

Holly Township
Board of Trustees – Regular Meeting
Minutes of June 21, 2017

Call to Order: Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

Roll Call:

Members Present:

Pat Feeney, Trustee

Mark Freeman, Treasurer

George Kullis, Supervisor

Steve Ruth, Trustee

Karin Winchester, Clerk

CONSENT AGENDA:

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – May 17, 2017.
3. Approval of Budget Workshop Meeting Minutes – June 14, 2017.
4. Approval of Financial Statement – May 2017.
5. Approval of Bills for Payment – June 2017.
6. Receipt of Routine Reports:
 - A. N.O.C.F.A. Minutes – May 18, 2017.
 - B. Planning Commission Minutes – April 4, and May 2, 2017.
 - C. Building Permits – May 2017.
 - D. Treasurer’s Annual and Quarterly Report – NA.
7. Set Public Hearings: None
8. Communications: None.

Agenda Approval:

- **Clerk Winchester moved to approve the Consent Agenda as submitted. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

Public Hearings: 2017-2018 Holly Township Proposed Budget and for the Annual Redetermination Confirming Special Assessment District for the Purpose of Fire and Emergency Service and Supporting Millages.

- **Clerk Winchester made a motion to approve the opening of the hearing for 2017-2018 Holly Township Proposed Budget and for the Annual Redetermination Confirming Special Assessment District for the Purpose of Fire and Emergency Service and Supporting Millages. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

The public made no comments.

- **Clerk Winchester made a motion to close the hearing for 2017-2018 Holly Township Proposed Budget and for the Annual Redetermination Confirming Special Assessment District for the Purpose of Fire and Emergency Service and Supporting Millages. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

Presentations:

MTA (Michigan Townships Association) - Catherine Mullhaupt and Judy Allen

Catherine Mullhaupt and Judy Allen made a presentation to the Board about the benefits of belonging to MTA. Member services provides benefits to the Townships, mostly magazines, annual conferences with education programs, networking opportunities, training activities, electronic bulletins sent out weekly and monthly. These member information services are only provided to Townships. Some of the other benefits include information on State laws regarding Townships, answering Township official's questions, providing training and materials, and answering phone calls.

RCOC Gravel Program for Holly Township – Supervisor Kullis and Oakland County Road Commission

In 2017 Twenty Thousand Tons of gravel will be distributed to the areas that need it the most on Tinsman, Halsey and Gage Rd. The township will doing a 3 year Road Gravel Project using Tri-Party Funds. In 2018 work will be done on 2 miles of Quick Rd., County Line Rd, Gage, Belford between Halsey and Grundyke Rd. In 2019 work will be done on Tinsman, Kurtz and Addis Rd. In 2020 work will be done on Mitchell Rd, Elliott Rd, Fish Lake Rd., That will complete the NW section of Holly Township from Grange Hall Rd going North and North Holly Rd going West. Residents can call 248-858-4804 with any road issues.

Reports: Treasurer Freeman reported that he is preparing to print Summer Taxes, which homeowners should receive by July 1, 2017.

Public Comment on Agenda Items Only: None.

Old Business:**1. Amendment to Policies and Procedures – Proposed Resolution 2017-12.**

The hours of the office will be changing. The Township Offices will now be open Monday through Thursday 8:30 am – 4:30 pm and Wednesday till 6:00 pm. Friday the office will be closed.

- **Clerk Winchester made a motion to approve the Amendment to Policies and Procedures – Proposed Resolution 2017-12. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes, with the exception of Treasurer Freeman; motion carried 4/1.**

New Business:**1. Confirm Special Assessment Roll for the Purpose of Fire Protection and Emergency Services – Proposed Resolution 2017-13.**

- **Clerk Winchester made a motion to approve the Confirm Special Assessment Roll for the Purpose of Fire Protection and Emergency Services – Proposed Resolution 2017-13. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

2. 2017-2018 N.O.C.F.A. Budget – Proposed Ordinance 2017-14.

- **Trustee Ruth made a motion to approve the 2017-2018 N.O.C.F.A. Budget – Proposed Ordinance 2017-14. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

3. 2016-2017 Holly Township Parks Budget Amendments – Proposed Resolution 2017-15.

- **Clerk Winchester made a motion to approve the 2016-2017 Holly Township Parks Budget Amendments – Proposed Resolution 2017-15. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted no; motion failed 5/0.**

4. 2017-2018 Holly Township Parks Budget – Proposed Resolution 2017-16.

- **Clerk Winchester made a motion to approve the 2017-2018 Holly Township Parks Budget – Proposed Resolution 2017-16. Supervisor Kullis supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

5. 2016-2017 Holly Township Budget Amendments – Proposed Resolution 2017-17.

- **Clerk Winchester made a motion to approve the 2016-2017 Holly Township Budget Amendments – Proposed Resolution 2017-17. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

6. 2017-2018 Holly Township Budget and Appropriations – Proposed Resolution 2017-18.

- **Clerk Winchester made a motion to approve the 2017-2018 Holly Township Budget and Appropriations – Proposed Resolution 2017-18. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes, with the exception of Treasurer Freeman; motion carried 4/1.**

7. MTA Subscription.

- **Supervisor Kullis made a motion to approve the MTA Subscription. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes with the exception of Treasurer Freeman; motion carried 4/1.**

8. 2016-2017 Holly Area Youth Assistance Contract.

- **Clerk Winchester made a motion to approve the 2016-2017 Holly Area Youth Assistance Contract. Supervisor Kullis supported the motion. Motion withdrawn by Clerk Winchester and Supervisor Kullis until we receive further information from HAYA.**
- **Clerk Winchester made a motion to postpone the 2016-2017 Holly Area Youth Assistance Contract. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

9. 2017-2018 Holly Area Youth Assistance Contract

- **Clerk Winchester made a motion to postpone the 2016-2017 Holly Area Youth Assistance Contract. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

10. 2017-2018 Boards and Commissions Meeting Dates – Proposed Resolution 2017-19.

- **Clerk Winchester made a motion to approve the 2017-2018 Boards and Commissions Meeting Dates – Proposed Resolution 2017-19. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

11. Sale of 4092 Grange Hall Rd. – Proposed Resolution 2017-20.

- **Trustee Ruth made a motion to approve Sale of 4092 Grange Hall Rd. – Proposed Resolution 2017-20. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

12. West Nile Virus Fund Reimbursement Request – Proposed Resolution 2017-21.

- **Supervisor Kullis made a motion to approve the 2016-2017 Holly Township Budget Amendments – Proposed Resolution 2017-17. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**
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13. 2018 SMART Contract – Proposed Resolution 2017-22.

- **Treasurer Freeman made a motion to approve the 2016-2017 Holly Township Budget Amendments – Proposed Resolution 2017-17. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

14. Combining Employee Positions / Title Change – Proposed Resolution 2017-23.

- **Clerk Winchester made a motion to approve Combining Employee Positions / Title Change – Proposed Resolution 2017-23. Treasurer Freeman supported the motion.**
- **Treasurer Freeman made a motion to Amend the motion to add the language to say; the Holly Township Board approves the Code Enforcement Officer / Assistant to the Supervisor to report directly to the Supervisor until such time the Supervisor resigns from performing the duty of “supervising said position.” Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

15. 2017-2020 Building Inspector Contract.

- **Supervisor Kullis made a motion to approve the 2017-2020 Building Inspector Contract. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

16. 2017-2020 Electrical Inspector Contract.

- **Supervisor Kullis made a motion to approve the 2017-2020 Electrical Inspector Contract. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

17. 2017-2020 Mechanical/Plumbing Inspector Contract.

- **Supervisor Kullis made a motion to approve the 2017-2020 Mechanical/Plumbing Inspector Contract. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

18. 2017-2020 Recording Secretary Contract.

- **Supervisor Kullis made a motion to approve the 2017-2020 Recording Secretary Contract. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

19. Principles of Governance.

- **Clerk Winchester made a motion to approve the Principles of Governance. Supervisor Kullis supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

Public Comment – Non-agenda:

Harvey Sorenson, Farmstead Committee Member addressed the board.

Glen Mitchell, 3404 Mitchell Rd, addressed the board.

Adjournment

Supervisor Kullis, hearing no other business, adjourned the meeting at 8:09 pm.

Courtney Bird
Recording Secretary