

Holly Township  
Board of Trustees – Regular Meeting  
Minutes of April 20, 2016

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**Call to Order:** Supervisor Smith called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. At the Holly Township Hall, 102 Civic Drive, Holly Michigan.

Pledge of Allegiance

**Roll Call**

**Members Present:**

Dale Smith, Supervisor  
Karin Winchester, Clerk  
Steve Ruth, Trustee  
Mark Cornwell, Trustee

**Members Absent:**

Mark Freeman, Treasurer

Supervisor Smith asked a motion to excuse Mark Freeman, Treasurer, due to a recent injury.

- **Clerk Winchester moved to excuse Mark Freeman's absence. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

**CONSENT AGENDA:**

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – March 16, 2016.
3. Approval of Financial Statement – March, 2016.
4. Approval of Bills for Payment – April 2016.
5. Routine Reports:
  - A. N.O.C.F.A. Minutes – March 17, 2016.
  - B. Planning Commission Minutes – NA.
  - C. Building Permits – March 2016.
  - D. Treasurer's Annual and Quarterly Report – March 31, 2016.
  - E. Zoning Administrator's Report – March, 2016.
6. Set Public Hearings: None.
7. Communications: None.

- **Clerk Winchester moved to approve the Agenda as submitted. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

**Public Hearings:** None

**Presentation:** None

**Reports:**

Supervisor Smith reported a reminder that Spring Clean-up is getting close. Saturday May 7, from 8am- 4pm at Fire Station #1, information is also available on the website. He reported that a week ago he attended the Shiawassee River Water Trail Coalition at the Fenton Community Center. This water trail starts in Holly, Holly Twp., Holly Village and Rose Twp. and has checkpoints and trails up through Owosso. Sue Julian has spent a lot of time and energy on this to help work progress on the expanding program.

**Public Comment:** None.

**Old Business:**

1. Proposed Amendments to the Outdoor Gatherings Ordinance.

Clerk Winchester stated that the review from the Planners is back, but the township attorney wants to hold off until a Special Meeting can be held to review any concerns with the Board.

- **Clerk Winchester made a motion to postpone item until May meeting. Trustee Cornwell supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

2. 2016 Tri-Party Program

Supervisor Smith and Trustee Ruth would like to reserve the funds, if possible, for future gravel road work with the assistance of the Road Commission. Trustee Cornwell would like to look at a long term gravel program, and dust control project in the future. As of now, Trustee Cornwell stated it is hard to evaluate how effective dust control is at working throughout different weather conditions.

- **Clerk Winchester made a motion to reserve the 2016 Tri Party funds. Trustee Ruth supported the motion. A roll call vote was taken; Supervisor Smith, yes; Clerk Winchester, yes; Trustee Ruth, yes; Trustee Cornwell, no; motion carried by a 3/1 vote.**

**New Business**

1. 2016-2019 Assessing Contract Renewal

- **Clerk Winchester made a motion to approve the 2016-2019 Assessing Contract renewal. Trustee Cornwell supported the motion. A roll call vote was taken; All those present voted yes; motion carried by a 4/0 vote.**

2. 2016-2017 Mechanical and Plumbing Contractor Contract

- **Clerk Winchester made a motion to approve the 2016-2017 Mechanical and Plumbing Contractor Contract. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried by a 4/0 vote.**

3. Mental Health Month – Proposed Resolution 2016-03

Oakland County’s Community Mental Health program is asking for Holly’s continued annual support of May as being designated Mental Health month.

- **Trustee Cornwell moved to approve Mental Health Month Proposed Resolution 2016-03. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

4. Holly Area Youth Assistance - Proposed Resolution 2016-04

Holly Area Youth Assistance is submitting 2 new members for selection to its Board of Directors – Catherine Behrens and Karen Kluwe; for approval by the Township Board.

- **Clerk Winchester moved to approve the Holly Area Youth Assistance - Proposed Resolution 2016-04. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

**Public Comment:**

Timm Smith, 1055 South Holly Rd, addressed the board.  
Jim Manning, 210 Grant St, addressed the board.

**Adjournment**

Supervisor Smith, hearing no other business, adjourned the meeting at 6:57 pm.

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Courtney Bird  
Recording Secretary