

Holly Township
Board of Trustees – Regular Meeting
Minutes of March 20, 2019

Call to Order: Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

Roll Call:

Members Present:

George Kullis, Supervisor
Mark Freeman, Treasurer
Pat Feeney, Trustee
Steve Ruth, Trustee

Others Present:

Amy Fowlkes, Code Enforcement Officer

Members Absent:

Karin Winchester, Clerk

- **Supervisor Kullis made a motion to excuse the absence of Clerk Winchester. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

CONSENT AGENDA:

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – February 20, 2019.
3. Approval of Financial Statement – February 2019.
4. Approval of Bills for Payment – March 2019.
5. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – February 21, 2019.
 - B. Planning Commission Minutes – February 5, 2019.
 - C. Building Permits – February 2019.
 - D. Treasurer’s Annual and Quarterly Report – None.
6. Communications:
 - A. Petition to RCOC Expressing Interest on Road Improvements to Moonlight Dr.

Agenda Approval:

- **Treasurer Freeman made a motion to approve the Consent Agenda. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

Public Hearings: Reprogramming of 2016, 2017, and 2018 CDBG Funds.

- **Trustee Ruth made a motion to open the public hearing for Reprogramming of 2016, 2017, and 2018 CDBG Funds. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

No Public Comment.

- **Treasurer Freeman made a motion to close the public hearing for Reprogramming of 2016, 2017, and 2018 CDBG Funds. Trustee Feeny supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

Presentation: None.

Reports:

Trustee Feeny reported that the Class 3 Animal Ordinance regarding chickens, has been sent to the Township Attorney for review. The Fish Lake / Grange Hall Rd overlay District will be one of the projects worked on this year. There are a few things that will need to be tweaked to accommodate new development. A fruit stand was proposed and will be slowly worked into the community. It is a great start for that corner.

Supervisor Kullis reported that they should be seeing the Master Plan for Farmstead at the April meeting. Meetings have been had with the contractor's involved, and they are waiting for the ground to thaw to get moving. A gentleman with carpentry skills will be doing some community service work on the project as well. He has spoken with people at the 4H Fair about the opportunities available for the barn and they were excited. A family is also donating a few rabbit hutches for the farmstead. A petition has been turned in for Moonlight Dr., near Riviera Shores, to get their road paved. They will start working with the engineers to see what the final costs will be. There were options laid out for the residents to choose from, and they have selected a plan on how to move forward with the project. Work on the Kurtz Rd Bridge project will begin this summer, the permits are already in place. Nine families came in for the Board of Review meeting, and things went well.

Public Comment on Agenda Items Only: N.A.

Old Business:

1. Deputy Treasurer's Position.

The previous Deputy Treasurer - Ms. Nash, took medical leave of absence and has turned in her letter of resignation. As a result, the interim Deputy Treasurer – Suzanne Heiple, will permanently fill the position full time.

2. Show Cause Hearing – 16364 Fish Lake Rd.

The Building Inspector is happy with how the project is going. This request is to give another extension for a final 30 days. The owner has a few things to finish still, per the Building Inspector's report. Thirty

days out would be April 21, 2019 and will become the new expiration date.

- **Supervisor Kullis made a motion to extend the expiration date until April 21, 2019. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

New Business:

1. CISMA Funding Request.

There is a \$250.00 request for funds for a 2019 membership. This will help offset the costs of administration and to assist with the grants. The fee will be requested of each Board that has membership in CISMA.

- **Treasurer Freeman made a motion to approve the \$250.00 fee requested by CISMA for administration and grant funds for 2019. Trustee Feeney supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

2. Planning Commission Resignation.

A.C. Alrey resigned at 4:38pm, the day of the February Planning Commission meeting.

- **Treasurer Freeman made a motion to accept the resignation of Commissioner Alrey. Trustee Feeney supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

3. Planning Commission Appointment, Term Ending December 31, 2019.

Pam Mazich has been nominated to the Planning Commission.

- **Supervisor Kullis made a motion to appoint Pam Mazich to the Planning Commission, with the term ending December 31, 2019. Trustee Feeney supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

4. 2019 Gravel Program.

The roads in the Northwest quadrant will be re-graveled this year. The cost is \$25,000 for three years, for a total of \$75,000 coming from Tri-party funds.

- **Supervisor Kullis made a motion to approve \$75,000.00 in Tri-party funds, for the 2019 Gravel Program. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

5. Spring Clean-Up.

This will be held on Saturday May 18, from 8 am to 2 pm at the North Oakland County Fire Hall, located on Grange Hall rd. A paper shredding company will be on site from noon – 2pm this year. You can drop off your paper in the morning if you cannot make it during the hours they will be there.

- **Supervisor Kullis made a motion to approve Saturday May 18, from 8 am to 2 pm for the 2019 Spring Clean-Up. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

6. Reprogram 2016, 2017, and 2018 CDBG Funds – Proposed Resolution 2019-04.

The Village was not able to use their funds, so the funds will be moved to the Housing Rehab Act fund from the Clearance and Demolition fund, until they need to be used.

- **Treasurer Freeman made a motion to approve the Reprogramming of 2016, 2017, and 2018 CDBG Funds – Proposed Resolution 2019-04. Trustee Feeney supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

7. MERS Retirement Benefits Trust Account – Proposed Resolution 2019-05.

By law, the money is required to be moved to a Trust Fund account. This Resolution is to create the Trust.

- **Trustee Ruth made a motion to approve the MERS Retirement Benefits Trust Account – Proposed Resolution 2019-05. Supervisor Kullis supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

8. MERS Authorized Signatories – Proposed Resolution 2019-06.

Two signatories are required for the Trust account, the Clerk and the Treasurer positions.

- **Supervisor Kullis made a motion to approve the Clerk and Treasurer as the two MERS Authorized Signatories – Proposed Resolution 2019-06. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

9. Fair Housing Month – Proposed Resolution 2019-07.

April 2019 has been designated as Fair Housing Month. This prohibits discrimination based on anything, including demographics, sexuality, and/or disabilities.

- **Treasurer Freeman made a motion to approve April 2019 as Fair Housing Month – Proposed Resolution 2019-07. Supervisor Kullis supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

10. Child Abuse Awareness Month – Proposed Resolution 2019-08.

April 2019 has been designated as Child Abuse Awareness Month. This is from Care House of Oakland County, and supports victims among us.

- **Supervisor Kullis made a motion to approve April as Child Abuse Awareness Month – Proposed Resolution 2019-08. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

11. Contract/Resolution with Consumer’s Energy for Street Light Installation at Riviera Shores.

Riviera Shores residents have already the paid the installation fee of \$100 to move forward with the project.

- **Supervisor Kullis made a motion to approve the Contract/Resolution with Consumer’s Energy for Installation of Street Light at Riviera Shores. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

12. Set Budget Workshop.

Wednesday, April 10, 2019 at 6:30pm has been set for the Budget Workshop meeting.

- **Treasurer Freeman made a motion to approve April 10, 2019 for the Budget Workshop. Trustee Feeney supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

Public Comment:

Mary Blanchard, 3444 Old Creek Dr., addressed the board.
Richard Kinnamon, 433 N. Saginaw St., addressed the board.
Pam Mazich, 4200 Nelson Scott Dr., addressed the board.
Stacy Taylor, 15566 Falk Rd., addressed the board.
Tony Engelberg, 155 Cogshall St., addressed the board.

Adjournment

Supervisor Kullis, hearing no other business, adjourned the meeting at 7:46 pm.

Courtney Scian
Recording Secretary