

Holly Township
Board of Trustees – Special Virtual Meeting
Minutes of September 16, 2020

Call to Order: Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:35 p.m. Held on Zoom Webinar.

Roll Call:

Members Present:

George Kullis, Supervisor

Mark Freeman, Treasurer

Karin Winchester, Clerk

Steve Ruth, Trustee

Pat Feeney, Trustee

CONSENT AGENDA:

1. Agenda Approval.
2. Approval of Special Meeting Minutes – August 19, 2020.
3. Approval of Special Meeting Minutes September 3, 2020.
4. Approval of Financial Statement – August 2020.
5. Approval of Bills for Payment – September 2020.
6. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – None.
 - B. Planning Commission Minutes – None.
 - C. Building Permits – August 2020.
 - D. Treasurer’s Annual and Quarterly Report – NA.
7. Communications: none.

Agenda Approval:

- **Clerk Winchester made a motion to approve the Consent Agenda. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

Public Hearings: none.

Presentation: none.

Reports:

Trustee Feeney had nothing to report.

Trustee Ruth had nothing to report.

Treasurer Freeman had nothing to report.

Clerk Winchester reported that prior to the August election, Holly Township had 929 voters on its Permanent AV voter list and that list has grown to 2,496 permanent voters.

Supervisor Kullis reported that he had made contact with Buzz Silverman and Holly Township has received the Quit Claim Deed for the parcel bordering the Oakhill Cemetery. This will allow the Township to move forward on plans to install a new fencing system. Supervisor Kullis reported that North Holly Road is still closed to thru traffic; it is open to residents accessing their property and The Great Lakes National Cemetery. Currently the project is focused north of Belford Rd to Ray Rd. Supervisor Kullis reported that he had meetings with Oakland County with Village Manager Jerry Walker regarding the intersection at North Holly Rd/N. Saginaw St. and Grange Hall Rd. Supervisor Kullis reported that federal money for the Shiawassee culvert replacement had been approved; approval from EGLE is the next step.

Treasurer Freeman noted that now that the Township was in receipt of the Quit Claim Deed, the properties would need to be combined. The Township will need to obtain a survey and new legal description of the new parcel.

Public Comment on Agenda Items Only: none.

Old Business:

1. Speed Limits on Unpaved Roads.

Supervisor Kullis stated that he did not have any new updates.

New Business:

1. Dawson Tire Interest Only Two Month Extension Request.

Supervisor Kullis explained that Dawson Tire had submitted a request to extend the interest only payments for an additional two months.

- **Clerk Winchester made a motion to approve an interest only two-month extension to Dawson Tire. Treasurer Freeman supported the motion.**
- **Clerk Winchester amended her motion to approve an interest only two-month extension to Dawson Tire and note that this is the second amendment to the land contract. A roll call vote was taken; Winchester: yes; Kullis: yes; Freeman: yes; Ruth: yes; Feeney: no; motion carried 4/1.**

Trustee Ruth inquired as to who would be paying the legal fees to amend the land contract; the Board stated that Dawson Tire incurs those costs. Treasurer Freeman stated that going forward he was unsure about extensions to the land contract.

2. Cemetery Gardens Proposal.

Assistant to the Supervisor Amy N. Hillman presented a proposal from Michelle Renard and Clarkston Maintenance for the donation of landscaping services for the front gates of Oakhill Cemetery, owned by Holly Township. Mrs. Renard had provided sketch drawings and request for the Holly Township to allot funds for the purchase of plants for the project. Assistant Hillman requested a budget of \$1,000.00 for the landscaping project at Oakhill Cemetery to be performed on the weekend of September 23rd; the requested budget would pay for the requested \$358.81 and any

additional incidents the project may need such as mulch. Clerk Winchester and Supervisor Kullis made comment to timing of the installation and that expenditures should be kept to a minimum. Supervisor Kullis explained that he was happy to have to opportunity to have volunteers and wanted to confirm that Michelle Renard and Clarkston Maintenance understood that there would be work on a fence in the future that may disturb the work that they had done.

- **Trustee Ruth made a motion to approve a budget of \$750.00 to upgrade the cemetery. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

3. CARES Act Interlocal Agreement with Oakland County – Proposed Resolution 2020-20.

Clerk Winchester explained that this resolution was for the CARES ACT funds available through Oakland County.

- **Clerk Winchester made a motion to approve the CARES Act Interlocal Agreement with Oakland County – Proposed Resolution 2020-20. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

4. Computer Workstations Proposal.

Clerk Winchester explained that this item was for the routine replacement of the office workstations; the Township replaces the workstations every 4 to 5 years. The workstation for the Deputy Treasurer had been upgraded in the spring.

- **Trustee Ruth moved to approve the computer workstations proposal. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

Public Comment:

Derek Burton, 14016 Fish Lake Rd-addressed the Board.

Adjournment

Supervisor Kullis, hearing no other business, adjourned the meeting at 7:10 p.m.

Amy N. Hillman
Recording Secretary

Karin S. Winchester, Clerk