

HOLLY TOWNSHIP
PLANNING COMMISSION
Minutes of July 7, 2020 6:30 PM
Virtual Meeting

Call to Order: Commissioner Mazich called the regular meeting of the Holly Township Planning Commission to order at 6:41 p.m. on via Electronic Zoom Meeting.

Pledge of Allegiance

Roll Call:

Members Present:

Pam Mazich, Commissioner
Ray Kerton, Commissioner
Pat Feeney, Commissioner
Lloyd Kernen, Commissioner
Glen Mitchell, Commissioner
Mike McCanney, Commissioner
Kelly Fletcher, Commissioner

Others Present:

Karin Winchester, Zoning Administrator
Julie Connochie, Township Planner

Agenda Approval:

- **Commissioner Kernen made a motion to approve the agenda as presented. Commissioner Mitchell supported the motion. A voice vote was taken, all those present voted yes; the motion carried by a 7/0 vote.**

Public Comment: on agenda items only

None.

Public Hearing:

None.

Minutes:

The Commissioners discussed a necessary change to the June minutes to reflect the meeting was held virtually.

- **Commissioner Kerton made a motion to approve the minutes from June 2, 2020 as amended to show as a virtual meeting. Commissioner Kernen supported the motion. A roll call vote was taken, all those present voted yes; the motion carried by a 7/0 vote.**

Old Business: None.

New Business:

1. Zoning Technical Review.

The Holly Township Planner, Julie Connochie, stated to the Commission that she had sent a Word format Draft to the Commissioners via email for their review with a request for any questions back in email. Currently, the Planner is conducting a review of the Zoning Code of Ordinances for clarity and legal ease focusing on some pain points as opposed to line by line. The Planner is reviewing for zoning standards, definition inconsistencies, conflicts and to provide clarity.

Ms. Connochie made a short presentation to the Planning Commissioners on the Zoning Technical Review and how it will integrate the Master Planning coming in 2021. The presentation provided a guide to how the technical review will be addressed that the role of the Planning Commission within that review. Further, the presentation discussed organization, zoning districts, mapping, standards, general provisions, parking, signs, nonconforming uses, procedures and standards, as well as next steps.

2. August 4 and November 3, 2020 Planning Commission Meeting Dates.

Zoning Administrator Karin Winchester informed the Planning Commissioners that the August and November meeting dates fell on this year’s election dates; this would not allow for the Zoning Administrator or the Recording Secretary to be present for the virtual meeting. The Zoning Administrator asked what days would work for the Commissioners and the Planner, and if they would like to consider a Thursday one week after the scheduled meeting date.

The Planning Commissioners agreed that August 13 and November 12 would work as the reschedule dates for the August and November Planning Commission meetings.

Reports:

Commissioner Kerton noted that North Holly Road is closed for the road improvement project. This project will last until October of 2020.

Zoning Administrator Karin Winchester stated that the Renaissance Festival Director has been in contact with her office but is not committing to opening this year until there is further word from the Governor as to outdoor gatherings. It would cost the Festival over \$80,000 to prepare to open. The Director did inform the Zoning Administrator that they will be applying for a Special Event like a drive-in movie or other outdoor activity.

Public Comment: none.

Adjournment

Chairman Mazich, hearing no other business; adjourned the meeting at 7:52 pm.

Amy Hillman
Recording Secretary