

Holly Township  
Board of Trustees – Regular Meeting  
Minutes of October 17, 2018

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**Call to Order:** Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:40 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

**Roll Call:**

**Members Present:**

George Kullis, Supervisor  
Mark Freeman, Treasurer  
Pat Feeney, Trustee  
Karin Winchester, Clerk  
Steve Ruth, Trustee

**Others Present:**

Amy Fowlkes, Code Enforcement Officer

**CONSENT AGENDA:**

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – September 19, 2018.
3. Approval of Financial Statement – October 2018.
4. Approval of Bills for Payment – October 2018.
5. Receipt of Routine Reports:
  - A. N.O.C.F.A. Minutes – August 16, 2018 / No Sept Mtg.
  - B. Planning Commission Minutes – September 4, 2018.
  - C. Building Permits – September 2018.
  - D. Treasurer’s Annual and Quarterly Report – September 30, 2018.
6. Set Public Hearings: November 21, 2018 at 6:30 or as soon as possible thereafter on 2019 Community Development Grant Application.
7. Communications: None.

**Agenda Approval:**

Bring #6 down from Consent Agenda to New Business, as #2 and move everything else down.

- **Clerk Winchester made a motion to approve the Consent Agenda as amended. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

**Public Hearings:** None.

**Presentation:** None.

**Reports:**

Trustee Feeney asked if Planning Commissioner Tony Engelberg could report on the last Planning Commission meeting. Commissioner Engelberg reported that a public hearing had been set for the Wind Ordinance. The dumpster ordinance was tabled until they could ask further questions of Amy Fowlkes, Code Enforcer. The chicken ordinance is in the works of being updated.

Supervisor Kullis reported that a meeting was held regarding the Fish Lake Rd home up for demo. Phragmites have been sprayed green which means they have been treated. This is a three-year process. The Land Division Act is being worked on to correct problems. Riviera Shores held a meeting regarding the options for repaving the road. Moonlight Drive created a petition that needs 51% of resident's signatures to move forward. The cemetery contract for landscaping was executed and it was cleaned up. They are still waiting for the deed to the property near the cemetery, so they can add fencing. The tree contract for the Farmstead was awarded, they will start work in November. The Farmstead contractor and engineer need to work out a few more details of the project and should start work next week.

**Public Comment on Agenda Items Only: N.A.**

**Old Business:****1. Industrial Facilities District for Shannon Precision Fasteners – Set Public Hearing.**

The public hearing date was set for the next meeting, November 21, 2018 at 6:30pm.

- **Clerk Winchester made a motion to approve the Public Hearing date. Supervisor Kullis supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

**New Business:****1. Township Hall Appraisal.**

A special workshop was held to gather public input on the appraisal, and no one showed up. The Township Board would like an appraisal done.

- **Treasurer Freeman made a motion to obtain three bids for the appraisal. Trustee Feeney supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

**2. Set Public Hearings: November 21, 2018 at 6:30 or as soon as possible thereafter on 2019 Community Development Block Grant Application.**

The public hearing date was set for the next meeting, November 21, 2018 at 6:30pm.

- **Trustee Feeney made a motion to approve the public hearing date. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

**3. 2018-2019 Holly Area Youth Assistance Contract.**

This is for the annual contract renewal and is for \$2,625.00.

- **Clerk Winchester made a motion to approve the 2018-2019 Holly Area Youth Assistance Contract. Trustee Feeney supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**4. Amendment to Policies and Procedures – Proposed Resolution 2018-17.**

- **Supervisor Kullis made a motion to accept the Amendment to Policies and Procedures – Proposed Resolution 2018-17. Trustee Feeney supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**5. Grand Blanc Water and Sewer Agreement for Extension of Services to Shannon Precision Fasteners.**

- **Supervisor Kullis made a motion Grand Blanc Water and Sewer Agreement for Extension of Services to Shannon Precision Fasteners. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

**6. Genesee County Water and Sewer Agreement for Extension of Services to Shannon Precision Fasteners.**

This will be tabled until there are further discussions to answer some lingering questions.

- **Clerk Winchester made a motion to postpone this until additional information is received. Trustee Feeney supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

**7. Dawson Tire.**

The bank is providing paperwork on the loan information for the remodel, which is already done. Clerk Winchester suggested a letter of understanding be done by the Township Attorney regarding who is in order of importance, the mortgage company or the Township? The Township should be listed first over the mortgage company.

- **Clerk Winchester made a motion to approve the letter to the Nebraska State Bank by the Township Attorney. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**Public Comment – Non-agenda: N.A.**

**Adjournment**

Supervisor Kullis, hearing no other business, adjourned the meeting at 7:28 pm.

Courtney Scian

Recording Secretary