

Holly Township
Board of Trustees – Regular Virtual Meeting
Minutes of January 20, 2021

Call to Order: Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:40 p.m. Held online on Zoom.

Roll Call:

Members Present:

George Kullis, Supervisor
Mark Freeman, Treasurer
Karin Winchester, Clerk
Steve Ruth, Trustee
Derek Burton, Trustee

CONSENT AGENDA:

1. Approval of Meeting Minutes – December 16, 2020.
2. Approval of Financial Statement – December 2020.
3. Approval of Bills for Payment – January 2021.
4. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – December 15, 2020.
 - B. NOCFA Audit Report.
 - C. Planning Commission Minutes – Na.
 - D. Building Permits – December 2020.
 - E. Treasurer’s Annual and Quarterly Report – December 31, 2020.
1. Communications:
 - A. Letter dated December 28, 2020 and 2019 Annual Report from Holly Area Youth Assistance.
 - B. Letter dated December 30, 2020 to EGLE from Supervisor Kullis re: Holly Hills Water Application.

Agenda Approval:

Supervisor Kullis requested a correction to the December Board minutes; add Derek Burton as a Trustee and change page 4, HMC to MHC.

- **Clerk Winchester made a motion to approve the Consent Agenda as amended. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

Public Hearings: none.

Presentation: Jerry Narsh, Village of Holly Police Chief – re: Fingerprinting Services.

Village of Holly Police Chief Jerry Narsh presented to the Board of Trustees regarding the fingerprinting necessary for obtaining a CPL. During COVID, the number of locations available to the public for this service is limited so the number of residents and non-residents is increasing for the Village of Holly Police Department. Chief Narsh explained that the State of Michigan does allow for \$15 of the cost of this service can be extended to the CPL applicant and requested the Board of Trustees consider sharing the cost for the fingerprinting of Holly Township residents being fingerprinted for their CPL application at the Village of

Holly Police Department in the amount of \$15 per Township resident. The records for this would be kept by the Police Department and sent to the Township monthly.

Reports:

Trustee Burton informed the Board that he had reached out to the State of Michigan for the Falk Rd residents and the availability of water filters for PFAS. Trustee Burton offered an update on the Falk Rd testing, the GoFundMe on social media to pay for the testing of residential wells on Falk Rd. Trustee Burton informed the Board that the Planning Commission did not meet in January 2021.

Treasurer Freeman informed the Board that the quarterly report is in the Board packet.

Supervisor Kullis reported that he had sent a communication to Kim Etheridge. The Supervisor has not received an answer at this time.

Public Comment on Agenda Items Only:

Mary Blanchard, 3444 Old Creek Dr-addressed the Board regarding New Business number 2.

Stacy Taylor, 15566 Falk Rd-addressed the Board.

Mark Taylor, 15566 Falk Rd-addressed the Board.

Old Business:

1. Set Employee Policies and Procedures Workshop.

The Board agreed to scheduling of a Policies and Procedures Workshop on February 10, 2021 at 6:30 pm.

New Business:

1. Fingerprinting.

Supervisor Kullis stated that he had contacted MSP; MSP does not provide fingerprinting services. The closest to Holly is Oakland County Schools which is currently closed to the public, making Canton the closest location. Trustee Ruth confirmed that there is a request to charge the applicant and an additional \$15 to the Township of Holly. Clerk Winchester stated that there would need to be an interlocal agreement to begin this program. Treasurer Freeman reviewed that each Township resident would be charged \$15 and an extra \$15 will be paid as matching funds from the Township of Holly,

- **Trustee Ruth moved to approve \$15 per resident with a cap of \$4,000 for 2021. Clerk Winchester supported the motion.**
- **Clerk Winchester moved to approve the \$15 per CPL applicant by the Township up to \$4,000.00 through the fiscal year 2021/2022. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

2. Proposal from Township Engineer and Planner for Holly Heritage Farm Master Plan Phase I Implementation.

Supervisor Kullis explained that the Farmstead Master Plan was completed last year. This project is now in the preliminary stages and engineering the proposed site plan is going to be underway. Jamie Burton with HRC, John Balint with HRC and John Jackson with McKenna addressed the Board on the preparation of an engineered plan, public engagement, and timelines for the final plan. The Board of Trustees discussed among themselves and with the planner and engineers.

Treasurer Freeman stated that he would like to see the current barn project completed before any more money is spent at the Farmstead.

- **Trustee Ruth moved to approve a \$23,000.00 cap for tasks 1 & 2 of the proposed plan due May 1, 2021. Clerk Winchester supported the motion. A roll call vote was taken; Winchester: yes; Ruth: yes; Burton: yes; Kullis: yes; Freeman: no; motion carried 4/1.**

3. Proposed Amendments Holly Township Code of Ordinances Chapter 12 Fire Prevention and Protection, Article II North Oakland County Fire Authority (Articles of Incorporation).

Clerk Winchester addressed the Board as the former Chair of the NOCFA Board. Clerk Winchester explained there have been ongoing issues with the agreement and what is best for NOCFA and the future. Past discussion about the appointment of former employees to the NOCFA Board has been addressed and the NOCFA has agreed that the appointment of former employees to the NOCFA Board would not be advisable. Rose Township does not agree. Representative for Holly Township would like to amend the by-laws to include conflict resolution and term limits for the citizen at large seat. Clerk Winchester stated that she does not feel the Articles are ready for approval.

- **Supervisor Kullis moved to take a 5-minute break. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**
- **Clerk Winchester moved to enter back into open session. Trustee Burton supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

The Board of Trustees continued discussion about the NOCFA Board and differences between the Rose Township and Holy Township representatives on the Board.

- **Clerk Winchester made a motion to send the NOCFA Articles of Incorporation to the NOCFA Board to include language for conflict resolution, term limits, rotation of officers and re-insert no employees, past or present. Supervisor Kullis supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

Chief Lintz from NOCFA stated to the Board of Trustees that they may have not proposed the appropriate motion; the motion should be for approval or denial. Chief Lintz reminded the Board that the Articles are necessary to operate.

- **Clerk Winchester made a motion to deny the amendments to the NOCFA Articles of Incorporation. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

Public Comment:

Mary Blanchard, 3444 Old Creek Dr-addressed the Board.

Stacy Taylor, 15566 Falk Rd- addressed the Board.

Adjournment

Supervisor Kullis, hearing no other business, adjourned the meeting at 8:48 p.m.

Amy N. Hillman
Recording Secretary

Karin S. Winchester, Clerk