

Holly Township  
Board of Trustees – Regular Meeting  
Minutes of February 21, 2018

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**Call to Order:** Supervisor Kullis called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. Located at the Karl Richter campus, Holly Area Schools Board Room, 920 E. Baird St, Holly Michigan.

Pledge of Allegiance

**Roll Call:**

**Members Present:**

George Kullis, Supervisor  
Mark Freeman, Treasurer  
Pat Feeney, Trustee  
Steve Ruth, Trustee  
Karin Winchester, Clerk

**Others Present:**

Amy Fowlkes, Code Enforcement Officer  
Lisa Hamamah, Township Attorney

**Members Absent:**

**CONSENT AGENDA:**

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – January 17, 2018.
3. Approval of Financial Statement – January 2018.
4. Approval of Bills for Payment – February 2018: \$29,907.79.
5. Receipt of Routine Reports:
  - A. N.O.C.F.A. Minutes – N.A.
  - B. Planning Commission Minutes – February 6, 2018
  - C. 2017 Annual Planning Commission Report.
  - D. Building Permits – January 2018.
  - E. Treasurer’s Quarterly Report – N.A.
6. Set Public Hearings: None.
7. Communications:
  - A. Letter dated January 22, 2018 from Holly Dickens Festival re: Thank you.

**Agenda Approval:**

Add #6: Appointment of Alternate Planning Commission member, under New Business to the Consent Agenda. #6 will become number 7, and #7 will become number 8.

- **Clerk Winchester made a motion to approve the Consent Agenda as amended. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

**Public Hearings:** None.

**Presentation:** Emily Du Thinh – CISMA.

The invasive species affect property values and public safety in the area and are extremely flammable. These include Phragmites, Japanese Knotweed and Swallow-Wort. Holly is joining the Oakland County Cooperative Program for help with eradication of these invasive species. The seeds of these plants are spread very easily and plowing in the winter as well as the drainage ditches are some of the ways these are spread which moves them around vastly.

There are about 30 groups and C.V.T.'s that have joined CISMA. In 2015 CISMA was awarded an invasive species grant from the Invasive Species program through the Michigan DNR, which treated almost 1,100 acres in 2016. The Road Commission treated 113 miles in 2016 along the Right of Ways. Grant funding is received grant from multiple sources, including Oakland County to use against these species in the area. CISMA membership provides funding, full time coordinator expertise, outreach resources, brochures specific to Oakland County invasive species, educational materials and more. They also help with invasive species training to homeowners and municipalities in the county and help with obtaining state permits and landowner support. They hold monthly steering committee meetings and encourage participation, which requires a nominated representative from Holly Township to be present.

The plants are invasive because they were brought here from other countries but anything that would combat them naturally over there was not brought with it. Therefore, they are growing unchecked and cannot be managed without the help of herbicides. The chemicals used are an herbicide similar to Round Up, but depends on the plant being treated. The roots grow roughly ten feet deep in each of these plants, and cannot be burned or dug up. The burning only kills the area above ground and digging is too labor intensive based on the size of the roots of each plant. The spraying is done once per year for three to four years and is non-invasive. To look at it another way; pesticides are sprayed on crops continually year after year and possess an actual threat to humans when ingested. This is much less invasive of a solution when comparing the two. A discount is also given for properties when treated in bulk.

### **Reports:**

Supervisor Kullis reported that the farmstead approval was in the amount of \$114,083. The Township attorney will create a legal agreement between the Township and the Holly Heritage Farmstead; it is just a lax agreement in place currently. The Township attorney will also be creating language for the Headwater Trails and the Oakland County Cooperative project for invasive species. The State House passed Resolution 230, which is in support of the Flint and the Shiawassee rivers being named to the National Water Trails. Robert Burns, Director of the Real Estate division for the Department of Technology Management and Budget for the State of Michigan called regarding the Veteran's Home project, to say that they have chosen to go in a different direction. It was out of their hands as the V.A. stepped in, but they have chosen a

location in Macomb County near Selfridge Air Base, but will keep Holly in mind for future endeavors since we provided so much interest.

Treasurer Freeman reported that February 14, 2018 was the last day to pay taxes without penalty. There is a 3% penalty to pay if late, and can be paid at the Township Office through February 28. March 1, 2018 they are considered delinquent and are sent to Oakland County, which is where they can then be paid. If you are two years behind and moving into the third year behind, they will begin the tax forfeiture process and take your land and sell it at the land sale to re-coup their costs.

Trustee Feeny reported that the Planning Commission is going forward with the Public Hearing on the Woodlands Act so residents can comment on changes. The Sign Ordinance is also being worked on. He stated he was sorry we weren't considered for the Veteran's home program, and thought that the Veteran's Home project should have been presented with more information when brought before the Board's December meeting.

#### **Public Comment on Agenda Items Only:**

Tony Engelberg, 115 Cogshall St, addressed the Board.

#### **Old Business:**

##### **1. Appointment of Cooperative Invasive Species Areas (CISMA) Representatives.**

The commitment for this position would be roughly two hours, once per month with meetings held during the day. Nominated are George Kullis as the primary representative and the Code Enforcement Officer position as the alternate.

- **Clerk Winchester made a motion to appoint Supervisor George Kullis as the primary representative and the Code Enforcement Officer as the alternate for the CISMA Representatives. Trustee Ruth supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

#### **New Business:**

##### **1. Appointment of Park Commissioner.**

Don Oliver was nominated by the Parks Commission to fill the open Commissioner seat, and has demonstrated an interest in improving the parks and football program.

- **Trustee Ruth made a motion to approve the appointment of Don Oliver to the Parks Commission. Treasurer Freeman supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

##### **2. Appointment of Shared Driveway Committee.**

One nomination is needed from each area - Planning Commission, Zoning Administration, and

Land Division.

Nominations are:

- Stacey Steckley from the Planning Commission.
- Karin Winchester from the Zoning Administration.
- Mark Freeman from the Land Division.

- **Supervisor Kullis made a motion to approve the nominations for the Shared Driveway Committee. Trustee Feeny supported the motion. A voice vote was taken; all those present voted yes; motion carried 5/0.**

### **3. Holly Area Youth Assistance Members – Proposed Resolution 2018-02.**

New members selected by H.A.Y.A. are Teresa Blaska, George Kullis and Amy Wright.

- **Clerk Winchester made a motion to approve the new members selected by Holly Area Youth Assistance Members – Proposed Resolution 2018-02. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

### **4. Set Spring Cleanup.**

The clean-up will be held at North Oakland County Fire Authority on Grange Hall Rd, on Saturday May 5, 2018 from 8am – 2pm. This will be done by Republic Waste services.

- **Treasurer Freeman made a motion to approve the Spring Clean-up for May 5, 2018. Supervisor Kullis supported the motion. A roll call vote was taken; all those present voted yes; motion carried 5/0.**

### **5. Youth Program.**

There is interest from the Township Board on a possible government Youth Program proposed by Supervisor Kullis. He will proceed with getting more information on this possible future program.

### **6. Alternate Planning Commission Member**

Nominated: Ray Kerton.

- **Clerk Winchester made a motion to approve Ray Kerton as an Alternate Planning Commission member, subject to an update the Planning Commission Bylaws. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

### **7. Administrative Policies and Procedures**

The Township Attorney has gone through current Personnel Policies and Procedures and redlined suggested changes. They have not been updated since 2002. The attorney suggested a special workshop to discuss the changes. Workshop set for Wednesday, March 14, 2018 at 6pm.

- **Clerk Winchester made a motion to postpone the approval of any updates until the April Township Board meeting. Supervisor Kullis supported the motion. A voice vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

**8. Consider Closed Session to Discuss Attorney / Client Privileged Communication.**

7:54 pm

- **Clerk Winchester made a motion to approve a Closed Session to Discuss Attorney / Client Privileged Communication. Treasurer Freeman supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 5/0 vote.**

8:38 pm

- **Treasurer Freeman moved to go out of Closed Session. Clerk Winchester supported the motion. A roll call vote was taken; all those present voted yes; the motion carried 5/0.**
- **Clerk Winchester moved to have the Attorney move forward with what the board discussed in closed session. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried 5/0.**
- **Treasurer Freeman moved to rescind the Title of Code Enforcer/Assistant to Supervisor and replace it with the original title of Code Enforcement/Officer/Project Coordinator effective immediately. Trustee Feeney supported the motion. A roll call vote was taken; Freeman: Yes; Kullis: No; Feeney: Yes; Winchester: No; Ruth: No (said because he was confused). Motion failed 3/2.**

Set Workshop for Administrator Policies and Procedures on March 14, 2018 at 6:00 pm.

**Public Comment – Non-agenda:** None.

**Adjournment**

Supervisor Kullis, hearing no other business, adjourned the meeting at 9:23 pm.

Courtney Scian  
Recording Secretary

Karin S. Winchester, Clerk