

Holly Township  
Board of Trustees Regular Meeting  
Minutes of July 17, 2024

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**CALL TO ORDER:** Supervisor Kullis called the Regular Meeting of the Holly Township Board of Trustees to order at 6:33 pm located at the Holly Township Hall (Upstairs), 102 Civic Drive, Holly, Michigan 48442.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Members Present:**

George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Jennifer Ryan, Treasurer  
Derek Burton, Trustee

**Members Absent:**

Steve Ruth, Trustee

**AGENDA APPROVAL**

- **Motion by Clerk Winchester to approve the agenda as presented. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion carried 4/0.**

**CONSENT AGENDA:**

1. Approval of Special Meeting Minutes – June 24, 2024
2. Approval of Meeting Minutes – June 26, 2024
3. Approval of Financial Statement – June 2024
4. Approval of Bills for Payment – July 2024
5. Receipt of Routine Reports:
  - A. N.O.C.F.A. Minutes – June 17, 2024
  - B. Planning Commission Minutes – June 4, 2024
  - C. Building Permits – June 2024
  - D. Treasurer’s Annual and Quarterly Report – June 30, 2024
6. Communications:
  - A. Notice of Intent from Oakland County dated July 8, 2024 re: Materials Management Program

- **Motion Trustee Burton to approve the Consent Agenda as presented. Supported by Clerk Winchester. A roll call vote was taken. All present voted yes. The motion was carried 4/0.**

**PUBLIC HEARINGS:** None.

**PRESENTATIONS:** None.

**REPORTS:**

**Trustee Burton**

- Burton stated that Holly 8U Little League lost every game, but they turned a double play every game which is impressive for 8 yr. olds. He predicts that next year Holly 9U district will win the tournament.

**Clerk Winchester**

- Absentee Voter ballots are available.
- Early voting will be held from July 27-August 4.
- There is a box outside the Township Hall to deposit absentee ballots.
- Absentee ballots can be turned inside the Township Hall as well.

**Treasurer Ryan**

- Summer tax collection time.
- Working on year-end adjustments.
- Met with several places for investment pools and will have a resolution next month for the board.

**Supervisor Kullis**

- Two anticipated items related to tonight's meeting have been delayed:
- Dangerous building issue - waiting for attorney paperwork so not on the agenda as anticipated.
- New Township Hall delayed by engineering firm (Old Business Item #1).

**PUBLIC COMMENT** (on Agenda items only).

Anna Matson, 15091 Western Valley, addressed the board.

**OLD BUSINESS:**

## 1. New Township Hall Property

The engineering proposal will be ready in August. The Board took No Action.

## 2. Appointment of Zoning Board of Appeals Alternate member – Term Ending 12/31/24

Supervisor Kullis has not yet found a person willing to serve. The Board took No Action.

**NEW BUSINESS:**

## 1. Confirm Special Assessment Roll for Fire and Emergency Services – Proposed Resolution 2024-15.

- **Motion by Trustee Burton to confirm the Special Assessment Roll for Fire and Emergency Services, Proposed Resolution 2024-15. Supported by Treasurer Ryan. A roll call vote was taken. All present voted yes. The motion carried 4/0.**

## 2. Building Department Cost Reimbursement – Proposed Resolution 2024-16.

This item is a formality to have the Building Department reimburse the general fund for labor provided.

- **Motion by Clerk Winchester to approve Building Department Cost Reimbursement, Proposed Resolution 2024-16. Supported by Treasurer Ryan. A roll call vote was taken. All present voted yes. The motion carried 4/0.**

## 3. 2024-2025 Holly Area Youth Assistance Contract.

HAYA has not increased the cost of their contract in decades, so this year's contract has been increased to \$3,500. Approval of this contract is related to the next agenda item, New Business #4, which will adjust the Township budget to cover the amount of the increase.

- **Motion by Trustee Burton to approve the 2024-2025 Holly Area Youth Assistance Contract for \$3,500. Supported by Supervisor Kullis. A roll call vote was taken. All present voted yes. The motion carried 4/0.**

4. 2024-2025 Budget Amendment – Proposed Resolution 2024-17.

Based on past contracts, \$2,625 was budgeted for this year. This action will move \$875 from Miscellaneous to the HAYA line item to cover the budget difference for the new contract.

- **Motion by Clerk Winchester to approve the 2024-2025 budget amendment, Proposed Resolution 2024-17. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion carried 4/0.**

**PUBLIC COMMENT:**

Ryan Matson, 15091 Western Valley, addressed the board.  
Mary Blanchard, 3444 Old Creek Drive, addressed the board.

**ADJOURNMENT**

Supervisor Kullis adjourned the meeting at 6:53 p.m.

Submitted by: Diane M. Hill, Recording Secretary

Karin S. Winchester, Clerk