

Holly Township  
**Board of Trustees – Regular Virtual Meeting**  
Minutes of March 17, 2021

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**Call to Order:** Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. Held online on Zoom.

**Roll Call:**

**Members Present:**

George Kullis, Supervisor  
Mark Freeman, Treasurer  
Karin Winchester, Clerk  
Steve Ruth, Trustee  
Derek Burton, Trustee

**CONSENT AGENDA:**

1. Approval of Meeting Minutes – February 17, 2021.
2. Approval of Financial Statement – February 2021.
3. Approval of Bills for Payment – March 2021.
4. Receipt of Routine Reports:
  - A. N.O.C.F.A. Minutes – February 16, 2021.
  - B. Planning Commission Minutes – Na.
  - C. Building Permits – February 2021.
  - D. Treasurer’s Annual and Quarterly Report – Na.
5. Communications: None.

**Agenda Approval:**

- **Clerk Winchester made a motion to approve the Agenda. Trustee Burton supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

Clerk Winchester explained that the February minutes will be brought back to the Board in April.

- **Clerk Winchester made a motion to approve the Consent Agenda as amended. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**Public Hearings:** none.

**Presentation:** none.

**Reports:**

Trustee Ruth stated that he had a copy of the 2020 Holly Area Youth Assistance report to send for next months communications.

Trustee Burton informed the Board that there was not a Planning Commission meeting in March to report on.

Treasurer Freeman informed the Board that March 1 was the last day to pay taxes at the Township offices.

Supervisor Kullis informed the Board and attendees about his correspondence with Kim Etheridge at EGLE. EGLE was in Holly last week performing well testing on Falk Rd. The Supervisor updated the Board as to the proposed Water and Sewer project for Dixie Hwy.

### **Public Comment on Agenda Items Only:**

Mark Cornwell, 12415 North Holly Rd-addressed the Board about communications and deadlines for submission to be included in the agenda.

Stacy Taylor, 15566 Falk Rd- addressed the Board about a document from HRC dated 1992. Mrs. Taylor was reminded by the Supervisor that this Public Comment is for agenda items only. Mrs. Taylor was invited to speak during the next Public Comment.

### **New Business:**

#### **1. 2021 Gravel Program.**

Supervisor Kullis addressed the Board regarding the Holly Township Gravel program, appropriation, historic application over the last four years and the need moving forward. The Supervisor is waiting to hear from the RCOC as to the money provided by Consumers Energy to address areas affected by the pipeline (Elliot, Mitchell, Fish Lake Rd and Quick Rd).

- **Clerk Winchester moved to approve the 2021 Gravel Program. Trustee Burton supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

The Board had further discussion as to the cost break down for this program and work with the RCOC.

#### **2. Spring and Fall Clean Up.**

Supervisor Kullis stated that the Spring Clean Update is May 8 and the Fall Clean Up date is October 2. The Clean Up will now be held at the KRC Community Center.

- **Clerk Winchester moved to approve the Spring and Fall Clean-Up dates. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

#### **3. 2020 Planning Commission Annual Report and Workplan.**

Trustee Burton provided the annual Planning Commission work plan. Trustee Burton further explained the upcoming tasks for 2021 including the Technical Review of the Zoning and General Code of Ordinances and Master Planning process.

No action was taken by the Board.

#### **4. RCOC ROW Acquisition Request for Fish Lake Property.**

The Board discussed the acquisition request by the RCOC for a right of way on the Fish Lake Property, the installation of a new culvert and the NOHLC Kayak Landing adjacent to the property.

- **Trustee Burton moved to approve the RCOC ROW Acquisition Request for Fish Lake Property. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**5. Declaration of Emergency – Proposed Resolution 2021-04.**

Clerk Winchester informed the Board that this is an update from the Township Attorney as to the current State of Emergency measures for Holly Township.

- **Supervisor Kullis moved to approve the Declaration of Emergency – Proposed Resolution 2021-04. Clerk Winchester supported the motion. A roll call vote was taken; Winchester: yes; Burton: yes; Freeman: yes; Ruth: no; Kullis: yes; motion carried 4/1.**

**6. Proposed Amendment to Holly Township Code of Ordinances Chapter 14 Land Divisions, Subdivisions and Development Design Standards, Section 14-32 Definitions.**

The Board discussed proposed changes to the Land Division Committee to involve the Township Planner and the Township Zoning Administrator; this change removes the Township Treasurer from the committee moving forward.

- **Supervisor Kullis moved to approve the Proposed Amendment to Holly Township Code of Ordinances Chapter 14 Land Divisions, Subdivisions and Development Design Standards, Section 14-32 Definitions. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**7. Appointment of Land Division Designee.**

- **Clerk Winchester moved to approve Chuck Stoner as the Land Division designee. Trustee Burton supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**Public Comment:**

Mary Blanchard, 3444 Old Creek-addressed the Board.

Mark Cornwell, 12415 North Holly Rd-addressed the Board.

Stacy Taylor, 15566 Falk Rd-addressed the Board.

- **Trustee Burton moved to approve extending public comment an additional three minutes for Stacy Taylor. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

Mary Blanchard, 3444 Old Creek-addressed the Board a second time.

**Adjournment**

Supervisor Kullis, hearing no other business, adjourned the meeting at 7:41 p.m.

Amy N. Hillman  
Recording Secretary

Karin S. Winchester, Clerk