

Holly Township
Planning Commission – Regular Meeting
Minutes of July 6, 2023

CALL TO ORDER: Commissioner Mitchell called the regular meeting of the Holly Township Planning Commission to order at 6:30 p.m. Located at the Karl Richter Campus, Holly Area Schools Board Room, 920 E. Baird St, Holly, Michigan 48442.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present

Ray Kerton
Ryan Matson
Glen Mitchell
Mike McCanney
Kelly Fletcher

Members Absent

Pam Mazich
Derek Burton

Others Present

Karin Winchester, Township Clerk

- **Motion by McCanney to approve Pam Mazich absence. Supported by Matson. The motion was carried by a 5/0 voice vote.**

AGENDA APPROVAL

Correct Agenda date should be July 6, 2023

- **Motion by McCanney to approve the agenda with the date change. Supported by Mitchell. The motion was carried by a 5/0 voice vote.**

PUBLIC COMMENT (agenda items only)

Denise Gillespie, 6359 Lahring Rd. addressed the board.

PUBLIC HEARINGS

1. Special Land Use Application by the Michigan Renaissance Festival to operate a Festival and other Events on parcel number 01-12-476-002 and 01-12-401-003 in an AGRE Zoning District
 - **Motion by Matson to open the public hearing regarding the Special Land Use Application by the Michigan Renaissance Festival to operate a Festival and other Events on parcel number 01-12-476-002 and 01-12-401-003 in an AGRE Zoning District at 6:33 pm. Supported by Kerton. The motion was carried by a 5/0 voice vote.**

There were no public comments on this matter.

- **Motion by Matson to close the public hearing regarding the Special Land Use Application by the Michigan Renaissance Festival to operate a Festival and other Events on parcel number 01-12-476-002 and 01-12-401-003 in an AGRE Zoning**

District at 6:34 pm. Supported by McCanney. The motion was carried by a 5/0 voice vote.

APPROVAL OF MINUTES – June 6, 2023

- **Motion by McCanney to approve the minutes of June 6, 2023. Supported by Matson. The motion was carried by a 5/0 voice vote.**

COMMUNICATIONS: None.

OLD BUSINESS

1. Master Plan Review/Update – Noni Wolfe, McKenna & Associates

Survey mechanisms:

- The link was included in the tax bills that were recently mailed
- There will be paper surveys at the Library and Township Hall
- Flyers with the link will be placed around the Township

The survey is scheduled to close at the end of July. Depending on the number of responses, the survey can be re-opened, and the school district can also be utilized to distribute additional surveys if needed.

Social media users can post the survey QR code/link to their social media posts.

A summary of the survey results will be presented at the August meeting.

NEW BUSINESS

1. Special Land Use Application by the Michigan Renaissance Festival to operate a Festival and other Events on parcel number 01-12-476-002 and 01-12-401-003 in an AGRE Zoning District.

Noni Wolfe, McKenna & Associates, presented the firm’s review and recommendations for the application. Changes for this year include:

- An entry will be added; there will be 2 entries and 2 exits.
- An interior perimeter road will be added to the parking area to provide better traffic flow.
- 7 booths were deemed unsafe and have been condemned for use unless improvements are made that will qualify them for a certificate of occupancy.
- The Festival will hire a company to control traffic.
- A parking fee will be instituted for the first time.
- 11 conditions to be resolved were outlined in McKenna’s review.

Chip Schultz, Government Liaison and Safety Consultant for the Festival, also addressed the board regarding the parking and traffic improvements.

- **Motion by Matson to approve the Special Land Use Application by the Michigan Renaissance Festival dated June 27, 2023 to operate a Festival and other Events on parcel number 01-12-476-002 and 01-12-401-003 in an AGRE Zoning District with the condition that items 1-11 outlined in the McKenna review have been completed. Supported by McCanney. The motion was carried by a 5/0 voice vote.**

REPORTS: None.

PUBLIC COMMENT: None.

ADJOURNMENT

Diane M. Hill, Recording Secretary

Karin S. Winchester, Clerk