

Holly Township  
Board of Trustees – Regular Meeting  
Minutes of December 19, 2018

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**Call to Order:** Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:32 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

**Roll Call:**

**Members Present:**

George Kullis, Supervisor  
Mark Freeman, Treasurer  
Pat Feeney, Trustee  
Karin Winchester, Clerk  
Steve Ruth, Trustee

**Others Present:**

Amy Fowlkes, Code Enforcement Officer  
Courtney Scian, Recording Secretary

**Members Absent:**

**CONSENT AGENDA:**

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – October 17, 2018.
3. Approval of Workshop Minutes – October 04, 2018
4. Approval of Financial Statement – October 2018.
5. Approval of Bills for Payment – November 2018.
6. Receipt of Routine Reports:
  - A. N.O.C.F.A. Minutes – October 18, 2018.
  - B. Planning Commission Minutes – October 2, 2018.
  - C. Building Permits – October 2018.
  - D. Treasurer’s Annual and Quarterly Report – September 30, 2018.
7. Set Public Hearings: None.
8. Communications: None.

**Agenda Approval:**

- **Clerk Winchester made a motion to approve the Consent Agenda. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**Public Hearings:** None.

**Presentation:** Holly Area Community Coalition – Susan Papple and Nick Klempf.

**Susan Papple:** October 1<sup>st</sup>, they received their 10-year Drug Free Community grant, which brings \$125,000 to the community to help a lot of people in the community. Office of Substance

Abuse Prevention from Oakland County provides a grant, as well as the Alliance of Coalition for Healthy Communities. Every two years they gather data from student surveys; this was done in January of 2018 with the 7<sup>th</sup>, 9<sup>th</sup> and 11<sup>th</sup> grade students. The overall picture of student's health was very good.

They discussed drug use with the students and asked what they knew about some of them. 17.3% of Holly 9<sup>th</sup> graders admitted to drinking alcohol in the past 30 days, compared to the rest of Oakland County schools which was at 12.3%. 25.3% of Holly 11<sup>th</sup> graders admitted to drinking in the past 30 days, while the rest of Oakland County schools was 29.2%. Holly 9<sup>th</sup> graders admitting to marijuana use was at 15.6% with 10.6% for the rest of Oakland County schools. Holly 11<sup>th</sup> graders admitting to marijuana use was at 23.1%, compared to 25.1% for the rest of the schools in Oakland County.

They have Safe, Smart and Successful summer camps for 5<sup>th</sup> graders going into 6<sup>th</sup> grade. They address 5 different drugs and how to identify them. Safe, Smart and Successful program is also at the middle school. Above the Influence transition program for 8<sup>th</sup> graders going into 9<sup>th</sup> grade. Youth Dialogue Day where community members and leaders meet with students to get their input and learn what they would like to see in the community and their schools. Safe Talk trained, Nick Klempp, speaks with students regarding suicide prevention.

They serve about 1,400 students directly and feel they are reaching out to many people. There are about 250 young people that come out for the downtown teen block party and tailgating event at the high school with families for some examples of their drug free family events. There is a high school Youth Action Board, which is an after-school program with peer led programs, a S.T.A.N.D. group (Students Taking a New Direction), they come up with the positive programs the kids do such as bullying, texting and driving, and leadership skills. They partner with the schools and are very grateful for their help and support. She also thanked the Township for their support. This data is not reflective of all schools, but it does have most of them. The information is obtained from MIPHY (Michigan Profile on Healthy Youth)..

They are also looking for new board members if anyone is interested. They would also like to do more fundraising and marketing events. More than half of their overall budget goes towards putting on these types of events. They have been in the community for almost 20 years and started in 1999. Many of the afterschool programs are sponsored by the County.

**Nick Klempp:** Regarding the passage of recreational marijuana; communities can opt out of having commercial retail in their community. The concern is the rise of youth use and would like Holly to consider the option of opting out to eliminate the ads, signs, displays and storefronts relating to the commercialization and industrialization of legal marijuana. Many communities choose to opt out of having commercial retail that live in states which have legalized it.

### **Reports:**

Trustee Feeney reported the Planning Commission recommended the Wind Ordinance be approved by the Township and should be on the next agenda. The Blight and Dumpster ordinance is being worked on still.

Treasurer Freeman reported that he has hired a new Interim Deputy Treasurer – Suzanne Heiple and is in the process of training her. She is making good progress so far.

Supervisor Kullis had a meeting with the director of the CISMA program for Oakland County. They toured the township and will be getting a more specific map showing the areas that have been treated. There is a 3-year process being done to eliminate them around the biggest infestations in town.

You can see in a 5-year comparison of where the housing levels has risen, industrial numbers are down. Total government assets show they are up 5%. They rated Holly as a 4-star honor community.

The road graveling project started over the summer. Tinsman Rd, part of Kurtz Rd, and Addis roads were done. The cost of gravel has gone up, so we may need to revisit this down the road.

### **Public Comment on Agenda Items Only:**

Suzanne Heiple, 210 Maple St, addressed the board regarding the request for training funding. Tony Engelberg, 115 Cogshall, addressed the board.

**Old Business:** N.A.

### **New Business:**

#### **1. Appointment of Two Planning Commissioners Terms Ending 12/31/2021.**

Ted Gurski's position is ending December 31, 2018. Thank you to Ted for everything he has done. They wish him the best.

Stacey Steckley will stay another 3-year term in her position, which is ending December 31, 2018. She will serve in her new term until December 31, 2021.

Ray Kerton will replace Ted Gurski in his position, for a 3-year term ending December 31, 2021.

All parties have agreed to these positions already.

- **Supervisor Kullis made a motion to approve a second 3-year term for Stacey Steckley, ending December 31, 2021. Trustee Feeney supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**
- **Supervisor Kullis made a motion to approve a 3-year term for Ray Curtain, ending December 31, 2021. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

#### **2. Appointment of Two Zoning Board of Appeals Members Terms Ending 12/31/2021.**

Ted Gurski's position ending December 31, 18 would be filled by Chuck Stoner, for a 3-year term ending December 31, 2021.

Allen Motzny has agreed to stay on in his position ending December 31, 2018, for another 3-year term ending December 31, 2021.

- **Supervisor Kullis made a motion to approve a 3-year term for Chuck Stoner, ending December 31, 2021. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**
- **Supervisor Kullis made a motion to approve a 3-year term for Allan Motzny, ending December 31, 2021. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

The Resignation of Bob Lecleraq from the Zoning Board leaves an open spot which would have went through December 31, 2020. Tim Terpening ran for a seat on Village Council and has agreed to fill that 2-year seat.

- **Supervisor Kullis made a motion to approve a 2-year term for Bob LeClarq, ending December 31, 2020. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**
- **Clerk Winchester made a motion to amend the agenda under New Business, Item #2, to read “Zoning Board of Appeals - 2 terms ending 12/31/21 and one term ending 12/31/2020”. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**
- **Supervisor Kullis made a motion to approve Tim Terpening to fill Bob LeClarq term ending December 31, 2020. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; the motion carried 5/0.**

### **3. Appointment of Two Board of Review Members Terms Ending 12/31/2020.**

- **Supervisor Kullis made a motion to approve a 2-year term for Cindy Kreiner, ending December 31, 2020. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**
- **Supervisor Kullis made a motion to approve a 2-year term for Chuck Stoner, ending December 31, 2020. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

### **4. Appointment of One Board of Review Alternate Member Terms Ending 12/31/2020.**

- **Supervisor Kullis made a motion to approve a 2-year term for Lori Goldsmith, ending December 31, 2020. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

### **5. Appointment of a Member to the Bush Lake Improvement Board.**

Oakland County Water Resource Commissioner sent the Township a letter asking to dissolve the Committee because no business has been done for 13 years, but before they can do that it shows Dale Smith as Township Supervisor. They would need to change this to Supervisor George Kullis name before this can happen.

- **Clerk Winchester made a motion to approve appointing Supervisor Kullis to**

**the Bush Lake Lake Improvement Board. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

## **6. Approval of Interim Deputy Treasurer Position.**

Supervisor Kullis stated there has been confusion regarding this position, the pay and the hours. The Township Attorney was involved. It was his understanding that they were going to have a meeting to approve job details when he left for the weekend. When he came back Monday morning she was already being sworn into her position, without any discussion or notice.

According to Treasurer Freeman; the M.T.A. states that under Deputies, the Treasurer and Clerk have the exclusive authority to appoint who they choose to serve in the absence of the Treasurer and the Clerk. They are legally required to hire a deputy to serve in their absence. With the approval of the Township board the Deputy may assist in performing the Treasurer's duties at any additional times agreed upon between Treasurer and the deputy Treasurer.

Clerk Winchester stated that Treasurer Freeman did not discuss this with anyone or get authorization from the Township Board to hire someone for a full-time position at a pay at a pay equal Deputy Clerk who has been in the office for over twelve years with plenty of expertise who has taken on two additional duties since the down-turn than were required of her with no increase in pay. She would also be making \$7,000 more than the Assistant Township Supervisor / Code Enforcement Officer, who has also been there for ten plus years.

The previous Deputy Treasurer was only hired as full time based on the fact that she would also be doing grant writing because of her prior experience as a Deputy Treasurer. The new hire has only entry level skills and no expertise in this field and requires additional training. The Township has been put into a libel situation now because it's already been done unilaterally without approval. It should have been discussed how to best spend the tax payer's money and what is best for the Township. If it involves money, it must be taken in front of the Board for approval. We now need to discuss the people that have already held these jobs in the office for years and adjust their pay according for the knowledge they've gained in the positions they've been in.

Treasurer Freeman removed it from the agenda last month, which it should have been discussed prior to the new person coming in to work any hours. It was a natural assumption, and a very aggressive move on his part, to just allow her to come in and work. Then the Township is held libel to pay her whatever he said he would for the hours worked without Board input. It is not right, and everyone should be concerned about that. Are we voting on the approved number of hours she's going to work or her pay rate tonight? To which Treasurer Freeman stated no, because his budget has already been approved overall. Clerk Winchester questioned whether it was going to be an open-ended, un-limited budget then without any Board input? An approved budget doesn't give automatic approval to spend.

Commissioner Feeney stated the work load was given to the Clerk's department when economic times were down time and questioned if that was still the best way to go about it. He doesn't think the job description says you need to be qualified based on your abilities. He also doesn't think that the Township could hire anyone with experience at the pay rate the job pays. He said Treasurer Freeman is allowed to hire whomever he chooses at whatever pay because their budget was already passed. Clerk Winchester disagreed.

➤ **Treasurer Freeman made a motion to approve the authorization of the**

**Deputy Treasurer to work all hours agreed upon between the Treasurer and the Deputy Treasurer. Trustee Ruth supported the motion. A voice vote was taken; Treasurer Freeman; yes, Trustee Ruth; yes, Supervisor Kullis; yes, Karin Winchester; no, motion carried 4/1.**

## **7. Request for Funding.**

Treasurer is requesting funding to hire an independent contractor to help train his newly hired Deputy Treasurer, with a not to exceed amount of \$2,000.

Treasurer Freeman has one person interested in the position with ten years of Deputy Treasurer experience. They would be an independent contractor, not employed by the Township.

The Interim Deputy Treasurer has already taken classes for further education paid for by the Township's Budget and would like additional funding for the on-site tutoring and mentoring sessions that will be done by the independent contractor.

- **Treasurer Freeman made a motion to approve a Not to Exceed amount of \$2,000 to hire an independent contractor to train his new Deputy Treasurer. Trustee Feeney supported the motion. A roll call vote was taken; Trustee Ruth; yes, Treasurer Freeman; yes, Clerk Winchester; no, Trustee Feeney; yes, Supervisor Kullis; yes; motion carried 4/1.**

### **Public Comment – Non-agenda:**

Mary Blanchard, 3444 Old Creek Dr, addressed the Board.

Steve Ruth, Planning Commission Trustee, addressed the Board.

Amy Fowlkes, 6053 Great Lakes Dr, addressed the Board.

Karin Winchester, Clerk of Holly Township, addressed the Board.

George Kullis, Supervisor of the Township Board, addressed the Board.

### **Adjournment**

Supervisor Kullis, hearing no other business, adjourned the meeting at 7:50 pm.

Courtney Scian  
Recording Secretary

Karin S. Winchester, Clerk