

Holly Township
Board of Trustees – Regular Meeting
Minutes of January 20, 2016

Call to Order: Supervisor Smith called the regular meeting of the Holly Township Board of Trustees to order at 6:30 p.m. At the Holly Township Hall, 102 Civic Drive, Holly Michigan.

Pledge of Allegiance

Roll Call

Members Present:

Dale Smith, Supervisor
Mark Freeman, Treasurer
Steve Ruth, Trustee
Mark Cornwell, Trustee

Other Present

Jerry Walker, Village Mgr,
Andy Potter, Mainstreet Holly DDA
Ryan Bladzick, Village President

Members Excused:

Karin Winchester, Clerk

- **Treasurer Freeman moved excuse Clerk Winchester. Trustee Cornwell supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

CONSENT AGENDA:

1. Agenda Approval.
2. Approval of Regular Meeting Minutes – December 16, 2015.
3. Approval of Financial Statement – December 2015.
4. Approval of Bills for Payment – January 2016.
5. Routine Reports:
 - A. N.O.C.F.A. Minutes – December 17, 2015.
 - B. Planning Commission Minutes – N/A
 - C. Building Permits – December 2015.
 - D. Treasurer’s Annual and Quarterly Report – December 31, 2015
 - E. Zoning Administrator’s Report – December 2015.
6. Set Public Hearings: None.
7. Communications: None.

- **Trustee Cornwell moved to approve the Agenda as submitted. Trustee Ruth supported the motion. A roll call vote was taken; all those present voted yes; the motion carried by a 4/0 vote.**

Presentation: Midtown Holly.

Jerry Walker, Holly Village Manager, addressed the Board introducing the topic of Midtown Holly and the Imagine Downtown Holly Charette Report. Manager Walker explained that DDA Director Andy Potter would be presenting the report to the Board to explain the midtown

planning document. Manager Walker also explained that the report would be presented to Historic District board on the following day, Planning Commission the following Wednesday, and then property owners along N. Saginaw by Mid-February.

DDA Director Andy Potter addressed the Board, presenting the Imagine Downtown Holly Charrette report, how it was conceived and what it means for both the Village of Holly and Township of Holly residents. The report is meant as a working document to re-branding “Midtown” Holly as the “Lake District”; focusing energy on Midtown improvements. Director Potter explained that The Mainstreet Oakland County Program helped with ideas and also paid for the planning process, including the copies of the final report totaling approximately \$40,000.00. The presentation packet created contains answers and input from data that Holly residents responded with. Holly residents were given information about the project, asking what they would like to change or improve. Topics such as vacant and underutilized properties that could be developed, lack of non-motorized traffic and lack of parking and the Village Road diet; how the roads are laid out, such as a map showing islands, bike lanes, 2 or 4 lanes. Road studies have been done to determine project pricing. Holly residents said they want bike lanes added, which is the least expensive improvement you could make. Citizens also expressed the need to create physical improvements to Saginaw Rd corridor. Director Potter explained that zoning, parking, green spaces and promoting blighted properties will all be worked on this year. The DDA has had several public hearings already, but will schedule an additional public hearing before project begins which must also be approved by the Village Council.

Reports:

Supervisor Smith reported on a request for opening discussions on intergovernmental agreements between the Village Council and the Township Board of Trustees. The date of this meeting is to be determined.

Treasurer Freeman reported that the quarterly reports are in the Board packet.

Trustee Cornwell reported that the Planning Commission has planned a Master Plan Open House for February 2, 2016 at the NOCFA Fire Hall #1. The Planning Commission is looking forward to involving the public in the Master Plan process.

Public Comment: None.

Old Business:

1. Proposed Amendments to the Outdoor Gatherings Ordinance.

Board members discussed amongst themselves some of the remaining questions they had. Supervisor Smith suggested postponing the issue until Clerk Winchester was available to answer questions regarding the ordinance.

- **Trustee Ruth moved to postpone the Proposed Amendments to the Outdoor Gatherings Ordinance. Trustee Cornwell supported the motion. A voice vote was taken; all those present voted yes; motion carried 4/0.**

2. Gravel Program.

Supervisor Smith explained to the Board that he had spoken with Rich Wood at Road Commission of Oakland County. Mr. Wood stated that he could send over a memo making more recommendations as to where gravel is needed; the memo should be received in 1-2 months. Being that the Road Commission was unable to send someone to present information on the Gravel Program Supervisor Smith recommended taking no action.

No action was taken.

New Business

None.

Public Comment:

None

Adjournment

Supervisor Smith, hearing no other business, adjourned the meeting at 7:02 pm.

Courtney Bird
Recording Secretary