

Holly Township
Board of Trustees – Regular Meeting
Minutes of September 21, 2022

Call to Order: Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. Located at the Karl Richter Campus, Holly Area Schools Board Room, 920 E. Baird St, Holly, Michigan 48442.

Pledge of Allegiance

Roll Call:

Members Present:

Others Present:

George Kullis, Supervisor
Karin Winchester, Clerk
Mark Freeman, Treasurer
Steve Ruth, Trustee
Derek Burton, Trustee

Agenda Approval:

- **Clerk Winchester made a motion to approve the agenda. Treasurer Freeman supported the motion. A voice vote was taken, all those present voted in favor; the motion was carried by a 5/0 vote.**

Consent Agenda:

CONSENT AGENDA:

1. Approval of Special Meeting Minutes - August 10, 2022.
2. Approval of Meeting Minutes: - August 17, 2022
3. Approval of Special Meeting Minutes - August 22, 2022
4. Approval of Financial Statement - August 2022.
5. Approval of Bills for Payment - September 2022
6. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes - August 15, 2022.
 - B. Planning Commission Minutes - August 16, 2022
 - C. Building Permits - August 2022
 - D. Treasurer's Annual and Quarterly Report - None.
7. Communications:
 - A. Letter dated July 14, 2022 from Michigan Dept. of Treasury re: Audit of Minimum Assessing Requirements.
 - B. Letter dated August 24, 2022 from Michigan Dept. of Treasury re: Certificate for Perfect Score on the Audit of Minimum Assessing Requirements.

Trustee Burton requested that item 7 be moved down to New Business number 9 so it can be clarified.

- **Clerk Winchester made a motion to approve the Consent Agenda as amended. Trustee Burton supported the motion. A roll call vote was taken, all those present voted in favor;**

the motion was carried by a 5/0 vote.

Public Hearings: None.

Presentations:

John Balint, township engineer reported on the Engineering Study that was done at the Farmstead. He stated that some geotechnical work was done at the location, including borings that were completed. Copies of the report were passed to the board and he explained the findings presented along with a progress update on the overall project.

Reports:

Trustee Burton stated that there were 2 topics they discussed at the planning commission. He explained the Renaissance Festival addressed the board on the progress with traffic and parking plans and how they are working to decrease hardships on citizens living nearby. He stated that as far Riverside North, there have been complaints by citizens with concerns on flooding, traffic (on Grange Hall, Quick, and Fish Lake), still some density concerns to be met, as well as parking places and the project being finished this time.

Clerk Winchester stated that absentee ballots will be ready on the 29th, and they will be mailing the absentee ballots out on that day for people who have already applied.

Supervisor Kullis stated that he has been in contact with a few fencing companies so they will be getting quotes soon to the board so that they can get a price idea. He stated that Shannon Fasteners has committed to funding the gazebo and music area on the Southern end of the Farm, as well as landscaping that will terrace the lawn, this is a much appreciated donation.

Supervisor Kullis also explained that every year based on the Headlee Amendment, and adjustments, and assessments- they send us what our allowable tax rate is. The Township could be taxing at 1.22 but we have always stayed at 1 mil. That is what we have always done and are doing again this year to not raise taxes in the Township, next year will be 60 years of doing this.

Public Comment: On Agenda Items Only.

Chief Matt Weil (NOCFA) addressed the board.

Old Business:

1. Holly Township Tractor.

Supervisor Kullis explained that he has had trouble getting a hold of Harvey about the tractor as he has been going through some medical issues. He spoke with Roger Welch who stated that many parts had been replaced a few years ago.

No Actionable Items.

New Business:

1. 2022-2023 NOCFA Amended Budget - Proposed Resolution 2022-16.

- **A motion was made by Clerk Winchester to approve the 2022-2023 NOCFA Amended Budget - Proposed Resolution 2022-16. The motion was seconded by Trustee Burton. A roll call vote was taken, all those present voted in favor; the motion was carried by a 5/0 vote.**

Supervisor Kullis stated that this vote completes the process for the first union contract with NOCFA as at NOCFA's meeting this contract was contingent on this proposal being passed.

2. 2022-2023 Budget Amendments - Proposed Resolution 2022-17.

Clerk Winchester explained that most of these amendments were made to accommodate the new contribution to NOCFA as well as moving some funds to the funds to Capital Improvements to go toward the new Township Hall.

Treasurer Freeman questioned which account the board would like these funds allocated.

- **A motion was made by Clerk Winchester to approve 2022-2023 Budget Amendments - Proposed Resolution 2022-17. The motion was supported by Trustee Burton. A roll call vote was taken, all those present voting in favor; the motion was carried by a 5/0 vote.**

3. 49 Acre Land Contract Proposal.

Clerk Winchester stated that the developer was not able to make it so it should be tabled until the next meeting.

Supervisor Kullis stated that it will go under Old business next month. Also stated he had met with the developer and explained what he learned.

Trustee Ruth stated the questions he has for the next meeting concerning this item.

- **Clerk Winchester made a motion to postpone the 49 acre land proposal. The motion was seconded by Trustees Burton. A roll call vote was taken, all those present voting in favor; the motion was carried by a 5/0 vote.**

4. Township Hall Painting Proposal.

Supervisor Kullis explained that they have been trying to find painters for the Township Hall, the board approved one bid but the company cannot start until next year. A new company contacted and he submitted a bill which is less than the original and in the \$5,000's. He would like this approved with a ceiling of \$6,000 to get the job done quicker.

- **A motion was made by Treasurer Freeman to approve the painting of the Township Hall, trim, and doors by Peak Painting LLC not to exceed \$6,000. The motion was seconded by Trustee Ruth. A roll call vote was taken. Those voting in favor: Ruth, Freeman, Winchester, Kullis. A roll call vote was taken, Trustee Burton voted no, and all others present voted yes; the motion was carried by a 4/1 vote.**

5. FY 2023 SMART Contract.

Clerk Winchester stated that this is something done annually for the Smart bussing program, and the funds are transferred to the Village for the Smart Contract, noting that the amount has gone from \$2600.00 to \$5624.00.

- **A motion was made by Clerk Winchester to approve the Fiscal Year 2023 Smart Contract. The motion was seconded by Trustee Burton. A roll call vote was taken, all those present voted in favor; the motion was carried by a 5/0 vote.**

6. Trustee Burton Request for Use of GovDelivery and Proposal.

Supervisor Kullis reported that they are registered through GovDelivery through the county and Amy Hillman is working on getting the training to be able to use the system. No actionable items.

7. Authorization for Banking Changes.

Clerk Winchester stated that with Treasurer Freeman’s retirement that the Township is covered for any bank changes that need to happen in the interim, would like approval from the board to authorize her to make any necessary changes with the bank during this time.

- **A motion was made by Trustee Burton to approve Karin Winchester as the interim authorized representative to make necessary changes to the Township’s accounts until a new Treasurer is found. The motion was seconded by Trustee Ruth. A roll call vote was taken, all those present voted in favor; the motion was carried by a 5/0 vote.**

8. Treasurer Freeman’s COBRA Funding Request.

Treasurer Freeman stated that he is retiring on October 31st and all employees are entitled to 1 year of COBRA, he is requesting that the board approve the funding to pay his COBRA fees for that year starting on his retirement date as a retirement severance.

- **A motion was made by Treasurer Freeman to approve funding for COBRA for Treasurer Freeman for 6 months starting on the retirement date of October 31st of 2022. The motion was not seconded and failed due to lack of support.**

8. Communications:

- C. Letter dated July 14, 2022 from Michigan Dept. of Treasury re: Audit of Minimum Assessing Requirements.
- D. Letter dated August 24, 2022 from Michigan Dept. of Treasury re: Certificate for Perfect Score on the Audit of Minimum Assessing Requirements.

Supervisor Kullis read the letter into record:

“The State Tax Commission at their August 23, 2022 meeting approved the enclosed certificate of achievement. This certificate acknowledges Holly Township, Oakland County for receiving a perfect score on their 2022 AMAR review. The commission wishes to congratulate the township and thank you for your continued efforts to provide fair and equitable assessing in the State of Michigan”.

Supervisor explained that there is a set of 14 standards, and when the audit was submitted, that Holly Township met them all. No Actionable Items.

Public Comment:

John Lauve 200 N. Saginaw addressed the board.

Martin Andreski 2105 Middle Ridge addressed the board.

Chief Matt Weil, NOCFA addressed the board.

Richard Kinnamon 4151 Stonebridge addressed the board.

Randy Finkbeiner 15225 Catalina Way addressed the board.

Justin Kellner (Springfield Township) addressed the board.

Adjournment:

Supervisor Kullis adjourned the meeting at 7:51 PM.

Courtney Coster-Black, Recording Secretary

Karin S. Winchester, Clerk