

Holly Township
Board of Trustees Regular Meeting
Minutes of March 20, 2024

CALL TO ORDER: Supervisor Kullis called the Regular Meeting of the Holly Township Board of Trustees to order at 6:30 pm located at the Karl Richter Campus in Holly Area Schools Meeting Room, 920 E. Baird St., Holly, Michigan 48442

PLEDGE OF ALLEGIANCE

ROLL CALL:

Members Present:

Members Absent: None.

George A. Kullis, Supervisor
Karin S. Winchester, Clerk
Jennifer Ryan, Treasurer
Derek Burton, Trustee
Steve Ruth, Trustee

AGENDA APPROVAL

Clerk Winchester asked to move Old Business, Item 1. to New Business, Item 3.

- **Motion by Clerk Winchester to approve the agenda as amended. Supported by Trustee Ruth. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

CONSENT AGENDA:

1. Approval of Meeting Minutes – February 21, 2024
2. Approval of Special Meeting Minutes – February 29, 2024
3. Approval of Special Meeting Minutes – December 7, 2023
4. Approval of Financial Statement – February 29, 2024
5. Approval of Bills for Payment – March 2024
6. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – February 20, 2024
 - B. Planning Commission Minutes – January 23, 2024
 - C. Building Permits – February 2024
 - D. Treasurer’s Annual and Quarterly Report – None
7. Communications: None

- **Motion by Trustee Burton to approve the Consent Agenda as presented. Supported by Clerk Winchester. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

PUBLIC HEARINGS: None

PRESENTATIONS: Sue Julian, Blue Heron Headwaters Conservancy on Conservation Easement Request.

Ms. Julian’s request is to enter into a conservation easement agreement between Blue Heron Conservancy and Holly Township for the property on the south side of the Fish Lake Road canoe/kayak landing. The intent of the agreement is to protect the land from future development and allow more recreational use. She provided a draft document for the Township’s review.

REPORTS:

Trustee Burton

- HAYA
 - the deadline is April 11 to nominate a young person that is worthy of recognition for going above and beyond.
 - they have received three applications for scholarships. The submission deadline is April 10.
- A Davisburg student won the “Leader in Me” t-shirt design contest.

Trustee Ruth – no report.

Clerk Winchester – no report.

Treasurer Ryan

- The deadline has passed to pay property taxes at the Township offices. Residents must now make their payments to the County.
- Working with the County on the delinquent tax roll.

Supervisor Kullis

- Took his seat on the WOTA board and stated that they are extending their service hours to run services later and offer service on the weekends.

PUBLIC COMMENT (on Agenda items only).

John Lauve, 200 N. Saginaw Street, addressed the board.
Sherlynn Everly, 314 Hadley, addressed the board.
Mary Blanchard, 3444 Old Creek Drive, addressed the board.

OLD BUSINESS: None.

NEW BUSINESS:

1. Request for Conservation Easement – Blue Heron Headwaters Conservancy.
 - **Motion by Clerk Winchester to forward the conservation easement agreement to the Township attorney for review. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion was carried 5/0.**
2. Farmstead North Road and Parking Proposals

Clerk Winchester stated that HRC provided the bid sheets, and six bids were received. The bid was split in two parts: primary (which included the completed N. Holly Road entrance) and alternate (without completion of the N. Holly Road entrance). The bid was split because of concerns about the wait time for County approval and permits for the full entrance on N. Holly Road. After discussion, it was determined that a primary bid could be approved.

- **Motion by Clerk Winchester to approve the primary bid from Johnny III Trucking for the complete project in the amount of \$79,386.80. Supported by Trustee Burton. A roll call vote was taken Clerk Winchester, yes; Treasurer Ryan, yes; Trustee Burton, yes; Trustee Ruth, no; Supervisor Kullis, yes. The motion was carried 4/1.**

3. New Township Hall Property.

After discussion, it was agreed that we need professionals to guide us through the process of expansion of the building which should include more public meetings and a Master Plan for the entire site. Future expansion must be carefully considered before any decisions can be made.

No Board Took no Action.

4. Assessing Contract.

- **Motion by Clerk Winchester to approve the Assessing Contract with Oakland County ending June 30, 2025. Supported by Treasurer Ryan. A roll call vote was taken. A roll call vote was taken Clerk Winchester, yes; Treasurer Ryan, yes; Trustee Burton, yes; Trustee Ruth, no; Supervisor Kullis, yes. The motion was carried 4/1.**

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5. West Nile Virus Grant Program – Proposed Resolution 2024-05

- **Motion by Clerk Winchester to approve the West Nile Virun Grant Program, Proposed Resolution 2024-05. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

6. Hazard Mitigation Plan – Proposed Resolution 2024-06.

This is a request from the County and NOCFA to renew the Hazard Mitigation Plan with the county. Holly Township does not have its' own plan, and renewal will allow the Township to be part of the county plan.

- **Motion by Clerk Winchester to approve the Hazard Mitigation Plan, Proposed Resolution 2024-06. Supported by Treasurer Ryan. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

7. Spring and Fall Cleanup Days, Location, Tire Grant and Set Dates – May 4 and Oct 5, 2024.

This is a request to change the location and set the dates. The proposed location is the new Holly Township offices, 4092 Grange Hall Road. The Township has a tire grant from EGLE for \$9,000 and will allow tire drop-off for up to a 90-day period at the proposed site.

- **Motion by Clerk Winchester to set May 4 and October 5, 2025 for clean up days to be held at the new Township offices, 4092 Grange Hall Road and a tire dumpster set for up to 90 days. Supported by Trustee Ruth. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

8. Proposed Master Plan for Review, Comment and Approval of Public Distribution.

Clerk Winchester stated that the Planning Commission has worked extensively on the Master Plan and believes that it is ready to be released to the public for comment and the required 63-day review and comment period. The Planning Commission acknowledges that the Zoning Ordinances will need to be updated to support the plan, and they are ready to move forward.

Trustees noted that there are typos and other omissions to be corrected before the draft is released to the public.

- **Motion by Clerk Winchester to approve distribution of the Draft Master Plan to the public for the 63-day review and comment period. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

9. 2024 Dust Control Program.

- **Motion by Trustee Burton to approve the Dust Control Program contract with five applications. Supported by Trustee Ruth. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

PUBLIC COMMENT

Ray Pfenning, Veterans Resource Center, addressed the board.

Mary Blanchard, 3444 Old Creek Drive, addressed the board.

John Lauve, 200 N. Saginaw Street, addressed the board.

Randy Finkbeiner, 15335 Catalina Way, addressed the board.

ADJOURNMENT - Supervisor Kullis adjourned the meeting at 8:12 p.m.

Diane M. Hill, Recording Secretary

Karin S. Winchester, Clerk