

Holly Township
Board of Trustees – Regular Meeting
Minutes of November 21, 2018

Call to Order: Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:37 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

Roll Call:

Members Present:

George Kullis, Supervisor
Mark Freeman, Treasurer
Pat Feeney, Trustee
Karin Winchester, Clerk

Others Present:

Amy Fowlkes, Code Enforcement Officer

Members Absent:

Steve Ruth, Trustee

- **Treasurer Freeman made a motion to excuse the absence of Trustee Steve Ruth. Trustee Feeney supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

CONSENT AGENDA:

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – October 17, 2018.
3. Approval of Workshop Minutes – October 04, 2018
4. Approval of Financial Statement – October 2018.
5. Approval of Bills for Payment – November 2018.
6. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – October 18, 2018.
 - B. Planning Commission Minutes – October 2, 2018.
 - C. Building Permits – October 2018.
 - D. Treasurer’s Annual and Quarterly Report – September 30, 2018.
7. Set Public Hearings: None.
8. Communications: None.

Agenda Approval:

Delete item #7 – Deputy Treasurer Position, under New Business and move #8 up to #7.

- **Treasurer Freeman made a motion to approve the Consent Agenda as amended. Trustee Feeney supported the motion. A roll call vote was taken;**

Supervisor Kullis; Yes, Clerk Winchester; No, Treasurer Freeman; Yes, Trustee Feeney; Yes, the motion carried by a 3/1 vote.

Public Hearings:

1. Adoption of a Resolution to Establish an Industrial Development District in Accordance with the Plant Rehabilitation and Industrial Development Districts, being State of Michigan Public Act 198 of 1974 (MCL 207.551 et. Seq.) as amended.

- **Clerk Winchester made a motion to open the Public Hearing for the Adoption of a Resolution to Establish an Industrial Development District in Accordance with the Plant Rehabilitation and Industrial Development Districts, being State of Michigan Public Act 198 of 1974 (MCL 207.551 et. Seq.) as amended. Trustee Feeney supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

Steven Ball, 11455 Dixie Hwy, addressed the Board.

- **Treasurer Freeman made a motion to close the Public Hearing for the Adoption of a Resolution to Establish an Industrial Development District in Accordance with the Plant Rehabilitation and Industrial Development Districts, being State of Michigan Public Act 198 of 1974 (MCL 207.551 et. Seq.) as amended. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

2. 2019 Community Development Grant Application.

- **Clerk Winchester made a motion to open the Public Hearing for the 2019 Community Development Grant Application. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

Shelby Nardonne, Representative from Haven in Pontiac, addressed the Board.

A letter was received from Neighbor to Neighbor asking to be considered for the grant.

- **Clerk Winchester made a motion to close the Public Hearing for the 2019 Community Development Grant Application. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

Presentation: None.

Reports:

Trustee Feeney reported regarding the Wind Ordinance, that Holly will not have much use for this type of technology because the winds in these areas aren't strong enough. He stated he believes when there are only three board members available in the office at a time, this can create problems for residents when they try to stop in and talk to them personally. He would like to see a system put in place for residents to see who is in the office that day. He also stated he is excited to see a water district in Holly.

Treasurer Freeman reported that his Deputy Treasurer is experiencing medical issues and requested a leave of absence. Tax bills are still all done in house currently but beginning with the 2018 Winter tax bills, they will be contracting with Oakland County to print their bills going forward.

Supervisor Kullis reported that the cemetery tree trimming contract was completed. Before and after pictures are available online. All the dead wood was cleaned out and there were some old grave stones discovered hidden under them. They are interested in doing genealogy on the old graves in the cemetery. The vines and scrub were all cleaned up at the Farmhouse as well, which opens it up to more available land area for use in 2019.

Public Comment on Agenda Items Only: None.

Old Business:

1. Township Hall Appraisal Proposals.

4 companies were contacted regarding the request for quote for appraisal services, one response was received for \$1,500 from Northstar Appraisal.

- **Clerk Winchester made a motion to approve the Township Hall Appraisal Proposal from Northstar Appraisal for \$1,500. Trustee Feeney supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

New Business:

1. Adoption of a Resolution to Establish an Industrial Development District in Accordance with the Plant Rehabilitation and Industrial Development Districts, being State of Michigan Public Act 198 of 1974 (MCL 207.551 et. Seq.) as amended, Proposed Resolution 2018-18.

- **Clerk Winchester made a motion to approve the Adoption of a Resolution to Establish an Industrial Development District in Accordance with the Plant Rehabilitation and Industrial Development Districts, being State of Michigan Public Act 198 of 1974 (MCL 207.551 et. Seq.) as amended, Proposed Resolution 2018-18. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

2. Show Cause Hearing – 16364 Fish Lake Rd.

The Code Enforcer would like approval for an extension of 60 days permitted to the owners of this property in regard to the recent Dangerous Building Hearing. He is aware of what needs to be done to correct the issues.

- **Supervisor Kullis made a motion to approve the 60-day extension request. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

3. Adoption of Oakland County Hazard Mitigation Plan, Proposed Resolution 2018-19.

- **Clerk Winchester made a motion to approve the Adoption of Oakland County Hazard Mitigation Plan, Proposed Resolution 2018-19. Treasurer**

Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.

4. 2019 CDBG Application and Subrecipient Agreement, Proposed Resolution 2018-20.

The Battered and Abused Spouses program at Haven is being awarded the grant max amount of \$4,586.

- **Supervisor Kullis made a motion to approve the 2019 CDBG Application and Subrecipient Agreement, Proposed Resolution 2018-20. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

5. Proposed Solar Ordinance.

The Planning Commission recommends approval of the solar ordinance language and tried to cover all scenarios within it.

- **Clerk Winchester made a motion to approve the Proposed Solar Ordinance. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

6. Request for Medical Leave for the Deputy Treasurer.

Janice Nash is requesting a medical leave of absence from December 1, 2018 – February 25, 2019.

- **Treasurer Freeman made a motion to approve the Request for Medical Leave for the Deputy Treasurer. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

7. AT&T Metro Act Permit Extension Request.

This is done every five years to extend these permits. The extension will be until December 21, 2023 and is the same agreement that was already approved by the Board in the past.

- **Clerk Winchester made a motion to approve the AT&T Metro Act Permit Extension Request. Trustee Feeney supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

Public Comment – Non-agenda: N.A.

Adjournment

Supervisor Kullis, hearing no other business, adjourned the meeting at 7:46 pm.

Courtney Scian
Recording Secretary