

Holly Township  
Board of Trustees – Regular Meeting  
Minutes of June 20, 2018

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**Call to Order:** Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

**Roll Call:**

**Members Present:**

George Kullis, Supervisor  
Mark Freeman, Treasurer  
Pat Feeney, Trustee  
Karin Winchester, Clerk  
Steve Ruth, Trustee

**Others Present:**

Amy Fowlkes, Code Enforcement Officer  
Lisa Hamamah, Township Attorney

**CONSENT AGENDA:**

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – May 16, 2018.
3. Approval of Budget Workshop Meeting Minutes – June 11, 2018.
4. Approval of Financial Statement – May 2018.
5. Approval of Bills for Payment – June 2018
6. Receipt of Routine Reports:
  - A. N.O.C.F.A. Minutes – N.A.
  - B. Planning Commission Minutes – May 1, 2018.
  - C. Building Permits – May 2018.
  - D. Treasurer’s Annual and Quarterly Report – NA.
7. Set Public Hearings: None.
8. Communications: None.

**Agenda Approval:**

Amend minutes on page 1, to correct typo showing that Trustee Ruth was absent.

- **Clerk Winchester made a motion to approve the Consent Agenda as amended. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

**Public Hearings:**

- 1- 2018-2019 Holly Township Proposed Budget.

- **Clerk Winchester made a motion to open the public hearing for 2018-2019 Holly Township Proposed Budget. Treasurer Freeman supported the motion.**

**A voice vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

Commissioner Tony Engelberg expressed his vote of confidence for the position of Code Enforcer / Supervisor's Assistant, Amy Fowlkes, to receive appropriate salary and benefits.

- **Clerk Winchester made a motion to close the public hearing for 2018-2019 Holly Township Proposed Budget. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

2- Annual Redetermination Confirming Special Assessment District for the Purpose of Fire and Emergency Service and Supporting Millages.

- **Trustee Ruth made a motion to open the public hearing for 2018-2019 Holly Township Proposed Budget. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**
- **Treasurer Freeman made a motion to close the public hearing for 2018-2019 Holly Township Proposed Budget. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

**Presentation:** *Ron Campbell and Joe Frost, from Oakland County Planning on the Holly Heritage Farmstead Master Plan.*

This was done at the Supervisor's request for Main Street Oakland County, with their design assistance planning and historic preservation services. This is all provided by the County to the Township at no charge. They are in the process of touring sites and working with aspiring architects from Baker College to assist on this project. September 5<sup>th</sup>, a presentation will be done at the Planning Commission meeting with graphics to illustrate.

There is a survey available in the Board members packets, which will also be put on the Township website and social media. They would like feedback from the community to see how residents would like them to proceed with the property and possible uses for it. On the hardcopy print out, there is a QR code shown on the first page of the physical copy which can be scanned, like a bar code, with a smart phone to take you to a link on the web where you can take the survey. The document will show you the proposed Master Plan for the Holly Heritage Farmstead. All residents are urged to respond to the survey and provide suggestions as to what they would like to see done with it or the property used for.

### **Reports:**

Supervisor Kullis reported that a \$3 million grant to repave North Holly Road's drainage problem to the Township Line of Grand Blanc, was received with help from the Oakland County Road Commission. A possible gas line could be brought down the road before the new road

comes in. Work will start in summer of 2020. \$100,000 anonymous donation was received by the Township for the Holly Heritage Farmstead project.

Treasurer Freeman reported that summer tax bills will be delivered on July 1.

Trustee Feeney reported at the Planning Commission meeting they discussed the Renaissance Festival and it has been approved to go forward. Holly Hills site plan is under a consent agreement, which the Commission approved by motion to have the Township Attorney review for clarity and legality and let them know what their options would be going forward. They are not sure what is fact and what is fiction in the ongoing situation. Is the water or drainage system safe currently, what about going forward after the addition of hundreds of more trailers? The community is already having issues with contamination, pressure and supply. The Planning Commission is also asking the Township to pay for independent testing to determine once and for all, if the water is safe. They also have issues with the density of the trailers. Regarding the 425 Agreement Committee; The Village has said no further action but has not dis-banned the committee. He would like action taken to withdraw the Township from the Committee. Treasurer Freeman stated it is beneficial to stay on the committee so that they are kept in the loop if the Village tries to move forward with this at any time.

#### **Public Comment on Agenda Items Only:**

Mark Taylor, 15566 Falk Rd, addressed the Board.

**Old Business:** N.A.

#### **New Business:**

##### **1. Engineer ISO Water Certification.**

The \$4,950 invoice is for half the cost of the ISO Certifications for N.O.C.F.A. to certify about 20 water sources for the community. This was to get Holly one of the top certifications in the state. The cost is split in half with the Village and they will pay the same amount.

- **Clerk Winchester made a motion to approve the payment for the Engineer ISO Water Certification. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

##### **2. 2017-2018 Holly Township Parks Budget Amendments – Proposed Resolution 2018-09.**

Toni Brinker – Parks and Recreation Director, did not show for her Parks Budget approval meeting tonight.

- **Clerk Winchester made a motion to approve the 2017-2018 Holly Township Parks Budget Amendments – Proposed Resolution 2018-09. Trustee Feeney supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**3. 2017-2018 Holly Township Budget Amendments – Proposed Resolution 2018-10.**

- **Clerk Winchester made a motion to approve the 2017-2018 Holly Township Budget Amendments – Proposed Resolution 2018-10. Supervisor Kullis supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**4. 2018-2019 Holly Township Parks Budget – Proposed Resolution 2018-11.**

Toni Brinker – Parks and Recreation Director, did not show for her Parks Budget approval meeting tonight, the Board had questions for her regarding her budget. This needs approval by the end of June to start in July.

- **Clerk Winchester made a motion to approve the 2018-2019 Holly Township Parks Budget – Proposed Resolution 2018-11. Trustee Ruth supported the motion. A roll call vote was taken, three voted yes and two voted no; motion carried 3/2.**

**5. 2018-2019 Holly Township Budget and Appropriations – Proposed Resolution 2018-12.**

- **Supervisor Kullis made a motion to approve the 2018-2019 Holly Township Budget and Appropriations – Proposed Resolution 2018-12. Clerk Winchester supported the motion. A roll call vote was taken, three voted yes and two voted no; motion carried 3/2.**

**6. 2018-2019 Boards and Commission Meeting Dates – Proposed Resolution 2018-13.**

- **Clerk Winchester made a motion to approve the 2018-2019 Boards and Commission Meeting Dates – Proposed Resolution 2018-13. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

**7. Confirm Special Assessment for Fire and Emergency Services – Proposed Resolution 2018-14.**

Millage Rate will be 3.5000.

- **Clerk Winchester made a motion to approve the Special Assessment for Fire and Emergency Services – Proposed Resolution 2018-14. Trustee Feeney supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

**8. Farmstead Garage Door Replacement.**

3 bids were put out for the replacement of the garage door on the South House, by Supervisor George Kullis with recommendations from Kerton Lumber. The garage door tracks had rotted out and the door fell off. One quote has already been received back and Supervisor Kullis would like to up the standard approval amount from \$1,500 to the amount of this bid (\$5,300) so that when the other bids come back he can quickly approve them and get the project started by July.

- **Supervisor Kullis made a motion to Not to Exceed the amount of the first bid that was received back of \$5,300, while still waiting for two other bids to come back to see if they are lower, and to let the Supervisor make decisions on bids for this project, up to that initial bid response amount of \$5,300 so that the project can be started by July. Clerk Winchester supported the motion. A roll call vote was taken, three voted yes and two voted no; motion carried 3/2.**

#### **9. Farmstead Donation Agreement.**

This document was created for the acceptance of the \$100,000 grant donation received for the Holly Heritage Farmstead, a 501(c)(3). The grant has a designated use for educational farming programs for children. The Township will have control of the funds provided to the Township under the agreement. The Township will provide monthly reports to the Farmstead, if requested by the farmstead. This was reviewed and approved by the Township attorney already. This is to approve the agreement for it to be offered to the Farmstead committee for review and approval, with any requested changes.

- **Trustee Ruth made a motion to approve and accept the anonymous \$100,000.00 Farmstead Donation Agreement, which was reviewed and approved by the Township Attorney. Clerk Winchester supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

#### **10. Counter Offer to Purchase Parcel 01-28-303-002.**

Proposal counter offer letter was read from Ken Brandt, for an \$18,000 offer from his client.

- **Trustee Feeney made a motion to accept the Counter Offer to Purchase Parcel 01-28-303-002 for \$18,000. Trustee Ruth supported the motion. A roll call vote was taken, three voted yes and two voted no; motion carried 3/2.**

#### **11. Proposed Settlement Agreement.**

- **Trustee Ruth made a motion to table this discussion and add to the next agenda, with an amendment by Trustee Feeney to make it specifically next month's meeting for a closed session discussion. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

#### **Public Comment – Non-agenda:**

Brenda Bennett, 519 Dockside Cr, addressed the Board.

John Lauve, 200 N. Saginaw, addressed the Board.

Tony Engelberg, 115 Cogshall St, addressed the Board.

Denise Cantu, 15600 Falk Rd, addressed the Board.

Lisa Hogan, 112 Hartz Dr, addressed the Board.

Reuben Cantu, 15600 Falk Rd, addressed the Board.

Mark Taylor, 15566 Falk Rd, addressed the Board.

John Yuen, 15460 Falk Rd, addressed the Board.

Lind Pratt, 16264 Derby Ct, addressed the Board.

Tara Katona, 5233 Coventry, addressed the Board.

Stacy Taylor, 15566 Falk Rd, addressed the Board.

Amy Fowlkes, 6053 Great Lakes Dr, addressed the Board.

### **Adjournment**

Supervisor Kullis, hearing no other business, adjourned the meeting at 9:32 pm.

Courtney Scian  
Recording Secretary