

Holly Township  
Board of Trustees – Regular Meeting  
Minutes of December 20, 2017

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**Call to Order:** Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:33 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

**Roll Call:**

**Members Present:**

Karin Winchester, Clerk  
George Kullis, Supervisor  
Mark Freeman, Treasurer  
Pat Feeney, Trustee  
Steve Ruth, Trustee

**CONSENT AGENDA:**

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – November 15, 2017.
3. Approval of Financial Statement – November 2017.
4. Approval of Bills for Payment – December 2017.
5. Receipt of Routine Reports:
  - A. N.O.C.F.A. Minutes – November 16, 2017.
  - B. Planning Commission Minutes – N.A.
  - C. Building Permits – November 2017.
  - D. Treasurer’s Quarterly Report – NA.
6. Set Public Hearings: January 17, 2017 – PY 2016 and 2017 CDBG Programming.
7. Communications: None.

**Agenda Approval:**

Move #4 and #5C on the Consent Agenda, under New Business #7 and #8.

- **Clerk Winchester moved to approve the Consent Agenda as amended. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; except for Trustee Feeney, the motion carried by a 4/1 vote.**

Ryan Suender from Boy Scout Troop 185 in Waterford, was present to obtain his Citizenship in the Community Merit Badge. He spoke briefly about his troop and the badge he was working towards.

**Public Hearings:** None

**Presentation:** None.

**Reports:** Supervisor Kullis reported that there is a list of resources for people in need for clothes, utilities, food, finances posted on the website and Facebook page for anyone looking for help. The traffic studies results have come in on a few areas - Belford Rd out to Dixie, Quick Rd to Fagan Rd and over to Fish Lake Rd, and Rood Rd over to the new high school entrance. They are looking for 400-500 cars per day for the road to be considered. It takes about a week and they go with an average number of cars per day. We are in the 400 car range, but have not surpassed 500. It's important that they open the back gate from the school to get the numbers up on Rood Rd next time. The State of Michigan Department of Veteran Affairs is looking to build several new homes over the next few years for Veterans in need, if you know of anyone in need please contact the Veterans Affairs Resource Center in Holly or the Township Office.

Treasurer Freeman reported that for the first time in over 20 years, Oakland County raised the prices on dog licenses. As of January 1, 2018, Spade/Neutered will be \$10.50, and male/female intact will be \$18.50.

Clerk Winchester reported that a hearing has been set for the CDBG re-programming money. They will be addressing the prior years unused funds. The hearing will be January 17, 2018.

Trustee Feeney had questions on the status of the CDBG Block Grant funds, and the HOA Great Lakes Special Assessment situation. Supervisor Kullis stated a meeting will be held in January to discuss the CDBG grant funds. The attorney will help walk the Township through the process regarding the HOA grant and getting information out to the community.

#### **Public Comment on Agenda Items Only:**

Tony Engelberg, 115 Cogshall St, addressed the board. He would like the Woodlands Ordinance sent back to the Planning Commission for review and approval. It was too restrictive before, and the Planner has since updated it. They will then send it back to the Township Board for approval.

Supervisor Kullis stated that the November 15, 2017 Township Board meeting minutes were amended to clarify the discussion had with the Township Attorney regarding the HOA Great Lakes Special Assessment.

- **Supervisor Kullis made a motion to open the consent agenda. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**
- **Clerk Winchester made a motion to move #2, 4, 5c down to #8. Supervisor Kullis supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**Old Business:** N.A.

**New Business:**

- 1. Planning Commission Appointments (2) for term 01-01-18 to 12-31-20.**

- **Clerk Winchester made a motion to approve Tony Engelberg to be appointed to the Planning Commission for the term of 01-01-18 to 12-31-20. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**
- **Treasurer Freeman made a motion to approve Glen Mitchell to be appointed to the Planning Commission for the term of 01-01-18 to 12-31-20. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**2. Board of Review Appointment (1) for term 01-01-18 to 12-31-20.**

- **Treasurer Freeman made a motion to approve Jim Clark to be appointed to the Board of review for the term of 01-01-18 to 12-31-20. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**3. Board of Review Alternate Appointment (1) for term 01-01-18 to 12-31-20.**

- **Treasurer Freeman made a motion to approve Lori Goldsmith to be appointed to the Board of review for the term of 01-01-18 to 12-31-20. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**4. Proposal Code of Ordinance Amendment – Tree and Woodlands.**

Township Planner, Mike Deem, stated the original draft was too restrictive on citizens, but the bones of the ordinance are still good. The goal in doing this is to prevent clear cutting, both residential and commercial. He recommends sending it back to the Planning Commission for approval.

- **Trustee Feeney made a motion to send the Proposal Code of Ordinance Amendment – Tree and Woodlands, back to the Planning Commission for review. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

**5. Proposal for Sign Ordinance Amendments.**

This is needed to review and address certain issues that have come up since the ordinance was put into place and a supreme court ruling. Three main issues are that anything could be considered a political sign, the number of non-conforming signs that were already in place before the ordinance, and the size of signs will all be addressed. A Not to Exceed amount of \$4,080.00 was proposed for 2 rough drafts.

- **Supervisor Kullis made a motion to approve the Proposal for Sign Ordinance Amendments. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

**6. Consent Agenda Item #2 - Amendment to Minutes – November 15, 2017.**

- **Supervisor Kullis made a motion to approve the November 15, 2017 minutes. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes, except for Trustee Feeney; the motion carried by a 4/1 vote.**

**7. Consent Agenda Item #4 - Approval of Bills for Payment – December 2017.**

Supervisor Kullis wanted to let the public know how paying bills works and what falls under operating expenses. Starting in 2018 on the Consent Agenda; you will begin to see the approval of bills for payment with the dollar amounts shown, in the interest of keeping things transparent.

- **Supervisor Kullis made a motion to approve the December 2017 Bills for Payment. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

**8. Consent Agenda Item 5c – Building Permits, from Consent Agenda.**

Supervisor Kullis wanted to point out that the economy is changing, based on the number of building permits being sold. The total amount for 2016 was \$54,613, which included 101 building permits. 2017 total amounted to \$116,235 and included 204 building permits. The lists can be obtained by emailing the Township Clerk.

- **Supervisor Kullis made a motion to approve the Building Permits, from Consent Agenda. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

**Public Comment – Non-agenda:**

Tony Engelberg, 115 Cogshall, addressed the board.

**Adjournment**

Supervisor Kullis, hearing no other business, adjourned the meeting at 7:35 pm.

Courtney Scian  
Recording Secretary

Karin S. Winchester