

Holly Township
Board of Trustees – Regular Meeting
Minutes of January 16, 2019

Call to Order: Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

Roll Call:

Members Present:

George Kullis, Supervisor
Mark Freeman, Treasurer
Pat Feeney, Trustee
Karin Winchester, Clerk

Others Present:

Amy Fowlkes, Code Enforcement Officer

Members Absent:

Steve Ruth, Trustee

- **Clerk Winchester made a motion to excuse the absence of Trustee Ruth. Supervisor Kullis supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

CONSENT AGENDA:

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – December 19, 2018.
3. Approval of Financial Statement – December 2018.
4. Approval of June 30, 2018 Audited Financial Statements / Letters.
5. Approval of Bills for Payment – December 2018.
6. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – December 20, 2018. (NA)
 - B. Planning Commission Minutes – December 4, 2018.
 - C. Building Permits – December 2018.
 - D. Treasurer’s Annual and Quarterly Report – December 31, 2018.
7. Communications:
 - A. 2018 Planning Commission Report / 2019 Work Plan.
 - B. Letter dated October 31, 2018 from Boss Engineering re: Holly Hills.
 - C. Letter dated November 28, 2018 from Dykema Gossett re: Holly Hills.
 - D. Letter dated January 2, 2019 from Foster Swift re: Holly Hills.
 - E. Letter dated January 3, 2019 from NOCFA re: Holly Hills.

Agenda Approval:

Move Public Comment #2 above #3 under New Business, due to closed session discussions.

- **Clerk Winchester made a motion to approve the Consent Agenda. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

Public Hearings: None.

Presentation: None.

Reports:

Trustee Feeney reported the chicken ordinance was tabled by the Planning Commission until the planner gives them numbers from other C.V.T.'s regarding their chicken ordinances.

Treasurer Freeman reported the Quarterly Treasurer's report is included in the board packet.

Supervisor Kullis reported that the fixes from the engineers regarding the steel fabricators at the Farmstead Barn have come back. He met with Oakland County Planning and the final phase of the Farmstead Master Plan which should be done in February. The Director of the Township Association is retiring soon, and he has created a letter of thanks for everyone to sign.

Public Comment on Agenda Items Only: N.A.

Old Business:

1. Show Cause Hearing – 16364 Fish Lake Rd.

Amy Fowlkes, Code Enforcer, stated the resident is working hard on getting the requested changes completed. She met with the building inspector and he agrees the resident is making good headway. They are asking for an extension of 30-60 days to finalize the rest of the projects and get a final inspection done. It currently expires January 21, 2019.

- **Trustee Feeney made a motion to extend the date from January 21, 2019 for another 60 days. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

New Business:

1. Proposed Code of Ordinance Amendment to Chapter 32 Zoning, Article IV Supplementary Regulations: Add Section – Wind Energy Conversion Systems (WECS) Ordinance.

The Planning Commission worked on the Wind Ordinance amendment language and they have recommended that the Township Board approve the amendment.

- **Trustee Feeney made a motion to approve the Proposed Code of Ordinance Amendment to Chapter 32 Zoning, Article IV Supplementary Regulations: Add Section – Wind Energy Conversion Systems (WECS) Ordinance. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

2. Oakland County Cooperative Invasive Species Management Area Memorandum of Understanding.

Amy Fowlkes, Code Enforcer, explained the memo to the Board. The main changes they made were to separate the By-Laws out of the rest of the document to make it easier to update in the future. A minimum meeting attendance requirement was added. The term limit has changed to 1 year for the Executive Committee. Amy has been named as part of the Executive Committee by them.

A Coordinator position has been created thanks to a grant, to work with C.V.T.'s to assist with the program. Oakland County has made space for the Coordinator to have a physical office. A membership fee of \$250 has been added to help offset costs of basic office supplies and administrative costs. A yearly review will be done to see how these changes are working.

- **Clerk Winchester made a motion to approve Supervisor Kullis to sign the Oakland County Cooperative Invasive Species Management Area Memorandum of Understanding going forward. Trustee Feeney supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

Public Comment – Non-agenda:

Stacy Taylor, 15566 Falk Rd, addressed the Board.

3. Consider Closed Session to Discuss Attorney Client Privileged Communication.

- **Trustee Feeney made a motion to allow Planning Commission Chairman Tony Engelberg, to sit in on the closed session. Supervisor Kullis supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**
- **Clerk Winchester made a motion to go into closed session to consider Attorney/Client privileged communication in accordance with MCL 15.268(h). Supervisor Kullis supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**
- **Clerk Winchester made a motion to come out of closed session. Supervisor Kullis supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

Adjournment

Supervisor Kullis, hearing no other business, adjourned the meeting at 7:21 pm.

Courtney Scian
Recording Secretary

Karin S. Winchester, Clerk