

Holly Township  
Board of Trustees Regular Meeting  
Minutes of November 15, 2023

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**CALL TO ORDER:** Supervisor Kullis called the Regular Meeting of the Holly Township Board of Trustees to order at 6:30 pm located at the Karl Richter Campus in Holly Area Schools Meeting Room, 920 E. Baird St., Holly, Michigan 48442

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Members Present:**

George A. Kullis, Supervisor  
Karin S. Winchester, Clerk  
Jennifer Ryan, Treasurer  
Derek Burton, Trustee  
Steve Ruth, Trustee

**Members Absent:**

None.

**AGENDA APPROVAL**

Supervisor Kullis requested adding Holly Dickens Festival as Item #11 under New Business.

- **Motion by Clerk Winchester to approve the agenda as amended. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion carried 5/0.**

**CONSENT AGENDA:**

1. Approval of Meeting Minutes – October 18, 2023
2. Approval of Financial Statement – October 2023
3. Approval of Bills for Payment – November 2023
4. Receipt of Routine Reports:
  - A. N.O.C.F.A. Minutes – None
  - B. Planning Commission Minutes – None
  - C. Building Permits – October 2023
  - D. Treasurer’s Annual and Quarterly Report – None
5. Communications: None

- **Motion by Trustee Burton to approve the Consent Agenda as presented. Supported by Trustee Ruth. A roll call vote was taken. All present voted yes. The motion carried 5/0.**

**PUBLIC HEARINGS:** 2024 Community Development Block Grant Application.

- **Motion by Clerk Winchester to open the Public Hearing at 6:33pm. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

No public comments were received.

- **Motion by Clerk Winchester to close the Public Hearing at 6:34 pm. Supported by Treasurer Ryan. A voice vote was taken. All present voted yes. The motion was carried 5/0.**

**PRESENTATIONS:** Holly Area Youth Assistance.

Tena Alvarado, HAYA board president, gave an overview of the purpose and scope of work for HAYA which was founded in 1963 to address behavioral issues and economic barriers to student success. Their primary focus is working with students and their families to provide counseling and help to plan a path forward for the students. They also provide financial assistance for camps, musical instruments, school supplies, sports fees, test fees and a myriad of financial barriers that might interfere with a student’s desire to move forward. A youth recognition program recognizes student success outside of existing sports and academic awards.

Ms. Alvarado thanked the board for their continual support for HAYA. In return, the board expressed their appreciation for Ms. Alvarado and the work of HAYA.

**REPORTS:**

**Trustee Ruth** – No Report.

**Trustee Burton**

The Planning Commission met this month for a refresher training and to clarify their vision for future land use and development.

**Clerk Winchester** – No Report.

**Treasurer Ryan**

- Winter tax bills will be mailed on Dec. 1<sup>st</sup>.
- Finishing audit; reports will be available at the next meeting.
- Ongoing file clean-up in preparation for the move to new offices.

**Supervisor Kullis**

- Supervisor Kullis commented on the last board meeting where an item was not on the agenda. The item related to the findings of a recent study regarding the quality of fish in the lakes in the Falk Road area. The issue is outside the boundaries of Township authority; therefore, the item could not appear on the agenda, nor could the township mail the findings to residents in the area.
- Although rain has been an issue at The Farmstead site, the barn reconstruction continues to move forward.

**PUBLIC COMMENT** (on Agenda items only).

Mary Blanchard, 3444 Old Creek Dr. addressed the board.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

1. Public Act 152 OPT Out – Proposed Resolution 2023-21.
  - **Motion by Clerk Winchester to approve Proposed Resolution 2023-21 and OPT out of Public Act 152. Supported by Trustee Ruth. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**
2. 2024 CBDG Application – Proposed Resolution 2023-22.
  - **Motion by Clerk Winchester to approve Proposed Resolution 2023-22, the 2024 CBDG Application. Supported by Supervisor Kullis. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**
3. Planning and Zoning Fee Schedule Amendments – Proposed Resolution 2023-23.
  - **Motion by Trustee Burton to approve Resolution 2023-23, Planning and Zoning fee schedule amendments. Supported by Treasurer Ryan. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**
4. Support for Wilson Grant – Proposed Resolution 2023-24.

Sue Julian will apply for the Wilson Grant. The money will be used to make improvements such as trails and restrooms on the property adjacent to the landing on Fish Lake Road.

  - **Motion by Trustee Burton to approve Resolution 2023-24, supporting application for the Wilson Grant. Supported by Trustee Ruth. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**
5. Polling Location Change Amendment – Proposed Resolution 2023-25.
  - **Motion by Treasurer Ryan to approve Resolution 2023-25, to move the precinct polling location from the Karl Richter Community Center gymnasium, 300 East Street, to the Sherman Middle School, Sherman Campus gymnasium, 14470 N. Holly Rd., effective beginning with the August 2024 primary election and moving the polling location to the Karl Richter Community Center gymnasium, 300 East St., for the February primary election. Supported by Clerk Winchester. A roll call vote was taken. All present voted yes. The motion was carried 5/0.**

6. Farmstead Barn Roof Bids

Two bids were received for repairs: T.T.H.P. Construction LLC. and Hillman Roofing, LLC. Clerk Winchester disclosed her relationship with Hillman Roofing and it was the consensus of the board that she abstain.

- **Motion by Trustee Burton to approve Hillman Roofing, LLC. for the Farmstead barn roof repairs to include replacing all of the wood. Supported by Treasurer Ryan. A roll call vote was taken Ryan; yes, Burton; yes, Ruth; no, Winchester; abstained. The motion carried 3/1.**

7. 2023-2024 Holly Disposal Mining Permit.

The Board Took No Action.

8. 2023-2024 Tri City Aggregates Mining Permit.

The Board Took No Action.

9. 2023-2024 S. Flint Mining Permit.

The Board Took No Action.

10. Appointments: Three Construction Board of Appeals – Terms Ending 12-31-23

- **Motion by Trustee Burton to appoint Brad Stilwell to the Construction Board of Appeals for a term ending 12/31/2023. Supported by Treasurer Ryan. A voice vote was taken. All present voted yes. The motion carried 5/0.**
- **Motion by Clerk Winchester to appoint Zach Morris to the Construction Board of Appeals for a term ending 12/31/2023. Supported by Trustee Burton. A voice vote was taken. All present voted yes. The motion carried 5/0.**
- **Motion by Supervisor Kullis to appoint Stu Hopper to the Construction Board of Appeals for a term ending 12/31/2023. Supported by Trustee Ruth. A voice vote was taken. All present voted yes. The motion carried 5/0.**

11. Holly Dickens Festival.

The Festival Committee requested the following: approval to use the Township Hall for a warming center for festival volunteers and approval to store a kiddie train in a bay at the new Township Hall.

- **Motion by Trustee Burton to allow the Dickens Festival volunteers to use the front portion of the second floor at the Township Hall as a warming center with the condition that the committee provide insurance and clean the stairs and room when the Festival ends. Supported by Treasurer Ryan. A roll call vote was taken. All present voted yes. The motion carried 5/0.**

- **Motion by Trustee Burton to allow the Dickens Festival Committee the use of a bay at the new Township Hall to store the kiddie train. Supported by Clerk Winchester. A voice vote was taken. All present voted yes. The motion carried 5/0.**

#### **PUBLIC COMMENT**

Mike McCanney, 501 E. Maple St., addressed the board.

Josh Murphy, 103 Battle Alley, addressed the board.

#### **ADJOURNMENT**

Supervisor Kullis adjourned the meeting at 8:09 p.m.

Diane M. Hill, Recording Secretary

Karin S. Winchester, Clerk