

Holly Township
Board of Trustees – Regular Meeting
Minutes of September 19, 2018

Call to Order: Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

Roll Call:

Members Present:

George Kullis, Supervisor
Mark Freeman, Treasurer
Pat Feeney, Trustee
Karin Winchester, Clerk
Steve Ruth, Trustee

Others Present:

Amy Fowlkes, Code Enforcement Officer

CONSENT AGENDA:

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – August 15, 2018.
3. Approval of Financial Statement – September 2018.
4. Approval of Bills for Payment – September 2018.
5. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – N.A.
 - B. Planning Commission Minutes – August 1, 2018.
 - C. Building Permits – August 2018.
 - D. Treasurer’s Annual and Quarterly Report – N.A.
6. Set Public Hearings: None.
7. Communications:
 - A. Letter received September 5, 2018 from Holly Heritage Farmstead Foundation re: Control of Foundation.

Agenda Approval:

Under New Business; move item #5 - Parks Budget Process, up to #1. Add item #2 – Tax Request Millage. Add item number #10 – 2018 Phragmite Treatment. Add item #11 which is pulled down from the Consent Agenda, item #7 A - Letter received September 5, 2018 from Holly Heritage Farmstead Foundation re: Control of Foundation.

- **Clerk Winchester made a motion to approve the Consent Agenda as amended. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

Public Hearings: None.

Presentation: Farmstead Survey Presentation – Ron Campbell and Joe Frost, from Oakland County Planning.

224 Surveys were returned, which is an above average number of responses. A sample workplan presentation was shown which included survey results and possible options as next steps to move forward with. Results will be posted on the Township website.

Reports:

Supervisor Kullis reported that he met with the schools regarding the bond proposal, which is shown on the Township website. This will not increase the resident's taxes and is only a continuation of what currently exists. He is also working with Joe Graves and the M.T.A. on a loophole that has recently been discovered in the language. He had a meeting with the farmstead engineers. There is a dangerous building which is leaning due to fire damage on Fish Lake Rd. A meeting held at N.O.C.F.A. will be had this weekend with residents on Moonlight Drive, as well as next week with residents at Riviera Shores to talk about the East Street cut through. The road gravel project started today for Tinsman, Kurtz and Addis Road. The project will pick-up next year where they leave off this year and will take three years to complete the entire Northwest quadrant.

Trustee Feeney asked where the farm project and meeting with the engineers is at regarding payment? He would like a professional opinion from the Building Inspector or Township Planner, with a report detailing the status. Supervisor Kullis, who is the Project Manager, stated the contractors have been paid per contract. Trustee Feeney requests that Holly Hills not be put on the agenda unless they will be here. He thinks that a special meeting should be held at the normal meeting time of 6:30pm. He suggested the Township take up testing the Kernen wetlands monthly.

Clerk Winchester reported that absentee ballots will be in next week and can be issued after Tuesday.

Public Comment on Agenda Items Only:

Tom Alsbach, Infinity Tree Care addressed the Board.

Tony Engelberg, 115 Cogshall St, addressed the Board.

Old Business:**1. Purchase Offer.**

A workshop has been set up regarding the possible purchase of the Township Hall, for Thursday October 4, 2018 at 6:30pm.

New Business:**1. Parks Budget Process.**

A new process has been created for Parks regarding their budget. This includes presenting their budget to the Board in April each year, the Parks Director must be present in case questions need to be answered, and a final vote will be held in June of each year.

- **Supervisor Kullis made a motion to approve the Parks Budget Process as written. Trustee Feeney supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

2. Tax Request Millage.

This millage hasn't changed since 1965, which is as far back as the County's records go. It is recommended to stay at 1 mill for the Township operating 2019 / 2020 budget.

- **Supervisor Kullis made a motion to approve the Tax Request Millage at 1 mill. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

3. ZBA Resignation.

Bob Leclercq has moved out of the Township and resigned his position.

- **Supervisor Kullis made a motion to approve the ZBA Resignation of Bob Leclercq. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

4. Sign Ordinance Amendments.

An overview of the updates was given, and the ordinance is now compliant with the new State laws. Section 32-386 #5B; update the word "premises" to "tenant/owner".

- **Trustee Feeney made a motion to accept the ordinance as amended, based on the Planning Commission's recommendation. Supervisor Kullis supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

5. Request for an Industrial Development District.

City water and sewer needs to be ran to Shannon Distribution Development. Dan Hunter, from Oakland County Economic Development, explained that 50% of the new taxes from this project are forgiven for twelve years. But the other 50% are also new taxes collected for the Township and County. He recommends splitting this project into two.

- **Supervisor Kullis made a motion to move forward with creating an Industrial Development District. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

6. 2019 SMART Contract.

- **Clerk Winchester made a motion to approve transferring funds to the Village of Holly for the 2019 SMART Contract. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

7. Tree Maintenance Contract Farm/Cemetery.

- **Trustee Feeney made a motion to award Infinity Tree Services the bid for the Cemetery tree services, in the amount of \$4,000. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**
- **Steve Ruth made a motion to award Michigan Property Network the bid for the Farmstead North and South tree services, in the amount of \$12,000. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

8. Public Education Grant (PEG) Project Proposal.

Five Thousand Dollars from the PEG fund will go towards an Audio/Video system for Parks Nature Center.

- **Supervisor Kullis made a motion to approve the Public Education Grant (PEG) Project Proposal. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

9. Fall Clean-up.

The current date of the clean-up conflicts with a garbage truck race event the same day, rendering the trucks unavailable. The new date of Fall Clean-up will be October 13, 2018 from 8am – 2pm.

- **Supervisor Kullis made a motion to approve changing the date of Fall clean-up from October 6 to October 13, 2018. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

10. 2018 Phragmites Treatment.

The Township received a Michigan G.S.P. grant from CISMA. An Oakland County Road Commission grant was supplied to the Township for Phragmites treatment. \$4,920 in treatments will be done because the original amount was doubled. Cardno will provide the treatments.

- **Supervisor Kullis made a motion to approve the 2018 Phragmites treatment invoice for treatment of invasive species. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

11. Letter received September 5, 2018 from Holly Heritage Farmstead Foundation re:

Control of Foundation.

The letter was read out loud for clarification.

Public Comment – Non-agenda:

Reuben Cantu, 15600 Falk Rd, addressed the Board.

David Lewsing, Democratic candidate for Congress from the 51st district, addressed the Board.

Adjournment

Supervisor Kullis, hearing no other business, adjourned the meeting at 8:58 pm.

Courtney Scian
Recording Secretary