

Holly Township  
Board of Trustees – Regular Meeting  
Minutes of March 16, 2016

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**Call to Order:** Supervisor Smith called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. At the Holly Township Hall, 102 Civic Drive, Holly Michigan.

Pledge of Allegiance

**Roll Call**

**Members Present:**

Dale Smith, Supervisor  
Karin Winchester, Clerk  
Mark Freeman, Treasurer  
Steve Ruth, Trustee  
Mark Cornwell, Trustee

Clerk Winchester made a motion to move the Holly Township Library Administration – Proposed Resolution 2016-02 to Business item #1

Trustee Cornwell would like to amend February minutes and add zoning administrator report to the agenda as items 8 and 9

- **Clerk Winchester moved to approve the Agenda as amended. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

**CONSENT AGENDA:**

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – February 17, 2016.
3. Approval of Financial Statement – February, 2016.
4. Approval of Bills for Payment – March 2016.
5. Routine Reports:
  - A. N.O.C.F.A. Minutes – NA.
  - B. Planning Commission Minutes – NA.
  - C. Building Permits – January 2016.
  - D. Treasurer’s Annual and Quarterly Report – N/A.
  - E. Zoning Administrator’s Report – February, 2016.
6. Set Public Hearings: None.
7. Communications: None.

**Reports:**

Supervisor Smith reported that he attended the West Nile Virus / Zika Training on March 4 and also Skywarn Training on March 12. Supervisor Smith stated he would like to check into getting

a Wind Monitor to go along with the Training Program.

Treasurer Freeman reported 2015 year taxes have ended, and are now delinquent.

Trustee Cornwell reported on his participation in MSU School of Medicine Reception, MDEQ Webinar on Sustainability Practices for Business, Village of Holly Wellhead Committee meeting, Septic System Use and Maintenance Workshop through MSU Extension, 2016 Great Lakes: Michigan Water Heritage Conference through MSU, and the County Road Association Highway Conference.

**Public Comment:** None.

**Old Business:**

1. Proposed Amendments to the Outdoor Gatherings Ordinance.

Trustee Ruth stated that nothing has been received from the planners or attorneys yet

- **Clerk Winchester made a motion to postpone item until April meeting. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

**New Business**

1. Holly Township Library Administration – Proposed Resolution 2016-02

Supervisor Smith informed the Board that Clerk Winchester met with Ms. Scheid from the Library board a month ago to discuss the transfer of duties. Ms. Scheid and Mr. Clark were present from the Library Administration board. Ms. Scheid wanted to confirm that the township was going to review the financials. Clerk Winchester stated that they are public record, and would need to be disclosed if asked by the Board. Library board thought since the action was initiated by the township, they could be indemnified, according to the law.

- **Trustee Ruth made a motion to approve the Holly Township Library Administration – Proposed Resolution 2016-02, to transfer the financial functions to the Holly Township Library. Clerk Winchester supported the motion. A roll call vote was taken; Freeman, yes; Ruth, yes; Cornwell, yes; Winchester, yes; Smith, yes; the motion carried by a 5/0 vote.**

2. 2016 Tri-Party Program

Supervisor Smith informed the Board that something will need to be done in April. The funds for the program are not guaranteed, but should be there if noted. Trustee Cornwell stated that we should utilize these funds if provided. Discussion was had regarding the Gravel Program and the apron being added to the roads. Supervisor Smith questioned if the Township could hire their own contractor, to add an apron to the roads at a lower rate. Funds should be used for a big project in the future if possible.

- **Clerk Winchester made a motion to postpone this item until the April meeting. Support by Trustee Cornwell. A voice vote was taken; all those present voted yes. The motion carried by a 5/0 vote.**

3. Holly Academy's 5K Walk – Proposed Resolution 2016-01

Annual event needs to be approved by the board to get police protection and permits approved.

- **Clerk Winchester moved to approve the Holly Academy's 5k Walk Proposed Resolution 2016-01. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

4. 2016 Dust Control Program

Trustee Cornwell discussed the fact that the Board can hire their own contractors for Dust Control. Supervisor Smith stated this was done in the past, but did not end up working out well, even though it was slightly cheaper. The condition and quality of the roads were better when done by the Road Commission.

- **Clerk Winchester moved to approve the 2016 Dust Control Program, Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

5. Spring Cleanup

This is an annual Holly Township program, which provides citizens the opportunity to get rid of any extra debris, recycling, and larger items. This event is generally held the first Saturday in May from 8am – 4pm.

- **Trustee Cornwell made a motion to approve Saturday May 7 as the clean-up date. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried by a 5/0 vote.**

6. Act 425 Request

Supervisor Smith stated that they met with the Village Manager regarding this Act. Appoint 2 of the Board members to meet with Village Manager and see what they are interested in doing and get the ball rolling. Possibly Treasurer Freeman and Supervisor Smith will go ahead with the meeting.

No action taken

7. Request to Amend Sign Ordinance

The owners of Alex's market, Mr. Saad Nannoshi, at the I-75 and Grange Hall road property have already made a commitment of over \$250,000 in their signage, which cannot be refunded. They wish the Board can amend the current sign ordinance size limits, to accommodate their 12' x 48' sign which would be put up along I-75. Had they been told prior that their sign would not be approved due to the size restrictions, they would not have went forward with getting it built

and spending the funds. Approval and permits were done properly through MDOT and the Township Board.

- **Treasurer Freeman moved to forward to the Planning Commission. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried by a 5/0 vote.**

8. Amendment to the February 2016 Minutes

Trustee Cornwell stated he would like to amend the February 2016 minutes, to clarify regarding the Village Wellhead program; that the Board is doing everything they can to promote it and that future master planning efforts reflect their concern for protection of water resources for everyone.

- **Clerk Winchester moved to approve the amendment to the minutes for the corrections. Trustee Ruth supported the motion. A voice vote was taken, all those present voted yes; motion carried by a 5/0 vote.**

9. Zoning Administrators Report

Trustee Cornwell discussed the possible removal of blighted trucks abandoned next to the cemetery on Grange Hall road. Clerk Winchester stated that we may have to make this a court issue, via a civil infraction.

**Public Comment:** None.

**Adjournment**

Supervisor Smith, hearing no other business, adjourned the meeting at 7:25 pm.

Courtney Bird  
Recording Secretary