

Holly Township
Board of Trustees – Regular Meeting
Minutes of November 15, 2017

Call to Order: Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

Roll Call:

Members Present:

Karin Winchester, Clerk
George Kullis, Supervisor
Mark Freeman, Treasurer
Pat Feeney, Trustee

Others Present:

Lisa Hamamah, Township Attorney

Members Absent:

Steve Ruth, Trustee

- **Trustee Feeney moved to excuse the absence of Trustee Ruth. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

CONSENT AGENDA:

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – October 18, 2017.
3. Approval of Financial Statement – October, 2017.
4. Approval of Bills for Payment – November 2017.
5. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – October 19, 2017.
 - B. Planning Commission Minutes – N.A.
 - C. Building Permits – October, 2017.
 - D. Treasurer’s Quarterly Report – NA.
6. Set Public Hearings: None.
7. Communications: None.

Agenda Approval:

- **Clerk Winchester moved to approve the Consent Agenda as submitted. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

Public Hearings: 2018 Community Development Block Grant Application.

- **Clerk Winchester made a motion to open the public hearing. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

Public Comment:

Cheryl Shaffer, 10317 Rattalee Lake Rd, Davisburg, addressed the board. Cheryl is the Treasurer from Neighbor to Neighbor and would like to request funds. They provide meals and clothing during financial hardships for families. It is a food and clothing pantry located in downtown Davisburg, run by volunteers. They allow clients to shop for food through their pantry twice a month, and to take bags of clothes as needed. The financial assistance program is for help with rent and mortgage evictions, utility and water shut-offs. 138 families, totaling 375 family members located in the Village and Township of Holly alone. This equates to over 36% of the total residents signed up for the pantry services. They would never turn anyone down no matter what their income is, if they are hungry and in need. This year they've purchased over 66,000 pounds of food totaling over \$20,000, and their food drives have brought in another 15,000 pounds of food. Their financial assistance is currently at \$16,000, with the last two months of the year being the busiest historically. Thanksgiving baskets were given out, and they will also do Christmas baskets. They have a senior citizen prescription program in place to help anyone over 62. Currently, there are 76 households enrolled, who will get a gift card at their pharmacy on January 1, 2018. \$4,448 has been paid out to the Village and Township residents of Holly.

Joe Mischler, 620 Academy Rd, addressed the board. Joe is from the Veteran's Resource Center, and would like to request funds. 75% of people that come in are senior citizens with income issues, transportation issues, medical equipment needs and anything else requiring assistance. They are currently the only outreach in Oakland County for claims. 115 different claims through the service officers have been processed. \$1.4 million in claims have been returned to Holly residents per year in terms of money people get back after filing. They have recently assisted widowers, helped homeless vets with long term housing, and have also provided yard work. They would like to do more for the citizens of Holly.

Linda Smith, 6190 E. Holly Rd, addressed the board. Linda is from Holly Area Youth Assistance (H.A.Y.A.) and would like to request funds. They help with prevention and delinquency of youths. Money to be used for camps and skill building activities for children living in low income families and/or tough household situations.

- **Treasurer Freeman made a motion to close the public hearing. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

Presentation: None.

Reports: Supervisor Kullis reported that he received notification from the National Parks Association regarding the Shiawassee River. It will become the 23rd National Paddle Trail in the

U.S., to be announced next year. The Township has received the first treatment on the phragmites on E. Holly Rd. They will be applying for a grant from Oakland County to assist with treatment. There are still more near Fagan and Lahring Rd, and Kurtz Rd that need to be treated. Consumer's Power is also working on their area which has them. It is severely overgrown and hard to see around the corners. They grow with a stalk like bamboo and can easily catch fire, which has already happened once. They are working on adding a new ordinance to the Township code for this. The ordinance will help by requiring an area be treated in the future before an outbreak can over run an area. They are trying to work with the Village on doing all their areas in about the same timeframe.

Treasurer Freeman reported that winter tax bills are being done and will be sent December 1st.

Trustee Feeney reported the Planning Commission did not meet this month. He questioned when the woodlands ordinance would be on the agenda. Supervisor Kullis stated that Tony Engelberg and himself will meeting with the planner this week to discuss this.

Public Comment on Agenda Items Only: None.

Old Business: N.A.

New Business:

1. Honor Robert S. Brumler – Resolution 2017-29.

Joe Mischler, Veteran's Resource Center, addressed the board: December 7th a plaque will be awarded in honor of Robert S. Brumler. He and another veteran by the name of Weeks, started Veteran's Day in their own communities. He was a very active volunteer, including Kiwanis and as President of the School board and was a Lieutenant in the Navy. He was the Founder of Veteran's Day and MC for the Veteran's day festival for 50 years. He also compiled and published two books called Commemorative service books, one in 1955 and one in 1996. These included stories on vets from Holly during World War II and the Korean war, all the way up through the Gulf war. The plaque will be put up in honor of Mr. Brumler, and a separate plaque for all 49 recipients of the Carl Richter award.

- **Trustee Feeney made a motion to approve honoring Robert S. Brumler – Resolution 2017-29. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

2. Request for Special Assessment for Road Maintenance - Great Lakes Homeowner's Association.

A request to create a Special Assessment District for road maintenance was made by the Great Lakes Homeowners Association Board of Trustees in December 2016. In addition to the request, they provided petitions sign by residents in the subdivision. It was the consensus of the board that they would review the request and bring it back to the board in the future.

The Township Attorney said a petition will need to be done by the residents so that the Township Board can consider it. A public hearing will need to be set, district will need to be established,

and a dollar amount will be assessed to all the properties involved. The downside to a special assessment district is that if it is passed in the future and there are delinquencies by some and everyone is not paying their fair share, then the rest of the homeowners will have to eat that loss. The attorney recommends that research and review be done. They will also need the public's input and to provide education to the Board and residents on the subject. This process can take many months to complete.

No action at this time, but will follow through.

3. 2018 CDBG Application - Proposed Resolution 2017-30.

This is the annual application resolution, which allows 30% of public services to be allocated to a community wide project in the low to moderate income area. The Village would like funds for the car wash on Saginaw St. \$10,680 in funds available, \$4,576 to public services for senior services.

- **Clerk Winchester made a motion to approve the 2018 CDBG Annual Application - Proposed Resolution 2017-30. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

4. 2017 CDBG Sub-Recipient Agreement.

This is the annual agreement done to get these funds. They are federal funds ran through the County, and we are a sub-recipient.

- **Clerk Winchester made a motion to approve the 2017 CDBG Sub-Recipient Agreement. Trustee Feeney supported the motion. A roll call vote was taken; all those present voted yes; motion carried 4/0.**

5. AT&T Local Franchise Agreement Renewal – Proposed Resolution 2017-31.

This is a renewal of the AT&T Franchise agreement from 2008. It has been reviewed by the Township attorney.

- **Clerk Winchester made a motion to approve the AT&T Local Franchise Agreement Renewal – Proposed Resolution 2017-31. Pat Feeney supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

6. Holly Heritage Farmstead Barn Project.

Funding was approved for Phase 1 of the Farmstead barn project including cement work, with Dave Schang previously in charge, who has now retired. Dave was project manager, and someone needs to be named in his place to keep the projects moving forward, and George has already taken it over. The Township Attorney stated the language must be followed to a T for grants, so this will need to be checked into to have a definitive answer if the name can just be shifted. This will name George Kullis as project manager on documents so that they can keep the project moving forward. The foundation was poured yesterday, but did not include other charges that will be coming down the road in the original plans. This will need to be sent to the Foundation that the project manager has changed, and to make sure there are no issues with that.

- **Treasurer Freeman made a motion to approve the appointment of George Kullis as Project Manager of the Farmstead Barn Project. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

7. Village of Holly Downtown Development Authority.

Supervisor Kullis attempted to discuss the issue twice already. This was added to the agenda by the request of Pat Feeny. The question is the issue of how George Kullis got on the DDA board.

Pat Feeny – Trustee, addressed the board: The issue is not that he is on the board, it's how it came about and the legality of it. He explained his version of the process and brought more accusations against Supervisor Kullis.

George Kullis clarified many things Pat Feeny accused him of at the last meeting, and the time being in between when he came into the Township offices for a meeting.

Dick Rozell – Chairman of the D.D.A., addressed the board: Jesse Lambert was President six years ago when he joined the board, he was also Supervisor of the Township. Dale Smith came on as Supervisor, but opted out of those meetings after he came to a few of them. He felt the Township should be represented since they have monetary issues with shared projects. As a board, they amended the by-laws with the Township attorney saying they would make a seat available to a Township board member. Mr. Perkins chooses that person with the board, and chose George Kullis unanimously.

Jim Perkins – Village President, addressed the board: He appointed George Kullis to the DDA Board. He said he was apprehensive at first, until the situation was clarified with him. He has no issues with him being on the Board and looks forward to working together.

- **Trustee Feeny made a motion to remove the Township position from the Downtown Development Authority. No support for the motion; motion failed.**

Treasurer Freeman stated he understands Pat Feeny's position as a resident, but the Township and Village have a professional relationship together with mutual respect. They shouldn't criticize each other and should try to work together as much as needed. The DDA has a right to operate without an undue influence from the Township board, if they so choose.

Public Comment – Non-agenda:

Joan Wolfe, 11021 Eagle Road, addressed the board.

Ruth Andrews, 10200 Oakhurst, addressed the board.

Joe Mischler, 620 Academy Rd, addressed the board.

Richard Kinnamon, 433 N. Saginaw St, addressed the board.

Adjournment

Supervisor Kullis, hearing no other business, adjourned the meeting at 7:52 pm.

Courtney Scian
Recording Secretary

Karin S. Winchester, Clerk