

Holly Township  
Planning Commission – Regular Meeting  
Minutes of August 02, 2016

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**Call to Order:** Chairman Gurski called the regular meeting of the Holly Township Planning & Zoning Commission to order at 6:30 p.m. At the Holly Township Hall, 102 Civic Drive, Holly Michigan.

Pledge of Allegiance

**Roll Call**

**Members Present:**

Ted Gurski, Chairman  
Mark Cornwell, Commissioner  
AC Alrey, Commissioner  
Tony Engelberg, Commissioner  
Lloyd Kernen, Commissioner  
Stacey Steckley, Commissioner

**Others Present:**

Karin Winchester, Zoning Administrator  
Mike Deem, Township Planner

**Members Absent:**

Shane Mooney, Commissioner

- **Commissioner Alrey moved to excuse the absence of Shane Mooney, Commissioner. Commissioner Engelberg supported the motion. A voice vote was taken; all those present voted yes. Motion carried.**

**Agenda Approval**

- **Commissioner Engelberg moved to approve the Agenda as amended. Commissioner Steckley supported the motion.**

**Public Hearings:** None.

**Public Comment – Agenda Items Only:** N/A

**Approval of Minutes – July 05, 2016**

- **Commissioner Engelberg moved to approve the minutes of July 05, 2016. Commissioner Cornwell supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 6/0 vote.**

**Communications:** None.

**Old Business:**

**1. Master Plan.**

Any further questions should be submitted to Mike Deem, Township Planner. Public Input should be done ahead of the Public Hearing, to increase participation. This way there is time to go over the information and include things that should be added to the Plan. Adding pictures to the Rough Final Draft might be beneficial to citizens as well. Possibly ask citizens to submit pictures to the Holly Facebook page, action shots of people participating in family or school events, local activities or sports, beach time, Parks and Rec events - anything showing activity done throughout town. A note will be added to the Township Facebook page requesting pictures be submitted for review.

There are 2 things that need to be accomplished; the final draft of the document itself, and to decide what the goals are for the Public session. A link to the Master Plan on the Holly Township website as well as the Facebook page will be provided when ready, so that the public can provide their input before the Final Draft is done. It could be advertised at any local upcoming festivals in town to see what people liked or didn't like, and if they think anything is missing from the Plan.

The Township Planner – Mike Deem, will make a brief YouTube video, summing up the Master Plan for the website and Facebook page. This will be less than 5 minutes long, and will replace the public open house, in the hopes of gaining more feedback from the public. In doing so, the community will not need to leave their house to participate or provide input on the Plan.

## **2. Ordinance Proposals.**

This includes the Woodlands Protection and Updating sign Ordinance to include Clear Cutting information. The Township Planner, Mike Deem stated that there are 8 projects that the Planning Commission should consider moving forward on included in their packet. Is there anything missing from the list or any more information needed for any of them? Please provide any input to Mike Deem regarding the 8 items, and what you believe should be most important on the list.

### **New Business:**

#### **1. None.**

**Public Comment:** N/A

### **Reports:**

Commissioner Alrey questioned whether he can ask the Board secretary any questions regarding prior meeting minutes he has; specifically, why things were left out that he has said. The Recording Secretary stated that only the motions were required to be included, anything beyond that was done as a courtesy to sum up the discussions had.

Commissioner Engelberg reported that when coming into Holly from Milford Rd, there is a church on the right hand side of the road, as well as the Holly Waterworks building on the left side, both of which create Blight. They have overgrown weeds and require some much needed maintenance work done. It's unfortunate that that is the first thing people see as they are coming into town. He questioned if Rose Township has a complaint process we could report this to.

Commissioner Kernen reported that any Blight in the area should be taken care of as soon as possible.

Chairman Gurski reported that the Renaissance Festival will not be done with everything requested from their checklist in time for the festival to open.

Township Planner Mike Deem reported that the Renaissance Festival will have a person gathering information on parking stats this year. It sounds like they are working on some of the improvements required from their checklist. Next year Holly should think about giving them an earlier deadline to complete everything, so it's not so close to the festivals start date.

### **Adjournment**

Chairman Gurski, hearing no other business; adjourned the meeting at 7:50 pm.

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Courtney Bird  
Recording Secretary