

Holly Township
Board of Trustees – Regular Meeting
Minutes of April 15, 2020

Call to Order: Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:35 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

Roll Call:

Members Present:

George Kullis, Supervisor
Mark Freeman, Treasurer
Karin Winchester, Clerk
Steve Ruth, Trustee
Pat Feeney, Trustee

CONSENT AGENDA:

1. Agenda Approval.
2. Approval of Special Meeting Minutes – March 5, 2020
3. Approval of Regular Meeting Minutes – March 18, 2020
4. Approval of Financial Statement – February 2020.
5. Approval of Bills for Payment – March 2020.
6. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – March 17, 2020.
 - B. Planning Commission Minutes – none.
 - C. Building Permits – March 2020.
 - D. Treasurer’s Annual and Quarterly Report – March 31, 2020.
7. Communications:

Agenda Approval:

Clerk Winchester stated that the board should consider the deletion of New Business #7 and schedule that agenda item for a future meeting.

- **Clerk Winchester made a motion to approve the Consent Agenda as amended with the deletion of New Business number seven. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

Public Hearings: none.

Presentation: none.

Reports:

Treasurer Freeman reported to the Board that the Treasurers Office is currently finishing the settlement with Oakland County; at the end of each tax year there is a yearly settlement of taxes between the CVT

and Oakland County.

Clerk Winchester reported the State of Michigan has contacted the Clerk's office regarding the May election and social distancing.

Supervisor Kullis reported that he and Trustee Ruth have been attending the meeting for the possible water and sewer district on Dixie Hwy. Oakland County will be providing a virtual meeting for the project stakeholders. The Supervisor reported to the Board about the Oakland County Grant stimulus for Small Businesses.

Trustee Feeney reported to the Board about the attorney letter regarding Holly Hills; the board should address within closed session.

Public Comment on Agenda Items Only: none.

Old Business:

1. Amended Employee Policies and Procedures-Proposed Resolution 2020-02.

The Board of Trustees set a date of April 22, 2020 at 6:30pm as a workshop to address the amended Employee Policies and Procedures presented by EctoHR.

New Business:

1. Proposed 2020-2021 Parks Budget.

Holly Township Parks Director Toni Brinker addressed the Board of Trustees with the proposed budget for Holly Township Parks and Recreation for 2020-2021. Discussion among the Trustees and Parks Director regarding the budget proceeded including questions as to the salary increase for the Director, the amounts budgeted for phones and tablets, and revenue producing programming. Supervisor Kullis stated that Board should consider tabling the issue until the Trustees could formulate questions to the Park Board on the budget and return for discussion in May.

- **Clerk Winchester moved to postpone the Proposed 2020-2021 Parks Budget to May. Trustee Ruth supported the motion. A roll call was taken; all those present voted yes, motion carried 5/0.**

2. Dawson Tire Request

Clerk Winchester stated to the Board that Dawson Tires request for payment relief is not addressed within the land contract-requested relief through April of 2021 is not provided for. The Clerk further stated that Dawson Tire is an open essential service.

- **Clerk Winchester moved to deny the request from Dawson Tire based on that it is not provided for in the land contract which is a legal document. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes, motion carried 5/0.**

3. 2019-2020 Budget Amendments-Proposed Resolution 2020-08.

Clerk Winchester informed the board that this a request for budget amendments for the use of PEG funds approved for CISMA and the AV equipment.

- **Trustee Ruth made a motion approve the 2019-2020 Budget Amendments-Proposed Resolution 2020-08. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion passed 5/0.**

4. KEPS Metro Act Permit Extension Request-Proposed Resolution 2020-09.

Clerk Winchester informed the Board that this is an extension request for public right of way permitting.

- **Trustee Ruth made a motion to approve KEPS Metro Act Permit Extension Request-Proposed Resolution 2020-09. Supervisor Kullis supported the motion. A roll call vote was taken; all those present voted yes; motion passed 5/0.**

5. Spring Cleanup

The Board of Trustees discussed the scheduled Spring Cleanup on May 9, 2020 considering the social distancing requirements due to COVID-19 as well as the need to focus on revenue producing activities at this time due to the mandated shut down and effects on revenue sharing from the State of Michigan.

- **Clerk Winchester moved to cancel the Spring Cleanup on May 9, 2020. Trustee Feeney supported the motion. A roll call vote was taken; all those present voted yes; motion passed 5/0.**

6. Farmstead.

Supervisor Kullis informed the Board that some work had started on the north field and public right of way area affected by invasive species and spring growth. The Supervisor stated that an RFP for the back wall of the Barn is needed for the next steps in the Hawley Barn restoration, as well as the move of the Ernst Barn from Oakland County Parks. Clerk Winchester stated that non-essential work should cease and focus on the existing barn restoration should be the priority moving forward when we (State of Michigan) are open again. Clerk Winchester also stated that when open, focus on existing buildings would require RFP for the painting of existing houses and back wall of Hawley barn. Further conversation about the Farmstead was had by the Board members. Clerk Winchester stated that all activity on the property not approved by the Board of Trustees should stop including the Community Garden. Currently, the Holly Heritage Farmstead Foundation and Holly Township do not have a working agreement. The North Holly Road project scheduled to start in June will allow for through traffic for residents only; the Community Garden would encourage non-resident traffic during this project and possibly create an issue with the enforcement of social distancing considering that Stay Home. Stay Healthy. mandate by the Governor; therefore, Clerk Winchester stated again that all non-essential work should stop. Trustee Feeney stated that considering the current rules and the road construction he understood that opinion.

- **Clerk Winchester moved to cancel the Community Garden for 2020 and request**

an agreement for using the farmstead before moving forward. Trustee Ruth supported the motion. A roll call vote was taken; Freeman: yes; Ruth: yes; Feeney: no; Kullis: no; Winchester: yes; motion passed 3/2.

Public Comment:

Robert Mask - addressed the board.
Sandra Carlson- addressed the board.
Denise LaMont- addressed the board.
Richard Kinnamon- addressed the board.

Adjournment

Supervisor Kullis, hearing no other business, adjourned the meeting at 7:50 pm.

Amy N. Hillman
Recording Secretary

Karin S. Winchester, Clerk