

Holly Township
Board of Trustees – Regular Meeting
Minutes of November 18, 2015

Call to Order: Supervisor Smith called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. At the Holly Township Hall, 102 Civic Drive, Holly Michigan.

Pledge of Allegiance

Roll Call

Members Present:

Dale Smith, Supervisor

Mark Freeman, Treasurer

Karin Winchester, Clerk

Steve Ruth, Trustee

Mark Cornwell, Trustee (arrived at 6:33pm)

CONSENT AGENDA:

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – September 16, 2015.
3. Approval of Financial Statement – September and October 2015.
4. Approval of Bills for Payment –October and November 2015.
5. Routine Reports:
 - A. N.O.C.F.A. Minutes – September 16, 2015.
 - B. Planning Commission Minutes – October 6, 2015.
 - C. Building Permits – September and October 2015.
 - D. Treasurer’s Annual and Quarterly Report – September 30, 2015.
 - E. Zoning Administrator’s Report – September/October 2015.
6. Set Public Hearings: None.
7. Communications:
 - A. Letter dated September 10, 2015 from US Board of Geographical Names re: Lake Hope and Lake Lahring
 - B. Letter from Rose Hill, Mr. Kelly re: Lake name change

Supervisor Smith added a letter from Rose Hill to communications.

- **Treasurer Freeman moved to approve the Agenda as amended. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

Public Hearing: 2016 Community Development Block Grant

- **Clerk Winchester moved to open the Public Hearing. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

Clerk Winchester explained that the 2016 CDBG funds allotted to Holly Township had increased for 2016 to \$14,929.00; allowing for 30% of those funds to be granted to CDBG approved community services and 70% to CDBG approved community projects.

Tina Alvarado addressed the Board representing Holly Area Youth Assistance; Mrs. Alvarado explained that the sole purpose of HAYA is to support the youth of the Holly area to prevent juvenile delinquency. This year HAYA would like to request a grant of \$3,500.00. HAYA runs nine projects where eight of the nine directly involve Holly students; short-term counseling, skill building, school supplies, summer camp, Jacobsen Toy Project and family development. From December of 2014 to the present, 87 students exclusively from Holly Township have received assistance from HAYA; case worker services, five students; skill building, five students; school supplies, 14 students; Jacobsen Toy Project, 63 students. Attributing a monetary value to each student, HAYA applied an average of \$50.00 per student; 87 students X \$50.00=\$4,350.00; the request of \$3,500.00 would be used directly for Holly students. ($\$3,500.00/\$50=70$ students)

Tracie McCallum addressed the Board representing Neighbor for Neighbor. Ms. McCallum explained that Neighbor for Neighbor supports not only the Village and Township of Holly but also the surrounding areas. Over 56% of the families are helped financially and 63% of the families are helped with food assistance; during the current year the program has given out \$8,500.00 in financial assistance to ward of shut off notices from Consumers Energy or DTE Energy, evictions, purchase propane and pay off water bills. In the last nine months, Neighbor for Neighbor, in conjunction with local churches, has assisted 15 families with keeping their water on in the Village of Holly. Neighbor for Neighbor would like to request the full grant amount of \$4,478.00; the financial budget for Neighbor for Neighbor is currently in a slump due to unforeseen issues; the director for Neighbor for Neighbor passed away this last year and some deadlines have been missed in the transition. Neighbor for Neighbor would like to be sure they have the funds to assist families coming into the winter months.

Timm Smith, 1055 South Holly Rd., stated he would like to see the funds used to remove the blighted house at 1031 South Holly Rd.

- **Clerk Winchester moved to close the Public Hearing. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

Reports:

Supervisor Smith reported according to the MDEQ the repair of Fish Lake Rd. would be postponed once again to allow the MDEQ to conduct a study of the fish habitat and movement in the immediate area.

Treasurer Freeman reported that the Annual and Quarterly reports were included in the Board packet and explained how and when he would apply interest. Interest will not be added quarterly because the interest rate is in flux; interest will be applied to the fund balance at the end of each fiscal year.

Public Comment: None.

Old Business: None.

New Business

1. Township Properties.

Regarding the property at 16463 Fish Lake Rd, Clerk Winchester stated that the Board had previously approved funds up to \$10,000.00 for the demolition of the home on the property.

Only one bid has been received for this project though the Township had requested several bids. Neuwirth Construction did provide the only bid, which does exceed \$10,000.00 due to the addition of filling in, bringing it up to grade and seeding of the ground; the bid totals \$11,750.00. Neuwirth Construction has provided services for the Township many times in the past and has typically been the lowest bid.

- **Trustee Ruth moved to approve the bid from Neuwirth Construction for the demolition of the home at 16463 Fish Lake Rd in the amount of \$11,759.00. Clerk Winchester supported the motion. A roll call vote was taken; Ruth, yes; Cornwell, no; Freeman, yes; Winchester, yes; Smith, yes; the motion carried by a 4/1 vote.**

Harvey Sorensen, President of the Holly Heritage Farmstead Foundation, addressed the Board regarding the Heritage Farmstead on North Holly Rd. Repairs to the barn foundation are in need as well as the gutters on both of the homes. Repairs to the barn foundation would allow for the barn to be used for community events such as family reunions, weddings and other gatherings. Mary Blanchard, Secretary of the Holly Heritage Farmstead Foundation also addressed the Board regarding the fencing for the community garden. Supervisor Smith asked about the current status of grant applications for assistance to help with the funding of projects for the Holly Heritage Farmstead Foundation. Mr. Sorensen stated that the Farmstead Foundation is currently working on compiling grant applications to the Greater Flint Foundation and the Mott Foundation.

- **Clerk Winchester moved to postpone to the February meeting. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

2. Proposed Amendments Garage Sale Ordinance - Chapter 32 Zoning, Article IV Supplementary Regulations, Section 32-142 Garage Sales, Rummage Sales and Similar Activities.

Clerk Winchester stated that this is a request from a few residents that felt the Township Ordinance on garage sales was too restrictive, therefore the Board of Trustees forwarded the request to the Planning Commission for review. The Planning Commission approved the amendments submitted to the Board of Trustees.

- **Trustee Cornwell moved to approve Garage Sale Zoning Ordinance - Section 32-142 as amended. Trustee Ruth supported the motion. A roll call vote was taken; Freeman, yes; Winchester, yes; Smith, yes; Cornwell, yes; Ruth, yes; the motion carried by a 5/0 vote.**

3. Proposed Amendments to the Outdoor Gatherings Ordinance.

These amendments were also a request by a resident that has an existing agricultural business that would like to do some events on their property. It had been requested in a different manner though these amendments would allow for a large outdoor gathering where the resident would simply apply instead of needing a permanent Special Use permit.

The Board discussed various amendments of the Outdoor Gatherings Ordinance. The Board discussed compiling a list of questions that could be given to the Planner regarding this matter.

- **Clerk Winchester moved to postpone this matter to December. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

4. 2016 CDBG Application – Proposed Resolution 2015-30.

Clerk Winchester stated that following the Public Hearing the Board members may want to take the time to look into the different eligible community programs and what they offer.

- **Clerk Winchester moved to postpone this matter to December. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

5. Defined Contribution Plan – Proposed Resolution 2015-31.

Clerk Winchester explained that this is a new requirement by the IRS to submit the 401 (a) Defined Contribution Plan; it is now part of the law. The NOCFA Board is also addressing it at their level.

- **Clerk Winchester moved to approve the Defined Contribution Plan – Proposed Resolution 2015-31. Trustee Cornwell supported the motion. A roll call vote was taken; Cornwell, yes; Ruth, yes; Freeman, yes; Winchester, yes; Smith, yes; the motion carried by a 5/0 vote.**

6. Planning Commission Appointments.

Supervisor Smith stated that Commissioner Tony Engelberg had resigned, however due to changes in his schedule would like to be reappointed to the Planning Commission. Supervisor Smith understands that he had been a valued Planning Commission member and recommended his reappointment to the same term he had previously been appointed to.

- **Trustee Cornwell moved to approve the reappointment of Tony Engelberg to the Planning Commission to fulfill his term. Clerk Winchester supported the motion. A roll call vote was taken; Winchester, yes; Freeman, yes; Cornwell, yes; Ruth, yes; Smith, yes; the motion carried by a 5/0 vote.**

7. Prosper Magazine.

Supervisor Smith stated that he had received a phone call from the County Executive's office regarding advertising in Prosper magazine. Supervisor Smith was doubtful that the Board would want to spend \$2,000.00 for an ad in a magazine considering the Townships small budget.

The Board took no action.

8. Gravel Program.

Supervisor Smith invited Trustee Cornwell to address the Board regarding this topic. Trustee Cornwell stated that over the years the Board had a lot of discussion regarding the chloride program; Trustee Cornwell has had discussions with Gordon at the Road Commission, during which, Gordon had indicated that some of the roads in Holly Township could benefit from the addition of gravel. The Road Commission had stated that some of the adjacent townships had supported a gravel program and that Gordon felt that those roads were in better condition. Trustee Cornwell stated that he would like to look at a Gravel Program in lieu of five applications of chloride if the roads could hold up; Trustee Cornwell suggested that a member of the RCOB be invited to provide a presentation on the possible need for gravel and to update the Board on the overall status of the roads of Holly Township.

- **Trustee Cornwell moved to postpone this matter to January 2016. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

Public Comment:

Charlie Gross, 6499 Lahring Rd, addressed the Board regarding the Renaissance Festival and the ten acre parcel adjacent to his property.

Sarah Gross, 6401 Lahring Rd, addressed the Board regarding the Renaissance Festival and exiting Lahring Rd. during the festival.

Charles Gross, 6401 Lahring Rd, addressed the Board regarding the Renaissance Festival and the activities at the mining operation adjacent to his property.

Timm Smith, 1055 S. Holly Rd, addressed the Board regarding 1031 South Holly Rd.

Adjournment

Supervisor Smith, hearing no other business, adjourned the meeting at 7:46 pm.

Karin Winchester, MMC
Holly Township Clerk