HOLLY TOWNSHIP

102 Civic Drive • Holly, Michigan 48442 • Phone (248) 634-9331 • Fax (248) 634-5482

APPLICATION FOR ZONING BOARD OF APPEALS

Instructions to Applicant:

Answer each question completely. Read the additional instructions provided on page 2 of this application. Incomplete submittals will not be processed.

For Township Use Only:

Date Received:	
File No.: Administrative Fee Paid:	
Escrow Fee Paid:	

1) Applicant:

Name:			
Address:			
City:		State:	Zip:
Phone:	(Home)	(Office)	(Fax)
Interest:	· · · ·		

2) All Parties of Interest (Title Holder, Contract Purchaser, Partners):

Name:				
Address:				
City:		State:	Zip:	
Phone:	(Home)	(Office)	(Fax)	
Interest:				

(If the applicant/petitioner is not the owner of record, a notarized letter of authority or *Power of Attorney must be included as part of this application)*

3) General Property Information and Description:

General Location:			
Acreage:			
Sidwell (Property ID) Nun	nber:		
Legal Description:			
(Attach metes	and bounds description	on where applicable)	
Site Plan Attached:	Yes	No	

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4) Current Zoning

Classification:

5) Action Requested:	(Check not mor	re than <i>one</i> below)
(a) Ordinance or Map Interpr (If "Yes", proceed	retation: Yes d to Question 6)	No
(b) Variance: (If "Yes", proceed	Yes d to Question 7)	No
(a) Appeal of Administrative (If "Yes", proceed	e Decisions: Yes d to Question 8)	No
6) Interpretation: The of the following Zoning Ordinary		sts that an interpretation be made
(a) Zoning Ordinance:	Article	Section
(b) Zoning Map Boundary:	(please describe	e)
(c) An interpretation is reque		
7) Variance: The app Township Zoning Ordinance pro		variance from the following
(a) Zoning Ordinance	Article	Section
(b) Describe the need for var	iance:	

c) Describe the special conditions and circumstances that exist which are peculiar to the land, structure or building involved which are not applicable to other lands, structures or buildings in the same zoning district:

d) Describe how a literal interpretation of the zoning ordinance provision would deprive the applicant of the rights commonly enjoyed by other properties in the same district:

e) Describe what special conditions and circumstances exist that do not result from the actions of the applicant:

f) Describe how the applicant is proposing the minimum variance that will make it possible to reasonably use the land, structure or building:

g) Describe how granting the variance will be in harmony with the general purpose of the zoning ordinance, the master land use plan and how it will not be injurious to the neighborhood or otherwise detrimental to public welfare:

8) Appeal or Administrative Decision: The appellant requests relief from the following administrative decision made by the:

Zoning Administrator	Yes	No	
Planning Commission	Yes	No	
Other	Yes	No	

(a) Describe the nature of the decision:

(b) Describe why the appeal is requested:

9) Signature:

I, the undersigned, state that the foregoing answers herein contained and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief. I also understand that I must appear at the meeting and/or have someone to represent my case.

Signature of Applicant

Date

Instructions to Applicant:

- 1) Zoning Board of Appeals meetings are held on the second Monday of the month.
- 2) For a ZBA Application to be considered, the application, plot plan and legal description must be submitted at least (21) days before the scheduled Zoning Board of Appeals Meeting.
- 3) At a minimum, the plot plan must be drawn to scale indicating:
 - a) Lot dimensions.
 - b) Location and dimensions of existing and proposed structures.
 - c) Existing set backs.
 - d) Location of well and septic system.
 - e) Proximity of existing and proposed structures from neighboring structures.