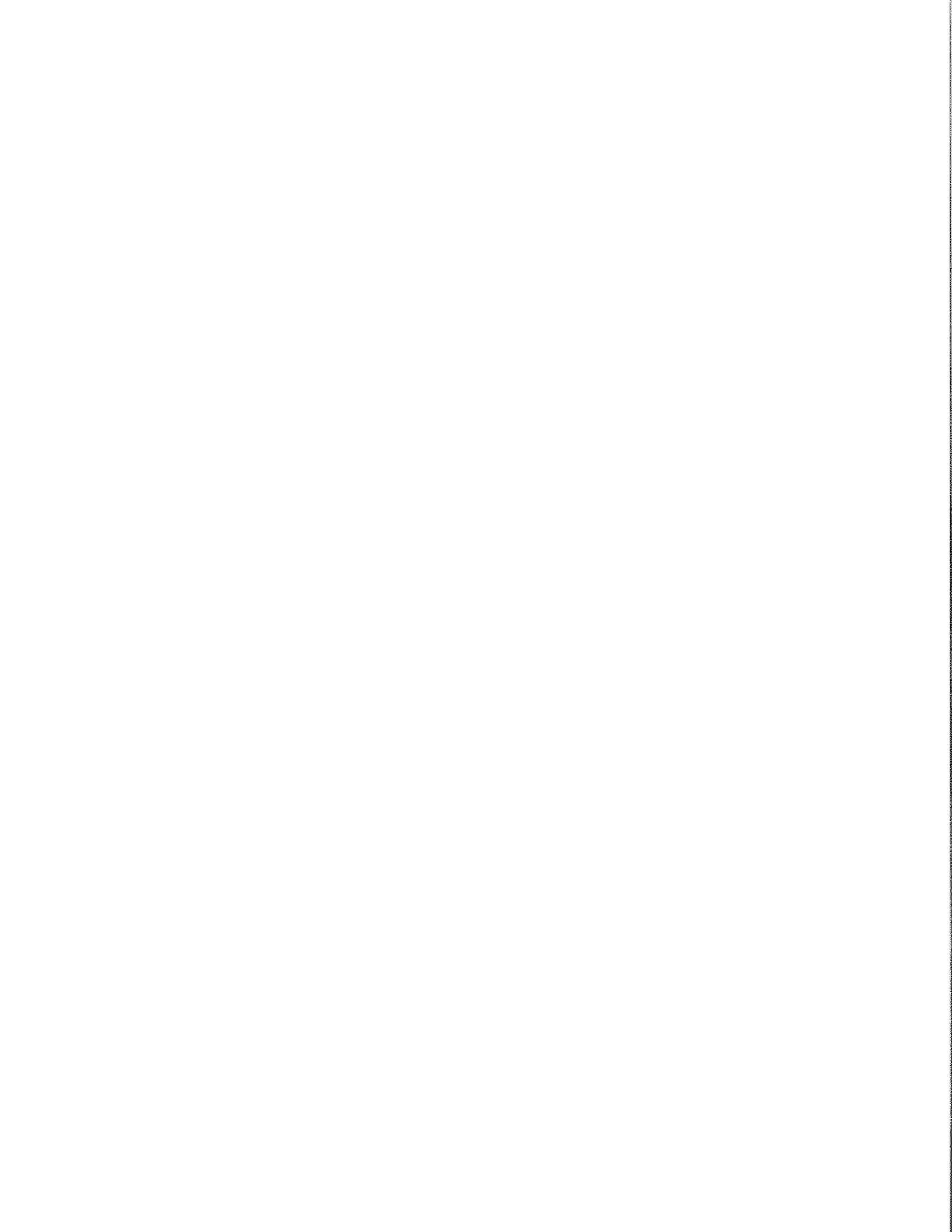
**REPORTS:**

Trustee Ruth – No report.

Trustee Burton – No report.

Clerk Winchester

- Absentee ballots are available.
- Early voting will be held from October 26 – November 3.



**Treasurer Ryan** – No report .

**Supervisor Kullis**

- There have been postings on Facebook regarding a Consumers Power outage affecting residents of Holly Township. The Fire Chief and Police are not aware of a planned outage, and the Township has not had any official notice. The Township offices made several calls to Consumers Power to learn more, but nothing has been confirmed. They will disseminate the information as soon as they have confirmation regarding the planned outage.

**PUBLIC COMMENT** (on Agenda items only).

Supervisor Kullis addressed the board and congratulated Trustee Ruth for 20 years of service (this is his last meeting) and presented him with a small gift of appreciation for his service.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Small Cell Ordinance.

The Township has a cellular ordinance to regulate towers, but the ordinance does not cover “small cell” installations. This ordinance is required so that the small cell devices are not arbitrarily placed.

- **Motion Clerk Winchester to approve the Small Cell Ordinance, Chapter 26 – Telecommunications. Supported by Trustee Ruth. A voice vote was taken. All present voted yes. The motion .carried 5/0.**

2. 2024-2025 Budget Amendments – Proposed Resolution 2024-22.

- **Motion by Clerk Winchester to approve the 2024-2025 budget amendments, Proposed Resolution 2024-22. Supported by Trustee Ruth. A roll call vote was taken. All present voted yes. The motion .carried 5/0.**

3. PA 152 Opt Out – Proposed Resolution 2024-23.

- **Motion by Trustee Burton to approve PA 152 Opt Out, Proposed Resolution 2024-23. Supported by Trustee Ruth. A roll call vote was taken. All present voted yes. The motion**

4. Policies and Procedures Amendments – Proposed Resolution 2024-24

- **Motion by Clerk Winchester to approve Policies and Procedures Amendments, Proposed Resolution 2024-24. Supported by Trustee Ruth. A roll call vote was taken. All present voted yes. The motion carried 5/0.**

**PUBLIC COMMENT**

Commissioner Bob Hoffman addressed the board.

**ADJOURNMENT**

Supervisor Kullis adjourned the meeting at 7:10 p.m.

Submitted by: Diane M. Hill, Recording Secretary



GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BGDGT USED
		AMENDED BUDGET	10/31/2024	NORMAL (ABNORMAL)	10/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
<b>Fund 101 - GENERAL FUND</b>									
Revenues									
Dept 000 - GENERAL									
101-000-402-000	CURRENT TAX COLLECTION	488,000.00	0.00	0.00	0.00	0.00	0.00	488,000.00	0.00
101-000-434-000	MOBILE HOME FEES	1,550.00	0.00	0.00	0.00	0.00	0.00	1,550.00	0.00
101-000-445-000	PENALTIES & INTEREST	1,200.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0.00
101-000-447-000	ADMINISTRATIVE FEE	155,000.00	125,363.12	21,334.30	21,334.30	0.00	0.00	1,200.00	0.00
101-000-448-000	SCHOOL COLLECTION	64,000.00	63,922.20	0.00	0.00	0.00	0.00	29,636.88	80.88
101-000-477-000	FRANCHISES FEES	63,000.00	0.00	0.00	0.00	0.00	0.00	77.80	99.88
101-000-522-000	COMMUNITY DEVELOPMENT - CDEG	5,792.00	0.00	0.00	0.00	0.00	0.00	63,000.00	0.00
101-000-528-000	FEDERAL GRANT - COVID	0.00	0.00	0.00	0.00	0.00	0.00	5,792.00	0.00
101-000-573-000	LOCAL COMMUNITY STABILIZATION	2,150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-574-000	STATE SHARED REVENUES	641,838.00	116,648.00	116,648.00	116,648.00	0.00	0.00	2,150.00	0.00
101-000-628-000	ZONING FEES	750.00	0.00	0.00	0.00	0.00	0.00	525,190.00	18.17
101-000-629-000	MINING FEES	5,741.00	4.30	4.30	4.30	0.00	0.00	750.00	0.00
101-000-630-000	PLANNING FEES	2,500.00	1,660.00	1,660.00	1,660.00	0.00	0.00	5,736.70	0.07
101-000-631-000	COPIES & PRINTED MATERIALS	215.00	192.00	192.00	192.00	6.00	6.00	840.00	66.40
101-000-665-000	INTEREST	16,600.00	6,685.34	6,685.34	6,685.34	1,294.94	1,294.94	23.00	89.30
101-000-670-000	BUILDING DEPT COST REIMBURSEMENT	66,100.00	0.00	0.00	0.00	0.00	0.00	9,914.66	40.27
101-000-671-000	BUILDING DEPARTMENT LEASE	18,000.00	6,000.00	6,000.00	6,000.00	1,500.00	1,500.00	66,100.00	0.00
101-000-677-000	NOCEA ADVANCE PAYMENT	122,762.00	0.00	0.00	0.00	0.00	0.00	122,000.00	33.33
101-000-678-000	MISCELLANEOUS	5,000.00	3,069.28	3,069.28	3,069.28	1,013.00	1,013.00	122,762.00	0.00
101-000-679-000	COMMISSIONS	300.00	0.00	0.00	0.00	0.00	0.00	1,930.72	61.39
101-000-693-000	SALE OF ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00
101-000-699-390	TRANSFER FROM FUND BALANCE	448,333.00	0.00	0.00	0.00	0.00	0.00	448,333.00	0.00
Total Dept 000 - GENERAL		2,108,831.00	323,544.24	323,544.24	323,544.24	141,800.54	141,800.54	1,785,286.76	15.34
TOTAL REVENUES		2,108,831.00	323,544.24	323,544.24	323,544.24	141,800.54	141,800.54	1,785,286.76	15.34
Expenditures									
Dept 101 - TOWNSHIP TRUSTEES									
101-101-702-000	SALARIES	13,400.00	1,280.00	1,280.00	1,280.00	0.00	0.00	12,120.00	9.55
101-101-715-000	SOCIAL SECURITY	1,025.00	97.92	97.92	97.92	0.00	0.00	927.08	9.55
101-101-830-000	DUES, SUBS & TUITION	4,000.00	0.00	0.00	0.00	0.00	0.00	4,000.00	0.00
101-101-860-000	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00
Total Dept 101 - TOWNSHIP TRUSTEES		18,925.00	1,377.92	1,377.92	1,377.92	0.00	0.00	17,547.08	7.28
Dept 171 - SUPERVISOR									
101-171-702-000	SALARIES	80,032.00	26,677.36	26,677.36	26,677.36	6,669.34	6,669.34	53,354.64	33.33
101-171-713-000	HEALTH OPT OUT PAYMENT	4,800.00	1,600.00	1,600.00	1,600.00	400.00	400.00	3,200.00	33.33
101-171-715-000	SOCIAL SECURITY	6,490.00	2,163.22	2,163.22	2,163.22	540.81	540.81	4,326.78	33.33
101-171-830-000	DUES, SUBS & TUITION	2,500.00	125.00	125.00	125.00	0.00	0.00	2,375.00	5.00
101-171-860-000	MILEAGE REIMBURSEMENT	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
101-171-861-000	LODGING & EXPENSES	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00
Total Dept 171 - SUPERVISOR		95,822.00	30,565.58	30,565.58	30,565.58	7,610.15	7,610.15	65,256.42	31.90
Dept 215 - CLERK									
101-215-702-000	SALARIES	80,032.00	26,677.36	26,677.36	26,677.36	6,669.34	6,669.34	53,354.64	33.33
101-215-715-000	SOCIAL SECURITY	6,123.00	2,040.82	2,040.82	2,040.82	510.21	510.21	4,082.18	33.33
101-215-830-000	DUES, SUBS & TUITION	2,500.00	350.00	350.00	350.00	0.00	0.00	2,150.00	14.00
101-215-860-000	MILEAGE REIMBURSEMENT	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00





GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	BUDGET USED
<b>Fund 101 - GENERAL FUND</b>						
<b>Expenditures</b>						
101-215-861-000	LODGING & EXPENSES	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Dept 215 - CLERK</b>		<b>90,655.00</b>	<b>29,069.18</b>	<b>7,179.55</b>	<b>61,586.82</b>	<b>32.06</b>
<b>Dept 216 - CLERK ADMINISTRATION</b>						
101-216-702-000	SALARIES	59,343.00	19,781.04	4,945.26	39,561.96	33.33
101-216-703-000	DEPUTY SALARY	1,200.00	400.00	100.00	800.00	33.33
101-216-715-000	SOCIAL SECURITY	4,632.00	1,543.85	385.96	3,088.15	33.33
101-216-830-000	DUES, SUBS & TUITION	2,500.00	40.00	0.00	2,460.00	1.60
101-216-860-000	MILEAGE REIMBURSEMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-216-861-000	LODGING & EXPENSES	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Dept 216 - CLERK ADMINISTRATION</b>		<b>69,675.00</b>	<b>21,764.89</b>	<b>5,431.22</b>	<b>47,910.11</b>	<b>31.24</b>
<b>Dept 247 - BOARD OF REVIEW</b>						
101-247-702-000	SALARIES	1,500.00	19.00	0.00	1,481.00	1.27
101-247-715-000	SOCIAL SECURITY	115.00	1.45	0.00	113.55	1.26
101-247-830-000	DUES, SUBS & TUITION	1,000.00	0.00	0.00	1,000.00	0.00
101-247-860-000	MILEAGE REIMBURSEMENT	300.00	0.00	0.00	300.00	0.00
101-247-861-000	LODGING & EXPENSES	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 247 - BOARD OF REVIEW</b>		<b>2,915.00</b>	<b>20.45</b>	<b>0.00</b>	<b>2,894.55</b>	<b>0.70</b>
<b>Dept 253 - TREASURER</b>						
101-253-702-000	SALARIES	80,032.00	26,677.36	6,669.34	53,354.64	33.33
101-253-715-000	SOCIAL SECURITY	6,123.00	2,040.82	510.21	4,082.18	33.33
101-253-830-000	DUES, SUBS & TUITION	2,500.00	274.00	99.00	2,226.00	10.96
101-253-860-000	MILEAGE REIMBURSEMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-253-861-000	LODGING & EXPENSES	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Dept 253 - TREASURER</b>		<b>90,655.00</b>	<b>28,992.18</b>	<b>7,278.55</b>	<b>61,662.82</b>	<b>31.98</b>
<b>Dept 255 - TREASURER ADMINISTRATION</b>						
101-255-702-000	SALARIES	50,165.00	16,721.68	4,180.42	33,443.32	33.33
101-255-703-000	DEPUTY SALARY	1,200.00	400.00	100.00	800.00	33.33
101-255-715-000	SOCIAL SECURITY	3,930.00	1,309.81	327.46	2,620.19	33.33
101-255-830-000	DUES, SUBS & TUITION	2,500.00	907.80	373.80	1,592.20	36.31
101-255-860-000	MILEAGE REIMBURSEMENT	1,000.00	0.00	0.00	1,000.00	0.00
101-255-861-000	LODGING & EXPENSES	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Dept 255 - TREASURER ADMINISTRATION</b>		<b>59,795.00</b>	<b>19,339.29</b>	<b>4,981.68</b>	<b>40,455.71</b>	<b>32.34</b>
<b>Dept 257 - ASSESSING</b>						
101-257-802-000	CONTRACTED SERVICES	106,000.00	0.00	0.00	106,000.00	0.00
<b>Total Dept 257 - ASSESSING</b>		<b>106,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>106,000.00</b>	<b>0.00</b>
<b>Dept 261 - CODE ENFORCEMENT/ASSIST SUPERVISOR</b>						
101-261-702-000	SALARIES	53,138.00	17,712.64	4,428.16	35,425.36	33.33
101-261-715-000	SOCIAL SECURITY	4,065.00	1,355.02	338.75	2,709.98	33.33







GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR	AVAILABLE	BUDGET
		AMENDED BUDGET	10/31/2024	10/31/2024	MONTH 10/31/2024			
Fund 101 - GENERAL FUND								
Expenditures								
Dept 441 - PUBLIC WORKS								
101-441-821-000	CEMETERY	15,000.00	840.00	360.00	14,160.00	5.60		
101-441-822-000	CLEANUP DAYS	13,000.00	3,585.00	3,585.00	9,415.00	27.58		
101-441-824-000	PHRAGMITE CONTROL	5,000.00	0.00	0.00	5,000.00	0.00		
101-441-825-000	ROAD GRAVEL	25,000.00	(2,006.78)	0.00	27,006.78	(8.03)		
101-441-826-000	ROAD MAINT. -CHLORIDE	86,796.00	8,679.60	0.00	78,116.40	10.00		
101-441-890-000	N. HOLLY RD. PROJECT	37,500.00	0.00	0.00	37,500.00	0.00		
Total Dept 441 - PUBLIC WORKS		182,296.00	11,097.82	3,945.00	171,198.18	6.09		
Dept 660 - COMMUNITY SERVICES								
101-660-844-000	YOUTH ASSISTANCE	3,500.00	3,500.00	0.00	0.00	100.00		
Total Dept 660 - COMMUNITY SERVICES		3,500.00	3,500.00	0.00	0.00	100.00		
Dept 701 - PLANNING								
101-701-702-000	SALARIES	9,035.00	1,295.00	0.00	7,740.00	14.33		
101-701-715-000	SOCIAL SECURITY	692.00	99.06	0.00	592.94	14.32		
101-701-802-000	CONTRACTED SERVICES	2,000.00	168.75	75.00	1,831.25	8.44		
101-701-811-000	PLANNER SERVICES	60,000.00	1,372.00	450.00	58,628.00	2.29		
101-701-812-000	ENGINEER SERVICES	25,000.00	0.00	0.00	25,000.00	0.00		
101-701-830-000	DUES, SUBS & TUITION	4,000.00	423.00	0.00	3,577.00	10.58		
101-701-860-000	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00		
Total Dept 701 - PLANNING		101,227.00	3,357.81	525.00	97,869.19	3.32		
Dept 702 - ZONING ADMINISTRATOR								
101-702-702-000	SALARIES	8,000.00	2,666.68	666.67	5,333.32	33.33		
101-702-715-000	SOCIAL SECURITY	612.00	204.00	51.00	408.00	33.33		
101-702-830-000	DUES, SUBS & TUITION	1,000.00	0.00	0.00	1,000.00	0.00		
101-702-860-000	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00		
101-702-861-000	LODGING & EXPENSES	800.00	0.00	0.00	800.00	0.00		
Total Dept 702 - ZONING ADMINISTRATOR		10,912.00	2,870.68	717.67	8,041.32	26.31		
Dept 703 - COMMUNITY DEVELOPMENT								
101-703-956-000	COMMUNITY DEVELOPMENT - CDBG	5,792.00	0.00	0.00	5,792.00	0.00		
Total Dept 703 - COMMUNITY DEVELOPMENT		5,792.00	0.00	0.00	5,792.00	0.00		
Dept 704 - ZONING BOARD OF APPEALS								
101-704-702-000	SALARIES	505.00	0.00	0.00	505.00	0.00		
101-704-715-000	SOCIAL SECURITY	40.00	0.00	0.00	40.00	0.00		
101-704-802-000	CONTRACTED SERVICES	300.00	0.00	0.00	300.00	0.00		
101-704-830-000	DUES, SUBS & TUITION	1,500.00	302.00	0.00	1,198.00	20.13		
101-704-860-000	MILEAGE REIMBURSEMENT	500.00	0.00	0.00	500.00	0.00		
Total Dept 704 - ZONING BOARD OF APPEALS		2,845.00	302.00	0.00	2,543.00	10.62		

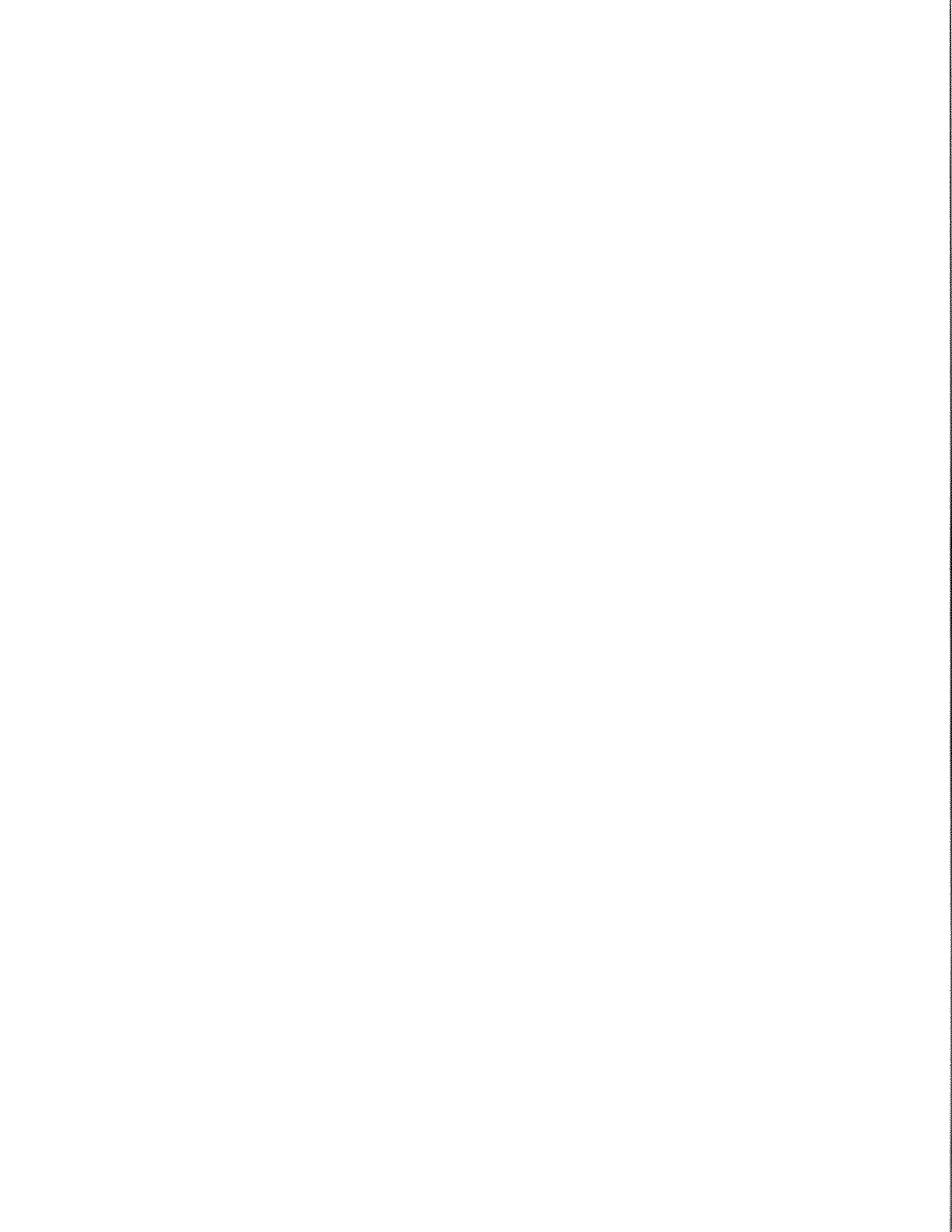


GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USED
Fund 101 - GENERAL FUND						
Expenditures						
TOTAL EXPENDITURES		2,108,831.00	944,956.40	71,926.21	1,163,874.60	44.81
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		2,108,831.00	323,544.24	141,800.54	1,785,286.76	15.34
TOTAL EXPENDITURES		2,108,831.00	944,956.40	71,926.21	1,163,874.60	44.81
NET OF REVENUES & EXPENDITURES		0.00	(621,412.16)	69,874.33	621,412.16	100.00
BEG. FUND BALANCE		1,248,180.50	1,248,180.50		246,408.15	
NET OF REVENUES/EXPENDITURES - 2023-24		1,248,180.50	873,176.49		246,408.15	









GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
<b>Fund 213 - PEG FUNDS</b>						
<b>Revenues</b>						
Dept 000 - GENERAL						
213-000-478-000	PEG FUNDS	6,400.00	0.00	0.00	6,400.00	0.00
213-000-665-000	INTEREST	1,000.00	899.56	0.00	100.44	89.96
213-000-699-390	TRANSFER FROM FUND BALANCE	80,600.00	0.00	0.00	80,600.00	0.00
Total Dept 000 - GENERAL		88,000.00	899.56	0.00	87,100.44	1.02
<b>TOTAL REVENUES</b>						
		88,000.00	899.56	0.00	87,100.44	1.02
<b>Expenditures</b>						
Dept 213 - PEG						
213-213-740-000	OPERATING EXPENSES	88,000.00	0.00	0.00	88,000.00	0.00
Total Dept 213 - PEG		88,000.00	0.00	0.00	88,000.00	0.00
<b>TOTAL EXPENDITURES</b>						
		88,000.00	0.00	0.00	88,000.00	0.00
<b>Fund 213 - PEG FUNDS:</b>						
<b>TOTAL REVENUES</b>						
<b>TOTAL EXPENDITURES</b>						
<b>NET OF REVENUES &amp; EXPENDITURES</b>						
	BEG. FUND BALANCE	0.00	899.56	0.00	87,100.44	1.02
	NET OF REVENUES/EXPENDITURES - 2023-24	88,978.34	88,978.34	0.00	88,000.00	0.00
	END FUND BALANCE	88,978.34	99,458.62		(899.56)	100.00
					9,580.72	



GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
<b>Fund 214 - METRO ACT FUNDS</b>						
<b>Revenues</b>						
Dept 000 - GENERAL						
214-000-572-000	METRO ACT PAYMENTS	8,000.00	0.00	0.00	8,000.00	0.00
214-000-665-000	INTEREST	1,000.00	880.88	0.00	119.12	88.09
214-000-699-390	TRANSFER FROM FUND BALANCE	91,000.00	0.00	0.00	91,000.00	0.00
Total Dept 000 - GENERAL		100,000.00	880.88	0.00	99,119.12	0.88
<b>TOTAL REVENUES</b>						
Dept 214 - METRO ACT		100,000.00	880.88	0.00	99,119.12	0.88
<b>Expenditures</b>						
214-214-740-000	OPERATING EXPENSES	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 214 - METRO ACT		100,000.00	0.00	0.00	100,000.00	0.00
<b>TOTAL EXPENDITURES</b>						
		100,000.00	0.00	0.00	100,000.00	0.00
<b>Fund 214 - METRO ACT FUNDS:</b>						
<b>TOTAL REVENUES</b>		100,000.00	880.88	0.00	99,119.12	0.88
<b>TOTAL EXPENDITURES</b>		100,000.00	0.00	0.00	100,000.00	0.00
<b>NET OF REVENUES &amp; EXPENDITURES</b>		0.00	880.88	0.00	(880.88)	100.00
<b>BEG. FUND BALANCE</b>		82,573.79	82,573.79			
<b>NET OF REVENUES/EXPENDITURES - 2023-24</b>		82,573.79	15,269.73			
<b>END FUND BALANCE</b>		82,573.79	98,724.40		15,269.73	

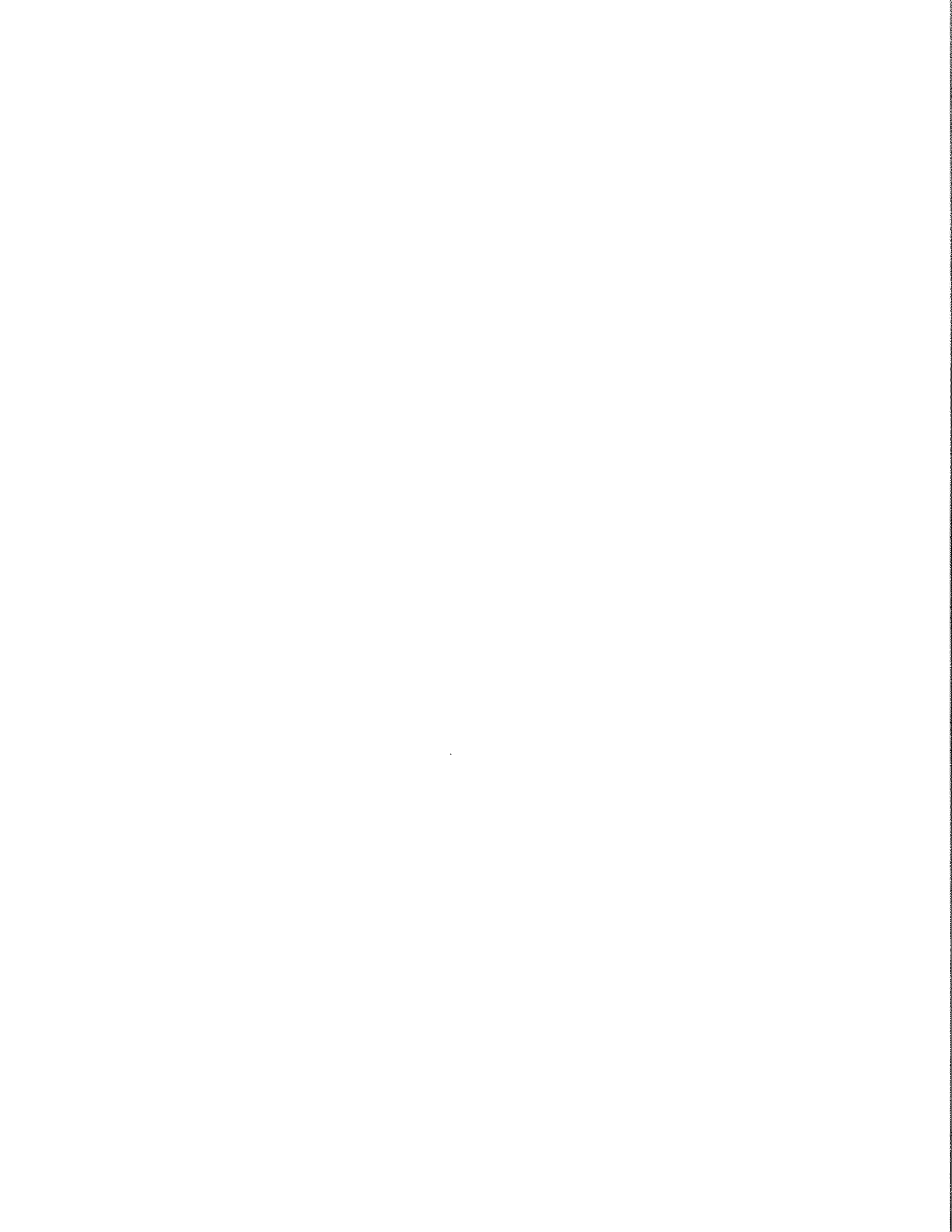


GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	10/31/2024	10/31/2024	MONTH 10/31/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 249 - BUILDING										
Revenues										
Dept 000 - GENERAL										
249-000-476-000	LICENSES & PERMITS	100,000.00		38,983.90		8,523.20		61,016.10		38.98
249-000-665-000	INTEREST	3,300.00		1,256.01		0.00		2,043.99		38.06
249-000-699-390	TRANSFER FROM FUND BALANCE	40,900.00		0.00		0.00		40,900.00		0.00
Total Dept 000 - GENERAL		144,200.00		40,239.91		8,523.20		103,960.09		27.91
TOTAL REVENUES										
249-371-702-000	SALARIES	0.00		0.00		0.00		0.00		0.00
249-371-710-000	PENSION	0.00		0.00		0.00		0.00		0.00
249-371-715-000	SOCIAL SECURITY	0.00		0.00		0.00		0.00		0.00
249-371-720-000	HEALTH/LIFE INSURANCE	0.00		0.00		0.00		0.00		0.00
249-371-740-000	OPERATING EXPENSES	10,000.00		1,587.00		0.00		8,413.00		15.87
249-371-805-000	BUILDING INSPECTOR	25,000.00		13,400.54		3,861.92		11,599.46		53.60
249-371-806-000	ELECTRICAL INSPECTOR	8,000.00		3,914.40		1,929.00		4,085.60		48.93
249-371-807-000	MECHANICAL INSPECTOR	10,000.00		3,853.80		865.80		6,146.20		38.54
249-371-808-000	PLUMBING INSPECTOR	6,000.00		1,761.60		757.80		4,238.40		29.36
249-371-830-000	DUES, SUBS & TUITION	500.00		0.00		0.00		500.00		0.00
249-371-860-000	MILEAGE REIMBURSEMENT	100.00		0.00		0.00		100.00		0.00
249-371-941-000	LEASE PAYMENT	18,000.00		6,000.00		1,500.00		12,000.00		33.33
249-371-942-000	LABOR DUE TO GENERAL FUND	66,100.00		0.00		0.00		66,100.00		0.00
249-371-955-000	MISCELLANEOUS	500.00		0.00		0.00		500.00		0.00
Total Dept 371 - BUILDING INSPECTION		144,200.00		30,517.34		8,914.52		113,682.66		21.16
TOTAL EXPENDITURES										
249-371-702-000	SALARIES	0.00		0.00		0.00		0.00		0.00
249-371-710-000	PENSION	0.00		0.00		0.00		0.00		0.00
249-371-715-000	SOCIAL SECURITY	0.00		0.00		0.00		0.00		0.00
249-371-720-000	HEALTH/LIFE INSURANCE	0.00		0.00		0.00		0.00		0.00
249-371-740-000	OPERATING EXPENSES	10,000.00		1,587.00		0.00		8,413.00		15.87
249-371-805-000	BUILDING INSPECTOR	25,000.00		13,400.54		3,861.92		11,599.46		53.60
249-371-806-000	ELECTRICAL INSPECTOR	8,000.00		3,914.40		1,929.00		4,085.60		48.93
249-371-807-000	MECHANICAL INSPECTOR	10,000.00		3,853.80		865.80		6,146.20		38.54
249-371-808-000	PLUMBING INSPECTOR	6,000.00		1,761.60		757.80		4,238.40		29.36
249-371-830-000	DUES, SUBS & TUITION	500.00		0.00		0.00		500.00		0.00
249-371-860-000	MILEAGE REIMBURSEMENT	100.00		0.00		0.00		100.00		0.00
249-371-941-000	LEASE PAYMENT	18,000.00		6,000.00		1,500.00		12,000.00		33.33
249-371-942-000	LABOR DUE TO GENERAL FUND	66,100.00		0.00		0.00		66,100.00		0.00
249-371-955-000	MISCELLANEOUS	500.00		0.00		0.00		500.00		0.00
Total Dept 371 - BUILDING INSPECTION		144,200.00		30,517.34		8,914.52		113,682.66		21.16
TOTAL EXPENDITURES										
Fund 249 - BUILDING:										
TOTAL REVENUES										
TOTAL EXPENDITURES										
NET OF REVENUES & EXPENDITURES										
BEG. FUND BALANCE										
NET OF REVENUES/EXPENDITURES - 2023-24										
END FUND BALANCE										





GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDC USED
<b>Fund 401 - CAPITAL IMPROVEMENT FUND</b>						
Revenues						
Dept 000 - GENERAL						
401-000-665-000	INTEREST	11,400.00	11,321.65	0.00	78.35	99.31
401-000-699-000	TRANSFERS FROM OTHER FUNDS	550,000.00	550,000.00	0.00	0.00	100.00
401-000-699-390	TRANSFER FROM FUND BALANCE	478,600.00	0.00	0.00	478,600.00	0.00
Total Dept 000 - GENERAL		1,040,000.00	561,321.65	0.00	478,678.35	53.97
<b>TOTAL REVENUES</b>						
		1,040,000.00	561,321.65	0.00	478,678.35	53.97
Expenditures						
Dept 000 - GENERAL						
401-000-971-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - GENERAL		0.00	0.00	0.00	0.00	0.00
<b>Dept 901 - CAPITAL IMPROVEMENT</b>						
MISCELLANEOUS						
401-901-955-000		0.00	0.00	0.00	0.00	0.00
401-901-971-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
401-901-973-000	TOWNSHIP HALL SERVICES & EXPENSES	1,000,000.00	0.00	0.00	1,000,000.00	0.00
401-901-974-000	FARMSTEAD PROJECT	40,000.00	0.00	0.00	40,000.00	0.00
401-901-995-390	TRANSFER TO FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL IMPROVEMENT		1,040,000.00	0.00	0.00	1,040,000.00	0.00
<b>TOTAL EXPENDITURES</b>						
		1,040,000.00	0.00	0.00	1,040,000.00	0.00
<b>Fund 401 - CAPITAL IMPROVEMENT FUND:</b>						
TOTAL REVENUES						
TOTAL EXPENDITURES						
NET OF REVENUES & EXPENDITURES						
BEG. FUND BALANCE						
NET OF REVENUES/EXPENDITURES - 2023-24						
END FUND BALANCE						
		561,321.65	561,321.65	0.00	478,678.35	53.97
		679,117.01	679,117.01	0.00	1,040,000.00	0.00
		679,117.01	1,311,252.82	0.00	(561,321.65)	100.00
					70,814.16	



GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
<b>Fund 403 - CAPITAL GRANT FUND</b>						
Revenues						
Dept 000 - GENERAL						
403-000-665-000	INTEREST	13,600.00	3,861.06	0.00	9,738.94	28.39
403-000-674-000	CHARLES MOTT GRANT FUNDS	0.00	182,975.04	0.00	(182,975.04)	100.00
403-000-675-000	THE GLENMEDE TRUST GRANT FUNDS	0.00	0.00	0.00	0.00	0.00
403-000-679-000	COMMUNITY FOUNDATION	0.00	23,000.00	0.00	(23,000.00)	100.00
403-000-699-390	TRANSFER FROM FUND BALANCE	533,256.00	0.00	0.00	533,256.00	0.00
Total Dept 000 - GENERAL		546,856.00	209,836.10	0.00	337,019.90	38.37
<b>TOTAL REVENUES</b>						
		546,856.00	209,836.10	0.00	337,019.90	38.37
Expenditures						
Dept 903 - CAPITAL OUTLAY						
403-903-976-000	CAPITAL OUTLAY - CHARLES MOTT GRANT	182,975.00	62,513.47	32,000.00	120,461.53	34.17
403-903-977-000	CAPITAL OUTLAY - GLEN MEADE TRUST FUND	340,881.00	0.00	0.00	340,881.00	0.00
403-903-978-000	COMMUNITY FOUNDATION	23,000.00	0.00	0.00	23,000.00	0.00
Total Dept 903 - CAPITAL OUTLAY		546,856.00	62,513.47	32,000.00	484,342.53	11.43
<b>TOTAL EXPENDITURES</b>						
		546,856.00	62,513.47	32,000.00	484,342.53	11.43
<b>Fund 403 - CAPITAL GRANT FUND:</b>						
TOTAL REVENUES						
TOTAL EXPENDITURES						
NET OF REVENUES & EXPENDITURES						
BEG. FUND BALANCE						
NET OF REVENUES/EXPENDITURES - 2023-24						
END FUND BALANCE						
		546,856.00	209,836.10	0.00	337,019.90	38.37
		546,856.00	62,513.47	32,000.00	484,342.53	11.43
		0.00	147,322.63	(32,000.00)	(147,322.63)	100.00
		391,315.32	391,315.32		(147,853.65)	
		391,315.32	(147,853.65)		(147,853.65)	
			390,784.30			



GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 10/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
<b>Fund 404 - ROAD IMPROVEMENTS</b>						
Revenues						
Dept 000 - GENERAL						
404-000-665-000	INTEREST	100.00	1,436.19	0.00	(1,336.19)	1,436.19
404-000-699-101	TRANSFER FROM GENERAL FUND	100,000.00	100,000.00	0.00	0.00	100.00
404-000-699-390	TRANSFER FROM FUND BALANCE	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - GENERAL		100,100.00	101,436.19	0.00	(1,336.19)	101.33
<b>TOTAL REVENUES</b>						
		100,100.00	101,436.19	0.00	(1,336.19)	101.33
Expenditures						
Dept 404 - ROAD IMPROVEMENT FUND						
404-404-995-390	TRANSFER TO FUND BALANCE	100,100.00	0.00	0.00	100,100.00	0.00
Total Dept 404 - ROAD IMPROVEMENT FUND		100,100.00	0.00	0.00	100,100.00	0.00
<b>TOTAL EXPENDITURES</b>						
		100,100.00	0.00	0.00	100,100.00	0.00
<b>Fund 404 - ROAD IMPROVEMENTS:</b>						
TOTAL REVENUES		100,100.00	101,436.19	0.00	(1,336.19)	101.33
TOTAL EXPENDITURES		100,100.00	0.00	0.00	100,100.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	101,436.19	0.00	(101,436.19)	100.00
BEG. FUND BALANCE						
NET OF REVENUES/EXPENDITURES - 2023-24			61,884.82		61,884.82	
END FUND BALANCE			163,321.01			
<b>TOTAL REVENUES - ALL FUNDS</b>						
TOTAL EXPENDITURES - ALL FUNDS		5,380,749.00	1,238,164.30	150,323.80	4,142,584.70	23.01
NET OF REVENUES & EXPENDITURES		5,380,749.00	1,589,827.35	112,922.76	3,790,921.65	29.55
BEG. FUND BALANCE - ALL FUNDS		0.00	(351,663.05)	37,401.04	351,663.05	100.00
END FUND BALANCE - ALL FUNDS		3,154,550.06	3,154,550.06			
		3,154,550.06	2,965,076.50			



11/15/2024

INVOICE GL DISTRIBUTION REPORT FOR HOLLY TOWNSHIP  
POST DATES 10/17/2024 - 11/20/2024  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Invoice Description	Amount
Fund 101 GENERAL FUND			
101-000-018-000	OLSHA SERVICES	GRANT EXPENSE RUFUNDABLE	1,345.50
			----- 1,345.50
Dept 253 TREASURER			
101-253-830-000	OCTA MEMBERSHIP DUES	MEMBERSHIP DUES/SUBS	50.00
			----- 50.00
Dept 255 TREASURER ADMINISTRATION			
101-255-830-000	DUES, SUBS & TUITION	SEP-24	274.80
101-255-830-000	OCTA MEMBERSHIP DUES	MEMBERSHIP DUES/SUBS	50.00
			----- 324.80
Dept 262 ELECTIONS			
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	590.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	315.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	330.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	600.75
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	288.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	405.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	370.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	366.75
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	369.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	162.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	315.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	288.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	288.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	366.75
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	288.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	306.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	340.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	327.50
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	333.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTIONS	369.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	320.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	294.75
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	306.00

101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	315.00
101-262-708-000	ELECTION SALARIES	NOV-24 GENERAL ELECTION	321.75
101-262-740-000	OPERATING EXPENSES	NOV-24 GENERAL ELECTION	1,545.99
101-262-740-000	OPERATING EXPENSES	NOV-24 GENERAL ELECTION	345.69
101-262-740-000	OPERATING EXPENSES	PARKING & PRECINCT SIGNS	386.65
101-262-740-000	OPERATING EXPENSES	ELECTION EQUIPMENT SUPPORT	2,500.00
101-262-740-000	OPERATING EXPENSES - E	ELECTION NOTICES	663.00
			<u>14,016.58</u>

Dept 265 TOWNSHIP PROPERTIES

101-265-850-000	TELEPHONE	SEP-24	500.92
101-265-850-000	TELEPHONE	OCT-24	501.09
101-265-920-000	CONSUMERS ENERGY	OCT-24 102 CIVIC DR	267.26
101-265-920-000	CONSUMERS ENERGY	OCT-24 4092 GRANGE HALL RD	139.99
101-265-920-000	CONSUMERS ENERGY	OCT-24 13409 N. HOLLY RD	10.45
101-265-920-000	CONSUMERS ENERGY	OCT-24 13465 N. HOLLY RD	9.15
101-265-920-000	VILLAGE OF HOLLY	OCT-24 102 CIVIC DR	59.72
101-265-920-000	VILLAGE OF HOLLY	OCT-24 4092 GRANGE HALL RD	37.05
101-265-930-000	RUGS	OCT-24 OFFICE RUGS	280.47
101-265-930-000	MAINTENANCE & REPAIRS	OCT-24 OFFICE CLEANING	500.00
101-265-930-000	RUGS	NOV-24	328.44
101-265-930-000	MAINTENANCE & REPAIRS	OCT-24 BOILER REPAIR	229.00
101-265-930-000	MAINTENANCE & REPAIRS	JUN-24 ELEVATOR MAINTENANCE/F	3,335.80
			<u>6,199.34</u>

Dept 272 GENERAL SERVICES

101-272-740-000	OPERATING EXPENSES	SEP-24	785.28
101-272-740-000	OPERATING EXPENSES	OCT-24 POSTAGE METER LEASE	66.45
101-272-740-000	OPERATING EXPENSES	OCT-24 WATER COOLER	74.90
101-272-740-000	OPERATING EXPENSES	OCT-24 GAS, AND MISC	205.84
101-272-740-000	OPERATING EXPENSES	NOV-24 TRUSTEE GUIDES	129.00
101-272-740-000	OPERATING EXPENSES	OCT-24 POSTAGE METER	507.00
101-272-740-000	OPERATING EXPENSES	OCT-24 GENERAL FUND CHECKS	145.59
101-272-740-000	OPERATING EXPENSES	OCT-24 COPIER	142.18
101-272-801-000	ACCOUNTANT/AUDITOR	OCT-24 AUDIT 2024	12,500.00
101-272-802-000	CONTRACTED SERVICES	OCT-24 MEETING MINUTES	75.00
101-272-804-000	ATTORNEY	NOV-24	465.00
101-272-804-000	ATTORNEY	NOV-24	379.50
101-272-804-000	ATTORNEY	NOV-24	82.50
101-272-804-000	ATTORNEY	NOV-24	49.50
101-272-804-000	ATTORNEY	NOV-24	33.00
101-272-804-000	ATTORNEY	NOV-24	165.00
101-272-804-000	ATTORNEY	NOV-24	145.50
101-272-816-000	COMPUTER MAINTENANC	SEP-24	28.39



101-272-816-000	COMPUTER MAINTENANC	COMPUTERS CONTRACT	2,875.50
101-272-816-000	COMPUTER MAINTENANC	OCT-24	28.39
101-272-830-000	DUES, SUBS & TUITION	CHAMBER MEMBERSHIP	165.00
101-272-900-000	LEGAL NOTICES	OCT-24	624.00
			<u>19,672.52</u>

Dept 441 PUBLIC WORKS

101-441-822-000	CLEANUP DAYS	FALL CLEAN UP DAY	3,585.00
101-441-826-000	ROAD MAINT.-CHLORIDE	CHLORIDE PROGRAM	43,398.00
			<u>46,983.00</u>

Dept 701 PLANNING

101-701-811-000	PLANNER SERVICES	SEP-24 PLANNER	450.00
			<u>450.00</u>

89,041.74

Fund 206 FIRE AND EMERGENCY SPECIAL ASSESSMENT

206-338-740-000	OPERATING EXPENSES	OCT-24 2413 BELFORD RD WELL HYDRANT	33.27
206-338-740-000	OPERATING EXPENSES	OCT-24 4485 NELSON SCOTT DR WELL HYDRANT	41.32
			<u>74.59</u>

74.59

Fund 249 BUILDING

Dept 371 BUILDING INSPECTION

249-371-805-000	BUILDING INSPECTOR	OCT-24 10/01/24 - 10/15/24	1,839.83
249-371-805-000	BUILDING INSPECTOR	NOV-24 10/16/24 - 10/31/24	240.96
249-371-806-000	ELECTRICAL INSPECTOR	OCT-24 10/01/24 - 10/15/24	1,714.80
249-371-806-000	ELECTRICAL INSPECTOR	NOV-24 10/16/24 - 10/31/24	553.20
249-371-807-000	MECHANICAL INSPECTOR	OCT-24 10/01/24 - 10/15/24	291.00
249-371-807-000	MECHANICAL INSPECTOR	NOV-24 10/16/24 - 10/31/24	438.00
249-371-808-000	PLUMBING INSPECTOR	OCT-24 10/01/24 - 10/15/24	51.00
249-371-808-000	PLUMBING INSPECTOR	NOV-24 10/16/24 - 10/31/24	130.20
249-371-941-000	LEASE PAYMENT	OCT-24 BUILDING DEPT RENT	1,500.00
			<u>6,758.99</u>

6,758.99

Fund 401 CAPITAL IMPROVEMENT FUND

Dept 901 CAPITAL IMPROVEMENT

401-901-973-000	NEW TWP HALL EXPENSE	SEP-24	991.23
			<u>991.23</u>

---

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991.23

Fund 101 GENERAL FUND	89,041.74
Fund 206 FIRE AND EMERGENCY SF	74.59
Fund 249 BUILDING	6,758.99
Fund 401 CAPITAL IMPROVEMENT F	991.23
<b>Total For All Funds:</b>	<hr/> <hr/> <b>96,866.55</b>

# North Oakland County Fire Authority Regular Minutes of October 22, 2023

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**1. PLEDGE OF ALLEGIANCE**

**2. CALL TO ORDER / ROLL CALL:** Chairperson Kullis called the regular meeting of the North Oakland County Fire Authority Board to order at 6:30 p.m. at Rose Township Offices, 9080 Mason St., Holly, MI 48442

**Members Present:**

Kullis  
Miller  
Winchester  
Stilwell  
Chief Weil

**Members Absent:** Scheib-Snyder

**3. AGENDA APPROVAL:**

**Motion by Winchester to approve the agenda as presented. Supported by Miller. The motion was carried by a 4/0 voice vote.**

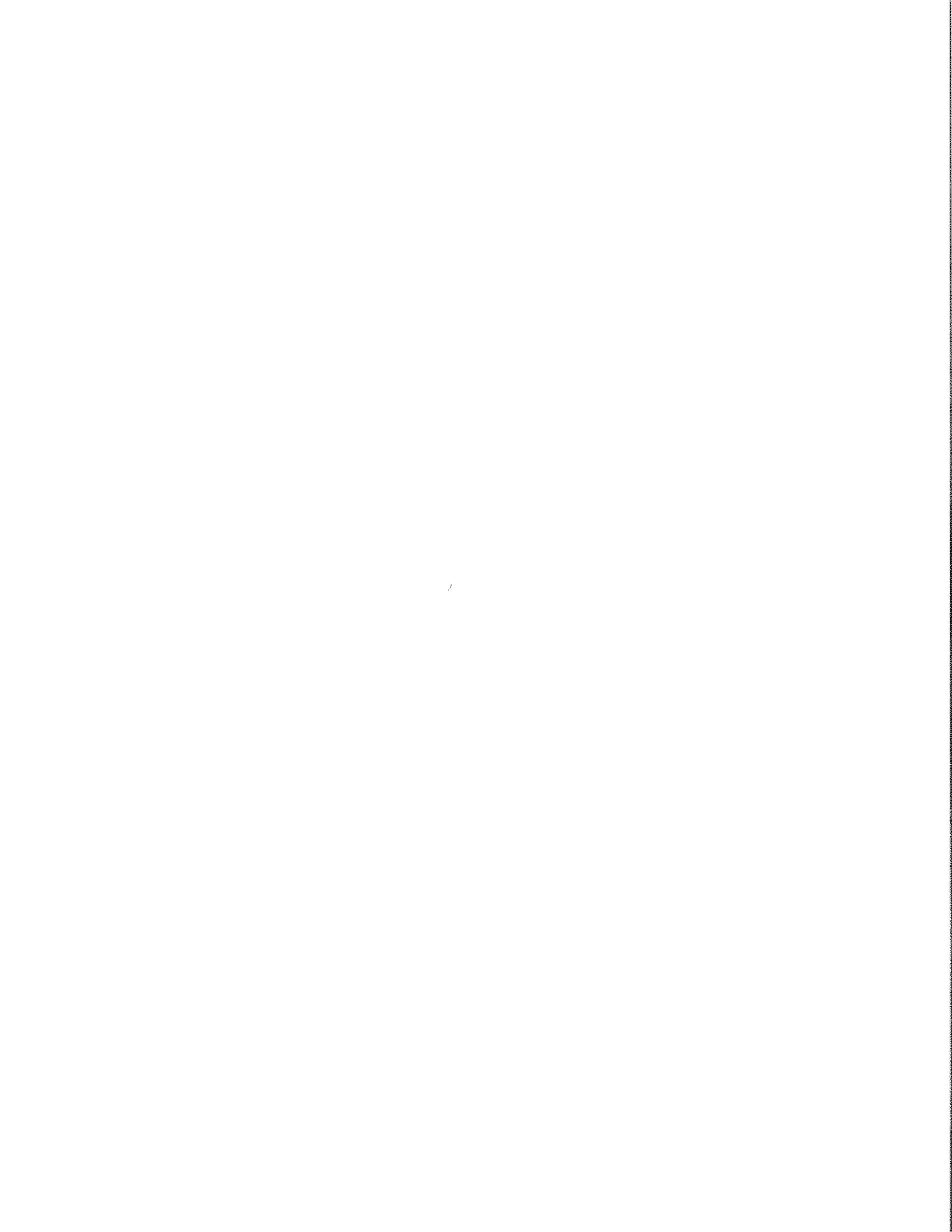
**4. CONSENT AGENDA:**

- a. Approval of meeting minutes - August 27, 2024
- b. Approval of Special Meeting Minutes – October 7, 2024
- c. Financial Reports: General Fund & Capital Fund Revenue & Expense Year to Date

Checking Account as of: 9/30/24	\$38,880.36
Statement Savings Account as of: 9/30/2024	\$363,846.22
Equipment Replacement Money Market Account as of 9/30/2024	\$481,961.46
Accounts Receivable: - MEDICAL as of: 9/30/2024	\$105,603.44
Accounts Receivable: - FIRE as of 9/30/2024	\$921.00
Aging Accounts Turned Over to Collections Allowance as of: 9/30/2024	\$109,113.62
Cost of Payroll: Sep 2, 2024 – Oct 22, 2024	\$119,918.17
Bills for Payment Total: 9/24/2024 through 10/22/2024	\$49,675.69

**Motion by Winchester to approve the Consent Agenda as presented. Supported by Miller. The motion was carried by a 4/0 roll call vote.**

**5. PUBLIC COMMENT – ON AGENDA ITEMS ONLY:** None



**6. PRESENTATIONS – None**

**7. UNFINISHED BUSINESS:**

a) New Fire Chief's Contract Negotiation

A copy of the Offer of Employment letter for Matt Weil was enclosed in the board's packet for their review. There were no questions.

**Motion by Winchester to approve the Offer of Employment letter for Matt Weil. Supported by Miller. The motion was carried by a 4/0 roll call vote.**

**8. NEW BUSINESS: None**

**9. REPORTS – including monthly incident data for August 2023**

Chief's Report

- There were 111 runs in August; average response time was 11:28 (well below the OCMCA requirement)
- Calls were pretty evenly split between the Townships
- Work on the new truck (Squad 1) is progressing nicely
- Tac 1 is in for repairs
- Rescue 4 is getting brakes and an inspection
- Engine 3 (the newest) is getting new brakes
- I-75 construction is wrapping up; there will be a "lessons learned" meeting with MDOT to recap before next year's project begins
- Open shift in September – 2%
- New hire will be attending paramedics class under a letter of agreement
- Station 3 roofing is almost complete
- Access control (key pad project) is in progress
- Auditors have finished; revealed need to update the investment policy
- Need policy for quick response when the Chief is called for mutual aid for natural disasters in locations outside the NOCFA service area
  
- Assistant Chief Seal's report:
  - 9 sets of fire gear have been received (purchased with grant)
- Lt. Blaska's report:
  - Nearly 100 attended the open house
  - The free smoke alarm and CO detector program is still being utilized
  - Participated in the following events: Holly First Responders, Diehl's, Holly Car Show; Holly Homecoming Parade; HHS Skilled Trades Night; upcoming Fall Family Fun Night at Rose Pioneer
- Chief Smith's report on RenFest:
  - 2 people on site during festival; conduct hourly rounds
  - Issues remain that have developed over the years and will take substantial effort to resolve
  - Urgent issues – will meet with Holly Township planner to address in ordinances
  - Water supply remains to be an issue



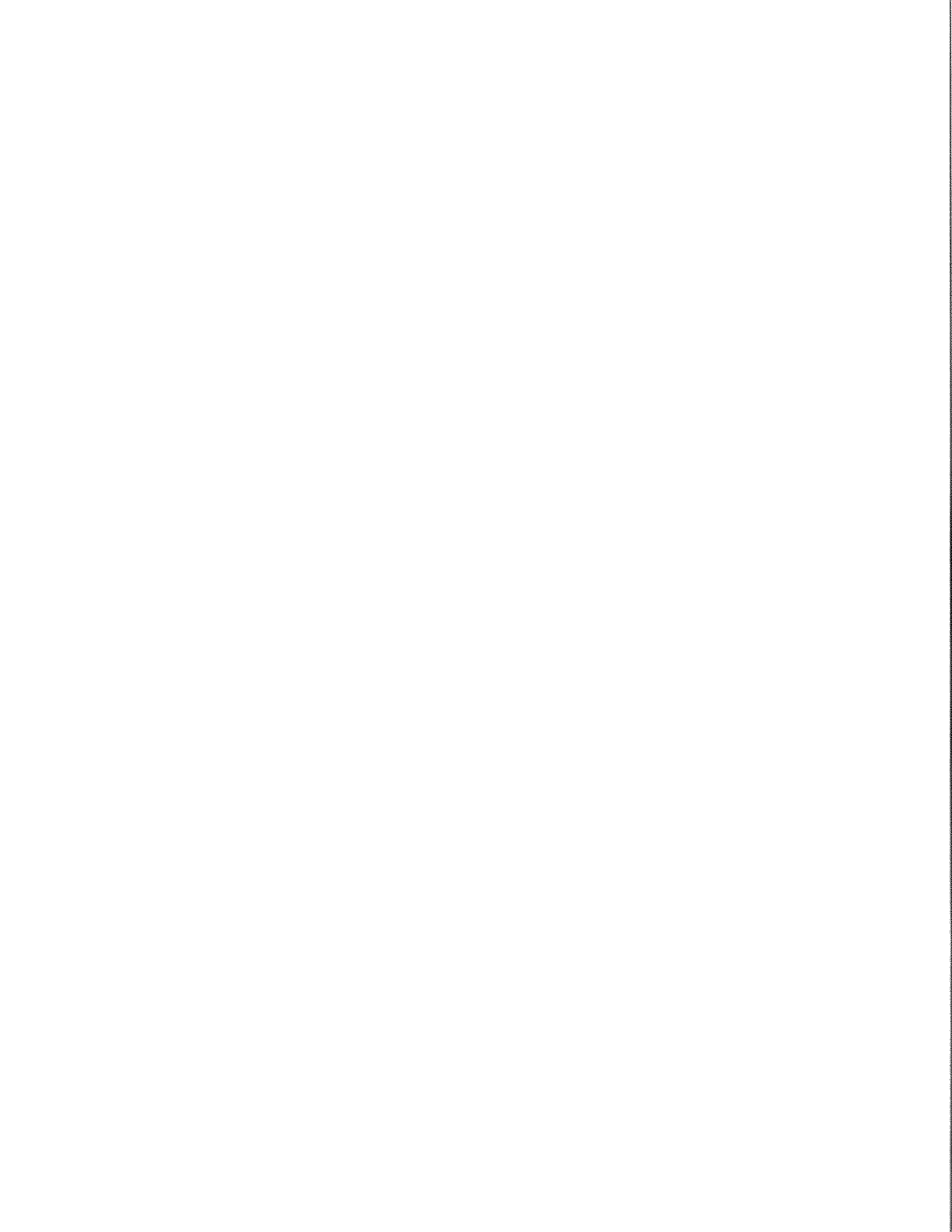
- Firefighter's Association – BreAnne Gugin
  - This year's golf event was a success
  - 2025 golf event is scheduled
  - Boot drive in early December – held in conjunction with Dickens Festival
  - Planning to hold the banquet earlier
  
- Holly Twp
  - Consumers Energy planned outage was not communicated to local authorities and the community; best efforts to obtain accurate information were difficult
  - MSP were unable to make the NOCFA open house – possibly related to underfunding and understaffing issues
  - Jerry Walker, Holly Village Manager, informed Holly Township that Narcan will be available at the Police Department; efforts to place at NOCFA as well
  
- Rose Twp
  - Audit started 2 weeks ago
  - Supervisor Scheib-Snider held an open house at the historic town hall
  - Lot of interest from voters; early voting starts Sat, Oct 26; lots of absentee ballots
  
- Citizen at large – no report

**10. PUBLIC COMMENT - General**

Dan Johnson, 8635 Tipsico Trail commented

**11. ADJOURNMENT:** Chairperson Kullis adjourned the meeting at 7:42 pm.

Submitted by: Diane Hill, Recording Secretary





# Revenue Totals Report

11/15/2024

Record Type	Exact Type	Category	Description	Entries	Amount
Permit	Building	Commercial	Commercial Base Permit Fee	1	100.00
Permit	Building	Residential	PLAN REVIEW	4	260.00
Permit	Building	Residential	Res, Garage	1	79.65
Permit	Building	Residential	Res, New Mobile Home in Park	6	450.00
Permit	Building	Residential	Res, Porch/Deck/Balcony	1	45.00
Permit	Building	Residential	Res, RE ROOF	1	288.00
Permit	Building	Residential	Res, Remodel	4	592.30
Permit	Building	Residential	Residential New SF	1	561.25
Permit	Building	Standard Item	Base fee	11	825.00
Permit	Electrical	Inspection	New Mobile Home in Park	2	130.00
Permit	Electrical	Inspection	NEW SF DWELLING UP TO 200 AMPS	1	275.00
Permit	Electrical	Inspection	RESI AND COMM 2 INSPECTIONS	1	140.00
Permit	Electrical	License Fee	Registration - Electrical	6	90.00
Permit	Electrical	Service	Service, 15 thru 200 amps	2	70.00
Permit	Electrical	Service	Service, above 600 amps	1	100.00
Permit	Electrical	Standard Item	A/C Unit	3	30.00
Permit	Electrical	Standard Item	Circuit	3	210.00
Permit	Electrical	Standard Item	Feeder, per 50 feet	1	720.00
Permit	Electrical	Standard Item	Fixture/Device	1	10.00
Permit	Electrical	Standard Item	Motor, 1 - 20 KVA/HP	4	60.00
Permit	Electrical	Standard Item	NEW SF DWELLING UP TO 150 AMPS	1	250.00
Permit	Electrical	Standard Item	PERMIT BASE FEE	13	975.00
Permit	Electrical	Standard Item	Power Outlet	2	720.00
Permit	Mechanical	Cooling	CENTRAL A/C UP TO 8 HP	4	180.00
Permit	Mechanical	License Fee	Registration - Mechanical	1	15.00
Permit	Mechanical	Piping	Piping, Gas, per Outlet	3	24.00
Permit	Mechanical	Standard Item	FUEL BURNING EQUIPMENT	1	90.00
Permit	Mechanical	Standard Item	Humidifier	1	15.00
Permit	Mechanical	Standard Item	LPG Tanks Permit Fee	1	50.00
Permit	Mechanical	Standard Item	Permit Base Fee	10	750.00
Permit	Mechanical	Standard Item	Water Connected Appliance	2	16.00
Permit	Mechanical	Tank	TANK, AGROUND	1	75.00
Permit	Plumbing	License Fee	Registration - Master Plumber	1	15.00
Permit	Plumbing	Sewer/Drain	Drain, Floor	1	8.00
Permit	Plumbing	Sewer/Drain	SEWERS, EACH	1	5.00
Permit	Plumbing	Sewer/Drain	Sump Pump	1	10.00
Permit	Plumbing	Standard Item	Fixture	1	24.00
Permit	Plumbing	Standard Item	Permit Base Fee	3	225.00
Permit	Plumbing	Standard Item	Water Service	1	15.00
Permit	Zoning Complian	Zoning Compliance	Zoning Compliance	1	25.00

Population: All Records

Transaction.DateToPostOn Between 10/1/2024  
12:00:00 AM AND 10/31/2024 11:59:59 PM

Population: All Records

Transaction.DateToPostOn Between 10/1/2024  
12:00:00 AM AND 10/31/2024 11:59:59 PM

**TOWNSHIP OF HOLLY  
OAKLAND COUNTY, MICHIGAN**

**REPORT ON FINANCIAL STATEMENTS  
(with required and other supplementary information)**

**YEAR ENDED JUNE 30, 2024**



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📠 517.323.6346

## INDEPENDENT AUDITOR'S REPORT

To the Members of the Township Board of the  
Township of Holly  
Oakland County, Michigan

### Report on the Audit of the Financial Statements

#### *Opinions*

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Township of Holly (the Township), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Township of Holly's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Township of Holly, as of June 30, 2024, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### *Basis for Opinions*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Township of Holly and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township of Holly's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township of Holly's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Township of Holly's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and the schedules for the other postemployment benefits plan, as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Township of Holly's basic financial statements. The other supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Maney Costeiran PC*

November 5, 2024

**TOWNSHIP OF HOLLY  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

Our discussion and analysis of the Township of Holly's (the Township) financial performance provides an overview of the Township's financial activities for the fiscal year ended June 30, 2024. Please read it in conjunction with the Township's financial statements.

**Financial Highlights**

As discussed in further detail in this discussion and analysis, the following represents the most significant financial highlight for the year ended June 30, 2024:

- Property tax revenues are the Township's largest revenue source. Property tax revenue, at the governmental fund level, for the year ended June 30, 2024, was approximately \$1,686,000. The Township's millage rate of 1.00 and 4.00 for operating and fire and emergency services, respectively, stayed the same.

**Using this Annual Report**

This annual report consists of a series of financial statements. The statement of net position and the statement of activities provide information about the activities of the Township as a whole and present a longer-term view of the Township's finances. This longer-term view uses the accrual basis of accounting so that it can measure the cost of providing services during the current year, and whether the taxpayers have funded the full cost of providing government services. The Fund financial statements present a short-term view; they tell us how the taxpayers' resources were spent during the year, as well as how much is available for future spending. Fund financial statements also report the Township's operations in more detail than the government-wide financial statements by providing information about the Township's most significant funds.

**Governmental Activities**

The following tables show, in a condensed format, the current year's net position and changes in net position compared to the prior year:

	<u>June 30, 2024</u>	<u>June 30, 2023</u>
<b>ASSETS</b>		
Current and other assets	\$ 4,038,685	\$ 3,638,436
Capital assets, net	<u>3,180,589</u>	<u>2,976,350</u>
<b>TOTAL ASSETS</b>	<u>7,219,274</u>	<u>6,614,786</u>
<b>LIABILITIES</b>		
Long-term liabilities	187,500	225,000
Other liabilities	<u>741,807</u>	<u>495,953</u>
<b>TOTAL LIABILITIES</b>	<u>929,307</u>	<u>720,953</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<u>13,615</u>	<u>3,901</u>
<b>NET POSITION</b>		
Net investment in capital assets	2,993,089	2,751,350
Restricted	833,544	835,938
Unrestricted	<u>2,449,719</u>	<u>2,302,645</u>
<b>TOTAL NET POSITION</b>	<u>\$ 6,276,352</u>	<u>\$ 5,889,933</u>



**TOWNSHIP OF HOLLY  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

	Year Ended	
	June 30, 2024	June 30, 2023
<b>REVENUES</b>		
Program revenues		
Charges for services	\$ 306,558	\$ 237,913
Operating grants and contributions	17,025	79,397
General revenues		
Property taxes	1,543,032	1,428,687
State shared revenue	658,828	647,029
Unrestricted investment earnings	122,635	47,915
Miscellaneous	13,117	43,166
<b>TOTAL REVENUES</b>	<b>2,661,195</b>	<b>2,484,107</b>
<b>EXPENSES</b>		
General government	776,434	899,773
Public safety	1,274,050	1,044,802
Public works	181,577	281,000
Community and economic development	42,715	78,993
<b>TOTAL EXPENSES</b>	<b>2,274,776</b>	<b>2,304,568</b>
Change in net position	386,419	179,539
Net position, beginning of year	5,889,933	5,710,394
Net position, end of year	<b>\$ 6,276,352</b>	<b>\$ 5,889,933</b>

The Township's governmental net position increased 6.6% from a year ago, from approximately \$5.89 million to \$6.28 million.

Total governmental revenues increased \$177,088 or 7%. Increase in property taxes and investment earnings primarily account for this change. Property taxes increased by 8%, as property values in 2024 increased compared to 2023. Interest earnings increased in the current year due to increase in treasury rates.

The Township's total governmental expenses decreased approximately \$30,000 or 1% from the prior year. Expenses remained consistent with the previous year.

**The Township's Funds**

Our analysis of the Township's major funds begins on page 11, following the government-wide financial statements. The fund financial statements provide detail information about the most significant funds, not the Township as a whole. The Township Trustees create funds to help manage money for specific purposes as well as to show accountability for certain activities, such as special property tax mileages. The Township had four major governmental funds for the current year, the General Fund, Fire and Emergency Fund, Capital Projects Fund, and Farmstead Capital Projects Fund.

**TOWNSHIP OF HOLLY  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

The General Fund pays for most of the Township's governmental services. However, the most significant governmental service within the General Fund is general government, which incurred expenditures of \$865,083 in 2024, which was an increase of \$112,173, or 15%, from 2023 due to vacancies in prior year. Total General Fund revenues increased from a year ago by \$64,595, due to increases in property tax values as well as interest income. Total General Fund expenditures and other financing uses for 2024 were less than revenues and other financing sources resulting in a increase in fund balance of \$276,728. Ending fund balance was \$1,686,934 of which \$210,685 was restricted or nonspendable, \$448,333 was assigned for subsequent year's expenditures, and the remaining \$1,027,916 was unassigned.

The Fire and Emergency fund balance decreased \$10,127 from the previous year. This decrease is mainly due to an increase in expenditures in the current year.

The Capital Projects fund balance increased \$70,730 from the previous year due to transfer from general fund in the current year.

The Farmstead Capital Projects fund balance decreased \$147,853 from the previous year due to direct capital expenditures incurred in the current year.

**General Fund Budgetary Highlights**

Over the course of the year, the Township amended the budget to take into account events during the year related to increase in tax base and treasury rate for property tax revenue and interest rate for interest income. Actual General Fund revenues totaled \$1,489,161, or \$56,848 under the final amended budget which was increased from the original budget by \$137,518. The most significant variation was in property taxes, which had an increase in budget of \$68,665 due to an increase in tax base.

The Township's actual General Fund expenditures and other financing uses totaled \$1,212,433, or \$413,576 below the final amended budget which was increased from the original budget by \$137,518. The final budget planned for a \$80,000 decrease in fund balance. All departments, except for assessor, were able to underspend their budget so overall expenditures were below the amended budget.

**Capital Asset Administration**

The Township's investment in capital assets for its governmental activities as of June 30, 2024, amounted to \$3,180,589 net of accumulated depreciation. This investment in capital assets includes land, construction in progress, buildings, infrastructure, machinery and equipment, and office equipment and furniture. In 2024, \$252,641 of expenditures were capitalized in the government-wide financial statements for additions to construction in progress related to the farmstead and Township hall as well as purchase of land and server. More detailed information concerning capital assets can be found within Note 4 to the basic financial statements.

**Long-Term Obligations**

The Township's long-term debt consist of construction debt entered into during fiscal year 2020, which amounts to \$187,500 as of June 30, 2024. More detailed information can be found within Note 5 of the basic financial statements.

**TOWNSHIP OF HOLLY  
MANAGEMENT'S DISCUSSION AND ANALYSIS**

**Economic Factors and Next Year's Budgets and Rates**

There are several economic factors that will challenge the Township in the next several years. These include state revenue sharing not keeping up with inflation and property tax values. The Township's tax base continues to increase as the Township's valuation and construction of new single family homes increase. Future construction of new homes will continue to increase with future developments.

The Township does not consider it to be financially necessary to levy the maximum allowable millage.

These factors were considered in the preparation of the Township's fiscal year 2024-2025 budget.

**Contacting the Township's Management**

The financial report is intended to provide our citizens, taxpayers, customers, and investors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional information, we welcome you to contact the Township of Holly at 102 Civic Dr., Holly, MI 48442.

## **BASIC FINANCIAL STATEMENTS**

**TOWNSHIP OF HOLLY  
STATEMENT OF NET POSITION  
JUNE 30, 2024**

	Governmental Activities
<b>ASSETS</b>	
Current assets	
Cash and investments	\$ 3,760,060
Accounts receivable	26,825
Due from others	110,203
Due from other governmental units	127,315
Prepays	14,282
Total current assets	4,038,685
Noncurrent assets	
Capital assets not being depreciated	2,729,144
Capital asset, net of accumulated depreciation	451,445
Total noncurrent assets	3,180,589
<b>TOTAL ASSETS</b>	7,219,274
<b>LIABILITIES</b>	
Current liabilities	
Accounts payable	126,222
Due to other governmental units	164,405
Due to others	229,400
Unearned revenue	205,975
Current portion of long-term debt	37,500
Total current liabilities	763,502
Noncurrent liabilities	
Noncurrent portion of long-term debt	150,000
Net OPEB liability	15,805
Total noncurrent liabilities	165,805
<b>TOTAL LIABILITIES</b>	929,307
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred inflows of resources related to OPEB	13,615
<b>NET POSITION</b>	
Net investment in capital assets	2,993,089
Restricted	
Public safety	637,141
Public, educational, and governmental (PEG) fees	98,559
Metro act funds	97,844
Unrestricted	2,449,719
<b>TOTAL NET POSITION</b>	\$ 6,276,352

See accompanying notes to financial statements.

**TOWNSHIP OF HOLLY  
STATEMENT OF ACTIVITIES  
YEAR ENDED JUNE 30, 2024**

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in in Net Position
		Charges for Services	Operating Grants and Contributions	
Governmental activities				
General government	\$ 776,434	\$ 207,886	\$ 17,025	\$ (551,523)
Public safety	1,274,050	77,730	-	(1,196,320)
Public works	181,577	11,771	-	(169,806)
Community and economic development	42,715	9,171	-	(33,544)
Total governmental activities	<u>\$ 2,274,776</u>	<u>\$ 306,558</u>	<u>\$ 17,025</u>	<u>(1,951,193)</u>
General revenues				
Property taxes				1,543,032
State shared revenue				658,828
Unrestricted investment earnings				122,635
Miscellaneous				13,117
Total general revenues				<u>2,337,612</u>
Change in net position				386,419
Net position, beginning of the year				<u>5,889,933</u>
Net position, end of the year				<u>\$ 6,276,352</u>

See accompanying notes to financial statements.

**TOWNSHIP OF HOLLY  
GOVERNMENTAL FUNDS  
BALANCE SHEET  
JUNE 30, 2024**

	General	Fire and Emergency Special Revenue Fund	Capital Projects Fund	Farmstead Capital Projects Fund	Total Nonmajor Governmental Funds	Total
<b>ASSETS</b>						
Cash and investments	\$ 1,757,716	\$ 553,420	\$ 746,389	\$ 496,662	\$ 205,873	\$ 3,760,060
Accounts receivable	18,342	-	4,385	2,230	1,868	26,825
Due from other funds	120,000	-	-	-	-	120,000
Due from other governmental units	127,315	-	-	-	-	127,315
Due from others	110,203	-	-	-	-	110,203
Prepays	14,282	-	-	-	-	14,282
<b>TOTAL ASSETS</b>	<b><u>\$ 2,147,858</u></b>	<b><u>\$ 553,420</u></b>	<b><u>\$ 750,774</u></b>	<b><u>\$ 498,892</u></b>	<b><u>\$ 207,741</u></b>	<b><u>\$ 4,158,685</u></b>
<b>LIABILITIES AND FUND BALANCES</b>						
<b>LIABILITIES</b>						
Account payable	\$ 67,119	\$ 507	\$ 843	\$ 49,455	\$ 8,298	\$ 126,222
Due to other governmental units	164,405	-	-	-	-	164,405
Due to others	229,400	-	-	-	-	229,400
Due to other funds	-	120,000	-	-	-	120,000
Unearned revenue	-	-	-	205,975	-	205,975
<b>TOTAL LIABILITIES</b>	<b><u>460,924</u></b>	<b><u>120,507</u></b>	<b><u>843</u></b>	<b><u>255,430</u></b>	<b><u>8,298</u></b>	<b><u>846,002</u></b>
<b>FUND BALANCES</b>						
<b>Nonspendable</b>						
Prepays	14,282	-	-	-	-	14,282
<b>Restricted</b>						
Public safety	66,670	432,913	-	-	137,558	637,141
PEG fees	98,559	-	-	-	-	98,559
Metro act funds	97,844	-	-	-	-	97,844
<b>Assigned</b>						
Capital projects	-	-	749,931	243,462	61,885	1,055,278
Subsequent year's expenditures	448,333	-	-	-	-	448,333
Unassigned	961,246	-	-	-	-	961,246
<b>TOTAL FUND BALANCES</b>	<b><u>1,686,934</u></b>	<b><u>432,913</u></b>	<b><u>749,931</u></b>	<b><u>243,462</u></b>	<b><u>199,443</u></b>	<b><u>3,312,683</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>\$ 2,147,858</u></b>	<b><u>\$ 553,420</u></b>	<b><u>\$ 750,774</u></b>	<b><u>\$ 498,892</u></b>	<b><u>\$ 207,741</u></b>	<b><u>\$ 4,158,685</u></b>

See accompanying notes to financial statements.

**TOWNSHIP OF HOLLY  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2024**

**Total fund balances - governmental funds** \$ 3,312,683

Amounts reported for the governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in the governmental funds.

The cost of capital assets is	\$	4,577,064
Accumulated depreciation is		<u>(1,396,475)</u>

Capital assets, net	3,180,589
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Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year-end consist of:

Long-term debt	(187,500)
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OPEB-related amounts are not due and payable in the current period or do not represent current financial resources and therefore are not reported in the funds.

Net OPEB liability	(15,805)
Deferred inflows related to the net OPEB liability	<u>(13,615)</u>

<b>Net position of governmental activities</b>	<b><u>\$ 6,276,352</u></b>
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**TOWNSHIP OF HOLLY  
GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
YEAR ENDED JUNE 30, 2024**

	General	Fire and Emergency Special Revenue Fund	Capital Projects Fund	Farmstead Capital Projects Fund	Total Nonmajor Governmental Funds	Total
<b>REVENUES</b>						
Taxes	\$ 645,032	\$ 1,040,726	\$ -	\$ -	\$ -	\$ 1,685,758
Licenses and permits	61,965	-	-	-	59,730	121,695
Intergovernmental	672,752	-	-	17,025	-	689,777
Charges for services	18,696	-	-	-	-	18,696
Investment income	68,082	6,484	25,283	15,904	6,882	122,635
Other	22,634	-	-	-	-	22,634
<b>TOTAL REVENUES</b>	<b>1,489,161</b>	<b>1,047,210</b>	<b>25,283</b>	<b>32,929</b>	<b>66,612</b>	<b>2,661,195</b>
<b>EXPENDITURES</b>						
<b>Current</b>						
General government	798,413	-	-	-	-	798,413
Public safety	66,670	1,057,337	-	-	150,043	1,274,050
Public works	144,077	-	-	-	-	144,077
Community and economic development	42,715	-	-	-	-	42,715
Capital outlay	-	-	16,082	180,782	-	196,864
Debt service						
Principal	37,500	-	-	-	-	37,500
<b>TOTAL EXPENDITURES</b>	<b>1,089,375</b>	<b>1,057,337</b>	<b>16,082</b>	<b>180,782</b>	<b>150,043</b>	<b>2,493,619</b>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<b>399,786</b>	<b>(10,127)</b>	<b>9,201</b>	<b>(147,853)</b>	<b>(83,431)</b>	<b>167,576</b>
<b>OTHER FINANCING SOURCES (USES)</b>						
Transfers in	-	-	61,529	-	61,529	123,058
Transfers out	(123,058)	-	-	-	-	(123,058)
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>(123,058)</b>	<b>-</b>	<b>61,529</b>	<b>-</b>	<b>61,529</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>276,728</b>	<b>(10,127)</b>	<b>70,730</b>	<b>(147,853)</b>	<b>(21,902)</b>	<b>167,576</b>
Fund balances, beginning of year	1,410,206	443,040	679,201	391,315	221,345	3,145,107
Fund balances, end of year	<b>\$ 1,686,934</b>	<b>\$ 432,913</b>	<b>\$ 749,931</b>	<b>\$ 243,462</b>	<b>\$ 199,443</b>	<b>\$ 3,312,683</b>

See accompanying notes to financial statements.

**TOWNSHIP OF HOLLY**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN**  
**FUND BALANCES OF THE GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**  
**YEAR ENDED JUNE 30, 2024**

**Net change in fund balances - total governmental funds** **\$ 167,576**

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported as expenditures in governmental funds. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:

Capital outlay	\$	252,641
Depreciation expense		<u>(48,402)</u>

Excess of capital outlay over depreciation expense	204,239
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Certain transactions related to long-term debt are reported as expenditures or other financing sources/uses in governmental funds, but the borrowing increase long-term liabilities in the statement of net position. In the current year, these amounts consist of:

Principal payment on long-term debt	37,500
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Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the funds.

Change in net OPEB liability	(13,182)
Change in deferred inflows of resources related to OPEB	<u>(9,714)</u>

<b>Change in net position of governmental activities</b>	<b><u><u>\$ 386,419</u></u></b>
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**TOWNSHIP OF HOLLY  
FIDUCIARY FUNDS  
STATEMENT OF FIDUCIARY NET POSITION  
JUNE 30, 2024**

	Other Post- Employment Health Benefits Trust Fund	Tax Collection Custodial Fund
<b>ASSETS</b>		
Cash	\$ -	\$ 110,704
Investments	385,644	-
<b>TOTAL ASSETS</b>	<b>385,644</b>	<b>110,704</b>
<b>LIABILITIES</b>		
Undistributed receipts	-	110,704
<b>NET POSITION</b>		
Restricted for other postemployment benefits	<b>\$ 385,644</b>	<b>\$ -</b>

See accompanying notes to financial statements.

**TOWNSHIP OF HOLLY  
FIDUCIARY FUNDS  
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
YEAR ENDED JUNE 30, 2024**

	Other Post- Employment Health Benefits Trust Fund	Tax Collection Custodial Fund
<b>ADDITIONS</b>		
Collections of taxes for other governments	\$ -	\$ 15,510,494
Investment income	35,972	-
<b>TOTAL ADDITIONS</b>	<b>35,972</b>	<b>15,510,494</b>
<b>DEDUCTIONS</b>		
Payments of taxes collected for other governments	-	15,510,494
Administrative expenses	768	-
<b>TOTAL DEDUCTIONS</b>	<b>768</b>	<b>15,510,494</b>
<b>CHANGE IN FIDUCIARY NET POSITION</b>	35,204	-
Net position, beginning of year	350,440	-
Net position, end of year	<b>\$ 385,644</b>	<b>\$ -</b>

See accompanying notes to financial statements.

**TOWNSHIP OF HOLLY  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - DESCRIPTION OF TOWNSHIP AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Located in Oakland County, Michigan, the Township of Holly (the Township) is incorporated as a general law Township in which citizens elect the five-member Board of Trustees. Effective November 2024, the Township approved to have a seven-member board. The Township is not included in any other governmental "reporting entity", as defined by the Governmental Accounting Standards Board (GASB), since Trustees are elected by the public and have decision-making authority, the authority to levy taxes, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters. The Township provides the following services to residents: general government, public safety, and highways and streets.

The financial statements of the Township have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as applicable to governments. The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The Township's more significant accounting policies are described below.

Reporting Entity

As required by accounting principles generally accepted in the United States of America, these financial statements present the financial activities of the Township of Holly (primary government).

The inclusion of the activities of various agencies is based on the manifestation of oversight criteria, relying on such guidelines as the selection of the governing authority, the designation of management, the ability to exert significant influence on operations, and the accountability for fiscal matters. The accountability for fiscal matters considers the possession of the budgetary authority, the responsibility for surplus or deficit, the controlling of fiscal management, and the revenue characteristics, whether a levy or a charge. Consideration is also given to the scope of public service. The scope of public service considers whether the activity is for the benefit of the reporting entity and/or its residents and is within the geographic boundaries of the reporting entity and generally available to its citizens.

Based upon the application of these criteria, the financial statements of the Township of Holly contain all the funds controlled by the Board of Trustees.

Fiduciary Component Unit

The Other Postemployment Health Benefits Trust Fund was established to account for the assets set aside to fund the Township of Holly's other postemployment health benefit plan. The primary purpose of the Trust is to provide the necessary funding for the retiree health insurance premiums provided to eligible Township employees during retirement. The Trust was established through MERS Retiree Health Funding Vehicle, with the Township's Board serving as the trustees. The assets of the Trust are for the exclusive benefit of the participants and their beneficiaries, and the assets shall not be diverted to any other purchase prior to the satisfaction of all liabilities. The assets are protected from any of the Township's creditors. The Board has the ability to exercise oversight responsibility, specifically in the area of designation of management.

Related Organizations

*Holly Township Parks and Recreation* - Parks and Recreation is a legally separate organization established to provide and maintain recreational programs and facilities for citizens of Holly Township. Parks and Recreation is governed by an elected seven-member Board. Effective November 2024, Parks and Recreation will have a five-member board. Separate audited financial statements for their most recent year ended June 30 are available at 5142 E. Holly Road, Holly, Michigan 48442.

**TOWNSHIP OF HOLLY**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - DESCRIPTION OF TOWNSHIP AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**  
**(continued)**

Related Organizations (continued)

*Holly Township Library* - the Library is a legally separate organization established to offer library services to residents of Holly Township. The Library is governed by a five-member Board elected by the governing body. Separate audited financial statements for their most recent year ended June 30 are available at 1116 N. Saginaw Street, Holly, Michigan 48442.

Basis of Presentation

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The statement of net position and the statement of activities (the government-wide financial statements) present information for the primary government as a whole. All nonfiduciary activities of the primary government are included (i.e., fiduciary fund activities are not included in the government-wide financial statements). Interfund activity has been eliminated in the preparation of these statements.

The statement of activities presents the direct functional expenses of the primary government and the program revenues that support them. Direct expenses are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. Program revenues are associated with specific functions and include charges to recipients for goods or services that are restricted to meeting the operational requirements of that function. Revenues that are not required to be presented as program revenues are general revenues. This includes taxes, interest, unrestricted state revenue sharing payments, and other general revenues and shows how governmental functions are either self-financing or supported by general revenues.

**FUND FINANCIAL STATEMENTS**

The fund financial statements present the Township's individual major funds and aggregated nonmajor funds. Separate financial statements are provided for governmental funds and fiduciary funds, even though the later are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

The Township of Holly reports the following *Major Governmental Funds*:

The *General Fund* is the Township of Holly's primary operating fund. It accounts for all financial resources of the general government except for those that are required to be accounted for in another fund.

The *Fire and Emergency Fund* is a *Special Revenue Fund* used to account for the activities of the Township's fire and emergency services, funded mainly with property tax revenues.

The *Capital Project Fund* is used to account for financing and construction of the Township's major equipment and building and improvements. Such capital projects are generally funded by transfers from the *General Fund*.

The *Farmstead Capital Project Fund* is used to account for financing and construction of the Township's farmstead building and improvements. Such capital projects are generally funded by outside contributions and grants as well as transfers from the *General Fund*.

**TOWNSHIP OF HOLLY  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - DESCRIPTION OF TOWNSHIP AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES  
(continued)**

Basis of Presentation (continued)

FUND FINANCIAL STATEMENTS (continued)

Additionally, the Township reports the following *Fund Types*:

*Special Revenue Funds* are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

*Capital Project Funds* are used to account for financing and construction related to the Township's major equipment and improvements related to road improvements. Such capital projects are generally funded by transfers from the *General Fund*.

*Other Postemployment Benefits Trust Fund* accounts for the accumulation of resources to be used for certain healthcare costs to retirees of the Township.

*Custodial Funds* are custodial in nature and are used to account for assets held by the Township as the trustee or as the agent for others.

Measurement Focus

The government-wide and fiduciary financial statements are presented using the economic resources measurement focus, similar to that used by business enterprises or not-for-profit organizations. Because another measurement focus is used in the governmental fund financial statements, reconciliations to the government-wide financial statements are provided that explain the differences in detail.

All governmental funds are presented using the current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in fund balance.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Under this method, revenues are recognized when they become susceptible to accrual (when they become both "measurable" and "available to finance expenditures of the current period"). The length of time used for "available" for purposes of revenue recognition in the governmental fund financial statements is 60 days. Revenues that are considered measurable but not available are recorded as a receivable and unavailable revenue. Significant revenues susceptible to accrual are special assessments and certain intergovernmental revenues. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for interest on long-term debt which is recorded when due.

**TOWNSHIP OF HOLLY**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - DESCRIPTION OF TOWNSHIP AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**  
**(continued)**

Basis of Accounting (continued)

If/when both restricted and unrestricted resources are available for use, it is the Township's policy to use restricted resources first, then unrestricted resources as they are needed.

Fiduciary funds are accounted for using the accrual basis of accounting. Additions are recognized when earned, and deductions are recognized when incurred.

Budgets and Budgetary Accounting

Annual budgets for the general and special revenue funds are adopted in compliance with Michigan Law. The budgets are prepared on the modified accrual basis, which is consistent with generally accepted accounting principles.

The Township follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. Prior to July 1, the annual budgets are legally adopted at the activity level through passage of a Board resolution after a public hearing is held to obtain taxpayer comments. After the budget is adopted, all transfers of budgeted amounts between activities or any revisions that alter the total expenditures of the fund or activity must be approved by the Township Board.
- b. Formal budgetary integration is employed as a management control device during the year.
- c. The Township does not employ encumbrance accounting as an extension of formal budgetary integration. Appropriations unused at June 30 are not carried forward to the following fiscal year.
- d. Budgeted amounts are reported as originally adopted or amended by the Township Board during the year. Individual amendments were appropriately approved by the Township Board as required.

Cash

Cash includes amounts in demand deposit accounts and certificate of deposit and short-term investments with original maturities of three months or less from the date of acquisition.

Investments

Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value.

In accordance with Michigan Compiled Laws, the Township of Holly is authorized to invest in the following investment vehicles:

- a. Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.



**TOWNSHIP OF HOLLY  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - DESCRIPTION OF TOWNSHIP AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES  
(continued)**

Investments (continued)

- b. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a State or nationally chartered bank or a State or Federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office located in this State under the laws of the State or the United States, but only if the bank, savings and loan association, savings bank, or credit union is eligible to be a depository of surplus funds belonging to the State under Section 6 of 1855 PA 105, MCL 21.146.
- c. Commercial paper rated at the time of purchase within the three highest classifications established by not less than two standard rating services, and which matures not more than 270 days after the date of purchase.
- d. The United States government or federal agency obligations repurchase agreements.
- e. Bankers' acceptances of United States banks.
- f. Mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

Michigan Compiled Laws allow for collateralization of government deposits, if the assets for pledging are acceptable to the State Treasurer under Section 3 of 1855 PA 105, MCL 21.143, to secure deposits of State surplus funds, securities issued by the Federal Loan Mortgage Corporation, Federal National Mortgage Association, or Government National Mortgage Association.

Receivables

Receivables have been recognized for all significant amounts due to the Township in accordance with the accounting principles used for the particular fund. Valuation reserves have not been provided because management believes collection is not considered doubtful and any uncollectible amounts would not be considered significant.

Prepaids

Prepaid expenditures in the governmental funds are expected to be written off within the next fiscal year, are included in current assets. Reported prepaid expenditures are equally offset by nonspendable fund balance, which indicates they do not constitute "available spendable resources" even though they are a component of fund balance.

Due from Other Governmental Units

Due from other governmental units consists of amounts due from the State of Michigan or other governments for various payments and grants.

**TOWNSHIP OF HOLLY**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - DESCRIPTION OF TOWNSHIP AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**  
**(continued)**

Capital Assets

Capital assets are recorded (net of accumulated depreciation, if applicable) in the government-wide financial statements. Capital assets are those with an acquisition cost of at least \$5,000 and an estimated useful life of more than one year. Capital assets are not recorded in the governmental funds. Instead, capital acquisition and construction are reflected as expenditures in the governmental funds, and the related assets are reported in the government-wide financial statements. All purchased capital assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated capital assets are valued at their estimated acquisition cost on the date received.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Land and construction in progress are not depreciated. The other assets are depreciated using the straight-line method over the following useful lives:

Building and improvements	20 - 50 years
Machinery and equipment	7 - 10 years
Office furniture and equipment	5 - 10 years

Long-term Obligations

Long-term debt and other long-term obligations are recognized as a liability in the government-wide financial statements when incurred. The portion of those liabilities expected to be paid within the next year is a current liability with the remaining amounts shown as long-term. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Issuance costs, whether or not withheld from debt proceeds received, are reported as expenses.

Unearned Revenue

The Township reports unearned revenue in connection with resources that have been received, but not yet earned.

Due to Others

Due to others consists of amounts due to other parties for various services incurred and escrows held by Township.

Net OPEB Liability

The Township records a net OPEB liability for the difference between the total OPEB liability and the OPEB plan's fiduciary net position. Deferred inflows of resources related to OPEB are included in deferred amounts related to OPEB on the statement of net position.

**TOWNSHIP OF HOLLY**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - DESCRIPTION OF TOWNSHIP AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**  
**(continued)**

Deferred Inflows of Resources

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The Township has one item that qualifies for reporting in this category which are future resources yet to be recognized in relation to other postemployment benefits calculation.

Details of Fund Balance Classifications

Fund balance classifications comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon the use of the resources reported in governmental funds. The following are the five classifications of fund balance under this standard:

*Nonspendable* - assets that are not available in a spendable form such as inventory, prepaid expenditures, and long-term receivables not expected to be converted to cash in the near term. It also includes funds that are legally or contractually required to be maintained intact such as the corpus of a permanent fund or foundation.

*Restricted* - amounts that are required by external parties to be used for a specific purpose. Constraints are externally imposed by creditors, grantors, contributors or laws, regulations or enabling legislation.

*Committed* - amounts constrained on use imposed by formal action of the government's highest level of decision-making authority (i.e., Board, Trustee, etc.).

*Assigned* - amounts intended to be used for specific purposes. This is determined by the governing body, the budget or finance committee, or a delegated municipality official.

*Unassigned* - all other resources; the remaining fund balance after nonspendable, restrictions, commitments, and assignments. This class only occurs in the General Fund, except for cases of negative fund balances. Negative fund balances are always reported as unassigned, no matter which fund the deficit occurs in.

Fund Balance Classification Policies and Procedures

For committed fund balance, the Township of Holly's highest level of decision-making authority is the Board of Trustees. The formal action that is required to be taken to establish a fund balance commitment is a resolution of the Board of Trustees. If a fund balance commitment is made, the commitment remains in effect until a resolution is made to remove it.

For assigned fund balance, the Township has not approved a policy indicating who is authorized to assign amounts to a specific purpose. In the absence of such a policy, the authority to assign fund balance remains with the Board of Trustees.

When the Township incurs an expenditure for purposes for which various fund balance classifications can be used it is the Township's policy to use restricted fund balance first, then committed, assigned, and finally unassigned.

**TOWNSHIP OF HOLLY  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - DESCRIPTION OF TOWNSHIP AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES  
(continued)**

Restricted Net Position

Restrictions of net position shown in the government-wide financial statements indicate restrictions that have been imposed by outside sources, which preclude a portion of net position from their use for unrestricted purposes.

Property Taxes

The Township of Holly bills and collects its own property taxes. The Township of Holly's property tax revenue recognition policy and related tax calendar disclosures are highlighted in the following paragraph:

Property taxes are levied by Township of Holly on December 1 on the taxable valuation of property located in the Township as of the preceding December 31 (the lien date) and are payable without penalty through February 14. These tax bills include the Township's own property taxes and taxes billed on behalf of Oakland County and the school districts within the Township boundaries. Taxes not collected as of March 1 are turned over to Oakland County for collection, which advances the Township 100% for the delinquent taxes. Collections and remittances of all taxes are accounted for in the Tax Collection Custodial Fund.

The Township of Holly is permitted to levy taxes up to 1.2275 mills (\$1.2275 per \$1,000 of taxable valuation) for general governmental services and 4.0000 mills (\$4.00 per \$1,000 of taxable valuation) for the fire and emergency services. For the year ended June 30, 2024, the Township levied 1.0000 mills per \$1,000 of taxable valuation for general governmental services and 4.0000 mills per \$1,000 of taxable valuation for the fire and emergency services. The total taxable value for the 2023 levy for property within the Township of Holly was \$438,950,550. The assessed taxable value of real and personal property for the fire and emergency services special assessments was \$254,314,590.

Property taxes levied in December are recognized as revenues in the current fiscal year. Taxes collected on behalf of the school districts and Oakland County are turned over to the districts and the County immediately following collection and are accounted for in a designated custodial fund.

The Township's tax revenue have been reduced by tax abatements but management has determined these amounts to immaterial to the financial statements.

Use of Estimates

In preparing financial statements in conformity with accounting principles generally accepted in the United States of America, management is required to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

**TOWNSHIP OF HOLLY  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 2 - DEPOSITS AND INVESTMENTS**

As of June 30, 2024, the Township had deposits and investments subject to the following risk:

Custodial Credit Risk - Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Township's deposits may not be returned to it. As of June 30, 2024, \$731,812 of the Township's bank balance of \$3,230,573 was exposed to custodial credit risk because it was uninsured and uncollateralized. The carrying value on the books for deposits at the end of the year was \$3,230,573. The Township had \$700 of imprest cash on hand.

Custodial Credit Risk - Investments

For an investment, this is the risk that, in the event of the failure of the counterparty, the Township will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

Interest Rate Risk

The Township has adopted a policy that indicates how the Township will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates. MERS total market portfolio are reported at their individual Net Asset Values. The weighted average maturity for the underlying investments held by each portfolio is not calculated or provided by MERS.

Concentration of Credit Risk

The Township has adopted a policy that indicates how the Township will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the Township's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized. Obligations of the U.S. government or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk and do not require disclosure of credit quality.

<u>Investment Type</u>	<u>Fair Value</u>	<u>No Maturity</u>	<u>Due &lt; 1 Year</u>	<u>Due in 1 - 5 Years</u>	<u>Moody Rating</u>
Fixed Income					
U.S. Government Bonds	<u>\$ 639,491</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 639,491</u>	n/a

Foreign Currency Risk

The Township is not authorized to invest in investments which have this type of risk.

**TOWNSHIP OF HOLLY  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 2 - DEPOSITS AND INVESTMENTS (continued)**

Fair Value

The Township categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. As of year end, the Township's investments in U.S. Government bonds were considered to be Level 2 (fair value determined based on matrix pricing method). Money market accounts are valued at amortized cost.

Investments in Entities that Calculate Net Asset Value Per Share

The Township holds shares or interest in MERS where the fair value of the investments in measure on a recurring basis using net asset value per share (or its equivalent) of the investment companies as a practical expedient. MERS invests assets in a manner which will seek the highest investment return consistent with the preservation of principal and meet the daily liquidity needs of participants. MERS total market portfolio are reported at their individual Net Asset Values.

At the year ended June 30, 2024, the fair value, unfunded commitments, and redemption rules of those investments are as follows:

<u>Investment Type</u>	<u>Fair Value</u>	<u>Unfunded Commitments</u>	<u>Redemption Frequency, if Eligible</u>	<u>Redemption Notice Period</u>
Fiduciary Funds				
MERS Total Market Portfolio	<u>\$ 385,644</u>	<u>\$ -</u>	No restrictions	None

The following summarizes the categorization of deposits and investments as of June 30, 2024:

Statement of Net Position	
Cash and investments	\$ 3,760,060
Statement of Fiduciary Net Position	
Cash	110,704
Investments	<u>385,644</u>
Total	<u>\$ 4,256,408</u>
Deposits and Investments	
Deposits	
Checking and savings accounts	\$ 1,886,621
Certificate of deposits	1,295,000
Investments	1,074,087
Cash on hand	<u>700</u>
Total	<u>\$ 4,256,408</u>

**TOWNSHIP OF HOLLY  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 3 - INTERFUND ACTIVITY**

The amount of interfund receivables and payables at June 30, 2024, are as follows:

Due to General Fund from:	
Fire and Emergency Fund	<u><u>\$ 120,000</u></u>

Amounts appearing as interfund payables and receivables arise from two types of transactions. One type of transaction is where a fund will pay for a good or service that at least a portion of the benefit belongs to another fund. The second type of transaction is where one fund provides a good or service to another fund. Balances at the end of the year for transfers that have not cleared as of the balance sheet date.

The General Fund transferred \$61,529 to the Capital Projects Fund and \$61,529 to nonmajor governmental funds for the purpose of current year capital outlay needs as well as preparing for needs in the future.

**NOTE 4 - CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2024, was as follows:

	Balance July 1, 2023	Additions	Deletions	Balance June 30, 2024
Governmental activities				
Capital assets not being depreciated				
Land	\$ 977,117	\$ 45,042	\$ -	\$ 1,022,159
Construction in progress	1,510,021	196,964	-	1,706,985
Capital assets not being depreciated	2,487,138	242,006	-	2,729,144
Capital assets being depreciated				
Infrastructure	375,000	-	-	375,000
Buildings	613,919	-	-	613,919
Machinery & Equipment	571,562	-	-	571,562
Office Equipment & Furniture	283,104	10,635	(6,300)	287,439
Subtotal	1,843,585	10,635	(6,300)	1,847,920
Less accumulated depreciation for:				
Infrastructure	(112,500)	(37,500)	-	(150,000)
Buildings	(605,607)	(1,160)	-	(606,767)
Machinery & Equipment	(356,732)	(8,552)	-	(365,284)
Office Equipment & Furniture	(279,534)	(1,190)	6,300	(274,424)
Subtotal	(1,354,373)	(48,402)	6,300	(1,396,475)
Net capital assets being depreciated	489,212	(37,767)	-	451,445
Total net capital assets	\$ 2,976,350	\$ 204,239	\$ -	\$ 3,180,589

Depreciation expense was charged to the public works and general government functions in governmental activities in the amount of \$37,500 and \$10,902, respectively.

**TOWNSHIP OF HOLLY**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 5 - LONG-TERM OBLIGATIONS**

The following is a summary of changes in long-term obligations (including current portion) of the Township for the year ended June 30, 2024:

	<u>Balance</u> <u>July 1, 2023</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>June 30, 2024</u>	<u>Amounts</u> <u>Due Within</u> <u>One Year</u>
Direct placement North Holly Road Construction debt	<u>\$ 225,000</u>	<u>\$ -</u>	<u>\$ (37,500)</u>	<u>\$ 187,500</u>	<u>\$ 37,500</u>

In 2020, the Township entered into an agreement with Oakland County for the North Holly Road construction project where the Township agreed to contribute \$375,000 toward the project divided into ten equal principal-only installments of \$37,500 through January 1, 2029. Debt service requirements to maturity are as follows:

<u>Year Ending</u> <u>June 30,</u>	<u>Amount</u>
2025	\$ 37,500
2026	37,500
2027	37,500
2028	37,500
2029	<u>37,500</u>
Total	<u>\$ 187,500</u>

The Township's outstanding notes from direct borrowings and direct placements related to governmental activities of \$187,500 contains provisions that in an event of default, either by (1) unable to make principal or interest payments (2) false or misrepresentation is made to the lender (3) become insolvent or make an assignment for the benefit of its creditors (4) if the lender at any time in good faith believes that the prospect of payment of any indebtedness is impaired. Upon the occurrence of any default event, the outstanding amounts, including accrued interest become immediately due and payable.

**NOTE 6 - RISK MANAGEMENT**

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees and natural disasters. The Township carries commercial insurance to cover any potential claims associated with these risks and has had no claims that exceeded the insurance coverage during the past three years.



**TOWNSHIP OF HOLLY  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 7 - DEFINED CONTRIBUTION PENSION PLAN**

The Township of Holly Group Pension Plan is a defined contribution pension plan, held in trust by an outside third-party administrator.

Those eligible for the Plan include all elected officials, the Building Administrator and all other appointed officials working 35 hours or more per week. The Township contributes 10% of a participant's compensation. The participants may make voluntary, after-tax contributions from 1% to 10% of their compensation. Total contributions by the Township for the year ended June 30, 2024, were \$39,750. There were six participants in the Plan for the year ended June 30, 2024.

Benefits attributable to all contributions vest immediately, investment of plan assets is the responsibility of the participant (e.g., self-directed investment of individual accounts by participants).

**NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS**

Plan Description

The Township provides postemployment healthcare benefits to certain retirees under a single employer defined benefit plan (the "Plan"), effective July 1, 2016, governed by the Township Board. Those eligible for the Plan include any person who has continuously served the Township for a period of 25 years or more as an employee, elected official, or both. Eligible retirees receive Township-paid health insurance following retirement from the Township. The Plan does not issue a separate stand-alone financial statement. As of June 30, 2024, the date of the most recent alternative measurement method, the Plan covered six members, all active.

Benefits Provided and Contributions

The Township's contribution is based on projected pay-as-you go financing requirements. For the year ended June 30, 2024, the Township did not make any contributions to the Plan. There are no contributions required by the Plan participants.

Net OPEB Liability

The Township's net OPEB liability was measured as of June 30, 2024, and was determined using the alternative measurement method, as permitted in GASB 75, as of that date.

**TOWNSHIP OF HOLLY  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS (continued)**

Changes in Net OPEB Liability

The components of the change in the net OPEB liability are summarized as follows:

	<u>Total OPEB Liability (a)</u>	<u>Plan Fiduciary Net Position (b)</u>	<u>Net OPEB Liability (a) - (b)</u>
Balances at June 30, 2023	\$ 353,063	\$ 350,440	\$ 2,623
Changes for the year			
Service cost	16,065	-	16,065
Interest	14,304	-	14,304
Differences between expected and actual experience	18,017	-	18,017
Net investment income	-	35,972	(35,972)
Administrative expenses	-	(768)	768
Net changes	<u>48,386</u>	<u>35,204</u>	<u>13,182</u>
Balances at June 30, 2024	<u>\$ 401,449</u>	<u>\$ 385,644</u>	<u>\$ 15,805</u>

Actuarial Assumptions

The net OPEB liability was determined using the alternative measurement method as of June 30, 2024 using the following actuarial assumptions (which were determined by management utilizing the best information available), applied to all periods included in the measurement, unless otherwise specified:

Discount Rate - 3.875%

Inflation - 2.5%

Long-Term Rate of Return - 5.0%

Salary Increases - 3.0%

Healthcare Cost Trend Rate - 4.70%, increasing 0.1% in year 2 then decreasing 0.1% each year until an ultimate rate of 4.20% is achieved.

Retirement Age for Active Employees - Based on the historical average retirement age for the covered group, active OPEB Plan members were assumed to retire at age 65.

Mortality Tables - Pub-2010 Public Retirement Plans Mortality Tables, with mortality improvement projected for 10 years.

Turnover - Turnover data was obtained from the U.S. Office of Personnel Management regarding the most recent experience of the employee group covered by the Federal Employees Retirement System.

**TOWNSHIP OF HOLLY  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS (continued)**

Actuarial Assumptions (continued)

Health Insurance Premiums - 2023 health insurance premiums for retirees were used as the basis for calculation of the present value of total benefits to be paid.

Probability of Accepting Benefits - The probability of participants accepting benefits once they meet the 25 year service requirement was assumed at 100%.

Future Contributions - It is assumed that future contributions to the plan will remain a level percent of the total cost over time.

Long-term Expected Rate of Return

The long-term expected rate of return on OPEB plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>	<u>Rate of Return</u>
Moderately conservative balanced	<u>100.00%</u>	5.00%	5.00%
Risk adjustment			<u>0.00%</u>
Investment rate of return			<u>5.00%</u>

Changes in Assumptions

There were no changes in assumptions during plan year 2024.

Changes in Benefits

There were no changes in benefit terms during plan year 2024.

Discount Rate

The discount rate used to measure the net OPEB liability is 3.875% for 2024. The discount rate was based on a bond yield of 3.50%. The projection of cash flows used to determine the discount rate assumes that employer and employee contributions will be made at the rates agreed upon for employees and the actuarially determined rates for employers. Based on these assumptions, the OPEB plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

**TOWNSHIP OF HOLLY**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 8 - OTHER POST-EMPLOYMENT BENEFITS (continued)**

Sensitivity of the Net OPEB Liability (Asset) to Changes in the Discount Rate

The following presents the net OPEB liability of the Township, calculated using the discount rate of 3.875%, as well as what the Township's net OPEB liability (asset) would be if it were calculated using a discount rate that is 1% lower (2.875%) or 1% higher (4.875%) than the current rate:

1% Decrease	Current Discount Rate	1% Increase
\$ 120,598	\$ 15,805	\$ (63,385)

Sensitivity of the Net OPEB Liability (Asset) to Changes in the Healthcare Cost Trend Rate

The following presents the net OPEB liability of the Township, calculated using the healthcare cost trend rate of 4.70%, as well as what the Township's net OPEB liability (asset) would be if it were calculated using a healthcare cost trend rate that is 1% lower (3.70%) or 1% higher (5.70%) than the current rate:

1% Decrease	Current Healthcare Cost Trend Rate	1% Increase
\$ (70,011)	\$ 15,805	\$ 130,214

For the year ended June 30, 2024, the Township recognized OPEB expense of \$22,893.

The Township reported deferred inflows of resources related to OPEB for the net difference between projected and actual earnings on plan investments in the amount of \$13,615.

The amount reported as OPEB-related deferred inflows of resources will be recognized in OPEB expense as follows:

Year Ending June 30,	Amount
2025	\$ (8,758)
2026	4,137
2027	(5,301)
2028	(3,693)
Total	\$ (13,615)

**TOWNSHIP OF HOLLY**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 9 - CONTINGENCIES**

From time to time, the Township may be named as a defendant in various lawsuits and claims arising in the normal course of operations. In the aggregate, these claims may seek monetary damages in significant amounts. To the extent the outcome of such litigation has been determined to result in probably financial loss to the Township, such loss has been accrued in the accompanying basic financial statements. Litigation where loss to the Township is reasonable possible has not been accrued. In the opinion of management, the ultimate outcome of these claims will not materially affect the operations of the Township.

**NOTE 10 - UPCOMING ACCOUNTING PRONOUNCEMENTS**

In June 2022, the GASB issued Statement No. 101, *Compensated Absences*. This Statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. This Statement also establishes guidance for measuring a liability for leave that has not been used, generally using an employee's pay rate as of the date of the financial statements. The Township is currently evaluating the impact this standard will have on the financial statements when adopted during the 2024-2025 fiscal year.

In December 2023, the GASB issued Statement No. 102, *Certain Risk Disclosures*. This Statement requires a government to assess whether a concentration or constraint makes the government vulnerable to the risk of a substantial impact. Additionally, this Statement requires a government to assess whether an event or events associated with a concentration or constraint that could cause the substantial impact have occurred, have begun to occur, or are more likely than not to begin to occur within 12 months of the date the financial statements are issued. If a government determines that those criteria for disclosure have been met for a concentration or constraint, it should disclose information in notes to financial statements in sufficient detail to enable users of financial statements to understand the nature of circumstances disclosed and the government's vulnerability to the risk of substantial impact. The Township is currently evaluating the impact this standard will have on the financial statements when adopted during the 2024-2025 fiscal year.

In April 2024, the GASB issued Statement No. 103, *Financial Reporting Model Improvements*. This Statement establishes new accounting and financial reporting requirements - or modifies existing requirements - related to the following:

- a. Management's discussion and analysis (MD&A);
  - i. Requires that the information presented in MD&A be limited to the related topics discussed in five specific sections:
    - 1) Overview of the Financial Statements,
    - 2) Financial Summary,
    - 3) Detailed Analyses,
    - 4) Significant Capital Asset and Long-Term Financing Activity,
    - 5) Currently Known Facts, Decisions, or Conditions;
  - ii. Stresses detailed analyses should explain why balances and results of operations changed rather than simply presenting the amounts or percentages by which they changed;
  - iii. Removes the requirement for discussion of significant variations between original and final budget amounts and between final budget amounts and actual results;
- b. Unusual or infrequent items;
- c. Presentation of the proprietary fund statement of revenues, expenses, and changes in fund net position;

**TOWNSHIP OF HOLLY**  
**NOTES TO FINANCIAL STATEMENTS**

**NOTE 10 - UPCOMING ACCOUNTING PRONOUNCEMENTS (continued)**

- i. Requires that the proprietary fund statement of revenues, expenses, and changes in fund net position continue to distinguish between operating and nonoperating revenues and expenses and clarifies the definition of operating and nonoperating revenues and expenses;
- ii. Requires that a subtotal for *operating income (loss) and noncapital subsidies* be presented before reporting other nonoperating revenues and expenses and defines subsidies;
- d. Information about major component units in basic financial statements should be presented separately in the statement of net position and statement of activities unless it reduces the readability of the statements in which case combining statements of should be presented after the fund financial statements;
- e. Budgetary comparison information should include variances between original and final budget amounts and variances between final budget and actual amounts with explanations of significant variances required to be presented in the notes to RSI.

The Township is currently evaluating the impact this standard will have on the financial statements when adopted during the 2025-2026 fiscal year.

In September 2024, the GASB issued Statement No. 104, *Disclosure of Certain Capital Assets*. This Statement requires certain types of capital assets to be disclosed separately in the capital assets note disclosures required by Statement No. 34. Lease assets recognized in accordance with Statement No. 87, *Leases*, and intangible right-to-use assets recognized in accordance with Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*, should be disclosed separately by major class of underlying asset in the capital assets note disclosures. Subscription assets recognized in accordance with Statement No. 96, *Subscription-Based Information Technology Arrangements*, also should be separately disclosed. In addition, this Statement requires intangible assets other than those three types to be disclosed separately by major class. This Statement also requires additional disclosures for capital assets held for sale. The Township is currently evaluating the impact this standard will have on the financial statements when adopted during the 2025-2026 fiscal year.

**REQUIRED SUPPLEMENTARY INFORMATION**

**TOWNSHIP OF HOLLY  
GENERAL FUND  
BUDGETARY COMPARISON SCHEDULE  
YEAR ENDED JUNE 30, 2024**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
<b>REVENUES</b>				
Taxes	\$ 578,169	\$ 646,834	\$ 645,032	\$ (1,802)
Licenses and permits	69,500	69,500	61,965	(7,535)
Intergovernmental	647,776	649,329	672,752	23,423
Charges for services	15,789	15,789	18,696	2,907
Investment income	21,000	83,800	68,082	(15,718)
Other	76,257	80,757	22,634	(58,123)
<b>TOTAL REVENUES</b>	<u>1,408,491</u>	<u>1,546,009</u>	<u>1,489,161</u>	<u>(56,848)</u>
<b>EXPENDITURES</b>				
Current				
General government				
Board of trustees	10,760	10,760	4,441	6,319
Supervisor	92,080	92,650	90,695	1,955
Elections	46,000	46,000	8,175	37,825
Assessor	98,000	98,000	98,065	(65)
Clerk	152,410	152,410	85,285	67,125
Board of review	5,550	5,550	1,205	4,345
Treasurer	141,915	142,605	140,458	2,147
General services	524,864	555,122	366,849	188,273
Other	8,125	8,125	3,240	4,885
Total general government	<u>1,079,704</u>	<u>1,111,222</u>	<u>798,413</u>	<u>312,809</u>
Public safety				
Public safety department	-	66,670	66,670	-
Public works				
Department of public works	212,000	241,830	144,077	97,753
Community and economic development				
Community development	109,287	112,399	42,715	69,684
Debt service				
Principal	37,500	37,500	37,500	-
<b>TOTAL EXPENDITURES</b>	<u>1,438,491</u>	<u>1,502,951</u>	<u>1,089,375</u>	<u>480,246</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>	<u>(30,000)</u>	<u>43,058</u>	<u>399,786</u>	<u>356,728</u>
<b>OTHER FINANCING (USES)</b>				
Transfers out	(50,000)	(123,058)	(123,058)	-
<b>NET CHANGE IN FUND BALANCE</b>	<u>(80,000)</u>	<u>(80,000)</u>	<u>276,728</u>	<u>356,728</u>
Fund balance, beginning of year	1,410,206	1,410,206	1,410,206	-
Fund balance, end of year	<u>\$ 1,330,206</u>	<u>\$ 1,330,206</u>	<u>\$ 1,686,934</u>	<u>\$ 356,728</u>



**TOWNSHIP OF HOLLY  
FIRE AND EMERGENCY FUND  
BUDGETARY COMPARISON SCHEDULE  
YEAR ENDED JUNE 30, 2024**

	<u>Budgeted Amounts</u>			Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
<b>REVENUES</b>				
Taxes	\$ 1,069,780	\$ 1,040,726	\$ 1,040,726	\$ -
Interest	20	6,042	6,484	442
<b>TOTAL REVENUES</b>	<u>1,069,800</u>	<u>1,046,768</u>	<u>1,047,210</u>	<u>442</u>
<b>EXPENDITURES</b>				
Current				
Public safety				
Contracted services	1,056,000	1,056,000	1,056,000	-
Other	800	1,500	1,337	163
<b>TOTAL EXPENDITURES</b>	<u>1,056,800</u>	<u>1,057,500</u>	<u>1,057,337</u>	<u>163</u>
<b>EXCESS OF REVENUES     OVER (UNDER) EXPENDITURES</b>	<u>13,000</u>	<u>(10,732)</u>	<u>(10,127)</u>	<u>605</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in	-	39,200	-	(39,200)
Transfers out	-	(28,468)	-	28,468
<b>TOTAL OTHER FINANCING         SOURCES (USES)</b>	<u>-</u>	<u>10,732</u>	<u>-</u>	<u>(10,732)</u>
<b>NET CHANGE IN FUND BALANCE</b>	13,000	-	(10,127)	(10,127)
Fund balance, beginning of year	<u>443,040</u>	<u>443,040</u>	<u>443,040</u>	<u>-</u>
Fund balance, end of year	<u>\$ 456,040</u>	<u>\$ 443,040</u>	<u>\$ 432,913</u>	<u>\$ (10,127)</u>

**TOWNSHIP OF HOLLY**  
**OTHER POST-EMPLOYMENT BENEFITS PLAN**  
**SCHEDULE OF CHANGES IN TOWNSHIP'S NET OPEB LIABILITY (ASSET) AND RELATED RATIOS**  
**LAST EIGHT FISCAL YEARS (ULTIMATELY TEN FISCAL YEARS WILL BE DISPLAYED)**  
**(AMOUNTS WERE DETERMINED AS OF 6/30 OF EACH FISCAL YEAR)**

	2024	2023	2022	2021	2020	2019	2018	2017
Total OPEB liability								
Service cost	\$ 16,065	\$ 16,065	\$ 16,066	\$ 25,040	\$ 25,041	\$ 13,437	\$ 14,872	\$ 270,951
Interest	14,304	11,487	9,897	13,765	12,373	10,276	9,264	-
Differences between expected and actual experience	18,017	45,415	5,037	-	76,268	(46,842)	(13,385)	-
Effect of changes in assumptions	-	(32,049)	(39,665)	52,306	-	-	-	-
Effect of economic/demographic changes	-	-	-	(112,320)	-	-	-	-
Benefit payments, including refunds of employee contributions	-	-	-	-	(7,559)	(7,559)	(7,559)	(7,559)
Net change in total OPEB liability	48,386	40,918	(8,665)	(21,209)	106,123	(30,688)	3,192	263,392
Total OPEB liability, beginning of year	353,063	312,145	320,810	342,019	235,896	266,584	263,392	-
Total OPEB liability, end of year	\$ 401,449	\$ 353,063	\$ 312,145	\$ 320,810	\$ 342,019	\$ 235,896	\$ 266,584	\$ 263,392
Plan fiduciary net position								
Employer contributions	\$ -	\$ -	\$ -	\$ -	\$ 7,559	\$ 274,143	\$ -	\$ -
Net investment income (loss)	35,972	24,346	(29,353)	78,393	5,869	6,434	-	-
Benefit payments	-	-	-	-	(7,559)	(7,559)	-	-
Administrative expenses	(768)	(616)	(640)	(577)	-	-	-	-
Net change in plan fiduciary net position	35,204	23,730	(29,993)	77,816	5,869	273,018	-	-
Plan fiduciary net position, beginning of year	350,440	326,710	356,703	278,887	273,018	-	-	-
Plan fiduciary net position, end of year	\$ 385,644	\$ 350,440	\$ 326,710	\$ 356,703	\$ 278,887	\$ 273,018	\$ -	\$ -
Township's net OPEB (asset) liability	\$ 15,805	\$ 2,623	\$ (14,565)	\$ (35,893)	\$ 63,132	\$ (37,122)	\$ 266,584	\$ 263,392
Plan fiduciary net position as a percentage of total OPEB liability	96.06%	99.26%	104.67%	111.19%	81.54%	115.74%	0.00%	0.00%
Covered-employee payroll	\$ 397,656	\$ 293,751	\$ 350,737	\$ 300,372	\$ 131,314	\$ 95,255	\$ 93,387	\$ 93,387
Township's net OPEB (asset) liability as a percentage of covered-employee payroll	3.97%	0.89%	-4.15%	-11.95%	48.08%	-38.97%	285.46%	282.04%

GASB 75 was implemented in fiscal year 2017 and the Township created and began funding the trust in fiscal year 2019. This schedule is being built prospectively. Ultimately, ten years of data will be presented.

TOWNSHIP OF HOLLY  
 OTHER POST-EMPLOYMENT BENEFITS PLAN  
 SCHEDULE OF TOWNSHIP CONTRIBUTIONS  
 LAST SIX MEASUREMENT DATES (ULTIMATELY TEN FISCAL YEARS WILL BE DISPLAYED)  
 (AMOUNTS WERE DETERMINED AS OF 6/30 OF EACH FISCAL YEAR)

	2024	2023	2022	2021	2020	2019
Actuarially determined contribution	\$ -	\$ -	\$ -	\$ -	\$ 32,932	\$ 7,250
Contributions in relation to the actuarially determined contribution	-	-	-	-	7,559	274,143
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ 25,373	\$ (266,893)
Covered-employee payroll	\$ 397,656	\$ 293,751	\$ 350,737	\$ 300,372	\$ 131,314	\$ 95,255
Contributions as percentage of covered-employee payroll	0.0%	0.0%	0.0%	0.0%	5.8%	287.8%

GASB 75 was implemented in fiscal year 2017 and the Township created and began funding the trust in fiscal year 2019. This schedule is being built prospectively. Ultimately, ten years of data will be presented.

**TOWNSHIP OF HOLLY  
 OTHER POST-EMPLOYMENT BENEFITS PLAN  
 SCHEDULE OF INVESTMENT RETURNS  
 LAST SIX MEASUREMENT DATES  
 (ULTIMATELY TEN FISCAL YEARS WILL BE DISPLAYED)**

Year Ended June 30,	Annual Money-Weighted Rate of Return, Net of Investment Expense
2024	9.57%
2023	7.01%
2022	-8.78%
2021	24.50%
2020	2.36%
2019	3.21%

GASB 75 was implemented in fiscal year 2017 and the Township created and began funding the trust in fiscal year 2019. This schedule is being built prospectively. Ultimately, ten years of data will be presented.

**TOWNSHIP OF HOLLY  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

**NOTE 1 - OTHER POST-EMPLOYMENT BENEFITS PLAN**

Changes in Assumptions: There were no changes in assumptions during plan year 2024.

Changes in Benefits: There were no changes in benefit terms during plan year 2024.

Actuarial valuation information relative to the determination of contributions:

Alternative measurement method date: June 30, 2024

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Every-age normal
Amortization method	Level percentage of payroll
Remaining amortization period	20 years
Asset valuation method	5-year smooth market
Investment rates of return	5.00%
Salary rate increase	3.00%
Inflation	2.50%
Discount rate	3.875%
Normal retirement age	Age 65
Healthcare cost trend rate	4.70%, increasing 0.1% in year 2 then decreasing 0.1% each year until an ultimate rate of 4.20% is achieved.
Mortality tables	Pub-2010 Public Retirement Plans Mortality Tables, with mortality improvement projected for ten years.

**NOTE 2 - EXCESS OF EXPENDITURES OVER APPROPRIATIONS**

The Township's budgeted expenditures have been shown at the activity level. The approved budget for the Township have been adopted at the activity level.

During the year ended June 30, 2024, the Township incurred expenses in excess of the amounts appropriated as follows:

	<u>Amounts Appropriated</u>	<u>Amounts Expended</u>	<u>Variance</u>
General Fund			
Current			
General government			
Assessor	\$ 98,000	\$ 98,065	\$ 65

**ADDITIONAL SUPPLEMENTARY INFORMATION**

**TOWNSHIP OF HOLLY  
 COMBINING BALANCE SHEET  
 NONMAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2024**

	<u>Special Revenue</u>	<u>Capital Project</u>	
	Building	Road	
	Department	Improvement	Total
		Fund	
<b>ASSETS</b>			
Cash and investments	\$ 144,174	\$ 61,699	\$ 205,873
Accounts receivable	1,682	186	1,868
<b>TOTAL ASSETS</b>	<u>\$ 145,856</u>	<u>\$ 61,885</u>	<u>\$ 207,741</u>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>LIABILITIES</b>			
Account payable	\$ 8,298	-	\$ 8,298
<b>FUND BALANCES</b>			
Restricted			
Public safety	137,558	-	137,558
Assigned			
Capital projects	-	61,885	61,885
<b>TOTAL FUND BALANCES</b>	<u>137,558</u>	<u>61,885</u>	<u>199,443</u>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<u>\$ 145,856</u>	<u>\$ 61,885</u>	<u>\$ 207,741</u>

**TOWNSHIP OF HOLLY  
 COMBINING STATEMENT OF REVENUES, EXPENDITURES,  
 AND CHANGES IN FUND BALANCES  
 NONMAJOR GOVERNMENTAL FUNDS  
 YEAR ENDED JUNE 30, 2024**

	<u>Special Revenue</u>	<u>Capital Project</u>	
	Building	Road	
	Department	Improvement	Total
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>REVENUES</b>			
Licenses and permits	\$ 59,730	\$ -	\$ 59,730
Investment income	6,526	356	6,882
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>TOTAL REVENUES</b>	<b>66,256</b>	<b>356</b>	<b>66,612</b>
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>EXPENDITURES</b>			
Current			
Public safety	150,043	-	150,043
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>DEFICIENCY OF REVENUES (OVER)</b>			
<b>UNDER EXPENDITURES</b>	<b>(83,787)</b>	<b>356</b>	<b>(83,431)</b>
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>OTHER FINANCING SOURCES</b>			
Transfers in	-	61,529	61,529
	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(83,787)</b>	<b>61,885</b>	<b>(21,902)</b>
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Fund balances, beginning of year	221,345	-	221,345
	<u>                    </u>	<u>                    </u>	<u>                    </u>
Fund balances, end of year	<u>\$ 137,558</u>	<u>\$ 61,885</u>	<u>\$ 199,443</u>



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Fax: 248-634-5482



George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Mark Freeman, Treasurer  
Patrick Feeney, Trustee  
Steve Ruth, Trustee

## **RESOLUTION 2024 -25**

### **RESOLUTION ESTABLISHING FEES FOR WIRELESS FACILITIES, WIRELESS SUPPORT STRUCTURES, AND UTILITY POLES IN PUBLIC RIGHT-OF-WAY**

**WHEREAS**, on October 16, 2024, the Holly Township Board of Trustees adopted an Ordinance to amend the Code of Ordinances, to change the title of Chapter 26 to "Right-of-Way Management," and add new Articles III and IV to establish requirements, standards, and regulations for access to and use of public right-of-way for wireless facilities that are not telecommunication facilities, to specify the permits required for construction of telecommunications and wireless facilities in a public right-of-way, and provide penalties for violations of the added articles; and

**WHEREAS**, the Ordinance requires the payment of certain permit application, review and inspection fees, and recurring annual fees in amounts established by Township Board Resolution; and

**WHEREAS**, just as the Ordinance was adopted in response differing State and Federal regulations without waiving the Township's constitutional and proprietary rights and interests in its public right-of-way, in adopting this Resolution to establish the fees as called for by the Ordinance, the Township Board is not waiving those rights and interests in attempting to comply with the directives and guidance provided by those State and Federal regulations; and

**WHEREAS**, the Township does not accept that the maximum annual fees for collocation in a public right-of-way established under Michigan Public Act No. 365 of 2018 ("Act" ) are fair and reasonable or a reasonable approximation of the Township's costs of maintaining, protecting, and managing its public right-of-way, including accurate records of all installations within it, which will only increase with the large number of wireless facilities, wireless support structures, and new and replacement utility pole deployments expected; and

**WHEREAS**, under the Federal Communications Commission ("FCC") Rules and Declaratory Ruling identified in the Ordinance, the overall height of wireless support structures or utility poles and collocated small wireless facilities required to be approved, and the recurring annual fees recognized as presumptively valid, are each higher than allowed by the Act. The Township reasonably approximates that its annual costs of maintaining, protecting, and managing its public right-of-way for each small wireless facility in it will be greater than the annual fees under the Act; and

**WHEREAS**, the Township has reason to believe that on the March 12, 2019, effective date of the Act, there were collocations of wireless facilities on wireless support structures and utility poles in the public right-of-way that the Township has no record of, for which the non-discriminatory annual fee required by the Ordinance and this Resolution should be paid; and



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Steve Ruth, Trustee

**WHEREAS**, the Township does not accept that the maximum permit application fees established under the Act will cover the Township's administrative and possible consultant costs to properly review and act on each permit application within the varying times allowed by the State and Federal regulations; and

**WHEREAS**, the Township believes that from an administrative efficiency perspective, the use of a single permit application for multiple collocations as allowed by the Act and Ordinance, and encouraged by the FCC Rules and Declaratory Ruling, should be encouraged as a way to help limit the Township's costs and provide an incentive approach for undocumented collocations by a wireless provider to be permitted on an after-the-fact basis; and

**WHEREAS**, although the Ordinance calls for annual fees to be paid prior to permit issuance, for administrative efficiency the Township has determined to have all subsequent annual fees by wireless providers payable in advance prior to January 1 of each calendar year, with the amount of the annual fee paid prior to permit issuance to be prorated from the date of payment through the end of the calendar year; and

**WHEREAS**, although this Resolution has been adopted with the intention of establishing fees consistent and in compliance with differing State and Federal regulations, the Township recognizes that there should be a procedure available for wireless providers to challenge or request a waiver or modification of a fee; and

**IT IS THEREFORE RESOLVED** that the Township Board hereby establishes the following fees to be payable to the Township under Article III, Use of Public Ways by Wireless Facility Providers, in Chapter 26, Right-of-Way Management, of the Holly Township Code of Ordinances:

#### **PERMIT APPLICATION FEES**

##### **New Collocations, Eligible Facilities Requests, and New or Replacement Utility Poles**

Single collocation of small wireless facility on existing structure or utility pole	\$ 200.00
Single collocation of small wireless facility and new or replacement structure or utility pole	\$ 300.00
Eligible Facilities Request	\$ 200.00
Collocation of other than small wireless facility on existing structure or utility pole	\$ 300.00
New and Replacement Utility Poles not involving small wireless facilities	\$ 500.00



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Steve Ruth, Trustee

Multiple collocations of at least 5 substantially similar small wireless facilities on similar structures or utility poles by same wireless provider. (\*Amount is for each collocation up to 20; fee for 20 collocations would be \$2,000.00) \$ 100.00\*

**Collocations in existence on March 11, 2019**

Single collocation of wireless facility on existing structure or utility pole \$ 200.00

Multiple collocations of substantially similar wireless facilities on similar structures or utility poles by same wireless provider. (\*Amount is for each collocation up to 20; fee for 20 collocations would be \$2,000.00.) \$ 100.00\*

**ANNUAL FEES FOR EACH WIRELESS FACILITY AT A LOCATION**

Collocations of wireless facilities that existed on March 11, 2019, as documented in Township records or by an after-the-fact permit application filed **no later than June 30, 2019**. (The annual fee for collocations not documented to have existed as required shall be \$125 for collocation on structures or poles not more than 40 feet in height and \$270 for collocation on structures and poles exceeding 40 feet in height.) \$ 20.00

Collocations of small wireless facilities on structures or utility poles not exceeding 40 feet in height that existed on March 11, 2019. \$ 20.00

Collocations of small wireless facilities on structures or utility poles that did not exist on March 11, 2019, and do not exceed 40 feet in height. \$ 125.00

Collocations of small wireless facilities on structures or utility poles that did not exist on March 11, 2019, and that exceed 40 feet in height. \$ 270.00

**IT IS FURTHER RESOLVED** that the annual fees shall be paid in advance on a calendar year basis, with the amount of the annual fee that must be paid prior to permit issuance to be a prorated amount of the annual fee in the above schedule, representing the portion of the year from the date of payment through the end of the calendar year, with all subsequent annual fees payable in advance prior to January 1 of each calendar year.

**IT IS FURTHER RESOLVED** that there shall be no proration of the annual fees to be paid for collocations of wireless facilities that existed on March 11, 2019, and that the first payment of those fees shall be made on or before June 30, 2019.



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Karin S. Winchester, Clerk  
Mark Freeman, Treasurer  
Patrick Feeney, Trustee  
Steve Ruth, Trustee

**IT IS FURTHER RESOLVED** that an administrative late charge equal to 5% of an annual fee that is not paid by the date it is due shall be payable to the Township within one month of the due date, and that for each month or portion of a month after that that the annual fee remains delinquent, an additional 1% administrative late charge shall be payable to the Township.

**IT IS FURTHER RESOLVED** that a wireless provider directly affected by a fee established by this Resolution may file a written challenge to or request for waiver or modification relief from the fee with the Township Clerk for placement on the next available Township Board regular meeting Agenda for consideration, with the following procedures and standards to apply:

1. The filing of a challenge or request for relief does not suspend the obligation to pay the fee.
2. A challenge or request for relief must demonstrate that the fee prohibits or has the effect of prohibiting the wireless provider from providing personal wireless services contrary to Federal law, that the fee is discriminatory and not a reasonable approximation of the Township's objectively reasonable costs under Federal law, or that the fee is otherwise in violation of State or Federal law.
3. A challenge or request for relief shall identify the Federal and State laws upon which it is based and identify what the wireless provider claims the Township must do to bring the fee into compliance with those laws.
4. The Township Board shall provide a wireless provider filing a challenge or request for relief with an opportunity to be heard at a Township Board meeting, after which the Township Board shall make a decision on the challenge or request. The Township Board's decision shall be placed in written form, which may be at a meeting subsequent to when the decision was made.
5. In making its decision on a challenge or request for relief from a fee, the Township Board shall consider each claim presented by the wireless provider and may consider other factors consistent with the State and Federal laws the Township is attempting to comply with or that are based on the Township's Ordinances and rights and interests in the public right-of-way.

ADOPTED by the Holly Township Board of Trustees this 20<sup>th</sup> day of November 2024.

Motion by:  
Supported by:  
Ayes:  
Nays:  
Absent:











George A. Kullis, Supervisor  
 Karin S. Winchester, Clerk  
 Jennifer Ryan, Treasurer  
 Derek Burton, Trustee  
 Steve Ruth, Trustee

**RESOLUTION 2024-26:  
 HOLLY AREA YOUTH ASSISTANCE MEMBER APPROVAL**

**WHEREAS**, Holly Area Youth Assistance has been a primary prevention program serving and located in the geographic area of the Holly Area School District since 1963; and

**WHEREAS**, it is augmented by contributions from the Townships of Groveland, Holly, Rose and Springfield; the Village of Holly, and the Oakland County Circuit Court - Family Division which permits operation of an office with casework staff; and

**WHEREAS**, the efforts of numerous citizen volunteers provide significant service to the youth of the greater Holly area in projects promoting the prevention of juvenile delinquency, child neglect and child abuse;

**NOW, THEREFORE BE IT RESOLVED** that the Holly Township Board of Directors hereby supports the Holly Area Youth Assistance Board of Directors and approves it's following new member: **Sydney Sinclair**.

ADOPTED by the Holly Township Board of Trustees this 20<sup>th</sup> day of November 2024.

Motion by:  
 Supported by:  
 Ayes:  
 Nays:  
 Absent:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN                    )  
   ) ss  
 COUNTY OF OAKLAND                )

Clerk's Certificate

*The undersigned, being the duly qualified and acting Clerk of the Township of Holly, Oakland County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution duly adopted by the Township Board at a regular meeting held on the 20<sup>th</sup> day of November, 2024, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.*

---

Karin S. Winchester, MMC  
 Holly Township Clerk  
 Oakland County, Michigan



## Holly Area Youth Assistance

14470 N. Holly Road Holly, MI 48442

Phone: (248) 328-3185

Email: HAYA4Kids63@gmail.com

10/22/2024

Dear Holly Township Board Members,

During our October Board of Directors meeting, the Holly Area Youth Assistance Board of Directors reviewed and approved the following volunteer to be a HAYA Board of Directors member.

**Sydney Sinclair –Family School Liaison for Holly Area Schools**

Per Youth Assistance policy, we are to inform the Holly Township Board Members of the approved volunteers to the HAYA Board of Directors and request formal approval from your board. In reviewing our files, we have found the following proclamation, which you may choose to follow or create one of your originations:

PROPOSAL TO APPROVE HOLLY AREA YOUTH ASSISTANCE VOLUNTEERS TO THE BOARD OF DIRECTORS WHEREAS, the Holly Area Youth Assistance program in the Village of Holly is augmented by contributions from the local Townships of Groveland, Holly, Rose, and Springfield. Holly Area Community Schools, and Oakland County Circuit Court – Family Division which permits the operation of an office with casework staff and WHEREAS, the efforts of numerous citizen volunteers provide significant service to the youth of the Charter Township of Holly, the Village of Holly, Groveland Township, Rose Township, Springfield Township, and Holly Community Schools in projects promoting the prevention of juvenile delinquency, child neglect, and child abuse.

NOW, THEREFORE, BE IT RESOLVED, that Holly Township Board does at this moment approve and support the Holly Area Youth Assistance volunteer appointed at the Board of Directors being:

*Sydney Sinclair –Family School Liaison for Holly Area Schools*

Please contact me with any questions and your responses by November 29<sup>th</sup>, 2024.

Sincerely,

*Tena Alvarado*

Christine (Tena) Alvarado  
HAYA Board President  
Mobile #: (810) 955-6800

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248-634-9331  
Fax: 248-634-5482



George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Vacancy, Treasurer  
Derek Burton, Trustee  
Steve Ruth, Trustee

**RESOLUTION 2024-27:  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

**WHEREAS**, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development; and

**WHEREAS**, Oakland County has requested CDBG – Eligible projects from participating communities for inclusion in the Action Plan; and

**WHEREAS**, the Township of Holly has duly advertised and held a public hearing on November 20, 2024 for the purpose of receiving public comments regarding the proposed use of 2025 Program Year Community Development Block Grant Funds in the approximate amount of \$22,163.00; and

**WHEREAS**, the township of Holly found that the following projects, in the approximate amount of \$22,163.00, meet the federal objectives of the CDBG program and are prioritized by the community as high priority need.

Account #172160-730137-40620: Services for Victims of Domestic Violence, Dating Violence, Sexual Assault or Stalking (HAVEN) \$ 3,324.00

Account # 730898: O.C. Home Improvement Program \$ 18,839.00

**THEREFORE, BE IT RESOLVED**, that the Holly Township Board of Trustees hereby approves the 2025 Program year CDBG Application and Subrecipient Agreement and authorizes the application to be submitted to Oakland County for inclusion in the Oakland County’s Action Plan to the U.S. Department of Housing and Urban Development.

**BE IT FURTHER RESOLVED**, that the Holly Township Board of Trustees hereby authorizes the Holly Township Clerk to execute all documents, agreements, or contracts which result from this application to Oakland County.

ADOPTED by the Holly Township Board of Trustees this 20<sup>th</sup> day of November 2024.

Motion by:  
Supported by:  
Ayes:  
Nays:  
Absent:

Office of the Clerk  
248-634-9331  
Fax: 248-634-5482



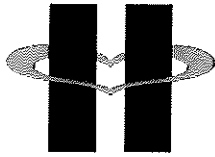
George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Vacancy, Treasurer  
Derek Burton, Trustee  
Steve Ruth, Trustee

Certification

*I The undersigned, being the duly qualified and acting Clerk of the Township of Holly, Oakland County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of Resolution 2024-27 duly adopted by the Township Board at a regular meeting held on the 20<sup>th</sup> day of November, 2024 at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office; (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.*

---

Karin S. Winchester, MMC  
Holly Township Clerk  
Oakland County, Michigan



# HAVEN

LIVE WITHOUT FEAR

October 4, 2024

Karin Winchester  
Twp of Holly  
102 Civic Dr  
Holly, MI 48442-1505

Dear Karin

As the landscape of funding for vital community programs shifts, HAVEN understands the recent changes in the Community Development Block Grant (CDBG) to support only two programs rather than the four previously funded makes for a hard decision for the community of Twp of Holly. While these changes mean that funds may not directly flow into multiple community-based initiatives as before, the support for survivors of intimate partner violence and sexual assault remains more critical than ever. The assistance provided through CDBG funding still plays a crucial role in enhancing the safety and well-being of survivors within our community, helping to build a safer environment for all residents.

Imagine escaping violence with nothing but the clothes on your back. For many survivors, that is their reality. Through your support, we can provide them with the resources to not only overcome their circumstances but to build new, thriving lives. HAVEN is here to ensure that every survivor gets a chance to heal—but we can only continue this vital work with your help.

Domestic violence and sexual assault affect hundreds of thousands of people annually. In Michigan alone, 1 in 3 families are impacted by these forms of abuse. Think about that for a moment. These aren't just numbers—they represent your neighbors, co-workers, friends, and loved ones. The impact of domestic violence reaches into every corner of our society, affecting people from all walks of life. No part of our community is immune. As we continue to battle the pervasive effects of domestic and sexual violence, financial resources are essential to meet the growing demand for services. The work we do cannot stand alone.

HAVEN plays an essential role in a survivor's journey. Supporting HAVEN means supporting survivors. With critical funding decisions at all turns there are many ways to get involved:

- Financial contributions allow us to sustain and expand our services.
- Volunteering your time can directly impact the lives of those we serve.
- Hosting events in partnership with HAVEN helps spread awareness and build connections.

By standing together, we can create a community where domestic violence is not tolerated, where survivors are supported, and where every individual has the opportunity to live free from fear. From July 1, 2023 through June 30, 2024 HAVEN supported survivors from Twp of Holly in the following ways:

<b>Total Individuals from Twp of Holly*</b>	22
<b>Crisis Calls from Twp of Holly*</b>	16

*\*Confidentiality and anonymity are vital for our clients. The numbers provided above are based on self-identified demographics and limited to only those clients who chose to share that information. For reference, during that same time frame HAVEN assisted 3328 individuals of which 2085 self-identified from Oakland County. During this same reporting period HAVEN received 10,612 calls to our crisis line.*

**Will you believe survivors? Will you stand with us in this fight? Will you help us celebrate 50 years of HAVEN by ensuring that we can continue this work for the next 50 with a Community Development Block Grant of 8000?**

Sincerely,

Patricia Hoskins  
Director of Quality Assurance and Administration  
phoskins@haven-oakland.org, 248-334-1284 ext. 305

