

Holly Township
Board of Trustees Special Meeting
Minutes of May 25, 2023

Call to Order: Supervisor Kullis called the Special Meeting of the Holly Township Board of Trustees to order at 5:30 pm located at the Karl Richter Campus in Holly Area Schools Meeting Room, 920 E. Baird St., Holly, Michigan 48442

Pledge of Allegiance

Roll Call

Members Present:

George A. Kullis, Supervisor
Karin S. Winchester, Clerk
Jennifer Ryan, Treasurer
Derek Burton, Trustee
Steve Ruth, Trustee

Members Absent: None

Agenda Approval

- **Motion by Winchester to approve the agenda as presented. Supported by Burton. A voice vote was taken; all those present voted yes; the motion carried 5/0.**

Public Comment: None

Presentation: Brian Coburn, P.E.; Manager Oakland County Water Resources Commissioner's Office
Mr. Coburn presented an update and overview of Phase I of the NW Oakland Sewer Project.

Business

1. Petition to Oakland County Drainage Board – Proposed Resolution 2023-09

- **Motion by Winchester to approve the Petition to Oakland County Drainage Board – Proposal 2023-09. Supported by Burton. A roll call vote was taken; all those present voted yes; the motion carried 5/0.**

2. AKA New Township Offices Architect Services Proposal

Scott Reynolds represented AKA Architects, Inc. He presented an overview of the scope of the project, the key deliverables, and the fee structure.

- **Motion by Winchester to approve the proposal from AKA for new Township offices architect services. Supported by Ryan. A roll call vote was taken; all those present voted yes; the motion carried 5/0.**

3. HRC Farmstead Phase III Engineer Services Proposal

John Balint represented HRC Consulting Engineers. He presented an overview of the progress to date on the Township's Farmstead Project including the status of the budget.

- **Motion by Winchester to approve the Phase III engineer services proposal as presented. Supported by Burton. A roll call vote was taken; all those present voted yes; the motion carried 5/0.**

4. Appointment of Planning Commissioner term ending 12-31-25

- **Motion by Kullis to appoint Ryan Mattson to Planning Commissioner term ending on 12-31-25. Supported by Winchester. A voice vote was taken; all those present voted yes; the motion carried 5/0.**

5. Appointment of Township Board Member to ZBA term ending 11-20-24

- **Motion by Kullis to appoint Treasurer Ryan to the Township ZBA for a term ending on 11-20-24. Supported by Winchester. A voice vote was taken; all those present voted yes; the motion carried 5/0.**

6. 2023 Gravel Program

- **Motion by Winchester to approve the 2023 Gravel Program. Supported by Burton. A roll call vote was taken; all those present voted yes; the motion carried 5/0.**

7. Treasurer Department Administrator Resumes

Board members presented written rankings for the applicants. Supervisor Kullis will compile the rankings and interviews will be scheduled.

Treas. Ryan gave board members a list of interview questions and encouraged them to submit additional questions for the interviews.

Public Comment:

Anna Matson, 15090 Western Valley addressed the board

Adjournment

Supervisor Kullis adjourned the meeting at 6:31 p.m.

Diane M. Hill, Recording Secretary

Karin S. Winchester, Clerk