

Holly Township
Board of Trustees Regular Meeting
Minutes of February 21, 2024

CALL TO ORDER: Supervisor Kullis called the Regular Meeting of the Holly Township Board of Trustees to order at 6:30 pm located at the Karl Richter Campus in Holly Area Schools Meeting Room, 920 E. Baird St., Holly, Michigan 48442

PLEDGE OF ALLEGIANCE

ROLL CALL:

Members Present:

George A. Kullis, Supervisor
Karin S. Winchester, Clerk
Jennifer Ryan, Treasurer
Derek Burton, Trustee
Steve Ruth, Trustee

Members Absent: None

AGENDA APPROVAL

Supervisor Kullis requested amending the agenda as follows:

- Old Business: Item 1, Contract with Architect AKA
- New Business: Item 9, Farmstead Road

➤ **Motion by Supervisor Kullis to approve the agenda as amended. Supported by Trustee Burton. A roll call vote was taken. Clerk Winchester, yes; Treasurer Ryan, yes; Trustee Burton, yes; Trustee Ruth, no; Supervisor Kullis, yes. The motion carried 4/1.**

CONSENT AGENDA:

1. Approval of Meeting Minutes – January 17, 2024
2. Approval of Financial Statement – January 2024
3. Approval of Bills for Payment – February 2024
4. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – January 22, 2024
 - B. Planning Commission Minutes – January 23, 2023
 - C. Building Permits – January 2024
 - D. Treasurer’s Annual and Quarterly Report – None
5. Communications:
 - A. Holly Township Library 6-20-23 Audited Financial Report and Management Letter

➤ **Motion by Clerk Winchester to approve the Consent Agenda as presented. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

PUBLIC HEARINGS: None.

PRESENTATIONS: Oakland County Treasurer Robert Wittenberg – Foreclosure Prevention.

Treasurer Wittenberg reviewed the three-year cycle for property tax delinquency and stated that there are currently 40 properties in the Township facing foreclosure on March 1. Although the arrears cannot be forgiven, the Treasurer’s office will help property owners develop a repayment plan and can also provide financial coaching to avoid future delinquencies. Additionally, the Equalization department

will work with property owners to determine if they qualify for a poverty exemption.

He provided the following contact information to talk to someone or schedule an appointment:

- Website: www.oakgov.com/treasurer
- Phone: 248-858-0611 or 248-807-5287
- Equalization Dept: 248-858-0740
- Legal Counseling (for low income and seniors): Lakeshore Legal Aid, 888-783-8190

He encouraged personal contact with property owners. Treasurer Ryan requested a list of the properties that are currently on the foreclosure list. The number of delinquencies will decrease as the March 1 deadline approaches.

REPORTS:

Trustee Ruth – no report.

Trustee Burton

- Attended his first HAYA meeting and enjoyed the interaction. They discussed who will run the committees, and they have plans to pay for caps and gowns for graduating seniors who cannot afford them.

Clerk Winchester

- The Presidential Primary election is Tues, Feb 27. There is early voting at Springfield Oaks until the Sunday before the election. The Clerk's office will be open from 8:30-4:30 on Saturday for absent voter ballots.

Treasurer Ryan

- 2023 property taxes are payable at the local Treasurer's office until February 29. On March 1 unpaid tax bills will be sent to the county as delinquent.

Supervisor Kullis

- Received an email from Mark Cornwall regarding the appointment of a new Deputy Treasurer at a Level 2 at the June 2023 meeting. The minutes did not state the required resolution for salary. Supervisor Kullis researched the issue and determined that the requirement is fulfilled in the employee handbook. However, in the future, trustees should be careful to include required resolution information in future motions.
- The Township has received a \$9k grant from EGLE for old tire removal. Other sources will also have funds available.

PUBLIC COMMENT (on Agenda items only).

Sherlynn Everly, 314 Hadley, addressed the board.

Marlo Davidson, 434 Sherwood Court, addressed the board.

Mary Blanchard, 3444 Old Creek Drive, addressed the board.

Joe Mishler, 620 Academy Road, addressed the board.

Marlo Davidson, 434 Sherwood Court, addressed the board.

OLD BUSINESS:

1. Contract with AKA Architects

AKA created the concept drawings for the new Township Hall when we were in discussions with the Village. Through the meetings with the Village and discussions with the public, we learned

about the desire for a community center. Also, the Dickens Festival would like to construct a storage building on the site but cannot proceed without an architectural theme. We need to rework the plan to consider current needs. Approval is for the sole purpose of allowing the Township to move forward.

- **Motion by Supervisor Kullis to approve the contract with AKA Architects in the letter dated January 8, 2024 (revise the conceptual floor plan) and to include the additional scope from the second page of the letter dated February 21, 2024 (Item 2. Determine the style of the renovation) not to exceed \$5,000. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

NEW BUSINESS:

- **Motion by Clerk Winchester to move Item #9, Farmstead Road under New Business, to Item #1. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

1. Farmstead Road – HRC.

Wet weather has made it impossible to bring equipment onto the site for reconstruction of the historic barn. Site conceptual drawings include plans for a road on the site and constructing it at this time would make it possible to bring the necessary equipment onto the site. The board discussed ingress and egress and the options for construction materials. The drawings and specifications are complete, so the Township will send it out for bids with two options: 1) for the entire road which includes the entrance, culvert, and basin, 2) alternate bid without the entrance, culvert, and basin. Both bid options include parking areas.

2. Decrease Park Commission Members – Proposed Resolution 2024-01.

Based on Public 157 of 1905 which allows the Township to increase or decrease the park commission size. At the Park Commission meeting on February 14, 2024 the commission unanimously approved requesting the Township board to approve decreasing the board from seven to five members. They do not anticipate having seven candidates for elections, and this will not impact anyone who wants to continue to serve. The decrease will begin with the 2024 election cycle. The chairperson of the Park Commission, Joe Hutchins, addressed the board.

- **Motion by Trustee Burton to decrease Park Commission members to five per Proposed Resolution 2024-01. Supported by Clerk Winchester. A roll call vote was taken. All present voted yes. The motion was carried 5/**

3. 2023-2024 Budget Amendments – Proposed Resolution 2024-0

Driven by balance of ARPA funds to be paid to NOCFA. Also adjusted SAD fund collections we are going to receive. Increased revenue account to interest (Treasurer's investment strategies).

- **Motion by Clerk Winchester to approve 2023-2024 budget amendments, Proposed Resolution 2024-02. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

4. KEPS Metro Act Permit Extension Request – Proposed Resolution 2024-0

- **Motion by Trustee Burton to approve KEPS metro extension request per Proposed Resolution 2024-03. Supported by Trustee Ruth. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

5. McKinsy Opioid Settlement – Proposed Resolution 2024-0

The Township will get future money from this settlement – approx. \$1,700. Clerk Winchester reached out to HAYA, and they will be making a proposal to receive and use these funds.

Motion by Supervisor Kullis to approve Proposed Resolution 2024-04. Supported by Trustee Burton. A roll call vote was taken. A roll call vote was taken. Clerk Winchester, yes; Treasurer Ryan, yes; Trustee Burton, yes; Trustee Ruth, no; Supervisor Kullis, yes. The motion carried 4/1.

6. 2024 Gravel Program

The total budget is \$63,786. We are asked to approve the budget with the understanding that our share is \$21,262. This is a tri-party agreement.

- **Motion by Supervisor Kullis to approve the 2024 Gravel Program with the total amount being \$63,786 with the understanding that our share is \$21,262. Supported by Trustee Burton. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

7. 2023 Planning Commission Annual Report

The report outlines what they've done over the last year, what applicants they've seen, and what they're looking ahead to in the future. They will be bringing bids for things that they want to work on for the year.

- **Motion by Clerk Winchester to accept the 2023 Planning Commission Annual Report. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

8. Western Oakland Transportation Authority (WOTA) Board Appointment Term Ending 11-20-202

- **Motion by Clerk Winchester to appoint Supervisor Kullis to the WOTA board for a term ending 11-20-2024. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

9. Clerk Request to Name Fish Lake Canoe Landing.

Clerk Winchester would like to have the township name the canoe landing Julian Landing or Julians Landing after all Sue and Chuck Julian has done for Holly. She will check if it can be a problem getting future grants due to the name being private and bring it back to the board.

No board took no action.

PUBLIC COMMENT

Randy Finkbeiner, 15335 Catalina Way, addressed the board.
Mary Blanchard, 3444 Old Creek, addressed the board.
Richard Kinnamon, 4151 Stone Bridge, addressed the board.
Joe Mishler, 620 Academy Road, addressed the board.
Ray Pfenning, 11304 Eagle Road, addressed the board.

Closing Remarks:

Schedule workshop to discuss building concepts. All agreed on Wednesday, March 6, at 6:30 pm at the new Township Hall building.

ADJOURNMENT

Supervisor Kullis adjourned the meeting at 8:29 p.m.

Diane M. Hill, Recording Secretary

Karin S. Winchester, Clerk